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# Final Budget
# 1989 - 1990

County of San Luis Obispo

# FINAL BUDGET FOR SAN LUIS OBISPO COUNTY

## FISCAL YEAR 1989-90

Published by the Board of Supervisors:
Honorable Harry Ovitt ..................................Supervisor, District 1
Honorable William Coy...................................Supervisor, District 2
Honorable Evelyn Delany.................................Supervisor, District 3
Honorable James Johnson, Chairman.......................Supervisor, District 4
Honorable David Blakely.................................Supervisor, District 5

Compiled by:
Robert E. Hendrix.......................................County Administrator
Paul E. Floyd...........................................Auditor-Controller

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STUDIES LIBRARY

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# RESOLUTION NO. 89-339

## RESOLUTION ADOPTING THE COUNTY BUDGET AND BUDGETS FOR BOARD GOVERNED DISTRICTS FOR FISCAL YEAR 1989-90

The following resolution is now offered and read:

WHEREAS, and the Board so finds, a Proposed Budget was compiled, approved, advertised and published, pursuant to the County Budget Act; and

WHEREAS, the Board hereby finds, that it has properly noticed and conducted a public hearing at which it made revisions to, deductions from, and additions to said Proposed Budget as it has deemed advisable; and

WHEREAS, and the Board so finds, the Proposed Budget, the supplemental budget documents and all revisions developed in the hearing on the final budget as reflected in the Clerk's minutes and documents filed with the Clerk during said hearing, properly constitute each of the objects of expenditure to satisfy the budget requirements as determined by the Board, and are hereby found to be in accordance with Government Code Section 29089, and summarized for the entire budget as follows:

| | | |
|---|---|---|
| 1. | Salaries and Employee Benefits | $ 68,884,802 |
| 2. | Services and Supplies | 51,072,390 |
| 3. | Other charges | 30,497,690 |
| 4. | Fixed Assets | 9,231,132 |
| 5. | Intrafund Transfers | (3,995,800) |
| 6. | Provisions for Contingencies: | |
| | General Fund | 6,100,279 |
| | All Other Funds | 373,282 |
| 7. | Provisions for New Reserves: | |
| | General Fund | |
| | (a) General Reserves | 3,031,626 |
| | (b) Designations: | |
| | 1) Contingent Liabilities | 59,000 |
| | 2) Five Cities Redevelopment | 500,000 |
| | 3) Mesa Fire Station | 425,000 |
| | 4) Data Systems Development | 480,000 |
| | 5) Twin Bridges | 150,000 |
| | 6) Equipment Replacement | 120,720 |
| | Capital Projects | |
| | (a) General Reserves | 0 |

| | |
|---|---|
| (b) Designations: | |
| 1) Facilities Planning | 2,134,363 |
| All Other Funds | |
| (a) General Reserves | 199,279 |
| (b) Designations | 615,180 |
| TOTAL COUNTY BUDGET | $169,878,943 |

WHEREAS, the balance in the General Reserve of the General Fund is estimated to be $11,531,227.

WHEREAS, and the Board so finds, that authorizations shown for employee contracts in said Proposed Budget (as revised) are to be for specified periods of time, not to exceed one year, special projects, or projects for which funding is uncertain.

NOW, THEREFORE BE IT RESOLVED AND ORDERED by the Board of Supervisors that:

1. Adoption by Reference - The Proposed Budget for Fiscal Year 1989-90 on file with the Clerk, as revised and finally determined by the Board, is adopted by reference pursuant to Government Code Section 29091 as the Final Budget.

2. Appropriation of Funds - The various amounts of appropriations for Salaries and Employee Benefits, Services and Supplies, Other Charges, Fixed Assets, and Intrafund Transfers are hereby appropriated to the various departments, offices, boards, commissions, committees, other agencies, and special districts as they are shown in the aforesaid Proposed Budget for Fiscal Year 1989-90, as revised and finally determined by the Board, and hereby adopted by reference as the Final Budget. The amounts appropriated therein are the total amounts of obligations and expenditures authorized for the period July 1, 1989 through June 30, 1990.

3. Allocated Positions - Employees shall be appointed at class levels shown for allocated permanent positions as indicated by said Final Budget.

4. Contingencies - Contingencies are appropriated in an amount of $6,473,561. If present revenue and fund balance estimates prove lower than than the final adjusted amounts, then the difference shall either be placed in contingencies up to the allowable limit or placed in new reserves. If present revenue and fund balance estimates are higher than said adjusted revenue and fund balance estimates, then the Auditor-Controller shall immediately advise the Board of Supervisors and County Administrator of amount of such shortage so that the Board may decrease appropriations or reserves before fixing the tax rate.

5. Adjustments for Capital and Maintenance Projects - The Auditor-Controller shall determine actual fund balances in the capital projects budget unit and the maintenance projects budget unit as of June 30, 1989. The Auditor-Controller is hereby authorized to make transfers and revisions between projects within the capital projects unit, and between projects within the maintenance projects budget unit, in order to revise each appropriation to account for actual fund balances, so that each project is funded at no more than the amount appropriated by the Board of Supervisors. The Auditor-Controller shall report any excess appropriations for each of the budget units, and make recommendations on or before August 22, 1989 concerning the disposition of said excess(es).

6. Publication of Final Budget - The Auditor-Controller shall cause the publication of the Final Budget after the Board approves any adjustments made pursuant to Government Code Sections 29101 - 29107 and shall file said publication with the Clerk and State Controller on or before November 1, 1989.

Upon motion of Supervisor Delaney, seconded by Supervisor Ovitt, and on the following roll call vote, to wit:

AYES: Supervisors Delany, Ovitt, Coy, Blakely

NOES: Supervisor Johnson

ABSENT: None

ABSTAINING: None

The foregoing resolution is hereby adopted:

/s/ James Johnson
Chairman of the Board of Supervisors

ATTEST:

/s/ Francis M. Cooney
Clerk of the Board of Supervisors

APPROVED AS TO FORM AND LEGAL EFFECT

JAMES B. LINDHOLM, JR.
COUNTY COUNSEL

Date June 27, 1989

By /s/ James B. Lindholm
County Counsel

# BUDGET MESSAGE

# County of San Luis Obispo

COUNTY GOVERNMENT CENTER • SAN LUIS OBISPO, CALIFORNIA 93408 • (805) 549-5011

OFFICE OF THE
COUNTY ADMINISTRATOR

August 29, 1989

Board of Supervisors
County of San Luis Obispo
Room 370, County Government Center
San Luis Obispo, CA 93408

Dear Board Members:

The 1989-90 Final Budget is $169,878,943 for all funds. When compared with the Proposed Budget, appropriations were increased $1.8 million, contingencies were reduced approximately $11,000, and new reserves were increased $1.1 million. The additional provisions for reserves were made possible, subsequent to the budget hearings, as a result of re-estimating assessed property valuations and the year-end determination of actual fund balances available for financing the 1989-90 budget.

The final budget represents a balanced financial plan for the fiscal year. However, a trend of slowed local revenue growth, as exemplifed by an actual decline in the utility tax roll, continues to affect our means of financing increasing costs of providing the county services contained in the 1989-90 budget. Projected revenue growth for 1989-90 will just produce sufficient financing to address the increase in general fund operations. The contingency fund, for the second year in a row, has been established at a significantly lower level than those which were possible in several preceding years. Additionally, many future unmet needs and uncertainties lie ahead, which will directly impact the county's financial base. On a more positive note, late in the 1988 legislative session, the legislature restored much of the funding for health and social service programs which was originally targeted for substantial reduction in the Governor's proposed budget for 1989-90.

## BUDGET POLICIES USED IN THE DEVELOPMENT AND ADOPTION OF THE 1989-90 BUDGET

The Administrative Office and the Board of Supervisors used several Board adopted policies in the development and consideration of the 1989-90 budget. A complete list of those budget policies is included as an attachment to this budget message.

## OVERVIEW OF FINAL BUDGET

Comparisons of the 1989-90 Final Budget and the 1988-89 Final Budget, including references to the Proposed Budget, the budget adopted by your Board at the budget hearings, and the adopted budget adjusted by your Board when the tax rates were set is shown as follows:

## 1989-90 FINAL BUDGET - ALL FUNDS

|  | 1988-89 Adopted | 1989-90 Proposed | 1989-90 Adopted At Hearings | 1989-90 Adopted Adjusted | Change From Hearings |
|---|---|---|---|---|---|
| REQUIREMENTS |  |  |  |  |  |
| Appropriations | $150,127,626 | $153,871,290 | $156,036,230 | $155,690,214 | (346,016) |
| Contingencies | 5,572,281 | 6,484,849 | 6,484,849 | 6,473,561 | (11,288) |
| New Reserves | 4,596,229 | 6,665,303 | 6,129,293 | 7,715,168 | 1,585,875 |
| Total | $160,296,136 | $167,021,442 | $168,650,372 | $169,878,943 | $1,228,571 |
| MEANS OF FINANCING |  |  |  |  |  |
| Revenue | $89,248,313 | $102,611,400 | $103,510,050 | $103,732,123 | $222,073 |
| Property Tax | 44,301,850 | 48,095,830 | 48,095,830 | 47,494,980 | (600,850) |
| Fund Balance | 14,629,837 | 14,872,656 | 15,602,936 | 17,205,381 | 1,602,445 |
| Cancelled Reserves | 12,116,136 | 1,441,556 | 1,441,556 | 1,446,459 | 4,903 |
| Total | $160,296,136 | $167,021,442 | $168,650,372 | $169,878,943 | $1,228,571 |

## 1989-90 FINAL BUDGET - GENERAL FUND ONLY

|  | 1988-89 Adopted | 1989-90 Proposed | 1989-90 Adopted At Hearings | 1989-90 Adopted Adjusted | Change From Hearings |
|---|---|---|---|---|---|
| REQUIREMENTS |  |  |  |  |  |
| Appropriations | $106,489,443 | $121,750,590 | $123,153,090 | $123,146,760 | (6,330) |
| Contingencies | 5,222,511 | 6,100,279 | 6,100,279 | 6,100,279 | 0 |
| New Reserves | 3,898,990 | 4,359,320 | 3,823,310 | 4,766,346 | 943,036 |
| Total | $115,610,944 | $132,210,189 | $133,076,679 | $134,013,385 | $936,706 |
| MEANS OF FINANCING |  |  |  |  |  |
| Revenue | $72,852,168 | $86,480,450 | $86,935,880 | $87,169,030 | $233,150 |
| Property Tax | 41,433,185 | 44,973,000 | 44,973,000 | 44,439,630 | (533,370) |
| Fund Balance | 11,284,279 | 10,400,000 | 10,692,880 | 11,813,881 | 1,121,001 |
| Cancelled Reserves | 250,687 | 128,600 | 128,600 | 128,600 | 0 |
| Interfund Transfers | (10,209,375) | (9,771,861) | (9,653,681) | (9,537,756) | 115,925 |
| Total | $115,610,944 | $132,210,189 | $133,076,679 | $134,013,385 | $936,706 |

## SUMMARY OF STAFFING BY FUNCTIONAL AREA

A net total of twenty-three permanent and contract positions was added for the Final Budget when compared to the staffing recommendations made in the Proposed Budget. In addition to recommendations included in the Supplemental Document, and adjustments made to reflect recent staffing changes not included in the Proposed Budget, fifteen positions were added by your Board during the hearings. These included three permanent positions for the District Attorney, six for the Sheriff-Coroner, one for the Agricultural Commissioner, three for Mental Health, one for Municipal Court, and one contract position for Planning and Building. A summary of position allocations by functional area is provided below. A complete listing of allocations by department is included as an attachment to this budget message.

### POSITION ALLOCATION BY FUNCTIONAL AREA
### 1989-90 FINAL BUDGET

* Asterisks indicate contract positions

| Functional Area | Current Allocation | Department Requests | C. A. O. Recommended | Board Adopted |
|---|---|---|---|---|
| General Government | 399 | 417 | 414 | 417 |
| | 1 * | 0 * | 1 * | 1 * |
| Public Protection | 696 | 817 | 725 | 739 |
| | 7 * | 4 * | 3 * | 4 * |
| Public Ways and Facilities | 200 | 208 | 205 | 205 |
| | 7 * | 5 * | 5 * | 5 * |
| Health & Sanitation | 543 | 574 | 560 | 563 |
| | 6 * | 6 * | 5 * | 5 * |
| Public Assistance | 258 | 277 | 264 | 266 |
| | 3 * | 1 * | 1 * | 1 * |
| Education | 78 | 80 | 80 | 80 |
| | 1 * | 1 * | 1 * | 1 * |
| Recreation and Culture | 18 | 18 | 16 | 16 |
| | 0 * | 0 * | 0 * | 0 * |
| Total Permanent | 2,192 | 2,391 | 2,264 | 2,286 |
| Total Contract | 25 * | 17 * | 16 * | 17 * |
| GRAND TOTAL | 2,217 | 2,408 | 2,280 | 2,303 |

## CHANGES MADE TO THE PROPOSED BUDGET

The Board made several changes to the Proposed Budget, both during the June budget hearings and when the tax rates were set on August 22nd. Descriptions of the appropriation and revenue changes of $20,000 or more are provided below, by budget unit. Additional detail can be found in the budget narratives contained in the "General County Budgets" section of this document.

2001 - Non-Departmental Revenues: Revenues were decreased $300,220 when revenue estimates were finalized and the tax rates set. The majority of the decrease is attributed to revisions in property tax revenue estimates.

2207 - Capital Projects: Appropriations were increased $745,558 and revenues $378,328 to provide additional projects in the Government Center, Veterans Hall and General Hospital.

2208 - Maintenance Projects: Appropriations were increased $84,460 to provide the addition of three maintenance projects and to reflect actual year-end balances remaining in existing projects that need to be appropriated again in 1989-90.

2290 - Services to Special Districts: Appropriations were increased a net of $147,780 allowing the department to re-budget $268,500 for the Cabrillo Estates Drainage Project and to transfer $120,720 to the Equipment Replacement designation.

2250 - Technical Services: Appropriations were increased $100,000 to provide three additional programmer positions for the criminal justice system.

2500 - Superior Court: Appropriations were increased $80,000 to provide for increased court-appointed attorney fees within the department's services and supplies accounts.

2510 - Municipal Court: Appropriations were increased $50,000 to provide for the addition of a Municipal Court Commissioner.

2550 - Public Defender: Appropriations were increased $20,000 to provide additional investigative resources.

2560 - District Attorney: Appropriations were increased $67,310 to provide the addition of two attorneys, one investigator, and continuation of the Child Abuser Vertical Prosecution Program.

2590 - Sheriff-Coroner: Appropriations were increased a net of $232,500 reflecting anticipated changes to the state budget regarding AB 90 funding, and to provide the addition of three Deputy Sheriffs, two Correctional Officers, one Dispatcher, and two vehicles.

2595 - Justice System Subventions: Appropriations and revenues were increased $258,400 reflecting anticipated changes to the proposed state budget regarding AB 90 funding.

2660 - Probation: Appropriations and intrafund transfers were increased $77,190 to reflect revised AB 90 funding from the state, and to provide the addition of three Deputy Probation Officers.

2670 - County Fire: Appropriations were increased $99,990 to provide for a change in specifications for the purchase of squad trucks and the county's share of design costs for a regional fire training facility.

2800 - Planning and Building: Appropriations were increased $92,500 to provide the addition of a contract Planner and to fund a countywide landfill siting study.

2920 - Roads: The construction program was reduced $150,000, and the money transferred to the general fund designation for the Twin Bridges Project.

2941 - Airport: Appropriations were decreased $40,403 to reflect actual year-end balances for existing capital projects and the amounts to be appropriated again in 1989-90.

3070 - Mental Health: Appropriations were increased $182,070, intrafund transfers $87,320, and revenues $34,050 to restore the Youth Offenders Program, add two full-time and one half-time Mental Health Therapists, and increase the department payment to the Mental Health Association.

3200 - Social Services Administration: Appropriations were increased $136,980 and revenues $162,980 to reflect restoration of In-Home Supportive Services in the 1989-90 state budget.

4160 - Morro Bay Golf Course: Appropriations were increased $20,614 to reflect actual year-end balances for existing capital projects and the amounts to be appropriated again in 1989-90.

## EXPLANATION OF INTERFUND TRANSFERS

Several transfers of monies between funds were adopted as part of the Final Budget. Net transfers from the general fund to other funds total $9,537,756 and include: (1) $5,601,502 to the Road Fund as the general fund's contribution to the Roads program; (2) $3,131,294 to the Capital Projects/Accumulative Capital Outlay Fund for space and facilities planning and other capital projects; (3) $858,355 to the new Maintenance Projects Fund for countywide repair, renovation and maintenance projects; and (4) $335,693 to the Airport Fund to finance airport operations and capital projects. In addition to these transfers, several others are being made, including $37,740 from the First Offender Drinking Driver Program Fund to the general fund to finance a Neighborhood Recovery Center in the Alcohol Services budget, and a net transfer of $351,348 from the Library Fund representing the difference between the Library Director's salary transferred from the general fund to the Library Fund and the final payoff for a general fund loan made for the City/County Library project. Finally, $727,295 will be transferred from the Special Roads Fund to the Road Fund to help finance roads programs.

## OTHER CHANGES MADE AFTER THE BUDGET HEARINGS

On August 22, 1989, your Board finalized the means of financing the 1989-90 budget. At that time, the Board set the tax rates, finalized revenue estimates including property tax estimates, revised the year-end fund balance available figures to reflect actual balances, and established final provisions for contingencies and new reserves. A summary of the Board's actions is provided below:

Finalized Revenue Estimates: Based upon actual 1988-89 revenues and more current information on anticipated 1989-90 revenue sources, the Board revised the total county revenue estimate upward a net total of approximately $222,000. General Fund revenues were increased approximately $233,150. The property tax portion of estimated revenues was reduced approximately $600,000. That decrease resulted from a revision to the secured roll assessed value, determined in mid-August when all valuations were made available. The dramatic increases to the Utility Roll experienced in the past have not only tapered, as forecasted, but the assessed value of the roll actually decreased for 1989-90. This development will be closely monitored, along with the state's methodology for determining utility roll values.

Revised Fund Balance Available Figures: The actual fund balance available to finance the 1989-90 budget was approximately $1.6 million higher than estimated at the budget hearings. Fortunately, this higher than anticipated year-end balance more than offsets the property tax revenue shortfall discussed above.

Established Final Appropriations for Contingencies: Legislation allows the placement of up to 15 percent of operating appropriations into contingencies and any additional monies into reserves. After all of the above described appropriation and revenue changes were adopted, the provision for general fund contingencies remained at the level adopted at the budget hearings, approximately $6.1 million. This represents about five percent of operating appropriations.

Established Final Provisions for New Reserves: Due to greater than expected fund balances and estimated revenues, the Board was able to increase provisions for new reserves by approximately $1.6 million over the amount adopted at the budget hearings. This more than replaced the reductions made to these provisions during the budget hearings. Some of the reserves were designated for specific purposes. Detail of the provisions for reserves for each fund is included in Schedule 3 of the Summary Schedules section.

Other Board Actions: The Board reduced the interfund transfer from the general fund to the Road Fund at the time the tax rates were set and revenue estimates finalized. The general fund contribution to the Road Fund was reduced approximately $46,610 from the amount adopted at the budget hearings, to $5,601,502, based upon a policy adopted by the Board in 1981-82. That policy calls for a reduction in the general fund contribution to the Road Fund if that fund's year-end balance is higher than anticipated. No program impact will result from the reduced interfund transfer.

## OTHER INFORMATION CONTAINED IN THE FINAL BUDGET

The budget document is divided into several sections, each with emphasis on different areas of the overall budget and color coded for reference. Included in the yellow, or General Information, section is a table of contents, a glossary of terms commonly used in the budget document, an explanation of the information provided with each budget unit, salary ranges for elected and appointed officials and employees, a summary of county-paid employee benefits, a countywide organizational chart, and information on the 1989-90 property tax allocation by taxing agency. In the blue, or Summary Schedules, section there are several tables which show revenue sources, expenditure requirements, means of financing the budget, other summary information by fund, and totals for all funds for the 1989-90 Final Budget. The largest section of the budget is the ivory colored section which contains the detailed narrative explanation for each budget unit. The narratives appear in order of their budget unit numbers. The green section contains the fixed asset list and the discussion and detail of capital projects by funding source. A discussion of the budgets which do not require appropriations can be found in the Internal Service Fund / Enterprise Budgets section which is printed on gold paper. The index to the budget document is on yellow paper.

## ACKNOWLEDGEMENTS

The completion of the 1989-90 budget involved the cooperative efforts of county departments, the Auditor-Controller's staff, the Administrative Office and the Board of Supervisors. The 1989-90 budget plan represents a sound approach to the continuation of current county services, and the long-range planning needed to provide for future needs. Many hours were spent by all of the parties involved, and the Board of Supervisors made many difficult decisions in adopting what is a strong financial program. Sincere appreciation goes to all of those who participated in the development of the 1989-90 service plan.

Sincerely,

ROBERT E. HENDRIX
County Administrator

Attachments:
- 1989-90 Budget Policies
- Expenditure Requirements by Functional Area
- Means of Financing the Final Budget
- Position Allocation by Department

# 1989-90 BUDGET POLICIES

## GENERAL FUND SUPPORTED BUDGETS

1. Maintenance of Service Levels: When sufficient funding is available, it is the goal to recommend budgets that will maintain current service levels at the lowest possible cost. Factors to be considered are inflation, workload, and negotiated salary agreements. Where applicable, general fund net costs will be held to a minimum using increased revenues or decreased appropriations.

2. Reductions: Do not approach reductions in an across-the-board fashion; rather, make reductions on a case-by-case basis after a review of the available means of financing as well as countywide and department priorities. Budget requests are to facilitate this review by prioritizing proposed levels of staffing, equipment acquisitions and operational expenses.

3. Discretionary Programs: Do not undertake new discretionary programs unless they are funded outside the general fund, or unless the Board of Supervisors has previously determined that the new program is a high priority program with countywide benefits.

4. Maintain or Enhance Revenue Generating Ability: Appropriate sufficient funds to maintain or enhance the capabilities of budgets which generate revenues in excess of their costs, such as budgets for Assessor, Treasurer-Tax Collector, Clerk-Recorder and Auditor-Controller.

5. Pursuit of New Revenues: Direct county officials to pursue revenue sources to the fullest extent possible and to pursue more thorough cost identification for fee setting purposes.

6. Cost Recovery Through Fees: Impose fees to recover costs with exceptions on a case-by-case basis. Several methods can be used to establish fees to recover costs for providing services, including actual cost calculation, cost averages or determining comparable rates charged by other agencies for similar services.

7. Fee Increases: Increase fees to offset costs, where reasonable and where all cost saving options have been explored, before service levels are reduced.

8. Funding of Contingencies and Reserves: Place up to 15% of available funds into contingencies and any additional unrestricted funds into reserves, after departments' operational needs are funded.

9. Matching Funds - County Share: No increased county share for budgets funded primarily from non-general fund sources if state funding is reduced, unless increased county share is mandated. The Board of Supervisors, at its discretion, may provide county "overmatches" to under-funded programs to ensure or enhance specified levels of service.

The current statutory matching requirements are:

Health: 50% State/50% County, after per capita grant of $3 per person is considered.

Mental Health: 90% State/10% County, except for State hospital and inpatient, which is 85% State/15% County, and $3,000 general fund contribution to Genesis House.

Alcohol: 90% State/10% County (County uses restricted Statham Funds for its share).

Social Services: 89% State/11% County, with all programs and budgets combined.

10. "In-Kind" Contribution: Where matching funds are required for grant purposes, provide as much "in-kind" contribution (resources already allocated by the county that will be expended in any case) as allowed, instead of hard dollar matches.

CAPITAL PROJECTS

11. Priority for Funding Projects: Review projects based upon their cost, scope and countywide significance in addition to reviewing, based upon the following criteria listed in general order of priority:

    a. Additional funds required to make committed projects operational.

    b. Required to meet a legal or policy mandate.

    c. Required to improve unacceptable health and safety conditions.

    d. Is at least 80% revenue offset or there is a "payback" in three years or less.

    e. Required to maintain existing assets or facilities.

    f. Required to maintain existing service levels.

    g. Reduces other county costs.

    Projects which are 100% revenue offset or have their own funding source, such as Morro Bay Golf Course and Lopez Lake, are evaluated separately. If sufficient funds are available, all of the projects which meet one or more of the above criteria and would be reasonable in terms of project scope or cost will be recommended.

12. Facilities to be Relinquished: For facilities which the county is seeking to relinquish responsibility, fund capital projects for those facilities only to the extent that such projects are required to maintain their current condition and prevent them from falling into a condition of disrepair.

13. Library Projects: Consider funding new library buildings or major improvements to existing libraries only if at least 50% of the cost of the project is provided by the community in which the facility is located.

14. Beach Accessway: Consider cost of ongoing maintenance, before approval of beach accessway projects.

15. Master Plans: Consider approving projects included in master plans if they have their own funding sources or if they are requested from other sources which identify an operational need for the facility.

16. Grant Funded Capital Projects: For grant funded projects, when a county match is required, budget only the county share if receipt of grant money is not expected in the budget year. If there is a reasonable expectation that the grant revenue can be received during the budget year, budget the entire project amount including revenues.

17. Encumbrances: The Auditor-Controller is authorized to encumber capital project money appropriated for a specific capital project at the end of each fiscal year, if work has been undertaken on that project during the fiscal year. Evidence that work has been undertaken would be in the form of an awarded contract or other item upon which the Board of Supervisors has taken formal action.

18. Grant Funded Road Projects: For grant funded road projects within incorporated cities, consider funding up to 50% of the local share, if the project can be shown to be of significant benefit to the county.

19. Phasing of Large Projects: For capital projects which will be undertaken over several fiscal years, develop full project scope and costs in the initial year.

OTHER

20. Budget Hearings in June: Conduct final budget hearings before the end of June; adopt budget by July 1. Adjust final numbers when the tax rate is set - no later than the first business day in September.

21. Lobbying and Grant Applications: Board of Supervisors' approval is necessary before county officers and employees pursue lobbying efforts on matters having budget implications, and before grant applications are submitted to the granting agency. In cases where prior approval of the Board is not possible due to time constraints, Board approval must be obtained as soon after the lobbying effort as is feasible.

22. Consideration of New Positions: Consider any new position only if the cost of the position is offset by non-general fund sources, generates revenue, is necessary to carry out Board policy or new Board adopted programs, or is necessary to maintain current service levels.

23. Non-Emergency Mid-Year Requests: Mid-year budget requests of a non-immediate nature requiring a transfer from contingencies are recommended to be referred to the next year's budget deliberations. Mid-year requests with other funding sources or which can be absorbed within a department's budget, are considered as needed.

24. Appropriations from Unanticipated Revenues: Appropriations from unanticipated revenues will not be recommended unless the department is reaching and exceeding its total departmental revenue estimates on a monthly or quarterly basis. Non-departmental unanticipated revenues would not be appropriated except for the year-end adjustment in accordance with Proposition 4 guidelines. Grant program revenues and appropriations would be handled separately.

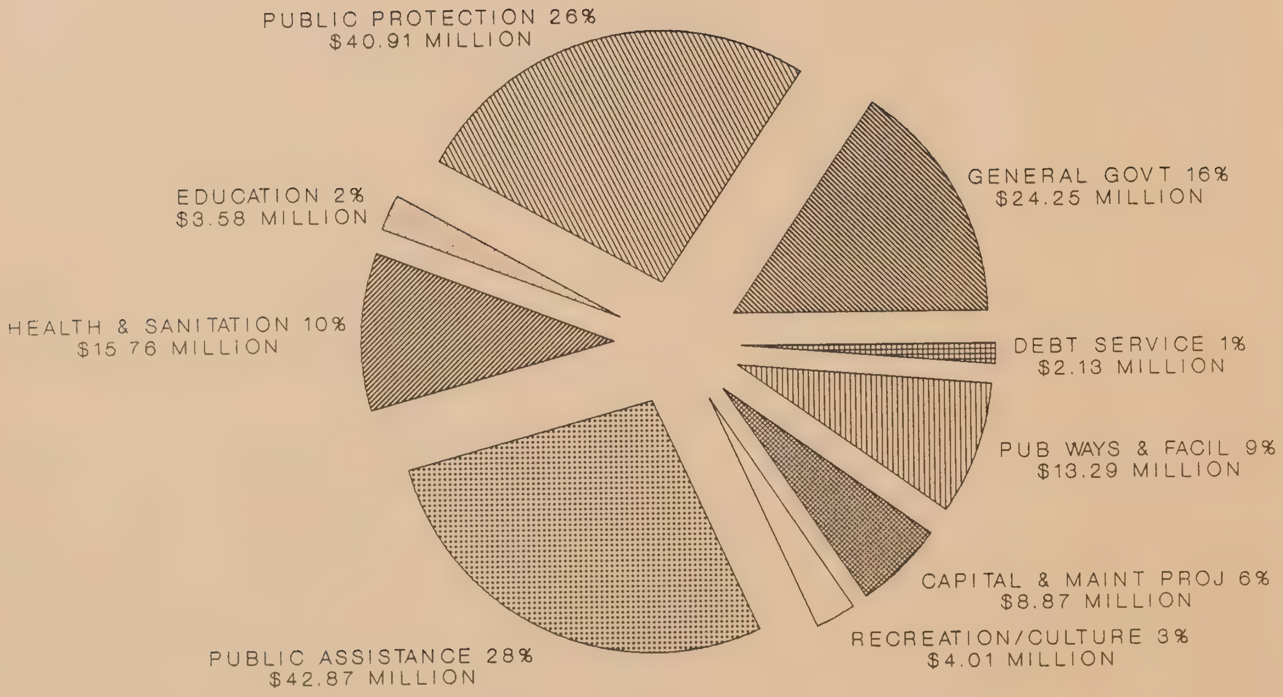
25. Target Net Budgets: When financial considerations indicate the need, develop a list of "target" net costs for selected budgets which offset their expenditures by generating revenues or receiving funds from other sources such as grants. A target net cost would be the amount of general fund support to a given budget after revenues and other funding are subtracted from expenditures. These target net costs would be used in developing budget recommendations and when reviewing budgets during the quarterly reporting process. Significant departures from the target net amounts during the fiscal year may result in a recommendation that appropriations be reduced to allow/ensure that the budget target would be achieved by the end of the fiscal year.

26. Cost Allocation: Allocate costs to all non-general fund supported departments based on the cost allocation plan developed annually by the Auditor-Controller.

27. Special District Augmentation Fund: Distribute special district augmentation funds to special districts based upon each district's tax effort in comparison to other districts. Add maximum allowable amount to reserves each year up to $300,000 for unforeseen emergencies.

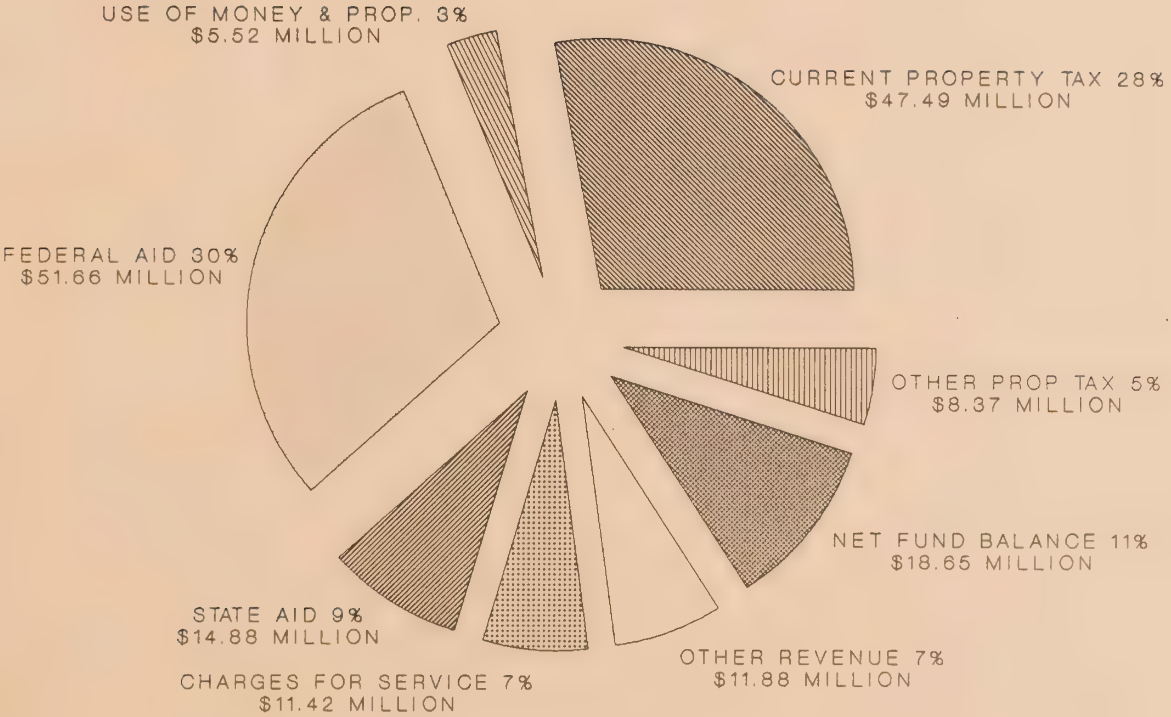
28. Debt Financing: Recommendations for debt financing of major projects will include cost-benefit analysis of available options and funding alternatives. Every attempt will be made to provide for debt service through dedicated revenues that can be maintained over the life of any debt, before the general fund is accessed for such a purpose.

# 1989-90 FINAL BUDGET
## EXPENDITURE REQUIREMENTS BY FUNCTION



| | |
|---|---|
| $155,690,214 | Expenditure Requirement |
| $ 14,188,729 | Contingencies & Reserves |
| $169,878,943 | Total Financing Requirement |

# 1989-90 FINAL BUDGET
## MEANS OF FINANCING



Total Financing Available: $169,878,943

# POSITION ALLOCATION BY DEPARTMENT
# 1989-90 FINAL BUDGET

* Asterisks indicate contract positions

| Department | Current | Recommended | Board Adopted |
|---|---|---|---|
| **Administrative Office** | | | |
| 2040 Administrative Office | 14 | 14 | 14 |
| 2340 Risk Management | 3 | 3 | 3 |
| 2750 Environmental Coordinator | 5 | 6 | 6 |
| | 1 * | 0 * | 0 * |
| 2790 Emergency Services | 2 | 3 | 3 |
| 2850 Intergovernmental Services/LAFCo | 2 | 2 | 2 |
| Total | 27 | 28 | 28 |
| **Agricultural Commissioner** | | | |
| 2730 Agricultural Commissioner | 34 | 35 | 36 |
| Total | 34 | 35 | 36 |
| **Animal Regulation** | | | |
| 2840 Animal Regulation | 17 | 18 | 18 |
| Total | 17 | 18 | 18 |
| **Assessor** | | | |
| 2070 Assessor | 74 | 76 | 76 |
| Total | 74 | 76 | 76 |
| **Auditor-Controller** | | | |
| 2050 Auditor-Controller | 39 | 38 | 38 |
| Total | 39 | 38 | 38 |
| **Board of Supervisors** | | | |
| 2000 Board of Supervisors | 7 | 7 | 7 |
| Total | 7 | 7 | 7 |

POSITION ALLOCATION BY DEPARTMENT (Continued)

| Department | Current | Recommended | Board Adopted |
|---|---|---|---|
| **County Clerk-Recorder** | | | |
| 2509 County Clerk-Recorder | 49 | 54 | 54 |
| | 1 * | 0 * | 0 * |
| Total | 50 | 54 | 54 |
| **County Counsel** | | | |
| 2100 County Counsel | 22 | 23 | 23 |
| Total | 22 | 23 | 23 |
| **District Attorney** | | | |
| 2560 District Attorney | 54 | 53 | 56 |
| | 1 * | 0 * | 0 * |
| 2561 Family Support | 20 | 20 | 20 |
| 2562 Victim-Witness Assistance | 12 | 13 | 13 |
| | 1 * | 0 * | 0 * |
| Total | 88 | 86 | 89 |
| **Engineering** | | | |
| 2900 Engineering | 194 | 199 | 199 |
| | 6 * | 4 * | 4 * |
| Total | 200 | 203 | 203 |
| **Farm Advisor** | | | |
| 4030 Farm Advisor | 5 | 5 | 5 |
| Total | 5 | 5 | 5 |
| **General Services** | | | |
| 2180 General Services | 121 | 127 | 127 |
| 2270 Reprographics | 5 | 5 | 5 |
| 2300 Garage | 9 | 9 | 9 |
| 2941 Airport | 6 | 6 | 6 |
| | 1 * | 1 * | 1 * |
| 4150 Lopez Recreation Area | 9 | 7 | 7 |
| 4160 Morro Bay Golf Course | 9 | 9 | 9 |
| Total | 160 | 164 | 164 |

## POSITION ALLOCATION BY DEPARTMENT (Continued)

| Department | Current | Recommended | Board Adopted |
|---|---|---|---|
| **Health Agency** | | | |
| 3000 Health Department | 145 | 147 | 147 |
| 3051 Homemaker Services | 2 | 2 | 2 |
| 3052 Public Guardian | 4 | 4 | 4 |
| 3070 Mental Health | 104 | 106 | 109 |
| | 1 * | 0 * | 0 * |
| 3075 Alcohol Services | 23 | 24 | 24 |
| | 3 * | 3 * | 3 * |
| 3090 Air Pollution Control | 12 | 13 | 13 |
| | 1 * | 1 * | 1 * |
| 3285 Law Enforcement Medical Care | 6 | 6 | 6 |
| 3286 County Medical Services Program | 11 | 11 | 11 |
| 3320 California Children's Services | 11 | 11 | 11 |
| 4040 First Offender Drinking Driver Prog. | 3 | 3 | 3 |
| 6000 General Hospital | 235 | 246 | 246 |
| | 1 * | 1 * | 1 * |
| Total | 562 | 578 | 581 |
| **Library** | | | |
| 4000 Library | 70 | 72 | 72 |
| | 1 * | 1 * | 1 * |
| Total | 71 | 73 | 73 |
| **Municipal Court** | | | |
| 2510 Municipal Court | 64 | 69 | 70 |
| Total | 64 | 69 | 70 |
| **Personnel** | | | |
| 2110 Personnel | 15 | 15 | 15 |
| | 1 * | 1 * | 1 * |
| Total | 16 | 16 | 16 |
| **Planning & Building** | | | |
| 2800 Planning & Building | 74 | 78 | 78 |
| | 3 * | 3 * | 4 * |
| Total | 77 | 81 | 82 |

POSITION ALLOCATION BY DEPARTMENT (Continued)

| Department | Current | Recommended | Board Adopted |
|---|---|---|---|
| **Probation** | | | |
| 2660 Probation | 91 | 93 | 96 |
| Total | 91 | 93 | 96 |
| **Sheriff-Coroner** | | | |
| 2590 Sheriff-Coroner | 238 | 243 | 249 |
| Total | 238 | 243 | 249 |
| **Social Services** | | | |
| 3200 Social Services Administration | 246<br>3 * | 252<br>1 * | 254<br>1 * |
| Total | 249 | 253 | 255 |
| **Superior Court** | | | |
| 2500 Superior Court | 25 | 30 | 30 |
| 2530 Jury Commissioner | 5 | 4 | 4 |
| Total | 30 | 34 | 34 |
| **Technical Services** | | | |
| 2250 Technical Services | 58 | 65 | 68 |
| Total | 58 | 65 | 68 |
| **Treasurer-Tax Collector** | | | |
| 2060 Treasurer-Tax Collector | 29 | 29 | 29 |
| 2120 Retirement Plans | 3 | 3 | 3 |
| Total | 32 | 32 | 32 |
| **Veterans Services** | | | |
| 3330 Veterans Services | 6 | 6 | 6 |
| Total | 6 | 6 | 6 |
| Total Permanent Employees | 2,192 | 2,264 | 2,286 |
| Total Contract Employees | 25 * | 16 * | 17 * |
| GRAND TOTAL | 2,217 | 2,280 | 2,303 |

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# GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

| | |
|---|---|
| AB 8: | Omnibus 1979 legislation which revised property tax allocation among local agencies and schools, restructured local government and school financing, and made permanent the state "buyout" of local funding for major health and welfare programs; successor to SB 154, which was in effect for 1978-79. |
| ACCOUNT: | A detailed classification of an expenditure or revenue. For example, "Postage" is an expenditure account; "Property Taxes Secured" is a revenue account. |
| ACTIVITY: | A specific line of work performed to accomplish a function for which a governmental unit is responsible. This designation is required by the State Controller. Example: "Protective Inspection" is an activity performed in discharging the "Public Protection" function. |
| APPROPRIATION: | An authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation usually is time-limited and must be expended before the deadline. |
| APPROPRIATION EXPENDITURE: | An expenditure chargeable to an appropriation. |
| ASSESSED VALUATION: | A valuation set upon real estate or other property by government as a basis for levying taxes. |
| AVAILABLE FINANCING: | All the means of financing a budget (fund balance, miscellaneous revenues) except for encumbered reserves, general reserves and current property taxes. |
| AVAILABLE FUND BALANCE: | The amount of fund balance available to finance the budget after deducting encumbrances and reserves. |
| BUDGET: | A plan of financial operation consisting of an estimate of proposed income and expenditures for a given period and purpose, usually one year. |
| BUDGET DOCUMENT: | Written instrument used by the budget-making authority to present a comprehensive financial program. |
| BUDGET UNIT: | The lowest entity in the budget hierarchy including all accounts for which a legal appropriation is approved by the Board of Supervisors. A department or agency may have one or more budget units assigned to it. Each budget unit is a collection of account numbers necessary to fund a certain division or set of functions. |
| CAPITAL OUTLAY: | Expenditures which result in the acquisition or addition to fixed assets. Significant additions would be budgeted in a capital projects budget. |

# GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

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|---|---|
| CAPITAL PROJECT: | A program itemizing the county's acquisitions, additions and improvements to fixed assets, including buildings, building improvements and land purchases. |
| CONTINGENCY: | An amount, not to exceed fifteen percent of the fund in which it is allocated, appropriated for unforeseen expenditure requirements. |
| CONTRACTED SERVICES: | Expense of services rendered under contract by personnel who are not on the payroll of the jurisdiction, including all related expenses covered by the contract. |
| COST ACCOUNTING: | That method of accounting which provides for assemblying and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job. |
| COUNTY MEDICAL SERVICES PROGRAM (CMSP): | This program, administered by the Health Agency, provides medical services to eligible adults in need of medical care. This state funded program was previously administered by the state as the Medically Indigent Adult Program. Program administration was transferred to the county effective January 1, 1983. |
| COUNTYWIDE PROGRAMS: | Programs that benefit all areas of the county, both within city limits and outside city limits. |
| CURRENT REVENUE: | Revenues of a governmental unit which are available to meet expenditures of the current fiscal year. |
| DEBT SERVICE FUND: | A fund established to finance and account for the payment of interest and principal on all general obligation debt, other than that payable exclusively from special assessments and revenue debt issued for and serviced by a governmental enterprise. |
| DELINQUENT TAXES: | Taxes remaining unpaid on and after the date on which a penalty for nonpayment is attached. Even though the penalty may be subsequently waived and a portion of the taxes may be abated or cancelled, the unpaid balances continue to be delinquent until abated, cancelled, paid or converted into tax liens. |
| DEPARTMENT: | An organizational device used by county management to group programs of like nature. |
| EARMARKED FUNDS: | Revenues designated by statute or constitution for specific purpose. |
| EMPLOYEE BENEFITS: | Amounts paid on behalf of employees; these amounts are not included in the gross salary. They are fringe benefit payments, and, while not paid directly to employees, they are nevertheless a part of the cost of salaries and benefits. |

# GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

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|---|---|
| ENCUMBRANCE: | An obligation in the form of a purchase order, contract, or other commitment which is chargeable to an appropriation and for which a part of the appropriation is reserved. |
| ENTERPRISE FUND: | Established to finance an account for the operation and maintenance of facilities and services which are predominately self-supporting by user charges. Example: Hospital Enterprise Fund. |
| EXPENDITURE: | Designates the cost of goods delivered or services rendered whether paid or unpaid. |
| FINAL BUDGET: | Approved legal spending plan for a fiscal year. In San Luis Obispo County, the Board of Supervisors is responsible for approving a final budget. |
| FINANCIAL MANAGEMENT SYSTEM (FMS): | The county's centralized, automated fiscal system used to account, control and report budgetary appropriations, expenditures and revenues for county departments and other related governmental entities. |
| FISCAL YEAR: | Twelve-month period for which a budget is prepared. The county's fiscal year is July 1 to June 30. |
| FIXED ASSET: | An asset of a long-term character such as land, buildings, furniture and other equipment. |
| FULL-TIME EQUIVALENT: | The ratio of time expended in a part-time positions to that of a full-time position. The ratio is derived by dividing the amount of employed time required in the part-time position by the amount of employed time required in a corresponding full-time position. |
| FUNCTION: | A group of related activities aimed at accomplishing a major service for which a governmental unit is responsible. These designations are specified by the State Controller. Example: "Public Protection" is a function. |
| FUND: | A sum of money or other resources set aside for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. A fund is a distinct financial or fiscal entity. |
| GENERAL FUND: | The main operating fund of the county accounting for expenditures and revenues for countywide activities. The bulk of the property tax rate is represented by this fund. |
| GRANT: | A contribution from one governmental unit to another, usually made for a specific purpose and time period. |
| INTERFUND TRANSFER: | A transfer of assets between funds which cannot be classified as a revenue or expenditure. |

# GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

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|---|---|
| INTERGOVERNMENTAL EXPENDITURES: | Payments to other governments as fiscal aids and shared taxes or as reimbursements for the performance of services. |
| INTERGOVERNMENTAL REVENUE: | Revenue received from other governments, such as fiscal aids, shared taxes and reimbursements for services. |
| INTERNAL SERVICE FUND (ISF): | Consists of organizations created to perform specified services for other county departments The services performed are charged to the using department. Example: Reprographics. |
| INTRAFUND TRANSFERS: | Reimbursement of funds to a provider budget unit for services/supplies received by another budget unit; transactions of this nature are limited to budgets within the same fund. Intrafund transfers were formerly called "costs applied." The intrafund transfer accounts are numbered from 5001 to 5999. Amounts in these accounts are subtracted from the total expenditure requirements of the budget unit to derive the net total. |
| LIBRARY FUND: | Accounts for revenues to and expenditures by the libraries in all areas of the county, except the City of Paso Robles, which has its own library system. It is financed by a separate property tax rate. |
| OBJECT CLASS: | Used to define a general classification of related expenditure accounts. An example of an object is "Services and Supplies". This object contains such accounts as "Postage", "Insurance", "Maintenance-Equipment", etc. |
| OTHER CHARGES: | Accounts which establish expenditures for expenses other than salary or operations, such as support and care of persons or debt service. |
| PER CAPITA: | Amount per individual. |
| PROPOSED BUDGET: | The working document for the fiscal year under discussion. Approval of this document does not allow expenditures for new programs or fixed assets. |
| PROPOSITION 13: | A tax limitation initiative approved by the voters in 1978. Proposition 13 provided for (1) a 1 percent tax limit exclusive of tax rates to repay existing voter-approved bonded indebtedness, (2) assessment restrictions establishing 1975 level values for all property, with allowable increases of 2 percent annually and reappraisal to current value upon change in ownership and new construction, (3) a two-thirds vote requirement to increase state taxes, and (4) a two-thirds vote of the electorate for local agencies to impose "special taxes". |
| REAL PROPERTY: | Land and the structures attached to it. |

# GLOSSARY OF TERMS COMMONLY USED IN THIS BUDGET DOCUMENT

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|---|---|
| REIMBURSEMENT: | Payment received for services/supplies expended for another institution, agency or person. |
| RESERVE: | An account that records a portion of the fund balance which must be segregated for some future use and which is, therefore, not available for further appropriation or expenditure. |
| RETAIL SALES TAX: | A tax levied on the sale of goods or services to the consumer. |
| REVENUE: | Money received to finance ongoing county governmental services. Example: Property taxes, sales taxes. Revenue accounts are numbered from 9001 through 9999. |
| ROAD FUND: | Accounts for expenditures on road, street and bridge construction and improvement. |
| SALARIES AND EMPLOYEE BENEFITS: | The "object class" or general classification of Expenditure accounts that describe and report all employee related costs. This object contains accounts numbered 1001 through 1999. |
| SCHEDULE: | A listing of financial data in a form and manner prescribed by the state. |
| SCHEDULE 1: | A summary of the overall county budget by fund, the means of financing the budget, and the expenditure requirements. |
| SCHEDULE 2: | An analysis of the fund balance available at the end of a fiscal year to finance the next year's budget. |
| SCHEDULE 3: | A detail of provisions for reserves and designations. |
| SCHEDULE 4: | A summary of estimated revenue, other financing sources and residual equity transfers. |
| SCHEDULE 5: | An analysis of financing sources by fund. |
| SCHEDULE 6: | An analysis of current property taxes. |
| SCHEDULE 7: | A summary of county financing requirements by function and by fund. |
| SCHEDULE 8/8A: | A summary of county financing requirements by function and activity. |
| SCHEDULE 9: | A summary of accounts and total requirements for each budget unit. A Schedule 9 is found with each budget unit. |
| SCHEDULE 10: | A summary of revenues and expenditures for an Internal Service Fund (ISF). |
| SCHEDULE 11: | A summary of revenues and expenditures for an Enterprise Fund. |
| SECURED ROLL: | Assessed value of real property, such as land, building, secured personal property, or anything permanently attached to land as determined by each County Assessor. |

| | |
|---|---|
| SECURED TAXES: | Taxes levied on real properties in the county which are "secured" by a lien on the properties. |
| SELF-INSURANCE FUND: | Accounts for self-insurance transactions. |
| SERVICES AND SUPPLIES: | The "object class" or general classification of Expenditure accounts that describe and report all operating expenses, other than employee related costs, of County departments and programs. This object contains accounts numbered 2001 through 2999. |
| SHARED TAXES: | Taxes collected by one level of government and distributed in whole or part to other levels according to a formula. |
| SPECIAL DISTRICT: | Independent unit of local government generally organized to perform a single function. Examples: Street lighting, waterworks, parks, fire departments. |
| SPENDING LIMITS: | Refers to the Gann Initiative (Proposition 4 on the November 1979 ballot), which imposed limits on the allowable annual appropriations of the state, schools, and most local agencies; limit is generally prior year appropriations factored by CPI and population changes. |
| SUBVENTION: | Provision for assistance or financial support, usually from a higher governmental unit. |
| SUPPLEMENTAL TAX ROLL: | The Supplemental Property Tax Roll is a result of legislation enacted in 1983, and requires an assessment of property when a change to the status of the property occurs, rather than once a year as was previously the case. |
| TAXES: | Compulsory charges levied by a governmental unit for the purpose of financing services performed for the common benefit. |
| TAX LEVY: | Amount of tax dollars raised by the imposition of the tax rate on the assessed valuation. |
| TAX RATE: | The rate per one hundred dollars of the assessed valuation base necessary to produce the tax levy. |
| TAX RELIEF SUBVENTIONS: | Funds ordinarily paid to compensate for taxes lost because of tax relief measures, such as homeowner's exemption. |
| UNINCORPORATED AREA: | The areas of the county outside city boundaries. |
| UNSECURED ROLL: | A tax on properties such as office furniture, equipment and boats owned by the assessee. |
| USE TAX: | A tax on goods purchased outside the state to prevent revenue loss from avoidance of sales taxes by means of out-of-state purchases. A use tax is also levied in order to remove inequities between purchases made within and outside the state. |

# AN EXPLANATION OF THE INFORMATION PROVIDED WITH EACH BUDGET UNIT

The following is a summary of the information provided for each budget unit contained in the Final Budget in the order that it appears.

① The first section of most budgets consists of a summary of expenditure and revenue estimates requested by the departments, recommended by the County Administrator, and adopted by the Board of Supervisors. Also known as the Schedule 9, it includes a listing of actual expenditures and revenues for the previous two years. The classifications are in summary form and are defined by the State Controller. Finally, the functional area and fund number for each budget is provided in the heading. Most budgets have the number "001", indicating that they are general fund budgets. Internal Service Funds (ISF'S) and Enterprise budgets begin with Schedules 10 and 11, respectively. These schedules provide the summary information for those types of budgets.

② The second section is called the Service Program Budget Summary. In this section, the amounts of money allowed during the previous fiscal year, requested by the departments, recommended by the County Administrator, and adopted by the Board of Supervisors for the current year, are listed by service program. Intrafund transfers into each budget, if they exist, are subtracted to yield a net total.

③ Next is the Summary of Positions. With each position is a listing of the job classification (used for computer input and other in-county purposes). In addition to the position title is a listing of the number of positions allowed in the previous year, as well as the number requested, recommended and adopted for the new year.

④ In those budgets where Fixed Assets (equipment purchases valued over $500) are approved, a list of such equipment is included, providing its description, an indication whether it's additional (A) or replacement (R), unit pricing, and the quantity approved. In addition, for those budgets which have approved lease/purchase equipment items, a similar listing is provided which also indicates whether the equipment is additional (A) or an existing contract (E).

⑤ The next section contains a statement of Purpose and an explanation of Service Delivery Programs provided by the budget unit.

⑥ The last major section, titled County Administrator's Comments and Recommendations, contains a narrative summary of the County Administrator's recommendation and a statement about what the expected impact of the recommended funding will be. Items of dispute or policy are highlighted and discussed in this section, as are any Board adopted changes to the recommended budget.

## Note

An example of a budget unit presentation, with each section highlighted with a circled number, follows on the next three pages.

B.U. No. 2120 | B.U. No. 2120

Budget Unit: Retirement Plans
Fund: 001 - General Government
Function: General Government
Activity: Other General

①

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 115,643 | $ 122,953 | $ 130,180 | $ 130,180 | $ 130,180 |
| 2000 Services & Supplies | $ 111,170 | $ 114,250 | $ 226,360 | $ 224,360 | $ 224,360 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 1,141 | $ 2,090 | $ 10,000 | $ 9,840 | $ 9,840 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 227,954 | $ 239,293 | $ 366,540 | $ 364,380 | $ 364,380 |
| Revenues | $ 194,622 | $ 210,499 | $ 352,640 | $ 352,640 | $ 352,640 |

SERVICE PROGRAM BUDGET SUMMARY

②

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Pension Trust | $ 301,510 | $ 352,640 | $ 352,640 | $ 352,640 |
| 2. Deferred Compensation | 13,210 | 12,200 | 10,200 | 10,200 |
| 3. Defined Contribution Plan and Trust | 1,700 | 1,700 | 1,540 | 1,540 |
| Gross Totals | $ 316,420 | $ 366,540 | $ 364,380 | $ 364,380 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 316,420 | $ 366,540 | $ 364,380 | $ 364,380 |

SUMMARY OF POSITIONS

③

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0871 | Retirement Trust Officer | 1 | 1 | 1 | 1 |
| 0912 | Account Clerk - Confidential | 1 | 1 | 1 | 1 |
| 8891 | Administrative Services Officer I | 1 | 1 | 1 | 1 |
| Total | | 3 | 3 | 3 | 3 |

Temporary Help

Account Clerk - Confidential (1 FTE)

## LIST OF APPROVED FIXED ASSETS ④

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC System: High Capacity w/ Accessories | 9,840 | 1 | 9,840 ** |
| Total | | | | $9,840 |

## PURPOSE ⑤

To manage the San Luis Obispo County Employees Retirement Plan, the Deferred Compensation Plan, and the Defined Contribution Plan and Trust in a manner consistent with the administrative and fiduciary requirements of such plans in order to deliver all benefits payable to participants in an expeditious manner.

## SERVICE DELIVERY PROGRAMS

1. Pension Trust: The Pension Trust is administered and managed by the Pension Trust Board of Trustees. Funding for this program is adopted each year by the Board of Trustees and is provided herein for information purposes. The Trustees adopt funding to provide staff necessary for the daily operation of the Employees Retirement Plan, including the processing of plan enrollments and application for plan benefits; to provide staff support to the Pension Trust Board of Trustees; to provide member services to all plan participants; to maintain records incidental to all such activities; to manage the Pension Trust Fund and all investments associated with the Trust Fund; to provide in-house professional financial and management services; to provide, obtain and coordinate the actuarial, accounting, insurance, fund management, and disbursement services not provided in-house which are necessary to the operation of the Employees Retirement Plan.

2. Deferred Compensation Plan: To provide resources necessary for the daily operations of the County Deferred Compensation Plan including the processing of Plan enrollments and applications for plan benefits; to provide counseling and information to all Plan participants; to maintain records incidental to all such activities; to provide in-house professional and management services; to provide, obtain, and coordinate the accounting, fund management and disbursement services not provided in-house which are necessary to the operation of the County Deferred Compensation Plan.

3. Defined Contribution Plan and Trust: To provide resources necessary for the daily operations of the Defined Contribution Plan and Trust including the processing of Plan enrollments and applications for plan benefits; to provide counseling and requested information to all plan participants; to maintain records incidental to all such activities including fund management; to provide in-house professional and management services.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS ⑥

The appropriations for the Pension Trust portion of this budget unit are adopted each year by the Pension Trust Board of Trustees, and fully reimbursed from the Pension Trust Fund. Although the recommended budget provides for maintenance of current services levels, and contains no additional positions, it is higher than that for 1988-89 given increasingly complex tax and benefit legislation. In addition to increased workload volume and inflation, the increase is due primarily to the appropriation for professional services connected with financial custodianship, annual financial accounting of all plans, and legal services. Payments of fees associated with employee participation in the deferred compensation program are made from the general fund and are included in the current M.O.U.'s with the various bargaining units.

## BOARD ADOPTED CHANGES

None.

## COUNTY OFFICERS AND DEPARTMENT HEADS

## 1989-90 SALARY SCHEDULE*

| Elected Officers | Annual Salary |
|---|---|
| Board of Supervisors | $37,294 |
| Assessor | 66,290 |
| Auditor-Controller | 66,290 |
| County Clerk-Recorder | 66,290 |
| Treasurer-Tax Collector/Public Administrator | 66,290 |
| District Attorney | 88,379 |
| Sheriff-Coroner | 74,402 |
| **Judicial** | |
| Municipal Court Judge | 82,056 |
| Superior Court Judge | 89,856 (a) |

(a) County's share: $ 7,500
State's share: $82,356

| Appointed Department Heads | Annual Salary Minimum | Annual Salary Maximum |
|---|---|---|
| Agricultural Commissioner/Sealer of Weights & Measures | $45,635 | 55,786 |
| Chief Probation Officer | 51,854 | 63,378 |
| County Administrator | 73,694 | 90,064 |
| County Counsel | 72,301 | 88,379 |
| County Engineer | 62,525 | 76,419 |
| County Social Services Director | 57,429 | 70,200 |
| Director of Animal Regulation | 35,402 | 43,285 |
| Director of Technical Services | 54,038 | 66,040 |
| General Services Director | 57,762 | 70,595 |
| Health Officer/Health Agency Director | 102,918 | |
| Library Director | 45,698 | 55,848 |
| Personnel Director | 51,834 | 63,357 |
| Planning Director | 53,664 | 65,603 |
| Veterans Service Officer | 30,514 | 37,294 |

* These salaries, as well as the salary schedule on the pages which follow, reflect the 1988-89 rates known as of the date of preparation of this document, August 29, 1989. For the most current account of salary levels, please refer to the document entitled "Departmental Positions and Salary Schedule" prepared by the Personnel Department.

## 1989-90 SALARY SCHEDULE

| JOB CLASS | JOB CLASS TITLE | RANGE | BU | MONTHLY SALARY | |
|---|---|---|---|---|---|
| | | | | STEP 1 | STEP 5 |
| 0911 | ACCOUNT CLERK | 0756 | 13 | 1,310 | 1,595 |
| 0912 | ACCOUNT CLERK-CONFIDENTIAL | 0777 | 11 | 1,347 | 1,638 |
| 0905 | ACCOUNTANT I | 1166 | 07 | 2,021 | 2,454 |
| 0906 | ACCOUNTANT II | 1334 | 07 | 2,312 | 2,811 |
| 0907 | ACCOUNTANT III | 1533 | 07 | 2,657 | 3,233 |
| 0713 | ACCOUNTANT-AUDITOR I | 1166 | 07 | 2,021 | 2,454 |
| 0714 | ACCOUNTANT-AUDITOR II | 1334 | 07 | 2,312 | 2,811 |
| 0715 | ACCOUNTANT-AUDITOR III | 1692 | 07 | 2,933 | 3,565 |
| 0916 | ACCOUNTING SYSTEMS ANALYST I | 1585 | 07 | 2,747 | 3,338 |
| 0915 | ACCOUNTING SYSTEMS ANALYST II | 1761 | 07 | 3,052 | 3,709 |
| 0914 | ACCOUNTING TECHNICIAN | 0966 | 13 | 1,674 | 2,035 |
| 0913 | ACCOUNTING TECHNICIAN-CONF. | 0992 | 11 | 1,719 | 2,090 |
| 8885 | ADMIN ANALYST AIDE | 0898 | 01 | 1,557 | 1,893 |
| 8887 | ADMIN ANALYST AIDE-CONF. | 0991 | 11 | 1,718 | 2,089 |
| 8884 | ADMIN ANALYST I | 1248 | 07 | 2,163 | 2,629 |
| 8883 | ADMIN ANALYST II | 1445 | 07 | 2,505 | 3,045 |
| 8882 | ADMIN ANALYST III | 1692 | 07 | 2,933 | 3,565 |
| 8891 | ADMIN SERVICES OFFICER I | 1166 | 07 | 2,021 | 2,454 |
| 8892 | ADMIN SERVICES OFFICER II | 1334 | 07 | 2,312 | 2,811 |
| 8893 | ADMIN SERVICES OFFICER III | 1692 | 07 | 2,933 | 3,565 |
| 0819 | AGRICULTURAL INSP/BIOLGIST III | 1204 | 01 | 2,087 | 2,536 |
| 0817 | AGRICULTURAL INSP/BIOLOGIST I | 1009 | 01 | 1,749 | 2,125 |
| 0818 | AGRICULTURAL INSP/BIOLOGIST II | 1114 | 01 | 1,931 | 2,349 |
| 0816 | AGRICULTURAL INSP/BIOLOGIST TR | 0926 | 01 | 1,605 | 1,952 |
| 0810 | AGRICULTURAL PEST CONTROL OPER | 0943 | 01 | 1,635 | 1,988 |
| 0815 | AGRICULTURAL/MEASMT STDS AIDE | 0926 | 01 | 1,605 | 1,952 |
| 0832 | AIR POLLUTION CONTROL ENG I | 1438 | 01 | 2,492 | 3,030 |
| 0829 | AIR POLLUTION CONTROL ENG II | 1609 | 01 | 2,789 | 3,389 |
| 0835 | AIR QUALITY SPECIALIST I | 1093 | 01 | 1,894 | 2,302 |
| 0836 | AIR QUALITY SPECIALIST II | 1235 | 01 | 2,141 | 2,603 |
| 0834 | AIR QUALITY SPECIALIST TRAINEE | 1001 | 01 | 1,735 | 2,109 |
| 1406 | AIRPORT MAINTENANCE WORKER | 0961 | 02 | 1,666 | 2,024 |
| 1403 | AIRPORT OPERATIONS SUPERVISOR | 1334 | 07 | 2,312 | 2,811 |
| 0852 | AIRPORTS MANAGER | 1947 | 07 | 3,375 | 4,101 |
| 8587 | ALCOHOL SVCS PREV & PLN SUP I | 1423 | 05 | 2,466 | 2,997 |
| 8588 | ALCOHOL SVCS PREV & PLN SUP II | 1568 | 05 | 2,718 | 3,302 |
| 8581 | ALCOHOLISM COUNSELOR I | 0679 | 01 | 1,177 | 1,430 |
| 8582 | ALCOHOLISM COUNSELOR II | 0866 | 01 | 1,501 | 1,823 |
| 9635 | ALCOHOLISM HEALTH EDUCATOR | 1289 | 01 | 2,234 | 2,716 |
| 8577 | ALCOHOLISM THERAPIST I | 1009 | 01 | 1,749 | 2,125 |
| 8578 | ALCOHOLISM THERAPIST II | 1228 | 01 | 2,128 | 2,586 |
| 1419 | ANIMAL CONTROL AIDE | 0682 | 02 | 1,182 | 1,439 |
| 1422 | ANIMAL CONTROL LEAD OFFICER | 1044 | 05 | 1,810 | 2,200 |
| 1417 | ANIMAL CONTROL OFFICER | 0891 | 01 | 1,544 | 1,879 |
| 0711 | APPRAISER I | 1070 | 01 | 1,855 | 2,255 |
| 0709 | APPRAISER II | 1239 | 01 | 2,148 | 2,610 |
| 0707 | APPRAISER III | 1353 | 01 | 2,345 | 2,851 |
| 0705 | APPRAISER IV | 1524 | 05 | 2,642 | 3,210 |
| 0718 | APPRAISER TRAINEE | 0931 | 01 | 1,614 | 1,962 |
| 1238 | AQUATICS COORDINATOR | 0805 | 02 | 1,395 | 1,695 |
| 0620 | ARCHITECTURAL SUPERVISOR | 1674 | 05 | 2,902 | 3,527 |
| 0624 | ARCHITECTURAL TECHNICIAN | 0922 | 01 | 1,598 | 1,941 |
| 0941 | ASSESSMENT ANALYST I | 1248 | 07 | 2,163 | 2,629 |

| JOB CLASS | JOB CLASS TITLE | RANGE | BU | MONTHLY SALARY | |
|---|---|---|---|---|---|
| | | | | STEP 1 | STEP 5 |
| 0942 | ASSESSMENT ANALYST II | 1445 | 07 | 2,505 | 3,045 |
| 0943 | ASSESSMENT ANALYST III | 1692 | 07 | 2,933 | 3,565 |
| 8894 | ASSESSMENT ANALYST TRAINEE | 0931 | 01 | 1,614 | 1,962 |
| 0615 | ASSOCIATE CAPITAL PROJ COORD | 1407 | 01 | 2,439 | 2,964 |
| 0604 | ASSOCIATE PLANNER | 1378 | 01 | 2,388 | 2,903 |
| 0623 | ASSOCIATE REAL PROPERTY AGENT | 1445 | 07 | 2,505 | 3,045 |
| 0801 | ASST AGRICULTURAL COMM | 1713 | 07 | 2,969 | 3,609 |
| 0701 | ASST ASSESSOR | 1891 | 08 | 3,278 | 3,983 |
| 0900 | ASST AUDITOR-CONTROLLER | 2168 | 08 | 3,758 | 4,569 |
| 0613 | ASST CAPITAL PROJ COORD | 1280 | 01 | 2,219 | 2,697 |
| 0316 | ASST CLERK-ADMINISTRATOR | 1540 | 08 | 2,669 | 3,245 |
| 0303 | ASST COUNTY COUNSEL | 2874 | 08 | 4,982 | 6,054 |
| 0362 | ASST FIRE CHIEF | 1410 | 19 | 2,444 | 2,973 |
| 1001 | ASST LIBRARY DIRECTOR | 1664 | 07 | 2,884 | 3,505 |
| 8534 | ASST MENTAL HEALTH ADMIN | 1674 | 07 | 2,902 | 3,527 |
| 0605 | ASST PLANNER | 1103 | 01 | 1,912 | 2,324 |
| 0654 | ASST PLANNING DIRECTOR | 2239 | 08 | 3,881 | 4,718 |
| 0622 | ASST REAL PROPERTY AGENT | 1248 | 07 | 2,163 | 2,629 |
| 0868 | ASST VETERANS SERVICE OFF I | 0972 | 01 | 1,685 | 2,049 |
| 0866 | ASST VETERANS SERVICE OFF II | 1114 | 01 | 1,931 | 2,349 |
| 9624 | ASST WATER SYS SUPERINTENDENT | 1468 | 05 | 2,544 | 3,092 |
| 0712 | AUDITOR-APPRAISER I | 1122 | 01 | 1,945 | 2,364 |
| 0710 | AUDITOR-APPRAISER II | 1263 | 01 | 2,189 | 2,661 |
| 0708 | AUDITOR-APPRAISER III | 1417 | 01 | 2,456 | 2,985 |
| 0706 | AUDITOR-APPRAISER IV | 1599 | 05 | 2,772 | 3,370 |
| 0723 | AUDITOR-APPRAISER TRAINEE | 0931 | 01 | 1,614 | 1,962 |
| 9653 | AUTO MECHANIC I | 1070 | 02 | 1,855 | 2,255 |
| 9654 | AUTO MECHANIC II | 1123 | 02 | 1,946 | 2,366 |
| 1326 | AUTOMOTIVE GARAGE MANAGER | 1550 | 07 | 2,687 | 3,266 |
| 1328 | AUTOMOTIVE SERVICE WORKER | 0776 | 02 | 1,345 | 1,636 |
| 0933 | BOARD OF SUPERVISORS CLERK | 0997 | 13 | 1,728 | 2,101 |
| 0956 | BOARD OF SUPVR ADMIN SEC-CONF | 1158 | 11 | 2,007 | 2,440 |
| 1012 | BOOKMOBILE DRIVER-CLERK | 0769 | 01 | 1,333 | 1,617 |
| 1601 | BUILDING INSPECTOR I | 1070 | 01 | 1,855 | 2,255 |
| 1602 | BUILDING INSPECTOR II | 1227 | 01 | 2,127 | 2,584 |
| 1603 | BUILDING INSPECTOR III | 1354 | 01 | 2,347 | 2,853 |
| 1303 | BUILDING MAINT SUPERVISOR | 1442 | 07 | 2,499 | 3,040 |
| 1701 | BUILDING PLANS EXAMINER I | 1280 | 01 | 2,219 | 2,697 |
| 1702 | BUILDING PLANS EXAMINER II | 1407 | 01 | 2,439 | 2,964 |
| 1703 | BUILDING PLANS EXAMINER III | 1521 | 01 | 2,636 | 3,205 |
| 1304 | BUILDINGS FACILITIES MANAGER | 2010 | 07 | 3,484 | 4,236 |
| 1327 | BUS DRIVER | 0776 | 02 | 1,345 | 1,636 |
| 0922 | BUYER | 1194 | 01 | 2,070 | 2,517 |
| 0612 | CADASTRAL DRAFTER | 1008 | 01 | 1,747 | 2,123 |
| 0601 | CADASTRAL DRAFTER AIDE | 0837 | 01 | 1,451 | 1,763 |
| 0131 | CALENDAR COORDINATOR | 1091 | 20 | 1,891 | 2,298 |
| 0332 | CAPTAIN | 2164 | 15 | 3,751 | 4,559 |
| 0435 | CCS SUPERVISOR | 1123 | 05 | 1,946 | 2,366 |
| 0240 | CENTRAL SERVICES MANAGER | 2010 | 07 | 3,484 | 4,236 |
| 1329 | CENTRAL SUPPLY SUPERVISOR | 0926 | 05 | 1,605 | 1,952 |
| 0704 | CHIEF APPRAISER | 1776 | 07 | 3,078 | 3,742 |
| 0629 | CHIEF BUILDING OFFICIAL | 1978 | 08 | 3,428 | 4,169 |
| 0310 | CHIEF DEPUTY COUNTY COUNSEL | 2696 | 07 | 4,673 | 5,682 |

# 1989-90 SALARY SCHEDULE

| JOB CLASS | JOB CLASS TITLE | RANGE | BU | MONTHLY SALARY | |
|---|---|---|---|---|---|
| | | | | STEP 1 | STEP 5 |
| 0823 | CHIEF DEPUTY SEALER WTS & MEAS | 1627 | 07 | 2,820 | 3,427 |
| 9648 | CHIEF DIST ATTY INVESTIGATOR | 2109 | 15 | 3,656 | 4,442 |
| 0903 | CHIEF INTERNAL AUDITOR | 1841 | 07 | 3,191 | 3,881 |
| 0565 | CHIEF PHARMACIST | 2062 | 05 | 3,574 | 4,344 |
| 0214 | CHIEF PROSECUTOR | 2874 | 08 | 4,982 | 6,054 |
| 0531 | CHIEF SUPERVISING NURSE | 1758 | 05 | 3,047 | 3,704 |
| 0960 | CHIEF SWITCHBOARD OPER. | 0787 | 05 | 1,364 | 1,657 |
| 1535 | CHILD CARE SPECIALIST | 1082 | 01 | 1,875 | 2,281 |
| 0648 | CIVIL ENGRNG-TECH. I | 1194 | 01 | 2,070 | 2,517 |
| 0650 | CIVIL ENGRNG-TECH. II | 1366 | 01 | 2,368 | 2,877 |
| 0652 | CIVIL ENGRNG-TECH. III | 1568 | 01 | 2,718 | 3,302 |
| 9668 | CLERICAL TRAINEE | 0502 | 13 | 870 | 1,057 |
| 0550 | CLINICAL LAB MANAGER | 1556 | 05 | 2,697 | 3,279 |
| 0552 | CLINICAL LAB. TECHNOLOGIST | 1253 | 01 | 2,172 | 2,642 |
| 0533 | CLINICAL NURSE SPECIALIST | 1496 | 01 | 2,593 | 3,155 |
| 0920 | COLLECTIONS OFFICER | 0946 | 05 | 1,640 | 1,993 |
| 0955 | COLLECTIONS OFFICER-CONF | 0957 | 11 | 1,659 | 2,016 |
| 9632 | COMM DISEASE INVESTIGATOR | 1022 | 01 | 1,771 | 2,153 |
| 9677 | COMMUNICATIONS MANAGER | 1938 | 07 | 3,359 | 4,084 |
| 0959 | COMMUNICATIONS TECHNICIAN I | 1179 | 01 | 2,044 | 2,484 |
| 0958 | COMMUNICATIONS TECHNICIAN II | 1325 | 01 | 2,297 | 2,792 |
| 0420 | COMMUNITY HEALTH NURSE | 1261 | 01 | 2,186 | 2,657 |
| 0452 | COMMUNITY HOMEMAKER | 0561 | 01 | 972 | 1,180 |
| 0427 | COMMUNITY SERVICE AIDE | 0650 | 01 | 1,127 | 1,371 |
| 0970 | COMPUTER SYST TECH AIDE-CONF | 0758 | 11 | 1,314 | 1,598 |
| 0987 | COMPUTER SYST TECH I-CONF | 0907 | 11 | 1,572 | 1,912 |
| 0988 | COMPUTER SYST TECH II-CONF | 1009 | 11 | 1,749 | 2,125 |
| 9998 | CONTRACT PROGRAMMER/ANALYST | 1322 | 11 | 2,291 | 2,785 |
| 1340 | COOK II | 0866 | 01 | 1,501 | 1,823 |
| 1341 | COOK 1 | 0740 | 01 | 1,283 | 1,560 |
| 8889 | COURT ADMINISTRATOR | 1733 | 07 | 3,004 | 3,652 |
| 0306 | COURT ATTORNEY | 2344 | 08 | 4,063 | 4,938 |
| 0139 | COURT DATA MANAGER | 1939 | 07 | 3,361 | 4,085 |
| 0315 | COURT EXECUTIVE OFFICER - MUNI | 2482 | 08 | 4,302 | 5,229 |
| 0129 | COURT REPORTER | 1498 | 07 | 2,596 | 3,158 |
| 1525 | COURT/CONSERVATORSHIP INVEST. | 1289 | 01 | 2,234 | 2,716 |
| 0344 | CRIME ANALYST | 1550 | 07 | 2,687 | 3,266 |
| 0349 | CRIME ANALYST AIDE | 0997 | 13 | 1,728 | 2,101 |
| 0350 | CRIME PREVENTION SPECIALIST | 1071 | 01 | 1,856 | 2,257 |
| 0410 | CROSS CONNECTION INSPECTOR | 1236 | 01 | 2,142 | 2,605 |
| 9666 | CROSSING GUARD | 0610 | 01 | 1,057 | 1,286 |
| 1330 | CUSTODIAL SUPERVISOR | 1076 | 05 | 1,865 | 2,267 |
| 1335 | CUSTODIAN | 0770 | 02 | 1,335 | 1,622 |
| 8896 | DATA CENTER MANAGER | 2150 | 07 | 3,727 | 4,533 |
| 0991 | DATA ENTRY OPER I-CONF | 0774 | 11 | 1,342 | 1,633 |
| 0985 | DATA ENTRY OPERATOR I | 0767 | 13 | 1,329 | 1,614 |
| 0984 | DATA ENTRY OPERATOR II | 0829 | 13 | 1,437 | 1,747 |
| 0981 | DATA ENTRY OPERATOR II-CONF. | 0848 | 11 | 1,470 | 1,787 |
| 0983 | DATA ENTRY OPERATOR III | 0903 | 13 | 1,565 | 1,901 |
| 0982 | DATA ENTRY OPERATOR III-CONF. | 0926 | 11 | 1,605 | 1,952 |
| 0986 | DATA ENTRY OPERATOR TRAINEE | 0693 | 13 | 1,201 | 1,459 |
| 0977 | DATA PROCESS PROGRAMMING MGR | 2150 | 07 | 3,727 | 4,533 |
| 0972 | DATA PROCESSING OPERATIONS MGR | 1767 | 07 | 3,063 | 3,721 |

# 1989-90 SALARY SCHEDULE

| JOB_CLASS | JOB_CLASS_TITLE | RANGE | BU | MONTHLY_SALARY<br>STEP 1 | STEP 5 |
|---|---|---|---|---|---|
| 8895 | DATA PROCESSING PROJECTS SUPV | 2035 | 07 | 3,527 | 4,288 |
| 0804 | DEPUTY AGRICULTURAL COMM | 1357 | 05 | 2,352 | 2,860 |
| 0901 | DEPUTY AUDITOR-CONTROLLER | 2476 | 08 | 4,292 | 5,217 |
| 8881 | DEPUTY CAO | 2864 | 08 | 4,964 | 6,034 |
| 0319 | DEPUTY CHIEF PROBATION OFFICER | 1948 | 08 | 3,376 | 4,103 |
| 0313 | DEPUTY COUNTY COUNSEL I | 1481 | 12 | 2,567 | 3,122 |
| 0317 | DEPUTY COUNTY COUNSEL II | 1716 | 12 | 2,974 | 3,616 |
| 0318 | DEPUTY COUNTY COUNSEL III | 1984 | 12 | 3,439 | 4,179 |
| 0312 | DEPUTY COUNTY COUNSEL IV | 2482 | 12 | 4,302 | 5,229 |
| 0630 | DEPUTY COUNTY ENGINEER(OFFICE) | 2407 | 08 | 4,172 | 5,070 |
| 0854 | DEPUTY DIRECTOR GENL SERVICES | 2302 | 08 | 3,990 | 4,850 |
| 9514 | DEPUTY DIRECTOR OF SOCIAL SRVS | 2200 | 08 | 3,813 | 4,635 |
| 0308 | DEPUTY DISTRICT ATTORNEY I | 1481 | 04 | 2,567 | 3,122 |
| 0309 | DEPUTY DISTRICT ATTORNEY II | 1716 | 04 | 2,974 | 3,616 |
| 0311 | DEPUTY DISTRICT ATTORNEY III | 1984 | 04 | 3,439 | 4,179 |
| 0314 | DEPUTY DISTRICT ATTORNEY IV | 2482 | 04 | 4,302 | 5,229 |
| 0324 | DEPUTY PROBATION OFFICER I | 1072 | 01 | 1,858 | 2,258 |
| 0323 | DEPUTY PROBATION OFFICER II | 1289 | 01 | 2,234 | 2,716 |
| 0321 | DEPUTY PROBATION OFFICER III | 1409 | 05 | 2,442 | 2,969 |
| 0721 | DEPUTY RECORDER | 1397 | 07 | 2,421 | 2,943 |
| 0719 | DEPUTY REGISTRAR OF VOTERS | 1692 | 07 | 2,933 | 3,565 |
| 0822 | DEPUTY SEALER WTS & MEAS | 1331 | 05 | 2,307 | 2,804 |
| 0338 | DEPUTY SHERIFF | 1240 | 03 | 2,149 | 2,612 |
| 0855 | DEPUTY TREAS/TAX COLL/PA/PG | 2168 | 08 | 3,758 | 4,569 |
| 0554 | DIAGNOSTIC MED SONOGRAPHER | 1293 | 01 | 2,241 | 2,725 |
| 0549 | DIALYSIS CARE TECHNICIAN | 0884 | 01 | 1,532 | 1,862 |
| 1343 | DIET ASSISTANT | 0704 | 01 | 1,220 | 1,484 |
| 0827 | DIRECTOR AIR POLLUTION CONTROL | 2215 | 07 | 3,839 | 4,666 |
| 8584 | DIRECTOR OF ALCOHOLISM SERVICE | 1991 | 07 | 3,451 | 4,196 |
| 8401 | DIRECTOR OF ENVIR HEALTH | 1991 | 07 | 3,451 | 4,196 |
| 0570 | DIRECTOR OF MEDICAL SOC SERV | 1226 | 05 | 2,125 | 2,583 |
| 0502 | DIRECTOR OF MENTAL HEALTH | 3701 | 07 | 6,415 | 7,796 |
| 0503 | DIRECTOR OF MNTL HLTH-NON MED | 2638 | 08 | 4,572 | 5,559 |
| 0530 | DIRECTOR OF NURSING SERV. | 2162 | 07 | 3,747 | 4,555 |
| 0412 | DIRECTOR OF P.H. NURSING | 1888 | 07 | 3,272 | 3,976 |
| 0342 | DISPATCHER | 0998 | 22 | 1,730 | 2,102 |
| 9645 | DIST ATTY INVESTIGATOR I | 1315 | 06 | 2,279 | 2,772 |
| 9646 | DIST ATTY INVESTIGATOR II | 1506 | 06 | 2,610 | 3,172 |
| 9647 | DIST ATTY INVESTIGATOR III | 1645 | 06 | 2,851 | 3,465 |
| 1214 | DISTRICT RANGER | 1268 | 05 | 2,198 | 2,671 |
| 8580 | DRINKING DRIVER PROGRAM SPEC | 1228 | 01 | 2,128 | 2,586 |
| 1528 | ELIGIBILITY SUPERVISOR I | 1111 | 05 | 1,926 | 2,340 |
| 1526 | ELIGIBILITY SUPERVISOR II | 1190 | 05 | 2,063 | 2,510 |
| 1538 | ELIGIBILITY WORKER I | 0804 | 01 | 1,394 | 1,693 |
| 1534 | ELIGIBILITY WORKER II | 0876 | 01 | 1,518 | 1,846 |
| 1527 | ELIGIBILITY WORKER III | 0970 | 01 | 1,681 | 2,045 |
| 0844 | EMERGENCY SERV COORD I | 1248 | 07 | 2,163 | 2,629 |
| 0845 | EMERGENCY SERV COORD II | 1445 | 07 | 2,505 | 3,045 |
| 0846 | EMERGENCY SERV COORD III | 1692 | 07 | 2,933 | 3,565 |
| 0641 | ENGINEER I | 1253 | 01 | 2,172 | 2,642 |
| 0640 | ENGINEER II | 1435 | 01 | 2,487 | 3,023 |
| 0634 | ENGINEER III | 1632 | 01 | 2,829 | 3,441 |
| 0633 | ENGINEER IV | 1796 | 05 | 3,113 | 3,784 |

| JOB CLASS | JOB CLASS TITLE | RANGE | BU | MONTHLY SALARY | |
|---|---|---|---|---|---|
| | | | | STEP 1 | STEP 5 |
| 0632 | ENGINEER V | 2056 | 07 | 3,564 | 4,332 |
| 0646 | ENGINEERING AIDE | 0837 | 01 | 1,451 | 1,763 |
| 8409 | ENVIR CHEMIST I | 1296 | 01 | 2,246 | 2,730 |
| 8410 | ENVIR CHEMIST II | 1432 | 01 | 2,482 | 3,018 |
| 8406 | ENVIR HEALTH AIDE | 0943 | 01 | 1,635 | 1,988 |
| 8405 | ENVIR HEALTH OFFICER I | 1082 | 01 | 1,875 | 2,281 |
| 8407 | ENVIR HEALTH OFFICER II | 1240 | 01 | 2,149 | 2,612 |
| 8403 | ENVIR HEALTH OFFICER III | 1368 | 01 | 2,371 | 2,881 |
| 8411 | ENVIR LABORATORY TECHNICIAN I | 0814 | 01 | 1,411 | 1,716 |
| 8412 | ENVIR LABORATORY TECHNICIAN II | 0943 | 01 | 1,635 | 1,988 |
| 0877 | ENVIR QUALITY COORD | 1924 | 07 | 3,335 | 4,052 |
| 0881 | ENVIR SPECIALIST I | 1248 | 07 | 2,163 | 2,629 |
| 0882 | ENVIR SPECIALIST II | 1445 | 07 | 2,505 | 3,045 |
| 0876 | ENVIRONMENTAL TECHNICIAN | 0922 | 01 | 1,598 | 1,941 |
| 1121 | EQUIPMENT MECHANIC I | 1091 | 02 | 1,891 | 2,298 |
| 1120 | EQUIPMENT MECHANIC II | 1191 | 02 | 2,064 | 2,512 |
| 1122 | EQUIPMENT MECHANIC SUPERVISOR | 1329 | 05 | 2,304 | 2,799 |
| 1332 | EXECUTIVE HOUSEKEEPER | 1051 | 05 | 1,822 | 2,215 |
| 1314 | FACILITY MAINT MECHANIC I | 0887 | 02 | 1,537 | 1,868 |
| 1316 | FACILITY MAINT MECHANIC II | 0961 | 02 | 1,666 | 2,024 |
| 1315 | FACILITY MAINT MECHANIC III | 1155 | 02 | 2,002 | 2,435 |
| 1313 | FACILITY MAINT MECHANIC LDWRK | 1275 | 02 | 2,210 | 2,687 |
| 0300 | FAMILY COURT MEDIATOR I | 1289 | 01 | 2,234 | 2,716 |
| 0304 | FAMILY COURT MEDIATOR II | 1407 | 01 | 2,439 | 2,964 |
| 9621 | FAMILY SUPPORT OFFICER I | 1009 | 01 | 1,749 | 2,125 |
| 9622 | FAMILY SUPPORT OFFICER II | 1110 | 01 | 1,924 | 2,338 |
| 0812 | FIELD AND LAB. ASST. | 0926 | 01 | 1,605 | 1,952 |
| 0364 | FIRE CAPTAIN | 1266 | 19 | 2,194 | 2,666 |
| 0360 | FIRE CHIEF | 1772 | 07 | 3,071 | 3,735 |
| 0366 | FIRE ENGINEER | 1107 | 18 | 1,919 | 2,331 |
| 0368 | FIREFIGHTER | 1014 | 18 | 1,758 | 2,137 |
| 0354 | FOOD SERVICE SUPV CORRECTIONS | 1153 | 05 | 1,998 | 2,432 |
| 1344 | FOOD SERVICE WORKER | 0693 | 01 | 1,201 | 1,459 |
| 1212 | GOLF COURSE SUPERINTENDENT | 1409 | 05 | 2,442 | 2,969 |
| 1234 | GREENSKEEPER | 0900 | 02 | 1,560 | 1,896 |
| 0536 | HEAD NURSE | 1395 | 01 | 2,418 | 2,940 |
| 0226 | HEALTH AGENCY ADMIN I | 1445 | 07 | 2,505 | 3,045 |
| 0227 | HEALTH AGENCY ADMIN II | 1736 | 07 | 3,009 | 3,659 |
| 0228 | HEALTH AGENCY ADMIN III | 2159 | 07 | 3,742 | 4,548 |
| 0229 | HEALTH AGENCY ADMIN IV | 2476 | 08 | 4,292 | 5,217 |
| 0872 | HEALTH CARE ANALYST | 1445 | 07 | 2,505 | 3,045 |
| 1346 | HOME ECONOMIST AIDE | 0601 | 01 | 1,042 | 1,267 |
| 0230 | HOME HEALTH AGENCY DIRECTOR | 1791 | 07 | 3,104 | 3,775 |
| 0428 | HOME HEALTH AIDE | 0748 | 01 | 1,297 | 1,574 |
| 1572 | HOMEMAKER | 0776 | 01 | 1,345 | 1,636 |
| 0454 | HOMEMAKER SERV FLD SUPERVISOR | 0786 | 05 | 1,362 | 1,654 |
| 0456 | HOMEMAKER SERVICE COORDINATOR | 1063 | 05 | 1,842 | 2,241 |
| 0542 | HOSPITAL ATTENDANT | 0748 | 01 | 1,297 | 1,574 |
| 0231 | HOSPITAL CHIEF EXECUTIVE OFFCR | 3047 | 08 | 5,281 | 6,418 |
| 1320 | HOSPITAL PLANT ENGINEER | 1395 | 05 | 2,418 | 2,940 |
| 8537 | HOSPITAL SYSTEMS COORDINATOR | 1334 | 07 | 2,312 | 2,811 |
| 1333 | HOUSEKEEPER | 0808 | 01 | 1,401 | 1,702 |
| 0355 | IDENTIFICATION TECHNICIAN | 1489 | 03 | 2,581 | 3,136 |

# 1989-90 SALARY SCHEDULE

| JOB CLASS | JOB CLASS TITLE | RANGE | BU | MONTHLY SALARY STEP 1 | STEP 5 |
|---|---|---|---|---|---|
| 0950 | INT TYPIST CLERK-CONFIDENTIAL | 0729 | 11 | 1,264 | 1,534 |
| 0952 | INT TYPIST CLERK/INT CLERK | 0708 | 13 | 1,227 | 1,491 |
| 0888 | INVESTMENT ANALYST I | 1166 | 07 | 2,021 | 2,454 |
| 0889 | INVESTMENT ANALYST II | 1334 | 07 | 2,312 | 2,811 |
| 0890 | INVESTMENT ANALYST III | 1692 | 07 | 2,933 | 3,565 |
| 0130 | JURY COMMISSIONER | 1120 | 07 | 1,941 | 2,361 |
| 8890 | JURY SERVICES SUPVR | 1091 | 05 | 1,891 | 2,298 |
| 1420 | KENNEL WORKER | 0789 | 02 | 1,368 | 1,661 |
| 0447 | LABORATORY ASST. I | 0713 | 01 | 1,236 | 1,501 |
| 0446 | LABORATORY ASST. II | 0814 | 01 | 1,411 | 1,716 |
| 0937 | LAW CLERK | 0943 | 01 | 1,635 | 1,988 |
| 0936 | LAW CLERK-CONFIDENTIAL | 0989 | 11 | 1,714 | 2,083 |
| 1233 | LEAD GREENSKEEPER | 1007 | 02 | 1,745 | 2,122 |
| 1334 | LEADWORKER CUSTODIAN | 0858 | 02 | 1,487 | 1,808 |
| 0860 | LEGAL ASSISTANT | 1040 | 01 | 1,803 | 2,191 |
| 9601 | LEGAL CLERK I | 0848 | 13 | 1,470 | 1,787 |
| 9606 | LEGAL CLERK I-CONF | 0871 | 11 | 1,510 | 1,836 |
| 9602 | LEGAL CLERK II | 0929 | 13 | 1,610 | 1,957 |
| 9607 | LEGAL CLERK II-CONF | 0929 | 11 | 1,610 | 1,957 |
| 9603 | LEGAL CLERK III | 0997 | 13 | 1,728 | 2,101 |
| 9608 | LEGAL CLERK III-CONF | 0998 | 11 | 1,730 | 2,102 |
| 9605 | LEGAL CLERK TR-CONF | 0729 | 11 | 1,264 | 1,534 |
| 9600 | LEGAL CLERK TRAINEE | 0708 | 13 | 1,227 | 1,491 |
| 9642 | LEGAL PROCESS CLERK I | 0848 | 13 | 1,470 | 1,787 |
| 9641 | LEGAL PROCESS CLERK II | 0929 | 13 | 1,610 | 1,957 |
| 9639 | LEGAL PROCESS CLERK III | 0984 | 05 | 1,706 | 2,073 |
| 9610 | LEGAL PROCESS CLERK TRAINEE | 0708 | 13 | 1,227 | 1,491 |
| 1003 | LIBRARIAN I | 1070 | 01 | 1,855 | 2,255 |
| 1004 | LIBRARIAN II | 1170 | 05 | 2,028 | 2,466 |
| 1011 | LIBRARIAN III | 1289 | 05 | 2,234 | 2,716 |
| 1013 | LIBRARY ASSISTANT | 0830 | 01 | 1,439 | 1,751 |
| 1009 | LIBRARY DRIVER CLERK I | 0697 | 01 | 1,208 | 1,468 |
| 1010 | LIBRARY DRIVER CLERK II | 0769 | 01 | 1,333 | 1,617 |
| 0543 | LICENSED VOCATIONAL NURSE | 0884 | 01 | 1,532 | 1,862 |
| 0334 | LIEUTENANT | 1950 | 15 | 3,380 | 4,110 |
| 1237 | LIFEGUARD I | 0660 | 02 | 1,144 | 1,390 |
| 1236 | LIFEGUARD II | 0767 | 02 | 1,329 | 1,614 |
| 1006 | LITERACY PROGRAM ASSISTANT | 0876 | 01 | 1,518 | 1,846 |
| 1317 | LOCKSMITH-MAINTENANCE WORKER | 1155 | 02 | 2,002 | 2,435 |
| 8532 | M.H. ADMINISTRATOR | 1806 | 07 | 3,130 | 3,806 |
| 8533 | M.H. CLINICAL PROGRAMS MG. | 1940 | 07 | 3,363 | 4,087 |
| 0519 | M.H. MEDICAL DIRECTOR | 3701 | 07 | 6,415 | 7,796 |
| 8573 | M.H. NURSE I | 1254 | 01 | 2,174 | 2,643 |
| 8572 | M.H. NURSE II | 1381 | 01 | 2,394 | 2,910 |
| 8571 | M.H. NURSE III | 1525 | 01 | 2,643 | 3,212 |
| 8570 | M.H. NURSE TRAINEE | 1194 | 01 | 2,070 | 2,517 |
| 8525 | M.H. PROGRAM SUPERVISOR | 1568 | 05 | 2,718 | 3,302 |
| 8529 | M.H. THERAPIST I | 1009 | 01 | 1,749 | 2,125 |
| 8528 | M.H. THERAPIST II | 1170 | 01 | 2,028 | 2,466 |
| 8527 | M.H. THERAPIST III | 1289 | 01 | 2,234 | 2,716 |
| 8526 | M.H. THERAPIST IV | 1422 | 01 | 2,465 | 2,995 |
| 8576 | M.H. WORKER AIDE | 0679 | 01 | 1,177 | 1,430 |
| 8575 | M.H. WORKER I | 0866 | 01 | 1,501 | 1,823 |

# 1989-90 SALARY SCHEDULE

| JOB CLASS | JOB CLASS TITLE | RANGE | BU | MONTHLY SALARY | |
|---|---|---|---|---|---|
| | | | | STEP 1 | STEP 5 |
| 8574 | M.H. WORKER II | 0952 | 01 | 1,650 | 2,007 |
| 0957 | MAIL CLERK | 0708 | 13 | 1,227 | 1,491 |
| 9669 | MAINT & SERVICE TRAINEE | 0581 | 02 | 1,007 | 1,225 |
| 1307 | MAINTENANCE PAINTER I | 1042 | 02 | 1,806 | 2,194 |
| 1308 | MAINTENANCE PAINTER II | 1155 | 02 | 2,002 | 2,435 |
| 1306 | MAINTENANCE PAINTER LEADWKR | 1273 | 02 | 2,206 | 2,683 |
| 0521 | MEDICAL DIRECTOR, MENTAL HLTH | 4938 | 07 | 8,559 | 10,403 |
| 0580 | MEDICAL RECORDS ADMINISTRATOR | 1588 | 07 | 2,752 | 3,345 |
| 0582 | MEDICAL RECORDS TECHNICIAN | 0919 | 13 | 1,593 | 1,936 |
| 0584 | MEDICAL STAFF SECRETARY | 0928 | 13 | 1,609 | 1,955 |
| 0949 | MEDICAL TRANSCRIBER | 0874 | 13 | 1,515 | 1,842 |
| 0583 | MEDICAL UTILIZ REVIEW SPEC | 0928 | 13 | 1,609 | 1,955 |
| 0298 | MUNI COURT COMMISSIONER | 2666 | 08 | 4,621 | 5,616 |
| 0133 | MUNI COURT DATA ENTRY OPR I | 0767 | 20 | 1,329 | 1,614 |
| 0134 | MUNI COURT DATA ENTRY OPR II | 0829 | 20 | 1,437 | 1,747 |
| 0135 | MUNI COURT DATA ENTRY OPR III | 0903 | 20 | 1,565 | 1,901 |
| 0120 | MUNI COURT LEG PROCESS CLK I | 0848 | 20 | 1,470 | 1,787 |
| 0121 | MUNI COURT LEG PROCESS CLK II | 0929 | 20 | 1,610 | 1,957 |
| 0122 | MUNI COURT LEG PROCESS CLK III | 0984 | 20 | 1,706 | 2,073 |
| 0138 | MUNI COURT LEG PROCESS CLK TR | 0708 | 20 | 1,227 | 1,491 |
| 0116 | MUNICIPAL COURT ACCOUNT CLERK | 0756 | 20 | 1,310 | 1,595 |
| 0117 | MUNICIPAL COURT ACCOUNT TECH | 0966 | 20 | 1,674 | 2,035 |
| 0125 | MUNICIPAL COURT CLERK I | 0929 | 20 | 1,610 | 1,957 |
| 0126 | MUNICIPAL COURT CLERK II | 0997 | 20 | 1,728 | 2,101 |
| 0128 | MUNICIPAL COURT CLERK IV | 1003 | 20 | 1,738 | 2,113 |
| 0137 | MUNICIPAL COURT CLERK TRAINEE | 0848 | 20 | 1,470 | 1,787 |
| 0119 | MUNICIPAL COURT INTER TYP CLK | 0708 | 20 | 1,227 | 1,491 |
| 0118 | MUNICIPAL COURT TYPIST CLERK | 0648 | 20 | 1,123 | 1,366 |
| 0526 | NURSE MIDWIFE | 1432 | 01 | 2,482 | 3,018 |
| 0532 | NURSE PRACTITIONER | 1432 | 01 | 2,482 | 3,018 |
| 0967 | PAGE | 0648 | 13 | 1,123 | 1,366 |
| 0968 | PARK GATE ATTENDANT | 0619 | 02 | 1,073 | 1,305 |
| 1223 | PARK RANGER AIDE | 0731 | 02 | 1,267 | 1,539 |
| 1222 | PARK RANGER I | 0858 | 02 | 1,487 | 1,808 |
| 1221 | PARK RANGER II | 0960 | 02 | 1,664 | 2,023 |
| 1220 | PARK RANGER III | 1090 | 02 | 1,889 | 2,297 |
| 1207 | PARKS FACILITIES MGR | 2010 | 07 | 3,484 | 4,236 |
| 1226 | PARKS SUPERINT VIST SER | 1631 | 07 | 2,827 | 3,437 |
| 1219 | PARKS SUPERVISOR | 1409 | 05 | 2,442 | 2,969 |
| 1208 | PARKS SUPT MAINTENANCE | 1631 | 07 | 2,827 | 3,437 |
| 8538 | PATIENT SVCS REPRESENTATIVE | 0876 | 01 | 1,518 | 1,846 |
| 0862 | PERSONNEL AIDE-CONFIDENTIAL | 1057 | 11 | 1,832 | 2,227 |
| 0874 | PERSONNEL ANALYST I | 1248 | 07 | 2,163 | 2,629 |
| 0873 | PERSONNEL ANALYST II | 1445 | 07 | 2,505 | 3,045 |
| 0864 | PERSONNEL ANALYST III | 1692 | 07 | 2,933 | 3,565 |
| 0567 | PHARMACIST | 1710 | 01 | 2,964 | 3,604 |
| 0568 | PHARMACY TECH | 0785 | 01 | 1,361 | 1,652 |
| 0569 | PHARMACY TECH TRNEE | 0682 | 01 | 1,182 | 1,439 |
| 0575 | PHYS OR OCCUPATIONAL THER AIDE | 0794 | 01 | 1,376 | 1,674 |
| 0574 | PHYS OR OCCUPATIONAL THER ASST | 0855 | 01 | 1,482 | 1,803 |
| 0571 | PHYS OR OCCUPATIONAL THER I | 1198 | 01 | 2,076 | 2,524 |
| 0572 | PHYS OR OCCUPATIONAL THER II | 1322 | 01 | 2,291 | 2,785 |
| 0607 | PLANNING DRAFTER | 1008 | 01 | 1,747 | 2,123 |

# 1989-90 SALARY SCHEDULE

| JOB_CLASS | JOB_CLASS_TITLE | RANGE | BU | MONTHLY_SALARY | |
|---|---|---|---|---|---|
| | | | | STEP 1 | STEP 5 |
| 0606 | PLANNING TECHNICAN | 0922 | 01 | 1,598 | 1,941 |
| 0541 | PRE-LICENSED NURSE | 1049 | 01 | 1,818 | 2,210 |
| 0716 | PRINCIPAL ACCOUNTANT-AUDITOR | 1841 | 07 | 3,191 | 3,881 |
| 0902 | PRINCIPAL ACCTNG SYST ANALYST | 1940 | 07 | 3,363 | 4,087 |
| 8886 | PRINCIPAL ADMIN ANALYST | 1968 | 07 | 3,411 | 4,144 |
| 0703 | PRINCIPAL APPRAISER | 1614 | 07 | 2,798 | 3,401 |
| 0299 | PRINCIPAL DEPUTY DIST ATTY | 2696 | 07 | 4,673 | 5,682 |
| 0875 | PRINCIPAL PERSONNEL ANALYST | 1940 | 07 | 3,363 | 4,087 |
| 0602 | PRINCIPAL PLANNER | 1864 | 07 | 3,231 | 3,928 |
| 9508 | PRINCIPAL SOCIAL SER DIV MGR | 1902 | 08 | 3,297 | 4,007 |
| 0320 | PROBATION DIVISION MANAGER | 1608 | 07 | 2,787 | 3,387 |
| 0974 | PROGRAMMER ANALYST I | 1585 | 07 | 2,747 | 3,338 |
| 0973 | PROGRAMMER ANALYST II | 1761 | 07 | 3,052 | 3,709 |
| 0975 | PROGRAMMER-CONFIDENTIAL | 1322 | 11 | 2,291 | 2,785 |
| 0609 | PROPERTY MANAGEMENT AIDE | 0931 | 01 | 1,614 | 1,962 |
| 0614 | PROPERTY MANAGER | 1902 | 07 | 3,297 | 4,007 |
| 0611 | PROPERTY TRANSFER CLERK | 0868 | 13 | 1,505 | 1,829 |
| 0525 | PSYCHOLOGIST | 1710 | 01 | 2,964 | 3,604 |
| 0422 | PUBLIC HEALTH AIDE I | 0650 | 01 | 1,127 | 1,371 |
| 0423 | PUBLIC HEALTH AIDE II | 0687 | 01 | 1,191 | 1,447 |
| 0417 | PUBLIC HEALTH NURSE | 1335 | 01 | 2,314 | 2,813 |
| 1347 | PUBLIC HEALTH NUTRITIONIST I | 1235 | 01 | 2,141 | 2,603 |
| 1348 | PUBLIC HEALTH NUTRITIONIST II | 1360 | 01 | 2,357 | 2,865 |
| 0442 | PUBLIC HLTH MICROBIOLOGIST I | 1296 | 01 | 2,246 | 2,730 |
| 0441 | PUBLIC HLTH MICROBIOLOGIST II | 1432 | 01 | 2,482 | 3,018 |
| 0443 | PUBLIC HLTH MICROBIOLOGIST III | 1564 | 01 | 2,711 | 3,295 |
| 1115 | PUBLIC WORKS LEADWORKER | 1162 | 02 | 2,014 | 2,447 |
| 1112 | PUBLIC WORKS SECTION SUPVR | 1379 | 05 | 2,390 | 2,905 |
| 1105 | PUBLIC WORKS WORKER I | 0812 | 02 | 1,407 | 1,713 |
| 1117 | PUBLIC WORKS WORKER II | 0901 | 02 | 1,562 | 1,898 |
| 1119 | PUBLIC WORKS WORKER III | 0949 | 02 | 1,645 | 1,998 |
| 1103 | PUBLIC WORKS WORKER IV | 1066 | 02 | 1,848 | 2,246 |
| 1125 | PURCHASING TECH | 0862 | 01 | 1,494 | 1,816 |
| 0559 | RADIOLOGIAL TECHNOLOGIST I | 0896 | 01 | 1,553 | 1,888 |
| 0558 | RADIOLOGIAL TECHNOLOGIST II | 1077 | 01 | 1,867 | 2,269 |
| 0557 | RADIOLOGIAL TECHNOLOGIST III | 1130 | 01 | 1,959 | 2,380 |
| 0540 | REGISTERED NURSE I | 1219 | 01 | 2,113 | 2,569 |
| 0537 | REGISTERED NURSE II | 1280 | 01 | 2,219 | 2,697 |
| 0535 | REHABILITATION THERAPIST | 1066 | 01 | 1,848 | 2,246 |
| 0990 | REPROGRAPHICS SUPERVISOR | 1153 | 07 | 1,998 | 2,432 |
| 0996 | REPROGRAPHICS TECH I | 0697 | 01 | 1,208 | 1,468 |
| 0992 | REPROGRAPHICS TECH II | 0872 | 01 | 1,511 | 1,839 |
| 0994 | REPROGRAPHICS TECH III | 1001 | 01 | 1,735 | 2,109 |
| 0545 | RESPIRATORY CARE PRACTITIONER | 1110 | 01 | 1,924 | 2,338 |
| 0871 | RETIREMENT TRUST OFFICER | 1965 | 07 | 3,406 | 4,139 |
| 9670 | RIDESHARING COORDINATOR | 1445 | 07 | 2,505 | 3,045 |
| 0642 | RIGHT-OF-WAY AGENT | 1902 | 07 | 3,297 | 4,007 |
| 9657 | RISK MANAGEMENT ANALYST I | 1248 | 07 | 2,163 | 2,629 |
| 9658 | RISK MANAGEMENT ANALYST II | 1445 | 07 | 2,505 | 3,045 |
| 9663 | RISK MANAGEMENT ANALYST III | 1692 | 07 | 2,933 | 3,565 |
| 9674 | RISK MANAGER | 1924 | 07 | 3,335 | 4,052 |
| 0636 | ROAD MAINT. SUPERINTENDENT | 1905 | 07 | 3,302 | 4,013 |
| 0814 | RODENT CONTROL FOREMAN | 0751 | 01 | 1,302 | 1,581 |

| JOB CLASS | JOB CLASS TITLE | RANGE | BU | MONTHLY SALARY | |
|---|---|---|---|---|---|
| | | | | STEP 1 | STEP 5 |
| 0883 | SECRETARY I | 0900 | 13 | 1,560 | 1,896 |
| 0884 | SECRETARY II | 0966 | 13 | 1,674 | 2,035 |
| 0925 | SECRETARY-CONFIDENTIAL | 0938 | 11 | 1,626 | 1,976 |
| 0336 | SERGEANT | 1436 | 14 | 2,489 | 3,025 |
| 0339 | SHERIFF'S CADET | 1090 | 21 | 1,889 | 2,297 |
| 0331 | SHERIFF'S CHIEF DEPUTY | 2504 | 16 | 4,340 | 5,274 |
| 0348 | SHERIFF'S PROPERTY OFFICER | 1015 | 21 | 1,759 | 2,139 |
| 0340 | SHERIFF'S SENIOR DEPUTY | 1365 | 03 | 2,366 | 2,876 |
| 0347 | SHERIFFS CORR. OFF. | 1090 | 03 | 1,889 | 2,297 |
| 9510 | SOC SER DIVISION MANAGER | 1749 | 07 | 3,032 | 3,683 |
| 1531 | SOCIAL SERVICES INVESTIGATOR | 1082 | 01 | 1,875 | 2,281 |
| 1529 | SOCIAL SERVICES PROG REVW TECH | 1039 | 01 | 1,801 | 2,189 |
| 1522 | SOCIAL SERVICES PROGRAM SPEC I | 1313 | 07 | 2,276 | 2,766 |
| 1521 | SOCIAL SERVICES PROGRM SPEC II | 1445 | 07 | 2,505 | 3,045 |
| 1536 | SOCIAL WORKER I | 0991 | 01 | 1,718 | 2,089 |
| 1532 | SOCIAL WORKER II | 1082 | 01 | 1,875 | 2,281 |
| 1524 | SOCIAL WORKER III | 1194 | 01 | 2,070 | 2,517 |
| 1519 | SOCIAL WORKER IV | 1378 | 01 | 2,388 | 2,903 |
| 1512 | SOCIAL WORKER SUPERVISOR I | 1342 | 05 | 2,326 | 2,827 |
| 1516 | SOCIAL WORKER SUPERVISOR II | 1538 | 05 | 2,666 | 3,241 |
| 0627 | SPECIAL DISTRICTS ADMINISTRATO | 2056 | 07 | 3,564 | 4,332 |
| 0909 | SR ACCOUNT CLERK | 0884 | 13 | 1,532 | 1,862 |
| 0929 | SR ACCOUNT CLERK-CONFIDENTIAL | 0909 | 11 | 1,576 | 1,915 |
| 0837 | SR AIR QUALITY SPECIALIST | 1374 | 01 | 2,382 | 2,896 |
| 0976 | SR BD OF SUPERVISORS CLERK | 1067 | 13 | 1,849 | 2,248 |
| 0610 | SR CADASTRAL DRAFTER | 1159 | 05 | 2,009 | 2,442 |
| 0619 | SR CAPITAL PROJECTS COORD | 1524 | 05 | 2,642 | 3,210 |
| 0551 | SR CLINICAL LAB TECH | 1352 | 01 | 2,343 | 2,850 |
| 0969 | SR COMMUNICATIONS TECH | 1458 | 01 | 2,527 | 3,071 |
| 0415 | SR COMMUNITY HEALTH NURSE | 1335 | 01 | 2,314 | 2,813 |
| 0971 | SR COMPUTER SYSTEMS TECH | 1360 | 11 | 2,357 | 2,865 |
| 0343 | SR DISPATCHER | 1048 | 22 | 1,816 | 2,208 |
| 0644 | SR ENGINEERING AIDE | 1008 | 01 | 1,747 | 2,123 |
| 0945 | SR MEDICAL TRANSCRIBER | 0964 | 13 | 1,671 | 2,031 |
| 9515 | SR PARK GATE ATTENDANT | 0681 | 02 | 1,180 | 1,435 |
| 0555 | SR PHARMACIST | 1795 | 01 | 3,111 | 3,782 |
| 0603 | SR PLANNER | 1525 | 05 | 2,643 | 3,212 |
| 0995 | SR PROGRAMMER ANALYST | 1939 | 07 | 3,361 | 4,085 |
| 0421 | SR PUBLIC HEALTH NURSE | 1432 | 01 | 2,482 | 3,018 |
| 0345 | SR SHERIFFS CORRECTIONAL OFF | 1203 | 14 | 2,085 | 2,534 |
| 1533 | SR SOCIAL SERVICES INVESTIGATR | 1191 | 01 | 2,064 | 2,512 |
| 0946 | SR STENO CLERK | 0893 | 13 | 1,548 | 1,882 |
| 0947 | SR STENO CLERK-CONFIDENTIAL | 0938 | 11 | 1,626 | 1,976 |
| 1321 | SR STOREKEEPER | 0914 | 02 | 1,584 | 1,926 |
| 0966 | SR SYSTEMS ANALYST | 1939 | 07 | 3,361 | 4,085 |
| 0978 | SR SYSTEMS SOFTWARE SPECIALIST | 2024 | 07 | 3,508 | 4,264 |
| 0930 | SR TYPIST CLERK-CONFIDENTIAL | 0871 | 11 | 1,510 | 1,836 |
| 0951 | SR TYPIST CLERK/SR CLERK | 0848 | 13 | 1,470 | 1,787 |
| 9620 | SR VIC/WIT ASSISTANCE COORD | 1280 | 05 | 2,219 | 2,697 |
| 0522 | STAFF PSYCHIATRIST | 3338 | 07 | 5,786 | 7,032 |
| 0948 | STENOGRAPHER CLERK | 0761 | 13 | 1,319 | 1,603 |
| 1338 | STOCK CLERK | 0705 | 02 | 1,222 | 1,485 |
| 1336 | STOREKEEPER I | 0753 | 02 | 1,305 | 1,589 |

# 1989-90 SALARY SCHEDULE

| JOB CLASS | JOB CLASS TITLE | RANGE | BU | MONTHLY SALARY | |
|---|---|---|---|---|---|
| | | | | STEP 1 | STEP 5 |
| 1331 | STOREKEEPER II | 0829 | 02 | 1,437 | 1,747 |
| 0369 | STUDENT FIREFIGHTER | 0345 | 00 | 598 | 726 |
| 9673 | STUDENT INTERN TRAINEE | 0350 | 00 | 607 | 737 |
| 8888 | SUP COURT ADMIN/JURY COMM | 1930 | 08 | 3,345 | 4,066 |
| 0307 | SUP COURT COMM/JUVE COURT REF | 2666 | 08 | 4,621 | 5,616 |
| 0932 | SUPERIOR COURT CLERK I | 0929 | 13 | 1,610 | 1,957 |
| 0931 | SUPERIOR COURT CLERK II | 0997 | 13 | 1,728 | 2,101 |
| 0934 | SUPERIOR COURT SECRETARY | 0929 | 13 | 1,610 | 1,957 |
| 0927 | SUPV ADMIN CLERK I | 0966 | 05 | 1,674 | 2,035 |
| 0938 | SUPV ADMIN CLERK I-CONF | 0990 | 11 | 1,716 | 2,087 |
| 0928 | SUPV ADMIN CLERK II | 1082 | 05 | 1,875 | 2,281 |
| 0939 | SUPV ADMIN CLERK II-CONF | 1110 | 11 | 1,924 | 2,338 |
| 8583 | SUPV ALCOHOLISM COUNSELOR | 1062 | 05 | 1,841 | 2,239 |
| 8585 | SUPV ALCOHOLISM THERAPIST I | 1423 | 05 | 2,466 | 2,997 |
| 8586 | SUPV ALCOHOLISM THERAPIST II | 1568 | 05 | 2,718 | 3,302 |
| 0944 | SUPV ASSESSMENT CLERK | 1082 | 05 | 1,875 | 2,281 |
| 1325 | SUPV AUTO MECHANIC | 1258 | 05 | 2,180 | 2,650 |
| 1600 | SUPV BUILDING INSPECTOR | 1524 | 05 | 2,642 | 3,210 |
| 1700 | SUPV BUILDING PLANS EXAMINER | 1674 | 05 | 2,902 | 3,527 |
| 9644 | SUPV BUYER | 1378 | 05 | 2,388 | 2,903 |
| 9675 | SUPV DA INVESTIGATOR | 1809 | 06 | 3,136 | 3,812 |
| 8402 | SUPV ENVIR HEALTH OFFICER | 1585 | 05 | 2,747 | 3,338 |
| 8408 | SUPV ENVIRONMENTAL CHEMIST | 1614 | 05 | 2,798 | 3,401 |
| 0305 | SUPV FAMILY COURT MEDIATOR | 1480 | 05 | 2,565 | 3,120 |
| 9604 | SUPV LEGAL CLERK | 1091 | 05 | 1,891 | 2,298 |
| 9609 | SUPV LEGAL CLERK-CONF | 1095 | 11 | 1,898 | 2,307 |
| 9640 | SUPV LEGAL PROCESS CLERK | 1091 | 05 | 1,891 | 2,298 |
| 1007 | SUPV LIBRARY ASSISTANT | 0928 | 05 | 1,609 | 1,955 |
| 0132 | SUPV MUNICIPAL COURT CLERK | 1091 | 20 | 1,891 | 2,298 |
| 0534 | SUPV NURSE | 1539 | 05 | 2,668 | 3,243 |
| 8539 | SUPV PATIENT SERVICE REP | 1055 | 05 | 1,829 | 2,222 |
| 0573 | SUPV PHYSICAL OR OCCUPTNL THER | 1502 | 05 | 2,603 | 3,165 |
| 0414 | SUPV PUBLIC HEALTH NURSE | 1495 | 05 | 2,591 | 3,151 |
| 0556 | SUPV RADIOLOGIAL TECHNOLOGIST | 1420 | 05 | 2,461 | 2,992 |
| 1537 | SUPV SOCIAL SERVICES INVESTGTR | 1413 | 05 | 2,449 | 2,978 |
| 9638 | SUPV SUPERIOR COURT CLERK | 1091 | 05 | 1,891 | 2,298 |
| 0548 | SURGERY TECHNICIAN | 0816 | 01 | 1,414 | 1,719 |
| 0962 | SWITCHBOARD OPERATOR | 0708 | 13 | 1,227 | 1,491 |
| 0997 | SYSTEM SOFTWARE SPECIALIST | 1409 | 11 | 2,442 | 2,969 |
| 0998 | SYSTEM SOFTWARE SPECIALIST I | 1672 | 07 | 2,898 | 3,524 |
| 0999 | SYSTEM SOFTWARE SPECIALIST II | 1849 | 07 | 3,205 | 3,895 |
| 0963 | SYSTEMS ANALYST | 1322 | 11 | 2,291 | 2,785 |
| 0964 | SYSTEMS ANALYST I | 1585 | 07 | 2,747 | 3,338 |
| 0965 | SYSTEMS ANALYST II | 1761 | 07 | 3,052 | 3,709 |
| 8897 | SYSTEMS AND PROGRAMMING MGR | 2150 | 07 | 3,727 | 4,533 |
| 0544 | TECHNICAL DIRECT RESPIR CR SVC | 1323 | 05 | 2,293 | 2,787 |
| 0961 | TELEPHONE SYSTEMS COORDINATOR | 0941 | 01 | 1,631 | 1,981 |
| 0553 | TEMP-LIC CLINICAL LAB TECH | 1060 | 01 | 1,837 | 2,232 |
| 9676 | TRANSIT SYSTEMS COORD/SUPV | 1202 | 07 | 2,083 | 2,532 |
| 9678 | TRANSIT SYSTEMS SUPERVISOR | 0966 | 13 | 1,674 | 2,035 |
| 0953 | TYPIST CLERK | 0648 | 13 | 1,123 | 1,366 |
| 0807 | VERTEBRATE & WEED PEST BIO | 1190 | 01 | 2,063 | 2,510 |
| 1415 | VETS. SVS. AIDE | 0727 | 01 | 1,260 | 1,531 |

| JOB CLASS | JOB CLASS TITLE | RANGE | BU | MONTHLY SALARY<br>STEP 1 | <br>STEP 5 |
|---|---|---|---|---|---|
| 9634 | VIC/WIT ASSISTANCE COORD I | 0996 | 01 | 1,726 | 2,099 |
| 9637 | VIC/WIT ASSISTANCE COORD II | 1160 | 01 | 2,011 | 2,444 |
| 9636 | VIC/WIT ASSISTANCE SUPR | 1625 | 07 | 2,817 | 3,423 |
| 9672 | VOC REHAB TRAINEE | 0350 | 00 | 607 | 737 |
| 9623 | WATER SYS. SUPERINTENDENT | 1614 | 05 | 2,798 | 3,401 |
| 9628 | WATER SYS. WORKER I | 0983 | 02 | 1,704 | 2,071 |
| 9627 | WATER SYS. WORKER II | 1073 | 02 | 1,860 | 2,260 |
| 9626 | WATER SYS. WORKER III | 1180 | 02 | 2,045 | 2,486 |
| 9625 | WATER SYS. WORKER IV | 1330 | 05 | 2,305 | 2,803 |
| 9629 | WATER SYS. WORKER TRAINEE | 0846 | 02 | 1,466 | 1,782 |
| 0821 | WEIGHTS & MEASURES INSP II | 1114 | 01 | 1,931 | 2,349 |
| 0825 | WEIGHTS & MEASURES INSP III | 1204 | 01 | 2,087 | 2,536 |
| 0824 | WEIGHTS & MEASURES INSPECTOR I | 1009 | 01 | 1,749 | 2,125 |
| 0826 | WTS & MEAS. INSPEC. TRAINEE | 0926 | 01 | 1,605 | 1,952 |
| 1604 | ZONING INVESTIGATOR I | 1103 | 01 | 1,912 | 2,324 |
| 1605 | ZONING INVESTIGATOR II | 1378 | 01 | 2,388 | 2,903 |
| 0813 | 4-H PROGRAM ASSISTANT | 0900 | 13 | 1,560 | 1,896 |

## MAJOR COUNTY-PAID EMPLOYEE BENEFITS FOR FISCAL YEAR 1989-90*

1. Retirement. The county operates its own independent retirement plan. Participation in the plan is mandatory for all employees under 60 years of age, except attorneys. Attorneys have the option of enrolling in the plan or participating in the Defined Contribution Plan. In 1989-90, the county will contribute 8.88 percent of covered salaries for miscellaneous members and 14.76 percent of covered salaries for safety members. These rates became effective in mid January 1989. In addition, the county pays the employee's contribution up to 5.00 percent for management and confidential employees, attorneys and non-safety law enforcement employees, 7.33 percent for law enforcement, except law enforcement management and District Attorney Investigators, 7.50 percent for fire employees, 4.50 percent for County Employees Association employees, Service Employees International Union employees and dispatchers.

2. Workers' Compensation. The county's Workers' Compensation program is self-insured. Workers' compensation is charged to departments based upon a pre-determined rate by job classification. The rates for 1988-89 as well as the rates for 1989-90 are presented below:

| Classification | 1989-90 Rates per $100 Payroll | 1988-89 Rates per $100 Payroll |
|---|---|---|
| Firemen | $16.05 | $16.55 |
| Policemen | 22.60 | 23.29 |
| Clerical and Desk Jobs | .96 | .98 |
| Institutional | 4.46 | 4.60 |
| County - Other | 5.80 | 5.97 |
| County - Manual | 16.45 | 16.91 |
| Road Department | 4.93 | 5.07 |

3. Social Security. The county matches the employee's contribution to Social Security. The 1989 calendar year rate is 7.51 percent of the first $48,000 of total wages. The 1990 calendar year rate will increase to 7.65 percent, but the wage limit is not currently known. Additionally, any employees not covered by Social Security must be covered for Medicare tax and benefit purposes. The county matches the employee's contribution for Medicare tax. The 1989 and 1990 rates are 1.45 percent of the same total base as Social Security.

4. Disability Insurance. The county provides a long-term disability insurance for all of its attorneys, management, and confidential employees. The premium rates for 1989-90 will be .49 percent of gross salary to a maximum biweekly gross of $2,076.92. These rates became effective in mid 1986-87.

5. Life Insurance. The county provides term life insurance to all D.A. Investigators, attorneys, management and confidential employees. The specific coverage and premium rates for 1989-90 are the same as the 1988-89 rates and are as follows:

| Group | Coverage | Biweekly Premium |
|---|---|---|
| District Attorney Investigators | $15,000 | $2.01 |
| Attorneys, Mid-Management and Confidential | 30,000 | 4.02 |
| General Management | 50,000 | 6.69 |

*These benefits are effective as of the date of preparation of this document, August 29, 1989.

6. Medical and Dental Insurance. The county offers three alternative health care plans: a comprehensive major medical plan through Blue Shield of California and two health maintenance organization (HMO) plans through Health Net and Lifeguard. The major medical plan provides coverage for physician, hospital services and vision care, and includes several cost containment features. The two HMO plans are designed to promote and maintain good health as well as provide comprehensive hospital and professional services. Health Net provides services through a participating medical group, while Lifeguard utilizes participating physicians and hospitals.

   The county also offers two dental insurance plans, one is self-insured and administered by Delta Dental Service (DDS) and the other by Health Benefits Incorporated (HBI). Both plans provide coverage for preventive, basic and prosthodontic services.

   County contributions to the medical and dental plans for 1988-89 are shown below.

| Employee Group | Monthly Contribution/Employee |
|---|---|
| Attorneys, Management and Confidential | $215.00 |
| Clerical, Supervisory, Public Services and Municipal Court | 215.00 |
| Trades, Crafts, and Services | 240.00 |
| Fire Employees | 145.00 |
| D.A. Investigators | 200.00 |
| Law Enforcement and Dispatchers | 155.00 |
| Law Enforcement Management | 76.66 |

7. Vacation. Permanent employees who have passed their probationary period accrue vacation as follows:

| Years of Service | Vacation Days/Year |
|---|---|
| Beginning of service to end of fourth year | 10 |
| Beginning of fifth year to end of ninth year | 15 |
| Over nine years of service | 20 |

   Employees must complete their first probationary period before taking any vacation time off. Vacation payoff at time of termination is limited to thirty (30) days.

8. Sick Leave. Permanent employees accrue twelve (12) days of sick leave for each year of service. Employees represented by S.E.I.U., government attorney and law enforcement bargaining units can accrue up to 180 days of sick leave. Management and confidential, C.E.A., dispatchers and law enforcement management represented employees can accrue up to 260 days of sick leave. Twenty-four hour shift fire employees can accrue up to 84 shifts of sick leave. Employees with more than five years of service (10 years for law enforcement) are paid for one half of their accrued sick leave, to a maximum of 90 days, upon termination.

MAJOR COUNTY-PAID EMPLOYEE BENEFITS FOR FISCAL YEAR 1989-90

9. Holidays. Legal holidays are designated by the Board of Supervisors by county ordinance. Permanent employees are entitled to thirteen (13) paid holidays per year. Twenty-four hour shift fire employees are entitled to additional pay if they are scheduled to work on one of the six major holidays. Employees who work in designated 24-hour facilities may elect to participate in the annual leave program, which allows them to accrue additional vacation days in-lieu of being paid for holidays.

10. Compensatory Time Off. Employees may earn one and one-half hours of compensatory time off for each hour worked in-lieu of being paid overtime. C.E.A., confidential, Municipal Court and dispatchers may accrue up to 120 hours of compensatory time off. S.E.I.U., law enforcement and fire employees may accrue up to 90 hours. Employees are paid for their accrued compensatory time upon termination.

11. Administrative Leave. General management employees are allowed five days of administrative leave each fiscal year. Attorneys, operations and staff management, and confidential employees are allowed three days each fiscal year. There is no carry-over of unused administrative leave into subsequent fiscal years; nor payment for unused administrative leave upon termination.

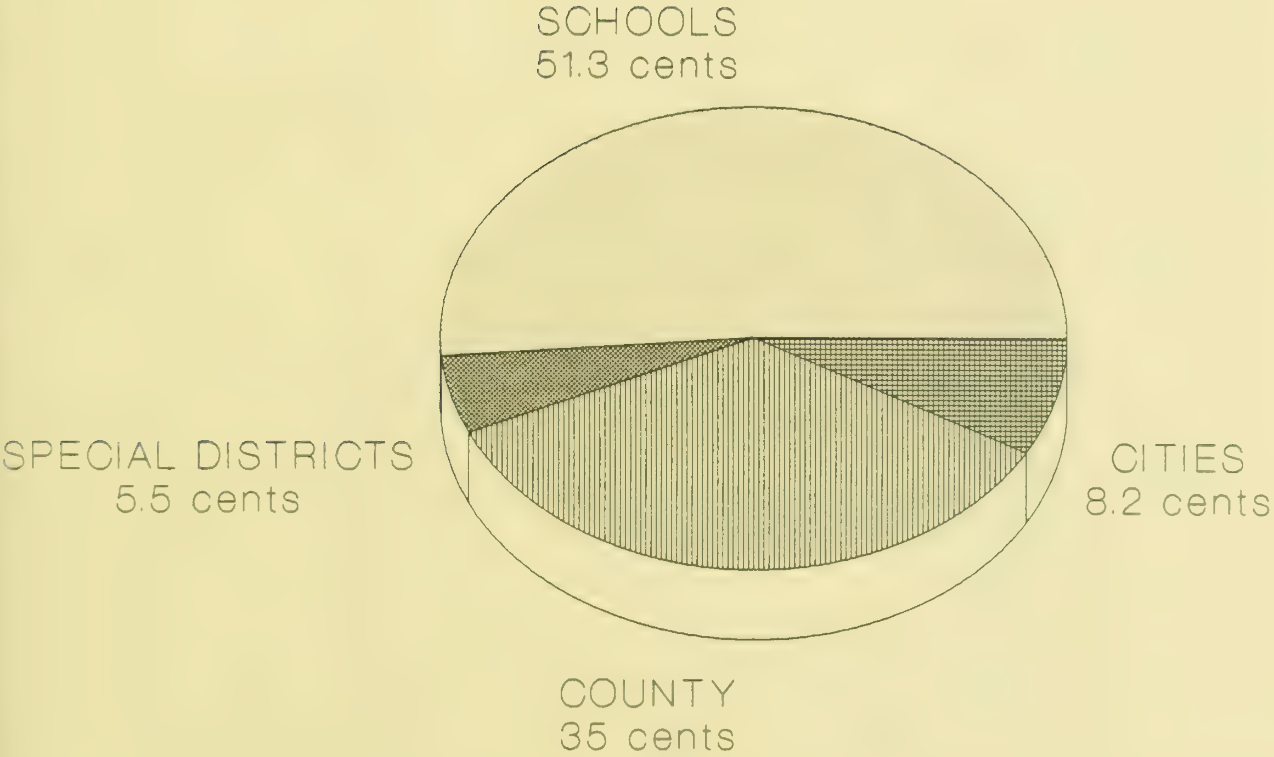
# ADMINISTRATIVE ORGANIZATION CHART FOR THE COUNTY OF SAN LUIS OBISPO

- VOTERS OF SAN LUIS OBISPO COUNTY
  - BOARD OF SUPERVISORS *
    - COUNTY ADMINISTRATOR
      - GENERAL GOVERNMENT
        - Assessor *
        - Auditor-Controller *
        - County Counsel
        - General Services
        - Personnel
        - Technical Services
        - Treasurer-Tax Collector-Public Administrator *
      - PUBLIC WORKS
        - County Engineer
        - Planning and Building
      - PUBLIC PROTECTION
        - Agricultural Commissioner Sealer of Wts. & Measures
        - Animal Regulation
        - Clerk-Recorder *
        - County Fire **
      - CRIMINAL JUSTICE
        - District Attorney *
        - Municipal Court
        - Probation
        - Public Defender **
        - Sheriff-Coroner *
        - Superior Court
      - PUBLIC ASSISTANCE
        - Social Services
        - Veterans Services
      - HEALTH AGENCY
        - Health Department
        - Mental Health
        - Alcohol Services
        - General Hospital
        - Air Pollution Control
        - Public Guardian
      - EDUCATION
        - Farm Advisor
        - Library

* Elected

** Contract Services

# PROPERTY TAX DOLLAR DISTRIBUTION BY GOVERNMENTAL AGENCY



# PROPERTY TAX ALLOCATION

Section 98(a), added to the Revenue and Taxation Code by AB 8, directs the County to "levy an ad valorem property tax on taxable full value at a rate equal to one dollar ($1) per one hundred dollars ($100) of full value." AB 454 created a new method for distributing the unitary utility values. The factors listed below are a composite of the AB 8 and AB 454 distribution factor percentages.

The taxable full value of San Luis Obispo County for 1989-90 is estimated to be $14,109,986,573. By applying the $1 tax rate, an estimated property tax levy of $141,099,866 is provided. This amount includes Homeowners' Property Tax Relief, but it has not been reduced by estimates of delinquencies or redevelopment.

A detail of the 1989-90 estimated property tax allocation to all taxing entities follows

| Fund | Agency | Distribution Factor of Local Agency Tax (Composite %) | 1989-90 Tax Allocation |
|---|---|---|---|
| 0001 | General Fund | 32.7140 | $46,159,391 |
| 0007 | Air Pollution Control | 0.1111 | 156,699 |
| 0021 | Special Roads #1 | 0.0426 | 60,118 |
| 0022 | Special Roads #2 | 0.0791 | 111,548 |
| 0023 | Special Roads #3 | 0.1647 | 232,398 |
| 0024 | Special Roads #4 | 0.0725 | 102,268 |
| 0025 | Special Roads #5 | 0.0426 | 60,102 |
| 0026 | County Library | 1.7310 | 2,442,392 |
| 0106 | Augmentation Fund | 0.9790 | 1,381,437 |
| 0166 | Garden Farms Water | 0.0082 | 11,613 |
| 0198 | Santa Maria Valley Water | 0.0084 | 11,877 |
| 0203 | So. Pacific Impound | 0.1462 | 206,261 |
| 0213 | Cambria Community Hospital | 0.0769 | 108,474 |
| 0223 | Cayucos Sanitary | 0.1352 | 190,806 |
| 0227 | City of Arroyo Grande | 0.9767 | 1,378,180 |
| 0229 | City of Atascadero | 1.2773 | 1,802,207 |
| 0231 | City of Grover City | 0.5043 | 711,591 |
| 0232 | City of Morro Bay | 0.8465 | 1,194,385 |
| 0233 | City of Paso Robles | 1.2689 | 1,790,453 |
| 0234 | City of Pismo Beach | 0.7202 | 1,016,179 |
| 0235 | City of San Luis Obispo | 2.5962 | 3,663,191 |
| 0368 | Santa Maria Valley Resource Conserv. Dist. | 0.0009 | 1,312 |
| 0378 | Cuyama Resource Conservation District | 0.0007 | 1,030 |
| 0473 | Port San Luis Harbor District | 1.0130 | 1,429,408 |
| 0474 | California Valley Community Services Dist. | 0.0310 | 43,701 |
| 0475 | Nipomo Community Services District | 0.0877 | 123,781 |
| 0476 | Cambria Community Services District | 0.5102 | 719,960 |
| 0477 | San Simeon Community Services District | 0.0440 | 62,148 |
| 0478 | Templeton Community Services District | 0.1205 | 169,968 |
| 0480 | Nipomo Sewer Maintenance | 0.0036 | 5,096 |
| 0481 | Nipomo Drain Maintenance | 0.0036 | 5,096 |
| 0483 | Linne Community Services District | 0.0042 | 5,928 |
| 0528 | Grover City Street Light District #1 | 0.0928 | 130,935 |
| 0643 | San Luis Obispo County Flood Control | 0.2558 | 360,988 |
| 0647 | Nacimiento Water Service | 0.3251 | 458,667 |
| 0651 | Flood Control Zone 1 | 0.0174 | 24,543 |
| 0652 | Flood Control Zone 1A | 0.0037 | 5,211 |

## Property Tax Allocation

| Fund | Agency | Distribution Factor of Local Agency Tax (Composite %) | 1989-90 Tax Allocation |
|---|---|---|---|
| 0654 | Flood Control Zone 3 | 0.0491 | $69,324 |
| 0662 | Flood Control Zone 9 | 0.0993 | 140,126 |
| 0675 | County Waterworks No. 8 | 0.0162 | 22,794 |
| 0686 | Avila Lighting District | 0.0040 | 5,593 |
| 0687 | Nipomo Lighting District | 0.0122 | 17,197 |
| 0693 | San Miguel Lighting District | 0.0078 | 11,072 |
| 0694 | Santa Margarita Lighting District | 0.0056 | 7,876 |
| 0709 | Atascadero Sanitation I/D M&O | 0.0028 | 3,975 |
| 0723 | CSA #1 | 0.0018 | 2,517 |
| 0724 | CSA #1, Zone A | 0.0093 | 13,179 |
| 0725 | CSA #1, Zone B | 0.0061 | 8,551 |
| 0726 | CSA #1, Zone C | 0.0023 | 3,291 |
| 0727 | CSA #1, Zone D | 0.0066 | 9,287 |
| 0741 | CSA #7 | 0.0102 | 14,408 |
| 0742 | CSA #7, Zone A | 0.0508 | 71,664 |
| 0743 | CSA #7, Zone B | 0.0075 | 10,528 |
| 0747 | CSA #9, Zone A | 0.0891 | 125,790 |
| 0748 | CSA #9, Zone B | 0.3741 | 527,887 |
| 0750 | CSA #9, Zone D | 0.0051 | 7,163 |
| 0752 | CSA #9, Zone F | 0.0036 | 5,045 |
| 0755 | CSA #10 | 0.0286 | 40,378 |
| 0761 | CSA #12 | 0.0163 | 23,036 |
| 0773 | CSA #16 | 0.0045 | 6,300 |
| 0781 | CSA #19 | 0.0545 | 76,921 |
| 0803 | San Miguel Sanitary District | 0.0068 | 9,616 |
| 0811 | Oceano Community Services District | 0.2350 | 331,597 |
| 0825 | Cayucos Fire District | 0.0360 | 50,771 |
| 0827 | San Miguel Fire District | 0.0196 | 27,660 |
| 0831 | Santa Margarita Fire District | 0.0205 | 28,892 |
| 0837 | Arroyo Grande Cemetery District | 0.0301 | 42,535 |
| 0843 | Atascadero Cemetery District | 0.0811 | 114,466 |
| 0844 | Cambria Cemetery District | 0.0217 | 30,631 |
| 0845 | Cayucos-Morro Bay Cemetery District | 0.0939 | 132,475 |
| 0847 | Paso Robles Cemetery District | 0.0717 | 101,190 |
| 0851 | San Miguel Cemetery District | 0.0144 | 20,313 |
| 0852 | Santa Margarita Cemetery District | 0.0089 | 12,587 |
| 0853 | Shandon Cemetery District | 0.0041 | 5,718 |
| 0854 | Templeton Cemetery District | 0.0140 | 19,723 |
| 0895 | Avila Beach County Water District | 0.1052 | 148,437 |
| 0896 | Avila Beach County Water Imp. Dist. #1 | 0.0185 | 26,078 |
| 1203 | Cambria Union Elementary | 0.8408 | 1,186,342 |
| 1205 | Cayucos Elementary | 0.3575 | 504,408 |
| 1208 | Santa Maria Joint Union Elementary | 0.0012 | 1,658 |
| 1211 | Cuyama Unified | 0.0802 | 113,105 |
| 1213 | Paso Robles Elementary | 2.2038 | 3,109,597 |
| 1214 | Phillips Elementary | 0.0482 | 67,990 |
| 1217 | Pleasant Valley Joint Union Elementary | 0.0515 | 72,647 |
| 1221 | San Miguel Joint Union Elementary | 0.3133 | 442,088 |
| 1223 | Coast Joint Union High | 0.6435 | 908,003 |
| 1225 | Paso Robles High | 1.8795 | 2,651,979 |
| 1227 | Santa Maria Joint Union High | 0.0009 | 1,309 |

Property Tax Allocation

| Fund | Agency | Distribution Factor of Local Agency Tax (Composite %) | 1989-90 Tax Allocation |
|---|---|---|---|
| 1231 | Templeton Unified | 1.0327 | $1,457,087 |
| 1234 | San Luis Coastal Unified | 20.3749 | 28,748,999 |
| 1253 | Lucia Mar Unified | 7.8008 | 11,006,960 |
| 1273 | Atascadero Unified | 4.1377 | 5,838,305 |
| 1293 | Shandon Unified | 0.2360 | 333,023 |
| 1303 | SLO County Community College | 7.1662 | 10,111,499 |
| 1308 | County School Service | 4.1562 | 5,864,435 |
| 1309 | Allan Hancock Community College | 0.0103 | 14,499 |
| GRAND TOTALS | | 100.0000 | $141,099,866 |

# SUMMARY SCHEDULES

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FOR
SCHEDULE 1

## SUMMARY OF COUNTY BUDGET

## FOR FISCAL YEAR 1989-90

| COUNTY FUNDS | | AVAILABLE FINANCING | | | | | FINANCING REQUIREMENTS | | |
|---|---|---|---|---|---|---|---|---|---|
| | | Fund Balance Unreserved/ Undesignated June 30, 1989 | Cancelled Prior Year Reserves | Estimated Additional Financing Sources | Residual Equity Transfers | Total Available Financing | Estimated Financing Uses | Provisions for Reserves and/or Designations (new or incr) | Total Financing Requirement |
| 1 | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| General Fund | 0001 | 11,813,881 | 128,600 | 131,608,660 | (9,537,756) | 134,013,385 | 129,247,039 | 4,766,346 | 134,013,38 |
| Road Fund | 0002 | 544,337 | 90,058 | 5,149,520 | 6,328,797 | 12,112,712 | 12,036,520 | 76,192 | 12,112,71 |
| Capital Projects/ACO | 0003 | 2,519,979 | 689,780 | 3,645,608 | 2,441,514 | 9,296,881 | 7,162,518 | 2,134,363 | 9,296,88 |
| Maintenance Projects | 0004 | 898,850 | 0 | 105,847 | 858,355 | 1,863,052 | 1,863,052 | 0 | 1,863,05 |
| Air Pollution Control | 0007 | (11,725) | 57,390 | 657,500 | 0 | 703,165 | 703,165 | 0 | 703,16 |
| Morro Bay Golf Course | 0008 | 181,995 | 100,800 | 827,040 | 0 | 1,109,835 | 1,094,054 | 15,781 | 1,109,83 |
| Airport | 0009 | 249,454 | 0 | 676,090 | 335,693 | 1,261,237 | 1,261,237 | 0 | 1,261,23 |
| Off-Highway Motor Veh | 0011 | 1,992 | 16,338 | 6,000 | 0 | 24,330 | 24,330 | 0 | 24,33 |
| Litter Clean-up | 0012 | 44 | 256 | 1,300 | 0 | 1,600 | 1,600 | 0 | 1,60 |
| Wildlife & Grazing | 0016 | 22,512 | 10,360 | 12,410 | 0 | 45,282 | 23,070 | 22,212 | 45,28 |
| First Offender | | | | | | | | 0 | |
| Drinking Driver | 0017 | 4,031 | 42,369 | 124,630 | (37,740) | 133,290 | 128,200 | 5,090 | 133,29 |
| Special Roads | 0020 | 43,045 | 0 | 684,250 | (727,295) | 0 | 0 | 0 | |
| Library | 0026 | 459,153 | 310,508 | 3,209,570 | (351,348) | 3,627,883 | 3,380,910 | 246,973 | 3,627,88 |
| SB 959 Grant Program | 0027 | 381,655 | 0 | 50,000 | 0 | 431,655 | 0 | 431,655 | 431,65 |
| Fish & Game | 0031 | 11,570 | 0 | 20,000 | 0 | 31,570 | 17,470 | 14,100 | 31,57 |
| Special Aviation | 0032 | 123 | 0 | 5,000 | 0 | 5,123 | 5,000 | 123 | 5,12 |
| County Medical Services Program | 0149 | 82,152 | 0 | 3,008,228 | 0 | 3,090,380 | 3,090,380 | 0 | 3,090,38 |
| CSAC Debt Service | 1901 | 2,333 | 0 | 1,435,450 | 689,780 | 2,127,563 | 2,125,230 | 2,333 | 2,127,56 |
| TOTAL | | 17,205,381 | 1,446,459 | 151,227,103 | 0 | 169,878,943 | 162,163,775 | 7,715,168 | 169,878,94 |

Appropriation Limit 74,784,381
Appropriations subject to the limit 66,014,668

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORMS
SCHEDULE 2

## ANALYSIS OF FUND BALANCE UNRESERVED/UNDESIGNATED

## FOR FISCAL YEAR 1989-90

| | | | LESS: FUND BALANCE RESERVED OR DESIGNATED AT JUNE 30 | | | |
|---|---|---|---|---|---|---|
| | | | RESERVES | | | |
| COUNTY FUNDS 1 | | FUND BALANCE (per Auditor) as of June 30, 1989 Actual..... Estimated..X 2 | Encumbrances 3 | General & Other Reserves 4 | Designations 5 | FUND BALANCE Unreserved/ Undesignated June 30, 1989 Actual....X. Estimated... 6 |
| General Fund | 0001 | 24,659,527 | | 9,431,564 | 3,414,082 | 11,813,881 |
| Road Fund | 0002 | 1,138,754 | | 0 | 594,417 | 544,337 |
| Capital Projects/ACO | 0003 | 9,808,868 | | 1,211,153 | 6,077,736 | 2,519,979 |
| Maintenance Projects | 0004 | 898,850 | | 0 | 0 | 898,850 |
| Air Pollution Control | 0007 | 157,138 | | 168,863 | 0 | (11,725) |
| Morro Bay Golf Course | 0008 | 396,414 | | 164,419 | 50,000 | 181,995 |
| Airport | 0009 | 249,454 | | 0 | 0 | 249,454 |
| Off-Highway Motor Veh | 0011 | 31,313 | | 29,321 | 0 | 1,992 |
| Litter Clean-up | 0012 | 1,960 | | 1,916 | 0 | 44 |
| Wildlife & Grazing | 0016 | 41,622 | | 19,110 | 0 | 22,512 |
| First Offender Drinking Driver | 0017 | 75,205 | | 71,174 | 0 | 4,031 |
| Special Roads | 0020 | 43,045 | | 0 | 0 | 43,045 |
| Library | 0026 | 1,652,731 | | 1,151,912 | 41,666 | 459,153 |
| SB 959 Grant Program | 0027 | 703,597 | | 0 | 321,942 | 381,655 |
| Fish & Game | 0031 | 61,122 | | 49,552 | 0 | 11,570 |
| Special Aviation | 0032 | 28,205 | | 80 | 28,002 | 123 |
| County Medical Services Program | 0149 | 82,152 | | 0 | 0 | 82,152 |
| CSAC Debt Service | 1901 | 2,606,263 | | 2,501,000 | 102,930 | 2,333 |
| TOTAL | | 42,636,220 | 0 | 14,800,064 | 10,630,775 | 17,205,381 |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 3

## DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
## (With Supplemental Data Affecting Reserve/Designation Balances)

X Encumbrances excluded

FOR FISCAL YEAR 1989-90

| Description<br>(Gen'l Reserve unless noted)<br>1 | Reserves/ Designations Balance as of June 30, 1989<br>2 | Amount Made Available for Financing by Cancellation |  | Increase or New Resrvs/Desig to be Provided in Budget Yr |  | Total Reserves/ Designations for Budget Year<br>7 | Fund<br>8 |
|---|---|---|---|---|---|---|---|
|  |  | Recommended<br>3 | Approved/ Adopted by Board of Supv<br>4 | Recommended<br>5 | Approved/ Adopted by Board of Supv<br>6 |  |  |
| GENERAL FUND |  |  |  |  |  |  | 0001 |
| General Reserve | 8,499,601 |  |  | 2,795,320 | 3,031,626 | 11,531,227 |  |
| Designations |  |  |  |  |  |  |  |
| Contingent Liabilities | 1,441,000 |  |  | 59,000 | 59,000 | 1,500,000 |  |
| Equip. Replacement | 669,511 |  |  |  | 120,720 | 790,231 |  |
| Twin Bridges | 99,000 |  |  |  | 150,000 | 249,000 |  |
| Five Cities Redevelopment | 0 |  |  | 500,000 | 500,000 | 500,000 |  |
| Co. Fire Equip. Replacement | 489,869 | 128,600 | 128,600 |  |  | 361,269 |  |
| Mesa Fire Station | 375,000 |  |  | 425,000 | 425,000 | 800,000 |  |
| Data Systems Development | 339,702 |  |  | 580,000 | 480,000 | 819,702 |  |
| Restricted Revenues | 931,963 |  |  |  |  | 931,963 |  |
| TOTAL GENERAL FUND | 12,845,646 | 128,600 | 128,600 | 4,359,320 | 4,766,346 | 17,483,392 |  |
| ROAD FUND |  |  |  |  |  |  | 0002 |
| Designations |  |  |  |  |  |  |  |
| Storm Damage | 426,186 |  |  | 29,000 | 29,000 | 455,186 |  |
| Specific Road Projects | 168,231 | 90,058 | 90,058 | 27,000 | 47,192 | 125,365 |  |
| TOTAL ROAD FUND | 594,417 | 90,058 | 90,058 | 56,000 | 76,192 | 580,551 |  |
| CAPITAL PROJECTS/ACO FUND |  |  |  |  |  |  | 0003 |
| General Reserve | 1,211,153 |  |  |  |  | 1,211,153 |  |
| Designations |  |  |  |  |  |  |  |
| Social Services Bldg | 1,718,002 | 689,780 | 689,780 |  |  | 1,028,222 |  |
| Facilities Planning | 4,359,734 |  |  | 2,134,363 | 2,134,363 | 6,494,097 |  |
| TOTAL CAPITAL PROJECTS FUND | 7,288,889 | 689,780 | 689,780 | 2,134,363 | 2,134,363 | 8,733,472 |  |
| AIR POLLUTION CONTROL | 168,863 | 57,390 | 57,390 |  |  | 111,473 | 0007 |
| MORRO BAY GOLF COURSE |  |  |  |  |  |  |  |
| General Reserve | 164,419 | 100,800 | 100,800 |  | 15,781 | 79,400 | 0008 |
| Designations |  |  |  |  |  |  |  |
| Equipment Replacement | 50,000 |  |  |  |  | 50,000 |  |
| TOTAL MORRO BAY GOLF COURSE | 214,419 | 100,800 | 100,800 | 0 | 15,781 | 129,400 |  |
| OFF-HIGHWAY MOTOR VEHICLE | 29,321 | 16,090 | 16,338 |  |  | 12,983 | 0011 |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 3

## DETAIL OF PROVISIONS FOR RESERVES/DESIGNATIONS
(With Supplemental Data Affecting Reserve/Designation Balances)

X Encumbrances excluded

FOR FISCAL YEAR 1989-90

| Description (Gen'l Reserve unless noted) 1 | Reserves/ Designations Balance as of June 30, 1989 2 | Amount Made Available for Financing by Cancellation | | Increase or New Resrvs/Desig to be Provided in Budget Yr | | Total Reserves/ Designations for Budget Year 7 | Fund 8 |
|---|---|---|---|---|---|---|---|
| | | Recommended 3 | Approved/ Adopted by Board of Supv 4 | Recommended 5 | Approved/ Adopted by Board of Supv 6 | | |
| LITTER CLEAN-UP | 1,916 | 230 | 256 | | | 1,660 | 0012 |
| WILDLIFE & GRAZING | 19,110 | 10,360 | 10,360 | | 22,212 | 30,962 | 0016 |
| 1ST OFFENDER DRINKING DRIVER | 71,174 | 37,740 | 42,369 | 5,090 | 5,090 | 33,895 | 0017 |
| LIBRARY | | | | | | | 0026 |
| General Reserve | 1,151,912 | 310,508 | 310,508 | | 141,973 | 983,377 | |
| Designations | | | | | | | |
| Bookmobile Replacement | 41,666 | | | 5,000 | 105,000 | 146,666 | |
| TOTAL LIBRARY | 1,193,578 | 310,508 | 310,508 | 5,000 | 246,973 | 1,130,043 | |
| SB 959 GRANT PROGRAM | | | | | | | 0027 |
| Designations | | | | | | | |
| SB 959 Projects | 321,942 | | | 94,000 | 431,655 | 753,597 | |
| FISH & GAME | 49,552 | | | 11,530 | 14,100 | 63,652 | 0031 |
| SPECIAL AVIATION | | | | | | | 0032 |
| General Reserve | 80 | | | | 123 | 203 | |
| Designations | | | | | | | |
| Oceano Airport | 28,002 | | | | | 28,002 | |
| TOTAL SPECIAL AVIATION | 28,082 | 0 | 0 | 0 | 123 | 28,205 | |
| CSAC DEBT SERVICE | | | | | | | 1901 |
| Loan Repayment Reserve | 2,501,000 | | | | | 2,501,000 | |
| Designations | | | | | | | |
| Project Funds | 102,930 | | | | 2,333 | 105,263 | |
| TOTAL CSAC DEBT SERVICE | 2,603,930 | 0 | 0 | 0 | 2,333 | 2,606,263 | |
| TOTALS | 25,430,839 | 1,441,556 | 1,446,459 | 6,665,303 | 7,715,168 | 31,699,548 | |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 4

## SUMMARY OF ESTIMATED REVENUE, OTHER FINANCING SOURCES AND RESIDUAL EQUITY TRANSFERS

## FOR FISCAL YEAR 1989-90

| Description 1 | Actual 1987-88 2 | Actual....X Estimated... 1988-89 3 | Recommended 1989-90 4 | Approved/ Adopted by the Board of Supv 5 |
|---|---|---|---|---|
| SUMMARIZATION BY SOURCE | | | | |
| Current Secured Property Tax | 38,993,995 | 42,776,355 | 46,480,780 | 45,648,020 |
| Current Unsecured Property Tax | 1,117,447 | 1,169,377 | 1,070,520 | 1,102,430 |
| Supplemental Property Tax | 1,768,959 | 1,536,403 | 544,530 | 744,530 |
| Other Tax (Other Than Current and Supplemental Property) | 8,134,362 | 9,528,590 | 8,015,280 | 8,365,280 |
| Total Taxes | 50,014,763 | 55,010,725 | 56,111,110 | 55,860,260 |
| Licenses and Permits | 2,330,006 | 2,524,691 | 2,450,570 | 2,450,570 |
| Fines, Forfeitures and Penalties | 2,259,008 | 3,300,079 | 2,968,250 | 3,003,250 |
| Revenue from Use of Money and Property | 3,893,286 | 6,452,110 | 5,510,170 | 5,520,170 |
| Intergovernmental Revenues State | 38,579,281 | 43,543,436 | 50,978,270 | 51,656,796 |
| Federal | 9,614,083 | 13,530,265 | 14,470,960 | 14,470,960 |
| Other | 619,285 | 418,408 | 408,710 | 408,710 |
| Charges for Services | 8,540,573 | 9,277,178 | 11,392,820 | 11,426,870 |
| Other Revenues | 6,073,102 | 7,642,837 | 6,416,370 | 6,429,517 |
| Other Financing Sources - CSAC Loan | 10,066,713 | 9,950,000 | 0 | 0 |
| Residual Equity Transfers In | 0 | 0 | 0 | 0 |
| TOTAL | 131,990,100 | 151,649,729 | 150,707,230 | 151,227,103 |
| SUMMARIZATION BY FUND | | | | |
| 0001 General Fund | 107,677,166 | 123,042,692 | 131,453,450 | 131,608,660 |
| 0002 Road Fund | 5,186,762 | 5,128,067 | 5,060,100 | 5,149,520 |
| 0003 Capital Projects/ACO | 9,711,429 | 10,659,810 | 3,267,280 | 3,645,608 |
| 0004 Maintenance Projects | 0 | 10,015 | 92,700 | 105,847 |
| 0005 Federal Revenue Sharing | 103,703 | 0 | 0 | 0 |
| 0007 Air Pollution Control | 549,048 | 582,726 | 625,400 | 657,500 |
| 0008 Morro Bay Golf Course | 1,135,045 | 831,738 | 827,040 | 827,040 |
| 0009 Airport | 622,543 | 671,256 | 676,090 | 676,090 |
| 0011 Off-Highway Motor Vehicles | 6,328 | 5,352 | 6,000 | 6,000 |
| 0012 Litter Clean-up | 1,465 | 1,271 | 1,300 | 1,300 |
| 0016 Wildlife and Grazing | 13,638 | 6,625 | 12,410 | 12,410 |
| 0017 First Offender Drinking Driver | 117,055 | 106,813 | 124,630 | 124,630 |
| 0020 Special Roads | 630,391 | 689,921 | 704,250 | 684,250 |
| 0026 Library | 3,020,139 | 3,350,049 | 3,255,750 | 3,209,570 |
| 0027 SB 959 Grant Program | 104,143 | 102,697 | 50,000 | 50,000 |
| 0031 Fish and Game | 15,801 | 21,462 | 20,000 | 20,000 |
| 0032 Special Aviation | 0 | 10,011 | 5,000 | 5,000 |
| 0149 County Medical Services Program | 3,095,444 | 3,170,718 | 3,090,380 | 3,008,228 |
| 1901 CSAC Debt Service | 0 | 3,258,506 | 1,435,450 | 1,435,450 |
| TOTAL | 131,990,100 | 151,649,729 | 150,707,230 | 151,227,103 |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 5

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

### BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| CURRENT PROPERTY TAXES | | | | | |
| 9010 PROPERTY TAXES SECURED | 36,478,394 | 40,015,069 | 43,473,000 | 42,705,000 | |
| 9010 PROPERTY TAXES SECURED | 123,627 | 135,655 | 147,740 | 145,110 | AIR POLL CONTRL |
| 9010 PROPERTY TAXES SECURED | 462,966 | 506,683 | 552,250 | 532,720 | SPEC'L ROADS |
| 9010 PROPERTY TAXES SECURED | 1,929,008 | 2,118,948 | 2,307,790 | 2,265,190 | LIBRARY |
| 9011 SUPPLEMENTAL ROLL | 1,655,107 | 1,438,238 | 500,000 | 700,000 | |
| 9011 SUPPLEMENTAL ROLL | 5,591 | 4,877 | 1,630 | 1,630 | AIR POLL CONTRL |
| 9011 SUPPLEMENTAL ROLL | 20,791 | 17,449 | 8,260 | 8,260 | SPEC'L ROADS |
| 9011 SUPPLEMENTAL ROLL | 87,470 | 75,839 | 34,640 | 34,640 | LIBRARY |
| 9012 REDEVELOPMENT AGENCY TAX | | (46,850) | | | |
| 9020 PROPERTY TAXES UNSECURED | 1,045,763 | 1,137,800 | 1,000,000 | 1,034,630 | |
| 9020 PROPERTY TAXES UNSECURED | 3,523 | 3,854 | 3,700 | 3,530 | AIR POLL CONTRL |
| 9020 PROPERTY TAXES UNSECURED | 13,192 | 14,434 | 10,580 | 10,270 | SPEC'L ROADS |
| 9020 PROPERTY TAXES UNSECURED | 54,969 | 60,139 | 56,240 | 54,000 | LIBRARY |
| TOTAL CURRENT PROPERTY TAXES | 41,880,401 | 45,482,135 | 48,095,830 | 47,494,980 | |
| TAXES OTHER THAN CURRENT PROP | | | | | |
| 9110 PROPERTY TAXES PRIOR SECURED | 1,544,148 | 1,354,397 | 1,100,000 | 1,200,000 | |
| 9110 PROPERTY TAXES PRIOR SECURED | 5,231 | 4,582 | 3,300 | 3,300 | AIR POLL CONTRL |
| 9110 PROPERTY TAXES PRIOR SECURED | 19,232 | 18,198 | 13,000 | 13,000 | SPEC'L ROADS |
| 9110 PROPERTY TAXES PRIOR SECURED | 81,917 | 71,921 | 55,320 | 55,320 | LIBRARY |
| 9111 SUPPLEMENTAL - PRIOR SECURED | 59,147 | 119,204 | 60,000 | 60,000 | |
| 9111 SUPPLEMENTAL - PRIOR SECURED | 199 | 402 | 200 | 200 | AIR POLL CONTRL |
| 9111 SUPPLEMENTAL - PRIOR SECURED | 742 | 1,495 | 1,080 | 1,080 | SPEC'L ROADS |
| 9111 SUPPLEMENTAL - PRIOR SECURED | 3,100 | 6,292 | 0 | 0 | LIBRARY |
| 9120 PROPERTY TAXES PRIOR UNSECURED | 31,655 | 77,368 | 60,000 | 60,000 | |
| 9120 PROPERTY TAXES PRIOR UNSECURED | 107 | 262 | 0 | 0 | AIR POLL CONTRL |
| 9120 PROPERTY TAXES PRIOR UNSECURED | 394 | 983 | 40 | 40 | SPEC'L ROADS |
| 9120 PROPERTY TAXES PRIOR UNSECURED | 1,682 | 4,092 | 650 | 650 | LIBRARY |
| 9121 SUPPLEMENTAL - PRIOR UNSECURED | 27,533 | 56,688 | 5,000 | 25,000 | |
| 9121 SUPPLEMENTAL - PRIOR UNSECURED | 92 | 191 | 0 | 0 | AIR POLL CONTRL |
| 9121 SUPPLEMENTAL - PRIOR UNSECURED | 344 | 713 | 0 | 0 | SPEC'L ROADS |
| 9121 SUPPLEMENTAL - PRIOR UNSECURED | 1,443 | 2,988 | 2,000 | 2,000 | LIBRARY |
| 9130 PENALTIES DELINQUENT TAX | 296,289 | 213,584 | 250,000 | 130,000 | |
| 9130 PENALTIES DELINQUENT TAX | 425 | 97 | 360 | 360 | AIR POLL CONTRL |
| 9130 PENALTIES DELINQUENT TAX | 1,592 | 364 | 1,360 | 1,360 | SPEC'L ROADS |
| 9130 PENALTIES DELINQUENT TAX | 6,629 | 1,516 | 0 | 0 | LIBRARY |
| 9131 DELINQUENT PENALTIES - INTEREST | 3,374 | 4,954 | 0 | 0 | |
| 9132 PENALTIES - DELINQUENT TAX | | 602,946 | 0 | 500,000 | |
| 9132 PENALTIES - DELINQUENT TAX | | 2,050 | 0 | 0 | AIR POLL CONTRL |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 5

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

## BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| 9132 PENALTIES - DELINQUENT TAX | | 6,211 | 0 | 0 | SPEC'L ROADS |
| 9132 PENALTIES - DELINQUENT TAX | | 31,390 | 0 | 0 | LIBRARY |
| 9151 SALES AND USE TAXES | 2,868,191 | 2,853,571 | 3,150,000 | 3,000,000 | |
| 9160 FRANCHISES | 500,344 | 517,604 | 500,000 | 500,000 | |
| 9160 FRANCHISES | 112,580 | 126,607 | 120,000 | 120,000 | ROAD FUND |
| 9191 AIRCRAFT TAX | 50,849 | 46,979 | 50,000 | 50,000 | |
| 9192 PROPERTY TRANSFER TAX | 891,885 | 1,529,519 | 900,000 | 900,000 | |
| 9194 RACEHORSE TAX | 9,761 | 11,082 | 8,500 | 8,500 | |
| 9195 TRANSIENT OCCUPANCY TAX | 1,177,767 | 1,346,689 | 1,235,000 | 1,235,000 | |
| 9195 TRANSIENT OCCUPANCY TAX | | | | | FED REV SHARING |
| 9196 SALE OF TAX DEFAULTED PROPERTY | 10,385 | 4,634 | 2,970 | 2,970 | |
| 9196 SALE OF TAX DEFAULTED PROPERTY | 27 | 0 | 0 | 0 | AIR POLL CONTRL |
| 9196 SALE OF TAX DEFAULTED PROPERTY | 103 | 0 | 0 | 0 | SPEC'L ROADS |
| 9196 SALE OF TAX DEFAULTED PROPERTY | 420 | 0 | 0 | 0 | LIBRARY |
| 9197 TIMBER TAX RESERVES | 887 | 583 | 500 | 500 | |
| 9198 TAXES - SPECIAL DISTRICT AUG FUND | 82,432 | 91,963 | 94,800 | 94,800 | SPEC'L ROADS |
| 9198 TAXES - SPECIAL DISTRICT AUG FUND | 343,456 | 416,471 | 401,200 | 401,200 | LIBRARY |
| TOTAL TAXES OTHER THAN CURRENT PROP | 8,134,362 | 9,528,590 | 8,015,280 | 8,365,280 | |
| LICENSES AND PERMITS | | | | | |
| 9210 ANIMAL LICENSES | 228,979 | 243,508 | 250,000 | 250,000 | |
| 9220 BUSINESS LICENSES | 82,450 | 72,804 | 66,210 | 66,210 | |
| 9251 BUILDING PERMITS | 608,746 | 649,221 | 638,400 | 638,400 | |
| 9252 GRADING PERMITS | 36,803 | 56,152 | 53,390 | 53,390 | |
| 9253 PLAN CHECKING | 517,039 | 549,436 | 487,200 | 487,200 | |
| 9254 SUB-PERMITS | 214,083 | 218,252 | 226,690 | 226,690 | |
| 9256 AIR POLLUTION CONST PROGRAM | 190,667 | 227,400 | 311,000 | 311,000 | AIR POLL CONTRL |
| 9281 ZONING, VARIANCES, LAND USE PERMITS | 126,945 | 154,863 | 115,970 | 115,970 | |
| 9282 PLOT PLANS | 54,499 | 91,482 | 96,950 | 96,950 | |
| 9283 GENERAL PLAN AMENDMENTS | 65,337 | 52,857 | 42,640 | 42,640 | |
| 9284 AGRICULTURAL PRESERVE FEE | 13,776 | 9,600 | 8,580 | 8,580 | |
| 9285 SUBDIVISION PERMITS | 116,420 | 126,968 | 110,340 | 110,340 | |
| 9288 FINGER PRINTING FEES | 1,416 | 1,188 | 1,500 | 1,500 | |
| 9289 EXPLOSIVE PERMITS | 376 | 305 | 300 | 300 | |
| 9291 OTHER LICENSES AND PERMITS | 27,917 | 26,530 | 28,700 | 28,700 | |
| 9292 GUN PERMITS | 6,265 | 3,854 | 5,000 | 5,000 | |
| 9293 DOMESTIC VIOLENCE FEES | 30,866 | 32,292 | 0 | 0 | |
| 9294 MARRIAGE LICENSES | 4,256 | 4,424 | 4,300 | 4,300 | |
| 9295 BURIAL PERMITS | 3,166 | 3,555 | 3,400 | 3,400 | |
| TOTAL LICENSES AND PERMITS | 2,330,006 | 2,524,691 | 2,450,570 | 2,450,570 | |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 5

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

## BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| FINES, FORFEITS AND PENALTIES | | | | | |
| 9338 R & T VIOLATIONS | 262 | 10,068 | 400 | 400 | |
| 9339 OTHER COURT FINES | 75,687 | 39,205 | 75,000 | 75,000 | |
| 9341 FORFEITURES PENALTIES - GENERAL | 117,758 | 174,032 | 135,000 | 135,000 | |
| 9342 JUDGEMENTS AND DAMAGES | | 594 | 0 | 0 | |
| 9345 BUILDING CODE INVESTIGATION FEES | 16,676 | 17,744 | 16,500 | 16,500 | |
| 9360 SMALL CLAIMS FEES | 44,528 | 38,127 | 38,000 | 38,000 | |
| 9361 CIVIL FEES | 102,330 | 121,865 | 115,000 | 115,000 | |
| 9361 CIVIL FEES | 2,525 | 3,031 | 2,500 | 37,500 | AIR POLL CONTRL |
| 9363 FILING FEES - MUNI COURT | 0 | 24 | 0 | 0 | |
| 9365 FISH AND GAME FINES | 15,791 | 21,462 | 20,000 | 20,000 | FISH & GAME |
| 9366 COUNTY OFF-HWY MTR VEHICLE FEE | 3,490 | 2,372 | 2,700 | 2,700 | OFF-HWY MTR VEH |
| 9371 AGRICULTURE FINES | 700 | 2,525 | 0 | 0 | |
| 9373 HEALTH/SAFETYFINES/FORFT | 8,329 | 25,227 | 8,000 | 8,000 | |
| 9375 LITTER CLEAN-UP | 1,465 | 993 | 750 | 750 | LITTER CLEAN-UP |
| 9377 STATE PARKS AND BEACHES | 52,293 | 34,312 | 30,000 | 30,000 | |
| 9378 RESTITUTION FINES PC 1203.04 | 12 | 0 | 0 | 0 | |
| 9379 ALL OTHER MISDEMEANORS | 91,271 | 74,117 | 65,000 | 65,000 | |
| 9380 FINES - ALCOHOL ABUSE & EDUCATION | 50 | 0 | 0 | 0 | |
| 9381 PARKING | 27,655 | 33,123 | 32,000 | 32,000 | |
| 9382 MOTOR VEHICLE - CITY AGENCY | 253 | 0 | 0 | 0 | |
| 9383 MOTOR VEHICLE - CHP/CITY | 0 | 0 | 0 | 0 | |
| 9384 MOTOR VEHICLE OTHER | 580,057 | 575,337 | 600,000 | 600,000 | |
| 9384 MOTOR VEHICLE OTHER | 580,062 | 575,298 | 600,000 | 600,000 | ROAD FUND |
| 9385 UNIVERSITY PARKING | | | 0 | 0 | |
| 9386 JUVENILE TRAFFIC | 44,255 | 44,421 | 0 | 0 | |
| 9387 INDEMNIFICATION OF VICTIM SB2028 | 20 | 0 | 0 | 0 | |
| 9388 FILING FEES - CONVERSION | 8,881 | 9,932 | 9,100 | 9,100 | |
| 9389 ANIMAL FINES | 7,063 | 8,206 | 6,000 | 6,000 | |
| 9391 TRAFFIC PENALTY | 4,600 | 5,292 | 4,350 | 4,350 | AIRPORT |
| 9394 PENLTY ASSMT - CRIM JUST CONST FUND | 45 | 135,868 | 0 | 0 | |
| 9394 PENLTY ASSMT - CRIM JUST CONST FUND | 0 | 111,570 | 0 | 0 | CAPITAL PROJECTS |
| 9394 PENLTY ASSMT - CRIM JUST CONST FUND | 0 | 631,860 | 713,670 | 713,670 | CSAC LOAN DSF |
| 9395 PENLTY ASSMT - COURTHOUSE TEMP CONS | 414,005 | 0 | 0 | 0 | |
| 9395 PENLTY ASSMT - COURTHOUSE TEMP CONS | | 130,220 | 0 | 0 | CAPITAL PROJECTS |
| 9395 PENLTY ASSMT - COURTHOUSE TEMP CONS | | 1,321 | | | MAINTENANCE PROJECT |
| 9395 PENLTY ASSMT - COURTHOUSE TEMP CONS | 0 | 340,233 | 384,280 | 384,280 | CSAC LOAN DSF |
| 9396 MUNI CT ADMN 16028 CVC | 58,680 | 131,700 | 110,000 | 110,000 | |
| 9399 PENALTY ASSESSMENTS | 265 | 0 | 0 | 0 | |
| TOTAL FINES, FORFEITS & PENALTIES | 2,259,008 | 3,300,079 | 2,968,250 | 3,003,250 | |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 5

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

## BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| USE OF MONEY AND PROPERTY | | | | | |
| 9405 INTEREST ON TRIAL COURT FUNDING | 0 | 18,408 | 0 | 10,000 | |
| 9410 INTEREST | 3,108,348 | 4,521,695 | 4,535,500 | 4,535,500 | |
| 9410 INTEREST | 11,712 | (651) | 0 | 0 | ROAD FUND |
| 9410 INTEREST | 0 | 5,900 | 0 | 0 | CAPITAL PROJECTS |
| 9410 INTEREST | 103,703 | 0 | 0 | 0 | FED REV SHARING |
| 9410 INTEREST | 15,824 | 15,669 | 13,000 | 13,000 | AIR POLL CONTRL |
| 9410 INTEREST | 25,667 | 43,275 | 40,000 | 40,000 | MORRO BAY GOLF |
| 9410 INTEREST | 12,271 | 21,751 | 12,000 | 12,000 | AIRPORT |
| 9410 INTEREST | 3,878 | 3,629 | 3,000 | 3,000 | WLDLF & GRZING |
| 9410 INTEREST | 595 | 2,247 | 2,500 | 2,500 | SPEC'L ROADS |
| 9410 INTEREST | 68,940 | 100,841 | 43,850 | 43,850 | LIBRARY |
| 9410 INTEREST | 104,143 | 102,697 | 50,000 | 50,000 | SB 959 GRANT |
| 9410 INTEREST | 26,539 | 42,387 | 20,000 | 20,000 | CO MED SRVCS PROG |
| 9410 INTEREST | 0 | 1,137,601 | 300,000 | 300,000 | CSAC LOAN DSF |
| 9411 RENTS AND CONCESSIONS | 9,344 | 6,000 | 6,000 | 6,000 | |
| 9411 RENTS AND CONCESSIONS | 159,757 | 169,563 | 189,200 | 189,200 | AIRPORT |
| 9421 COMMUNICATION LEASE FACILITY | 8,770 | 3,305 | 9,500 | 9,500 | |
| 9431 RENT - LAND/BUILDING SHORT-TERM | 27,988 | 31,374 | 31,270 | 31,270 | |
| 9431 RENT - LAND/BUILDING SHORT-TERM | 1,542 | 1,417 | 1,500 | 1,500 | ROAD FUND |
| 9431 RENT - LAND/BUILDING SHORT-TERM | 38,766 | 38,164 | 37,900 | 37,900 | MORRO BAY GOLF |
| 9431 RENT - LAND/BUILDING SHORT-TERM | 830 | 261 | 120 | 120 | AIRPORT |
| 9432 RENT - LAND/BUILDING LONG-TERM | 29,515 | 30,369 | 48,030 | 48,030 | |
| 9432 RENT - LAND/BUILDING LONG-TERM | 82,563 | 115,092 | 122,870 | 122,870 | AIRPORT |
| 9434 FARM LAND RENT | 4,037 | 3,300 | 3,000 | 3,000 | |
| 9434 FARM LAND RENT | 0 | 0 | 0 | 0 | AIRPORT |
| 9436 EQUIPMENT RENT | 0 | 0 | 0 | 0 | |
| 9438 RENTAL OF VETERANS BUILDINGS | 36,614 | 35,180 | 38,000 | 38,000 | |
| 9449 OTHER - RENTS CONCESSIONS | 7,594 | 2,636 | 2,930 | 2,930 | |
| 9452 OIL AND GAS ROYALTIES | 4,346 | 0 | 0 | 0 | |
| TOTAL USE OF MONEY AND PROPERTY | 3,893,286 | 6,452,110 | 5,510,170 | 5,520,170 | |
| AID FROM STATE GOVERNMENT | | | | | |
| 9502 STATE AID-JAIL CONSTRUCTION | | 487,707 | 3,267,280 | 3,202,388 | CAPITAL PROJECTS |
| 9505 STATE AID-FAMILY SUPPORT | | | | | |
| 9506 STATE - CO BLOCK GRANT | 503,165 | 131,953 | 0 | 0 | |
| 9507 ASH - PC 2960 HEARINGS | 59,460 | 109,626 | 35,000 | 35,000 | |

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

### BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| 9509 STATE - ROADS (SB300) | 0 | 0 | 0 | 0 | ROAD FUND |
| 9510 CIGARETTE TAX | 82,396 | 84,887 | 80,000 | 80,000 | |
| 9512 TRANSIT ASSIST CALIF SB 620 | 38,889 | 4,288 | 0 | 0 | ROAD FUND |
| 9513 STATE - HIGHWAY USERS TAX | 2,907,314 | 3,027,416 | 3,095,000 | 3,095,000 | ROAD FUND |
| 9514 STATE - MOTOR VEHICLE IN-LIEU | 6,458,338 | 7,432,727 | 7,625,000 | 7,625,000 | |
| 9514 STATE - MOTOR VEHICLE IN-LIEU | 4,999 | 5,972 | 1,790 | 1,790 | AIR POLL CONTRL |
| 9514 STATE - MOTOR VEHICLE IN-LIEU | 17,731 | 21,182 | 12,220 | 12,220 | SPEC'L ROADS |
| 9514 STATE - MOTOR VEHICLE IN-LIEU | 77,708 | 92,834 | 58,060 | 58,060 | LIBRARY |
| 9515 OFF-HIGHWAY MOTOR VEHICLE FEES | 2,838 | 2,771 | 3,300 | 3,300 | OFF-HWY MTR VEH |
| 9515 OFF-HIGHWAY MOTOR VEHICLE FEES | 0 | 0 | 60,000 | 60,000 | ROADS |
| 9516 STATE - TRAILER IN-LIEU | 53,448 | 109,785 | 175,000 | 100,000 | |
| 9519 OTHER STATE IN-LIEU TAXES | 932 | 735 | 750 | 750 | |
| 9519 OTHER STATE IN-LIEU TAXES | 3 | 2 | 0 | 0 | AIR POLL CONTRL |
| 9519 OTHER STATE IN-LIEU TAXES | 11 | 9 | 20 | 20 | SPEC'L ROADS |
| 9519 OTHER STATE IN-LIEU TAXES | 49 | 39 | 0 | 0 | LIBRARY |
| 9520 STATE - WELFARE ADMINISTRATION | 3,930,320 | 4,177,225 | 4,745,080 | 4,908,060 | |
| 9522 STATE AID - ADULT PROGRAMS | 38,409 | 28,481 | 37,300 | 37,300 | |
| 9524 STATE AID - GAIN PROGRAM | 527,296 | 64,226 | 1,346,480 | 1,346,480 | |
| 9525 STATE AID - FAMILIES W/DEP CHLDRN | 5,444,170 | 6,645,923 | 8,113,060 | 8,113,060 | |
| 9526 STATE AID - BOARDING HOMES & INST | 2,330,862 | 2,439,142 | 3,024,120 | 3,024,120 | |
| 9527 STATE AID - CRIPPLED CHILDREN | 433,881 | 479,362 | 485,000 | 485,000 | |
| 9528 STATE AID - TRIAL BLK GRANT | 0 | 1,166,000 | 2,471,920 | 2,471,920 | |
| 9529 STATE AID - SUPPLEMENTARY | 0 | 174,773 | 370,520 | 370,520 | |
| 9532 STATE AID - CMSP | 3,038,517 | 3,042,130 | 3,038,520 | 2,956,368 | CO MED SRVCS PROG |
| 9534 STATE - HEALTH ADMINISTRATION | 277,433 | 287,431 | 227,000 | 227,000 | |
| 9535 STATE - AB 8 HEALTH SERVICE | 2,112,592 | 2,245,814 | 2,300,000 | 2,300,000 | |
| 9536 STATE - SB 90 MANDATED COSTS | 122,056 | 483,731 | 166,000 | 166,000 | |
| 9537 STATE AID - MENTAL HEALTH | 4,026,357 | 4,360,083 | 4,671,280 | 4,671,280 | |
| 9539 STATE AID - EXTRADITION | 15,701 | 0 | 5,000 | 5,000 | |
| 9543 STATE AID FOR AGRICULTURE | 394,298 | 480,145 | 403,200 | 403,200 | |
| 9544 STATE AID - COURT CONSERVATORSHIP | 0 | 40,571 | 0 | 0 | |
| 9545 STATE AID - CONSTRUCTION | 179,497 | 0 | 0 | 0 | |
| 9545 STATE AID - CONSTRUCTION | 210,658 | 120,420 | 0 | 89,420 | ROAD FUND |
| 9545 STATE AID - CONSTRUCTION | 0 | 0 | 0 | 0 | CAPITAL PROJECTS |
| 9546 STATE AID - CHILD INCENTIVE PROGRM | 301,311 | 423,109 | 370,740 | 370,740 | |
| 9547 STATE AID - NUCLEAR PLANNING | 60,709 | 218,297 | 213,330 | 213,330 | |
| 9547 STATE AID - NUCLEAR PLANNING | 304 | 1,676 | 1,200 | 1,200 | AIR POLL CONTRL |
| 9549 STATE AID - VETERANS AFFAIRS | 10,404 | 34,397 | 27,560 | 27,560 | |
| 9550 HOMEOWNER PROPERTY TAX RELIEF | 809,169 | 802,123 | 775,000 | 803,150 | |
| 9550 HOMEOWNER PROPERTY TAX RELIEF | 2,741 | 2,736 | 2,840 | 2,740 | AIR POLL CONTRL |
| 9550 HOMEOWNER PROPERTY TAX RELIEF | 10,266 | 7,965 | 8,140 | 7,980 | SPEC'L ROADS |
| 9550 HOMEOWNER PROPERTY TAX RELIEF | 42,782 | 41,762 | 43,260 | 41,920 | LIBRARY |
| 9551 TRANSPORTATION DEVEL ACT SB325 | 1,198,343 | 1,048,799 | 1,136,000 | 1,136,000 | ROAD FUND |
| 9553 STATE REIMBURSEMENT - CMC/ASH CASES | 185,577 | 205,779 | 265,700 | 265,700 | |

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

### BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| 9554 OPEN SPACE SUBVENTION | 376,037 | 325,163 | 400,000 | 320,000 | |
| 9555 CRIMNL JUST SYSTM SUBVENTION PRGM | 468,298 | 472,513 | 214,110 | 472,510 | |
| 9556 STATE AID - ALCOHOL SERVICES | 391,552 | 391,552 | 342,150 | 342,150 | |
| 9558 STATE AID - SUPERIOR CT #4 | 60,000 | 30,000 | 0 | 0 | |
| 9559 STATE AID - OTHER | 1,051,303 | 1,109,528 | 1,093,850 | 1,093,850 | |
| 9559 STATE AID - OTHER | 0 | 379,663 | 0 | 443,220 | CAPITAL PROJECTS |
| 9559 STATE AID - OTHER | 82,609 | 63,383 | 70,000 | 70,000 | AIR POLL CONTRL |
| 9559 STATE AID - OTHER | 238,548 | 227,601 | 191,490 | 191,490 | LIBRARY |
| 9559 STATE AID - OTHER | 0 | 10,000 | 5,000 | 5,000 | SPEC'L AVIATION |
| TOTAL STATE AID | 38,579,281 | 43,543,436 | 50,978,270 | 51,656,796 | |
| AID FROM FEDERAL GOVERNMENT | | | | | |
| 9561 FEDERAL - WELFARE ADMINISTRATION | 1,819,430 | 2,336,157 | 2,849,900 | 2,849,900 | |
| 9563 FEDERAL AID - ENTITLEMENT LAND | 246,254 | 250,250 | 240,000 | 240,000 | |
| 9566 FEDERAL AID - FAMILIES W/DEP CHLDRN | 5,806,456 | 7,086,195 | 8,986,020 | 8,986,020 | |
| 9567 FEDERAL AID - BOARDING HOMES & INST | 447,230 | 822,393 | 913,130 | 913,130 | |
| 9569 FEDERAL AID - GAIN PROGRAM | | 1,155,416 | | | |
| 9572 FEDERAL AID - CHILD SUPPORT ADMN | 764,027 | 941,960 | 1,066,910 | 1,066,910 | |
| 9574 FEDERAL AID - STORM DAMAGE | 0 | 244,456 | 0 | 0 | |
| 9575 FEDERAL - HEALTH ADMINISTRATION | 258,353 | 245,223 | 167,150 | 167,150 | |
| 9576 FEDERAL AID - CONSTRUCTION | 0 | 206,188 | 0 | 0 | CAPITAL PROJECTS |
| 9576 FEDERAL AID - CONSTRUCTION | 0 | 3,274 | 0 | 0 | AIRPORTS |
| 9577 FEDERAL AID - DISASTER | 6,258 | 0 | 0 | 0 | ROAD FUND |
| 9578 FEDERAL - FOREST RESERVE REVENUE | 7,849 | 11,537 | 6,000 | 6,000 | ROAD FUND |
| 9579 FEDERAL - GRAZING FEES | 9,760 | 2,996 | 9,410 | 9,410 | WLDLF & GRZING |
| 9589 FEDERAL AID - OTHER | 248,466 | 251,974 | 232,440 | 232,440 | |
| 9589 FEDERAL AID - OTHER | 0 | (27,754) | 0 | 0 | CAPITAL PROJECTS |
| TOTAL FEDERAL AID | 9,614,083 | 13,530,265 | 14,470,960 | 14,470,960 | |
| AID FROM OTHER GOV'T AGENCIES | | | | | |
| 9590 OTHER IN-LIEU TAXES | 3,166 | 3,350 | 3,000 | 3,000 | |
| 9592 FED AID-HOME-BASED DETOX | 0 | 21,665 | 50,850 | 50,850 | |
| 9598 GOV'T REVENUE - PRIOR YEAR | 0 | 0 | 0 | 0 | |
| 9599 OTHER GOV'T AGENCY REVENUE | 616,119 | 393,393 | 354,860 | 354,860 | |
| TOTAL AID FROM OTHER GOV'T AGENCIES | 619,285 | 418,408 | 408,710 | 408,710 | |

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

### BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| TOTAL AID FROM GOVERNMENTAL AGENCIES | 48,812,649 | 57,492,109 | 65,857,940 | 66,536,466 | |
| CHARGES FOR CURRENT SERVICES | | | | | |
| 9609 REINSTATEMENT FEES - TAX INST | 150 | 200 | 200 | 200 | |
| 9610 ADMINISTRATIVE SERVICES | 289,755 | 310,905 | 382,070 | 382,070 | |
| 9611 ASSESSMENT - TAX COLLECTOR FEES | 47,381 | 46,556 | 95,000 | 95,000 | |
| 9612 ASSESSMENT - APPORTIONMENT FEES | 4,535 | 3,122 | 3,000 | 3,000 | |
| 9613 PROPERTY REDEMPTION SEARCH FEES | 945 | 2,030 | 1,370 | 1,370 | |
| 9614 RETIREMENT SERVICES | 194,622 | 209,779 | 352,640 | 352,640 | |
| 9615 AUDITING, ACCOUNTING FEES | 555 | 0 | 0 | 0 | |
| 9616 COURT REPORTING FEES | 77,480 | 65,180 | 112,000 | 112,000 | |
| 9617 FAMILY COURT MEDIATION FEES | 44,758 | 41,232 | 100,000 | 100,000 | |
| 9619 PUBLIC DEFENDER SERVICES - ADULT | 190 | 188 | 250 | 250 | |
| 9620 PUBLIC DEFENDER SERVICES - JUVENILE | 0 | 25 | 50 | 50 | |
| 9624 AIRCRAFT FILING FEE | 175 | 350 | 180 | 180 | |
| 9625 ELECTION SERVICES | 154,527 | 87,350 | 150,000 | 150,000 | |
| 9627 DIVERSION FEE | | 1,220 | 0 | 0 | |
| 9628 FAMILY COURT REFERRAL FEES | 13,530 | 12,660 | 35,000 | 35,000 | |
| 9635 LEGAL SERVICES | 7,672 | 8,671 | 5,000 | 5,000 | |
| 9638 INSTALLMENT FEES - MUNI CT FINES | 88,673 | 90,455 | 85,000 | 85,000 | |
| 9641 ENVIRONMENTAL ASSESSMENT FEES | 75,198 | 113,717 | 129,900 | 129,900 | |
| 9641 ENVIRONMENTAL ASSESSMENT FEES | 0 | 0 | 7,000 | 7,000 | AIR POLLUTION CONTR |
| 9643 LAFCO PROCESSING FEES | 985 | 16,650 | 15,000 | 15,000 | |
| 9644 PUBLICATION FEES | 6,480 | 18,795 | 37,810 | 37,810 | |
| 9645 PLANNING/ENGINEERING SERVICES | 10,693 | 9,134 | 8,250 | 8,250 | |
| 9645 PLANNING/ENGINEERING SERVICES | 7,774 | 37,638 | 5,000 | 5,000 | ROAD FUND |
| 9646 ROAD PERMIT FEES | 3,668 | 3,415 | 2,500 | 2,500 | ROAD FUND |
| 9647 FILING FEES - CORNER RECORDS | 840 | 495 | 950 | 950 | |
| 9648 LOT LINE ADJUSTMENTS | 6,575 | 9,073 | 5,500 | 5,500 | |
| 9648 LOT LINE ADJUSTMENTS | 0 | 75 | 0 | 0 | ROAD FUND |
| 9649 PLAN SRVC TO REGIONAL TRANSP AGNCY | 91,295 | 131,076 | 171,660 | 171,660 | |
| 9651 ROAD REVENUES - RESTRICTED | 0 | 156 | 0 | 0 | |
| 9651 ROAD REVENUES - RESTRICTED | 17,045 | 47,191 | 0 | 0 | ROAD FUND |
| 9655 DATA PROCESSING SERVICES | 2,673 | 2,304 | 0 | 0 | |
| 9661 AGRICULTURAL SERVICES | 2,630 | 2,822 | 17,530 | 17,530 | |
| 9662 RODENT CONTROL | 53,185 | 66,492 | 56,700 | 56,700 | |
| 9664 WEED CONTROL | 7,008 | 16,758 | 16,920 | 16,920 | |
| 9665 STANDARDIZATION INSPECTIONS | 47,358 | 44,284 | 46,570 | 46,570 | |
| 9666 ROAD USE HAUL FEE | 12,068 | 7,622 | 0 | 0 | ROAD FUND |
| 9668 ALTERNATIVE WORK PROGRAM | 43,035 | 28,081 | 54,860 | 54,860 | |

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

### BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| 9669 WEEKENDER PROGRAM | 46,393 | 70,068 | 55,000 | 55,000 | |
| 9670 CIVIL PROCESS SERVICE | 113,820 | 104,615 | 105,000 | 105,000 | |
| 9672 TRAVEL CIVIL PROCESS FEE | 0 | 0 | 0 | 0 | |
| 9675 COURT FEES AND COSTS | 495,593 | 422,529 | 524,000 | 524,000 | |
| 9677 REIMB JUV COURT PROF FEES | 4,155 | 6,726 | 6,500 | 6,500 | |
| 9678 OTHER CLERK FEES | | 70,555 | 38,850 | 38,850 | |
| 9680 ESTATE FEES | 18,870 | 24,488 | 18,490 | 18,490 | |
| 9681 GUARDIANSHIP FEES | 38,522 | 73,488 | 61,000 | 61,000 | |
| 9685 HUMANE SERVICES | 9,218 | 12,479 | 11,000 | 11,000 | |
| 9686 IMPOUND FEES | 13,644 | 18,080 | 16,000 | 16,000 | |
| 9687 BOARDING FEES | 5,576 | 10,269 | 7,500 | 7,500 | |
| 9688 ANIMAL PLACEMENT | 3,850 | 4,999 | 6,000 | 6,000 | |
| 9690 LAW ENFORCEMENT SERVICES | 37,807 | 55,647 | 60,000 | 60,000 | |
| 9692 CHILDREN PROTECTION FEES | 23,800 | 25,000 | 0 | 0 | |
| 9693 RECORDER'S SPECIAL PROJECTS | 143,979 | 170,087 | 145,000 | 145,000 | |
| 9694 RECORDING FEES - CONVERSION | 66,189 | 75,172 | 68,000 | 68,000 | |
| 9695 RECORDING FEES | 407,663 | 451,591 | 410,000 | 410,000 | |
| 9696 RECORDING FEES - VHS | | 3,593 | | | |
| 9707 ROAD ABANDONMENT REQUEST FEE | 75 | 30 | 0 | 0 | ROAD FUND |
| 9709 ENCROACHMENT PERMIT FEES | 132 | 40 | 6,000 | 6,000 | |
| 9709 ENCROACHMENT PERMIT FEES | 20,389 | 25,252 | 23,000 | 23,000 | ROAD FUND |
| 9710 ROAD ABANDONMENT FEE | 1,050 | 650 | 1,200 | 1,200 | |
| 9710 ROAD ABANDONMENT FEE | 2,125 | 1,460 | 1,400 | 1,400 | ROAD FUND |
| 9712 CURB AND GUTTER WAIVERS | 5,350 | 9,650 | 9,700 | 9,700 | ROAD FUND |
| 9713 VENDING MACHINE REVENUE | 547 | 675 | 560 | 560 | |
| 9714 COIN TELEPHONE COMMISSION | 2,901 | 5,653 | 3,000 | 3,000 | |
| 9714 COIN TELEPHONE COMMISSION | 51 | 95 | 70 | 70 | MORRO BAY GOLF |
| 9714 COIN TELEPHONE COMMISSION | 2,077 | 1,888 | 2,400 | 2,400 | AIRPORT |
| 9718 EXAMINATION FEES - CHILDREN | 77,653 | 76,300 | 87,000 | 87,000 | |
| 9719 CHILD HEALTH CARE - EXAM FEES | 7,834 | 6,790 | 8,000 | 8,000 | |
| 9720 OBSTETRICAL SERVICES | 164,509 | 331,927 | 440,000 | 440,000 | |
| 9721 NURSING FEES | 97,628 | 107,298 | 105,000 | 105,000 | |
| 9722 HOME HEALTH NURSING FEES | 1,373,656 | 1,703,585 | 1,830,900 | 1,830,900 | |
| 9723 LABORATORY SERVICES | 74,589 | 93,367 | 94,500 | 94,500 | |
| 9724 SUPPLEMENTAL ROLL - 5% ADMIN | 420,997 | 292,014 | 150,000 | 150,000 | |
| 9725 MENTAL HEALTH SERVICES | 404,079 | 500,403 | 428,710 | 462,760 | |
| 9726 SECOND CHANCE CHARGES - ALCOHOL | 221,588 | 267,108 | 267,000 | 267,000 | |
| 9727 ALCOHOLISM SERVICES | 82,542 | 77,762 | 70,000 | 70,000 | |
| 9728 COBRA MEDICAL INSURANCE ADMIN FEE | 1,172 | 1,331 | 1,200 | 1,200 | |
| 9730 SANITATION SERVICES | 489,124 | 545,479 | 493,300 | 493,300 | |
| 9736 CO COUNSEL RECOVERY CASH | | 165 | | | |
| 9739 AERIAL PHOTO SEARCHES | 0 | 60 | 200 | 200 | |
| 9740 CUTS & COMBINATION REQUESTS | 0 | 450 | 500 | 500 | |
| 9741 ADOPTION FEES | 8,000 | 4,500 | 0 | 0 | |

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

### BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| 9745 CRIPPLED CHILDREN SERVICES | 13,961 | 18,639 | 20,000 | 20,000 | |
| 9747 INSTIT CARE - JUVENILE HALL | 24,753 | 23,165 | 25,000 | 25,000 | |
| 9747 INSTIT CARE - JUVENILE HALL | | 25 | | | SPECIAL ROADS |
| 9748 PSYCHIATRIC FEES - ADULTS | 511,143 | 375,681 | 513,000 | 513,000 | |
| 9749 INSTITUTIONAL CARE/SERVICES | 2,062 | 7,541 | 8,800 | 8,800 | |
| 9751 LIBRARY - LOST/DAMAGED MATERIALS | 102 | 10 | 0 | 0 | |
| 9751 LIBRARY - LOST/DAMAGED MATERIALS | 4,919 | 5,484 | 5,000 | 5,000 | LIBRARY |
| 9752 LIBRARY SERVICES | 59,053 | 77,442 | 50,000 | 50,000 | LIBRARY |
| 9753 TRAFFIC SAFETY PROGRAM | 117,055 | 106,813 | 124,630 | 124,630 | 1ST OFF DRINK DRVR |
| 9759 MOBILE HOME PARK HEARING FEE | 0 | 300 | 0 | 0 | |
| 9761 GOLF GREEN FEES | 654,033 | 687,726 | 691,360 | 691,360 | MORRO BAY GOLF |
| 9762 CAMPING FEES | 63,173 | 53,696 | 81,740 | 81,740 | |
| 9763 DAILY PASSES | 36,650 | 23,937 | 31,750 | 31,750 | |
| 9764 GROUP ENTRANCE FEES | 31,030 | 29,546 | 33,140 | 33,140 | |
| 9765 SEASON PASSES | 4,810 | 2,113 | 4,530 | 4,530 | |
| 9766 SEASON BOAT LICENSES | 3,310 | 648 | 3,040 | 3,040 | |
| 9767 DAILY BOAT PASSES | 8,991 | 1,663 | 5,630 | 5,630 | |
| 9768 INCOME FROM CONCESSIONS | 84,696 | 96,513 | 90,980 | 90,980 | |
| 9768 INCOME FROM CONCESSIONS | | 32,241 | | | CAPITAL PROJECTS |
| 9768 INCOME FROM CONCESSIONS | | 532 | | | MAINT PROJECTS |
| 9768 INCOME FROM CONCESSIONS | 51,570 | 61,192 | 56,440 | 56,440 | MORRO BAY GOLF |
| 9769 SWIMMING POOL FEES | 15,960 | 21,372 | 18,430 | 18,430 | |
| 9771 DOG - DAY USE | 1,965 | 1,897 | 1,420 | 1,420 | |
| 9772 SHOWERS/LOCKERS | 3,506 | 5,977 | 7,510 | 7,510 | |
| 9772 SHOWERS/LOCKERS | 241 | 132 | 200 | 200 | AIRPORT |
| 9783 HAZARDOUS WASTE MANAGEMENT REVENUES | 117,341 | 58,464 | 45,000 | 45,000 | |
| 9784 SOLID WASTE MANAGEMENT REVENUES | 16,406 | 11,718 | 15,000 | 15,000 | |
| 9785 MONUMENTATION FEES | 25,543 | 16,736 | 72,700 | 72,700 | |
| 9786 PLOT/SITE PLAN REVIEWS | 23,867 | 27,848 | 39,600 | 39,600 | |
| 9787 RECREATIONAL PROGRAMS | 2,140 | 3,450 | 6,700 | 6,700 | |
| 9789 OTHER RECREATIONAL FEES | 629 | 1,855 | 0 | 0 | |
| 9791 DEVELOPMENT PLAN INSPECTION | | 11,162 | 5,700 | 5,700 | |
| 9792 PARCEL MAP CHECKING FEES | 21,624 | 24,602 | 21,450 | 21,450 | |
| 9793 TRACT MAP CHECKING FEES | 11,896 | 13,030 | 7,350 | 7,350 | |
| 9796 ROAD EXCPTN REQUIREMNTS - PARCL MAP | 800 | 210 | 1,470 | 1,470 | |
| 9797 ROAD EXCPTN REQUIREMNTS - TRACT MAP | 800 | 210 | 840 | 840 | |
| 9798 RECORD OF SURVEY FEES | 20,550 | 22,350 | 24,380 | 24,380 | |
| 9799 OTHER CHARGES | 18,270 | 17,370 | 14,260 | 14,260 | |
| 9801 BILLINGS TO DEPARTMENTS | 14,181 | 0 | 23,000 | 23,000 | |
| 9811 AIRCRAFT HANGAR AND TIEDOWN | 50,445 | 53,100 | 52,020 | 52,020 | AIRPORT |
| 9812 AIRPORT CASH TRANSIENT | 10,490 | 13,189 | 15,000 | 15,000 | AIRPORT |
| 9813 FUEL FLOWAGE | 103,109 | 104,692 | 96,890 | 96,890 | AIRPORT |
| 9814 PARKING FEES | 75,104 | 87,631 | 90,000 | 90,000 | AIRPORT |
| 9817 LANDING FEES | 74,301 | 74,431 | 77,040 | 77,040 | AIRPORT |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 5

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

### BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| 9851 CHARGES FOR SERVICES | 42,593 | 920 | 1,539,750 | 1,539,750 | |
| 9851 CHARGES FOR SERVICES | 0 | 116 | 0 | 0 | AIRPORT |
| 9852 OVERHEAD CREDITS | 607 | 0 | 0 | 0 | |
| 9855 WATER SALES - BUSINESS | 0 | 180 | 180 | 180 | MORRO BAY GOLF |
| 9855 WATER SALES - BUSINESS | 5,486 | 7,217 | 13,000 | 13,000 | AIRPORT |
| 9862 WATER SALES - OTHER | 2,561 | 3,378 | 5,000 | 5,000 | |
| 9865 GROUND WATER REPLENISHMENT | 0 | 15 | 0 | 0 | |
| 9896 MARKER SETTING | 8,242 | 0 | 0 | 0 | |
| 9899 OTHER REVENUE | 0 | 0 | 0 | 0 | |
| TOTAL CHARGES FOR CURRENT SERVICES | 8,540,573 | 9,277,178 | 11,392,820 | 11,426,870 | |
| OTHER REVENUE | | | | | |
| 9903 SEMINAR/CONF/WORKSHOP REVENUE | 0 | 0 | 0 | 0 | |
| 9904 COMMUNICATION SERVICES | 2,040 | 2,040 | 0 | 0 | |
| 9907 DEPT BILLINGS - HOSPITAL | 177 | 0 | 0 | 0 | |
| 9909 DEPT BILLINGS - LAND/STRUCT GOVTL | 148,257 | 0 | 0 | 0 | |
| 9910 DEPT BILLINGS - OTHER GOVTL | 0 | 204,479 | 0 | 0 | |
| 9911 DEPT BILLINGS - LAND/STRUCT NGOVTL | 35,326 | 395,059 | 0 | 0 | |
| 9912 DEPT BILLINGS - MAINT PROJECTS | 34,260 | 58,469 | 0 | 0 | |
| 9915 DEPT BILLINGS - HEALTH/SANIT | 1,200 | 0 | 0 | 0 | |
| 9919 NON-MAINTAINED ROAD FEES | 1,750 | 2,203 | 2,500 | 2,500 | |
| 9929 SPAY/NUETER REV | | 15,645 | | | |
| 9930 REVENUE APPLICABLE TO PRIOR YRS | 6,251 | 23,087 | 0 | 0 | |
| 9930 REVENUE APPLICABLE TO PRIOR YRS | 24,474 | (5,814) | 0 | 0 | ROAD FUND |
| 9930 REVENUE APPLICABLE TO PRIOR YRS | 6,712 | 0 | 0 | 0 | AIRPORT |
| 9930 REVENUE APPLICABLE TO PRIOR YRS | 0 | 0 | 0 | 0 | CO MED SRVCS PROG |
| 9931 REFUND FOR PRIOR YEAR EXPENSES | (40,329) | 25,951 | 1,000 | 1,000 | |
| 9931 REFUND FOR PRIOR YEAR EXPENSES | 1,323 | 0 | 0 | 0 | ROAD FUND |
| 9931 REFUND FOR PRIOR YEAR EXPENSES | | (140) | | | MORRO BAY GOLF |
| 9931 REFUND FOR PRIOR YEAR EXPENSES | 0 | 208 | 0 | 0 | OFF-HWY MTR VEH |
| 9931 REFUND FOR PRIOR YEAR EXPENSES | 0 | 278 | 550 | 550 | LITTER CLEAN-UP |
| 9931 REFUND FOR PRIOR YEAR EXPENSES | 0 | 11 | 0 | 0 | SPECL AVIATION |
| 9931 REFUND FOR PRIOR YEAR EXPENSES | (1,007) | 0 | 0 | 0 | CO MED SRVCS PROG |
| 9939 INTEREST EARNED BY TRUSTS | 125,000 | 110 | 0 | 0 | |
| 9939 INTEREST EARNED BY TRUSTS | 9,000 | 142,739 | 0 | 0 | CAPITAL PROJECTS |
| 9940 SALE OF FIXED ASSETS | 9,411 | 9,954 | 8,000 | 8,000 | |
| 9940 SALE OF FIXED ASSETS | | 242,150 | 0 | 0 | CAPITAL PROJECTS |
| 9940 SALE OF FIXED ASSETS | 300 | 0 | 0 | 0 | MORRO BAY GOLF |
| 9940 SALE OF FIXED ASSETS | | 4,534 | | | AIRPORTS |
| 9942 SALE OF REAL PROPERTY | 0 | 11,025 | 0 | 0 | |
| 9942 SALE OF REAL PROPERTY | 385 | 0 | 0 | 0 | ROAD FUND |

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

## BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| 9944 ADVERTISING COST/TAX DEFAULTED PROP | 469 | 881 | 790 | 790 | |
| 9946 REIMBURSEMENT FOR MAJOR PROJECTS | 482,113 | 120,311 | 326,900 | 326,900 | |
| 9946 REIMBURSEMENT FOR MAJOR PROJECTS | 46,116 | 0 | 0 | 0 | AIR POLL CONTRL |
| 9948 REIMBURSEMENT - COUNTY DEPT/FUND | 72,667 | 72,000 | 0 | 0 | |
| 9949 OTHER REIMBURSEMENTS | 43,827 | 23,071 | 4,300 | 4,300 | |
| 9949 OTHER REIMBURSEMENTS | | 30,125 | 0 | 0 | ROAD FUND |
| 9949 OTHER REIMBURSEMENTS | 2,011 | 1,526 | 0 | 0 | LIBRARY |
| 9950 BOOK SALES | 24,298 | 24,373 | 36,520 | 36,520 | |
| 9950 BOOK SALES | 3,425 | 3,632 | 2,250 | 2,250 | LIBRARY |
| 9951 MAP SALES | 16,479 | 24,617 | 19,800 | 19,800 | |
| 9953 EMPLOYEE REIMBURSEMENTS | 1,559 | 3,124 | 630 | 630 | |
| 9953 EMPLOYEE REIMBURSEMENTS | 203 | 0 | 0 | 0 | AIRPORT |
| 9954 EMPLOYEE MEALS | 2,915 | 4,094 | 3,500 | 3,500 | |
| 9955 OTHER SALES | 3,976 | 1,697 | 1,600 | 1,600 | |
| 9955 OTHER SALES | 300 | 1,010 | 600 | 600 | AIR POLL CONTRL |
| 9956 PUBLIC INFO SALES - COMPUTER FILES | 29,329 | 36,194 | 32,350 | 32,350 | |
| 9957 RETURNED CHECK FINES | | 103 | | | |
| 9958 NUISANCE ABATEMENT | 6,088 | 29,515 | 110,600 | 110,600 | |
| 9959 SERVICE CHARGE - RETURNED CHECKS | 9,031 | 6,821 | 7,220 | 7,220 | |
| 9959 SERVICE CHARGE - RETURNED CHECKS | 18 | 6 | 0 | 0 | ROAD FUND |
| 9960 OTHER REVENUE | 293,186 | 378,502 | 608,330 | 608,330 | |
| 9960 OTHER REVENUE | 564 | 7,771 | 0 | 0 | ROAD FUND |
| 9960 OTHER REVENUE | 0 | 2,693 | | | MAINTENANCE |
| 9960 OTHER REVENUE | 0 | 903 | 690 | 690 | MORRO BAY GOLF |
| 9960 OTHER REVENUE | 34,354 | 9,093 | 1,000 | 1,000 | AIRPORT |
| 9960 OTHER REVENUE | 653 | 120 | 0 | 0 | LIBRARY |
| 9960 OTHER REVENUE | 10 | 0 | 0 | 0 | FISH AND GAME |
| 9964 VEHICLE ABATEMENT | 10,239 | 0 | 0 | 0 | |
| 9967 CONTRIBUTIONS - NON-GOVERNMENTAL | 1,514 | 15,594 | 500 | 500 | |
| 9967 CONTRIBUTIONS - NON-GOVERNMENTAL | 0 | 0 | 0 | 0 | CAPITAL PROJECTS |
| 9967 CONTRIBUTIONS - NON-GOVERNMENTAL | 6,308 | 24,483 | 30,000 | 30,000 | AIR POLL CONTRL |
| 9967 CONTRIBUTIONS - NON-GOVERNMENTAL | 11,350 | 9,182 | 4,000 | 4,000 | LIBRARY |
| 9968 FIRE PROTECTION SERVICES | 77,347 | 79,302 | 79,600 | 79,600 | |
| 9969 BAD DEBT RECOVERY | 410 | 130 | 0 | 0 | |
| 9972 COUNTY CONTRIBUTIONS | | 50,000 | | | CO MED SERVICES PRG |
| 9975 PARCEL MAPS BILLINGS | 14,364 | 25,231 | 26,680 | 26,680 | |
| 9976 TRACT MAPS BILLINGS | 72,823 | 67,313 | 75,690 | 75,690 | |
| 9977 MICROFILM | 27,466 | 33,283 | 35,180 | 35,180 | |
| 9980 CASH OVERAGES | 3,142 | 3,071 | 2,350 | 2,350 | |
| 9980 CASH OVERAGES | 149 | 60 | 0 | 0 | MORRO BAY GOLF |
| 9982 FLOOD HAZARD REPORT - PARCEL MAP | 0 | 0 | 0 | 0 | |
| 9983 FLOOD HAZARD REPORT - TRACT MAP | 0 | 0 | 0 | 0 | |
| 9986 INTERFUND CONTRIBUTIONS | 0 | 0 | 159,000 | 159,000 | |
| 9987 SETTLEMENTS & DAMAGES | 0 | 0 | 0 | 0 | FISH & GAME |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 5

## ANALYSIS OF FINANCING SOURCES BY SOURCE BY FUND

### BUDGET FOR THE FISCAL YEAR 1989-90

| REVENUE CLASSIFICATION 1 | ACTUAL 1987-88 2 | ACTUAL ...X. ESTIMATED ... 1988-89 3 | RECOMMENDED 1989-90 4 | ADOPTED BY BOARD OF SUPERVISORS 1989-90 5 | FUND GF UNLESS NOTED 6 |
|---|---|---|---|---|---|
| 9988 DEPT BILLINGS - OPERATIONS SUPPORT | 1,720,622 | 1,102,658 | 1,207,480 | 1,207,480 | |
| 9988 DEPT BILLINGS - OPERATIONS SUPPORT | 16,297 | 42,703 | 0 | 0 | ROAD FUND |
| 9988 DEPT BILLINGS - OPERATIONS SUPPORT | 0 | 0 | 0 | 0 | CAPITAL PROJECTS |
| 9988 DEPT BILLINGS - OPERATIONS SUPPORT | 0 | 5,469 | 0 | 0 | MAINT PROJECTS |
| 9988 DEPT BILLINGS - OPERATIONS SUPPORT | 30,369 | 85,393 | 28,540 | 28,540 | AIR POLL CONTRL |
| 9988 DEPT BILLINGS - OPERATIONS SUPPORT | 225 | 283 | 400 | 400 | MORRO BAY GOLF |
| 9988 DEPT BILLINGS - OPERATIONS SUPPORT | 31,395 | 36,201 | 31,860 | 31,860 | CO MED SRVCS PROG |
| 9988 DEPT BILLINGS - OPERATIONS SUPPORT | 0 | 153,813 | 37,500 | 37,500 | CSAC LOAN DSF |
| 9989 DEPT BILLINGS - CUSTODIAL/MAINT | 242,106 | 55,103 | 410,100 | 410,100 | |
| 9990 DEPT BILLINGS - POSTAGE | 44,165 | 53,461 | 48,610 | 48,610 | |
| 9991 DEPT BILLINGS - COMMUNICATIONS | 227,563 | 199,416 | 242,120 | 242,120 | |
| 9992 DEPT BILLINGS - DATA PROCESSING | 188,827 | 153,368 | 196,400 | 196,400 | |
| 9993 DEPT BILLINGS - COMPUTER EQUIPMENT | 65,602 | 1,091,568 | 0 | 0 | |
| 9994 DEPT BILLINGS - AUDITS/ACCOUNTING | 0 | 0 | 0 | 0 | |
| 9996 DEPT BILLINGS - SUPPLIES | 0 | 0 | 1,500 | 1,500 | |
| 9996 DEPT BILLINGS - SUPPLIES | 7,961 | 1,379 | 92,700 | 105,847 | MAINTENANCE PROJECT |
| 9996 DEPT BILLINGS - SUPPLIES | 27,461 | 0 | 0 | 0 | AIR POLL CONTRL |
| 9997 DEPT BILLINGS - INSURANCE | 27,093 | 72,408 | 238,870 | 238,870 | |
| 9998 DEPT BILLINGS - GEN COUNTY OVERHEAD | 1,764,940 | 2,367,795 | 2,298,160 | 2,298,160 | |
| 9999 DEPT BILLINGS - G/S OTHER CHARGE | 15,243 | 0 | 0 | 0 | |
| TOTAL OTHER REVENUES | 6,073,102 | 7,642,837 | 6,416,370 | 6,429,517 | |
| TOTAL COUNTY REVENUES | 121,923,387 | 141,699,729 | 150,707,230 | 151,227,103 | |
| OTHER FINANCING SOURCES | | | | | |
| CSAC LOAN PROCEEDS | 9,702,429 | 8,955,000 | | | CAPITAL PROJECTS |
| CSAC LOAN PROCEEDS | 364,284 | 995,000 | | | MORRO BAY GOLF |
| CSAC LOAN PROCEEDS | | | | | CSAC LOAN DSF |
| TOTAL FINANCING SOURCES | 131,990,100 | 151,649,729 | 150,707,230 | 151,227,103 | |

## ANALYSIS OF CURRENT PROPERTY TAXES

## FOR FISCAL YEAR 1989-90

| COUNTY FUNDS 1 | CURRENT SECURED PROPERTY TAXES | | | | CURRENT UNSECURED PROPERTY TAXES | | | |
|---|---|---|---|---|---|---|---|---|
| | Apportionment from Countywide Tax Rate 2 | Voter Approved Debt Rate 3 | Voter Approved Debt Amount 4 | Total Secured 5 | Apportionment from Countywide Tax Rate 6 | Voter Approved Debt Rate 7 | Voter Approved Debt Amount 8 | Total Unsecured 9 |
| eral Fund 0001 | 42,705,000 | | | 42,705,000 | 1,034,630 | | | 1,034,630 |
| Pollution ontrol 0007 | 145,110 | | | 145,110 | 3,530 | | | 3,530 |
| cial Roads 0020 | 532,720 | | | 532,720 | 10,270 | | | 10,270 |
| rary 0026 | 2,265,190 | | | 2,265,190 | 54,000 | | | 54,000 |
| TOTAL | 45,648,020 | 0 | 0 | 45,648,020 | 1,102,430 | 0 | 0 | 1,102,430 |

## COUNTYWIDE TAX BASE

| 10 | SECURED ROLL Locally Assessed 11 | SECURED ROLL State Assessed 12 | SECURED ROLL Total Secured 13 | Unsecured Roll 14 | Total Secured and Unsecured 15 |
|---|---|---|---|---|---|
| AND | 4,327,676,549 | 95,093,610 | 4,422,770,159 | | 4,422,770,159 |
| MPROVEMENTS | 5,132,423,623 | 3,867,864,895 | 9,000,288,518 | 30,296,200 | 9,030,584,718 |
| ERSONAL PROPERTY | 240,238,631 | 162,274,031 | 402,512,662 | 335,831,655 | 738,344,317 |
| TOTAL ASSESSED VALUATION | 9,700,338,803 | 4,125,232,536 | 13,825,571,339 | 366,127,855 | 14,191,699,194 |
| ESS EXEMPTIONS: | | | | | |
| Homeowners | 256,102,140 | | 256,102,140 | | 256,102,140 |
| Other | 72,588,118 | | 72,588,118 | | 72,588,118 |
| TOTAL ASSESSED VALUATION | 9,371,648,545 | 4,125,232,536 | 13,496,881,081 | 366,127,855 | 13,863,008,936 |
| ESS ALLOWANCE FOR: | | | | | |
| Delinquencies (11) 5.00 % | (468,582,427) | | | | |
| (13) 3.47 % | | | (468,582,427) | | |
| (14) 7.50 % | | | | (27,459,589) | (496,042,016) |
| Other - Identify: | | | | | |
| ADJUSTED VALUATION FOR ESTIMATING PROPERTY TAX REVENUES | 8,903,066,118 | 4,125,232,536 | 13,028,298,654 | 338,668,266 | 13,366,966,920 |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 7

## SUMMARY OF COUNTY FINANCING REQUIREMENTS

## FOR FISCAL YEAR 1989-90

| Description<br>1 | Actual<br>1987-88<br>2 | Actual.....<br>Estimated..X<br>1988-89<br>3 | Estimates<br>Recommended<br>1989-90<br>4 | Approved/<br>Adopted by the<br>Board of Supv<br>1989-90<br>5 |
|---|---|---|---|---|
| SUMMARIZATION BY FUNCTION | | | | |
| General Government | 25,498,639 | 36,495,050 | 32,075,060 | 33,123,200 |
| Public Protection | 33,624,350 | 37,984,497 | 39,987,960 | 40,913,470 |
| Public Ways & Facilities | 12,297,063 | 12,698,456 | 13,696,160 | 13,290,757 |
| Health & Sanitation | 13,386,588 | 14,953,529 | 15,666,670 | 15,763,083 |
| Public Assistance | 31,043,077 | 38,138,064 | 42,742,870 | 42,879,850 |
| Education | 2,823,580 | 3,291,350 | 3,579,290 | 3,582,290 |
| Recreation & Cultural Services | 2,851,439 | 3,315,620 | 3,998,050 | 4,012,334 |
| Debt Service | 0 | 1,125,910 | 2,125,230 | 2,125,230 |
| Sub Total | 121,524,736 | 148,002,476 | 153,871,290 | 155,690,214 |
| Appropriation for Contingencies | 0 | 0 | 6,484,849 | 6,473,561 |
| Provision for Reserves & Designations | 0 | 0 | 6,665,303 | 7,715,168 |
| TOTAL FINANCING REQUIREMENTS | 121,524,736 | 148,002,476 | 167,021,442 | 169,878,943 |
| SUMMARIZATION BY FUND | | | | |
| 0001 General Fund | 98,924,751 | 110,636,053 | 132,210,189 | 134,013,385 |
| 0002 Road Fund | 11,158,209 | 11,795,840 | 12,457,520 | 12,112,712 |
| 0003 Capital Projects/ACO | 2,096,858 | 14,943,410 | 8,551,293 | 9,296,881 |
| 0004 Maintenance Projects | 0 | 759,980 | 1,802,760 | 1,863,052 |
| 0005 Federal Revenue Sharing | 886,434 | 0 | 0 | 0 |
| 0007 Air Pollution Control | 518,162 | 720,400 | 712,790 | 703,165 |
| 0008 Morro Bay Golf Course | 906,306 | 900,418 | 1,073,440 | 1,109,835 |
| 0009 Airport | 1,133,904 | 897,616 | 1,301,640 | 1,261,237 |
| 0011 Off-Highway Motor Vehicles | 50,421 | 0 | 24,330 | 24,330 |
| 0012 Litter Clean-up | 1,508 | 1,594 | 1,600 | 1,600 |
| 0016 Wildlife and Grazing | 35,541 | 36,310 | 23,070 | 45,282 |
| 0017 First Offender Drinking Driver | 90,117 | 108,230 | 133,290 | 133,290 |
| 0020 Special Roads | 0 | 0 | 0 | 0 |
| 0026 Library | 2,561,318 | 2,971,410 | 3,385,910 | 3,627,883 |
| 0027 SB 959 Grant Program | 216,077 | 0 | 94,000 | 431,655 |
| 0031 Fish and Game | 8,294 | 13,555 | 29,000 | 31,570 |
| 0032 Special Aviation | 4,950 | 5,000 | 5,000 | 5,123 |
| 0149 County Medical Services Program | 2,931,886 | 3,086,750 | 3,090,380 | 3,090,380 |
| 1901 CSAC Debt Service | 0 | 1,125,910 | 2,125,230 | 2,127,563 |
| TOTAL FINANCING REQUIREMENTS | 121,524,736 | 148,002,476 | 167,021,442 | 169,878,943 |

COUNTY OF SAN LUIS OBISPO
State of California

## SUMMARY OF COUNTY FINANCING REQUIREMENTS

## FOR FISCAL YEAR 1989-90

| Description<br>1 | Actual<br>1987-88<br>2 | Actual.....<br>Estimated..X<br>1988-89<br>3 | Estimates Recommended<br>1989-90<br>4 | Approved/ Adopted by the Board of Supv<br>1989-90<br>5 |
|---|---|---|---|---|
| Total Specific Financing Uses by Budget Unit (Brought Forward) | 121,524,736 | 148,002,476 | 153,871,290 | 155,690,214 |
| APPROPRIATION FOR CONTINGENCIES: | | | | |
| 0001 General Fund | | | 6,100,279 | 6,100,279 |
| 0003 Capital Projects/ACO | | | 100,000 | 100,000 |
| 0004 Maintenance Projects | | | 50,000 | 50,000 |
| 0007 Air Pollution Control | | | 60,000 | 48,712 |
| 0008 Morro Bay Golf Course | | | 15,000 | 15,000 |
| 0009 Airport | | | 12,000 | 12,000 |
| 0017 First Offender Drinking Driver | | | 3,570 | 3,570 |
| 0026 Library | | | 144,000 | 144,000 |
| Total Financing Uses | 121,524,736 | 148,002,476 | 160,356,139 | 162,163,775 |
| PROVISIONS FOR RESERVES/DESIGNATIONS: | | | | |
| 0001 General Fund | | | 4,359,320 | 4,766,346 |
| 0002 Road Fund | | | 56,000 | 76,192 |
| 0003 Capital Projects/ACO | | | 2,134,363 | 2,134,363 |
| 0008 Morro Bay Golf Course | | | 0 | 15,781 |
| 0016 Wildlife and Grazing | | | 0 | 22,212 |
| 0017 First Offender Drinking Driver | | | 5,090 | 5,090 |
| 0026 Library | | | 5,000 | 246,973 |
| 0027 SB 959 Grant Program | | | 94,000 | 431,655 |
| 0031 Fish and Game | | | 11,530 | 14,100 |
| 0032 Special Aviation | | | 0 | 123 |
| 1901 CSAC Debt Service | | | 0 | 2,333 |
| Total Provisions for Reserves/ Designations | 0 | 0 | 6,665,303 | 7,715,168 |
| TOTAL FINANCING REQUIREMENTS | 121,524,736 | 148,002,476 | 167,021,442 | 169,878,943 |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 8A

## SUMMARY OF COUNTY FINANCING REQUIREMENTS

## FOR FISCAL YEAR 1989-90

| Description<br>1 | Actual<br>1987-88<br>2 | Actual ...X<br>Estimated ...<br>1988-89<br>3 | Estimates<br>Recommended<br>1989-90<br>4 | Approved/<br>Adopted by the<br>Board of Supv<br>1989-90<br>5 | |
|---|---|---|---|---|---|
| GENERAL GOVERNMENT | | | | | |
| LEGISLATIVE - ADMINISTRATIVE | | | | | |
| 2000 Board of Supervisors | 443,202 | 424,759 | 446,550 | 446,550 | |
| 2040 Administrative Office | 613,749 | 652,053 | 712,860 | 712,860 | |
| 2509 Assessment Appeals Board | 6,065 | 2,392 | 15,580 | 15,580 | |
| 2509 Clerk of the Board | 125,758 | 126,872 | 157,100 | 157,100 | |
| TOTAL LEGISLATIVE - ADMINISTRATIVE | 1,188,774 | 1,206,076 | 1,332,090 | 1,332,090 | |
| ELECTIONS | | | | | |
| 2509 Registrar of Voters | 566,229 | 466,253 | 627,740 | 627,740 | |
| TOTAL ELECTIONS | 566,229 | 466,253 | 627,740 | 627,740 | |
| FINANCE | | | | | |
| 2050 Auditor-Controller | 1,322,661 | 1,356,760 | 1,459,290 | 1,459,290 | |
| 2060 Treasurer-Tax Collector | 941,986 | 1,097,700 | 1,159,710 | 1,159,710 | |
| 2070 Assessor | 2,543,183 | 2,771,074 | 3,008,220 | 3,008,220 | |
| 2090 Financial Administration | 47,985 | 0 | 0 | 0 | 0005 |
| 2180 Purchasing Agent | 231,530 | 244,514 | 303,780 | 303,780 | |
| TOTAL FINANCE | 5,087,345 | 5,470,048 | 5,931,000 | 5,931,000 | |
| PERSONNEL | | | | | |
| 2110 Personnel | 761,295 | 890,868 | 944,290 | 944,290 | |
| TOTAL PERSONNEL | 761,295 | 890,868 | 944,290 | 944,290 | |
| COMMUNICATIONS | | | | | |
| 2250 Communications | 678,012 | 1,137,202 | 1,449,800 | 1,449,800 | |
| 2180 Central Mail | 91,104 | 117,287 | 126,570 | 126,570 | |
| TOTAL COMMUNICATIONS | 769,116 | 1,254,489 | 1,576,370 | 1,576,370 | |
| PROPERTY MANAGEMENT | | | | | |
| 2179 Operations Center | 49,364 | 63,743 | 71,970 | 71,970 | |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 8A

## SUMMARY OF COUNTY FINANCING REQUIREMENTS

## FOR FISCAL YEAR 1989-90

| Description<br>1 | Actual<br>1987-88<br>2 | Actual ...X<br>Estimated ...<br>1988-89<br>3 | Estimates<br>Recommended<br>1989-90<br>4 | Approved/<br>Adopted by the<br>Board of Supv<br>1989-90<br>5 | |
|---|---|---|---|---|---|
| 2180 General Services | 3,686,769 | 4,657,805 | 5,379,400 | 5,379,400 | |
| 2180 Grounds | 590,041 | 334,549 | 518,950 | 518,950 | |
| 2208 Maintenance Projects | 0 | 670,680 | 1,752,760 | 1,813,052 | 0004 |
| TOTAL PROPERTY MANAGEMENT | 4,326,174 | 5,726,777 | 7,723,080 | 7,783,372 | |
| | | | | | |
| PLANT ACQUISITION | | | | | |
| | | | | | |
| 2201 General Fund Capital Projects | 2,832,411 | 0 | 0 | 0 | |
| 2207 Capital Projects | 2,096,858 | 5,682,781 | 6,316,930 | 7,062,518 | 0003 |
| 2209 FRS - Capital Projects | 773,364 | 0 | 0 | 0 | 0005 |
| TOTAL PLANT ACQUISITION | 5,702,633 | 5,682,781 | 6,316,930 | 7,062,518 | |
| | | | | | |
| OTHER GENERAL | | | | | |
| | | | | | |
| 2120 Retirement Plans | 227,954 | 239,293 | 364,380 | 364,380 | |
| 2221 FRS - Equipment Acquisition | 65,085 | 0 | 0 | 0 | 0005 |
| 2240 Surveyor | 424,381 | 446,134 | 512,970 | 512,970 | |
| 2241 Monumentation | 24,542 | 16,736 | 72,700 | 72,700 | |
| 2250 Technical Services | 2,595,310 | 2,301,612 | 3,549,520 | 3,649,520 | |
| 2290 Services to Special Districts | 1,350,024 | 727,595 | 890,120 | 1,037,900 | |
| 2340 Risk Management | 1,277,968 | 1,318,813 | 845,900 | 845,900 | |
| TOTAL OTHER GENERAL | 5,965,264 | 5,050,183 | 6,235,590 | 6,483,370 | |
| | | | | | |
| COUNSEL | | | | | |
| | | | | | |
| 2100 County Counsel | 1,131,809 | 1,353,948 | 1,387,970 | 1,387,970 | |
| TOTAL COUNSEL | 1,131,809 | 1,353,948 | 1,387,970 | 1,387,970 | |
| | | | | | |
| TOTAL GENERAL GOVERNMENT | 25,498,639 | 27,101,423 | 32,075,060 | 33,128,720 | |
| | | | | | |
| | | | | | |
| PUBLIC PROTECTION | | | | | |
| | | | | | |
| JUDICIAL | | | | | |
| | | | | | |
| 2500 Superior Court | 1,239,546 | 1,525,876 | 1,757,620 | 1,837,620 | |
| 2509 Superior Court Clerk | 888,168 | 1,013,258 | 930,950 | 930,950 | |
| 2510 Municipal Court | 2,271,290 | 2,577,381 | 2,716,790 | 2,766,790 | |
| 2530 Jury Commissioner | 317,328 | 327,532 | 379,300 | 379,300 | |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 8A

SUMMARY OF COUNTY FINANCING REQUIREMENTS

FOR FISCAL YEAR 1989-90

| Description<br>1 | Actual<br>1987-88<br>2 | Actual ...X<br>Estimated ...<br>1988-89<br>3 | Estimates<br>Recommended<br>1989-90<br>4 | Approved/<br>Adopted by the<br>Board of Supv<br>1989-90<br>5 | |
|---|---|---|---|---|---|
| 2550 Public Defender | 824,986 | 1,099,181 | 1,293,000 | 1,313,000 | |
| 2560 District Attorney | 2,759,944 | 3,170,299 | 3,184,100 | 3,251,410 | |
| 2561 Family Support | 1,034,145 | 1,122,613 | 1,300,250 | 1,300,250 | |
| 2570 Grand Jury | 35,124 | 35,265 | 37,960 | 37,960 | |
| TOTAL JUDICIAL | 9,370,531 | 10,871,405 | 11,599,970 | 11,817,280 | |
| POLICE PROTECTION | | | | | |
| 2590 Sheriff | 11,490,930 | 13,212,310 | 13,765,410 | 13,997,910 | |
| TOTAL POLICE PROTECTION | 11,490,930 | 13,212,310 | 13,765,410 | 13,997,910 | |
| DETENTION AND CORRECTION | | | | | |
| 2595 Justice System Subvention Program | 468,829 | 478,269 | 214,110 | 472,510 | |
| 2660 Probation | 3,519,867 | 3,779,419 | 4,111,910 | 4,111,910 | |
| TOTAL DETENTION AND CORRECTION | 3,988,696 | 4,257,688 | 4,326,020 | 4,584,420 | |
| FIRE PROTECTION | | | | | |
| 2670 County Fire | 2,208,342 | 2,080,507 | 2,446,550 | 2,546,540 | |
| TOTAL FIRE PROTECTION | 2,208,342 | 2,080,507 | 2,446,550 | 2,546,540 | |
| FLOOD CONTROL AND WATER CONSERVATION | | | | | |
| 2700 Wildlife and Grazing | 35,541 | 8,228 | 23,070 | 23,070 | 0016 |
| TOTAL FLOOD CONTRL AND WATER CONSERVATION | 35,541 | 8,228 | 23,070 | 23,070 | |
| PROTECTIVE INSPECTION | | | | | |
| 2730 Agricultural Commissioner | 1,373,439 | 1,503,564 | 1,596,850 | 1,616,660 | |
| TOTAL PROTECTIVE INSPECTION | 1,373,439 | 1,503,564 | 1,596,850 | 1,616,660 | |
| OTHER PROTECTION | | | | | |
| 2050 Rent Stabilization | 28,001 | 29,013 | 40,800 | 40,800 | |
| 2060 Public Administrator | 30,809 | 40,475 | 69,370 | 69,370 | |
| 2590 Coroner | 227,345 | 251,068 | 238,060 | 238,060 | |
| 2710 Fish and Game | 8,294 | 12,032 | 17,470 | 17,470 | 0031 |
| 2750 Environmental Coordinator | 244,237 | 270,159 | 294,500 | 294,500 | |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 8A

## SUMMARY OF COUNTY FINANCING REQUIREMENTS

## FOR FISCAL YEAR 1989-90

| Description 1 | Actual 1987-88 2 | Actual ...X Estimated ... 1988-89 3 | Estimates Recommended 1989-90 4 | Approved/ Adopted by the Board of Supv 1989-90 5 | |
|---|---|---|---|---|---|
| 2509 Recorder | 364,401 | 344,387 | 400,950 | 400,950 | |
| 2790 Emergency Services | 102,822 | 123,556 | 184,570 | 184,570 | |
| 2800 Planning and Building | 3,092,296 | 3,514,070 | 3,927,820 | 4,020,320 | |
| 2840 Animal Regulation | 619,825 | 721,015 | 786,470 | 791,470 | |
| 2850 Intergovernmental Services/LAFCo | 111,283 | 717,914 | 121,560 | 121,560 | |
| 3052 Public Guardian | 111,481 | 153,640 | 148,520 | 148,520 | |
| 4027 SB 959 Grant Program | 216,077 | 691,664 | 0 | 0 | 0027 |
| TOTAL OTHER PROTECTION | 5,156,871 | 6,868,993 | 6,230,090 | 6,327,590 | |
| | | | | | |
| TOTAL PUBLIC PROTECTION | 33,624,350 | 38,802,695 | 39,987,960 | 40,913,470 | |
| | | | | | |
| PUBLIC WAYS AND FACILITIES | | | | | |
| | | | | | |
| PUBLIC WAYS | | | | | |
| | | | | | |
| 2920 Roads | 11,158,209 | 10,511,005 | 12,401,520 | 12,036,520 | 0002 |
| TOTAL PUBLIC WAYS | 11,158,209 | 10,511,005 | 12,401,520 | 12,036,520 | |
| | | | | | |
| TRANSPORTATION TERMINALS | | | | | |
| | | | | | |
| 2212 Special Aviation | 4,950 | 4,887 | 5,000 | 5,000 | 0032 |
| 2941 Airport | 1,133,904 | 1,398,699 | 1,289,640 | 1,249,237 | 0009 |
| TOTAL TRANSPORTATION TERMINALS | 1,138,854 | 1,403,586 | 1,294,640 | 1,254,237 | |
| | | | | | |
| TOTAL PUBLIC WAYS AND FACILITIES | 12,297,063 | 11,914,591 | 13,696,160 | 13,290,757 | |
| | | | | | |
| HEALTH AND SANITATION | | | | | |
| | | | | | |
| HEALTH | | | | | |
| | | | | | |
| 3000 Health Department | 5,388,779 | 5,922,788 | 6,456,820 | 6,456,820 | |
| 3051 Homemaker Services | 123,780 | 132,010 | 143,560 | 143,560 | |
| 3070 Mental Health | 5,774,148 | 6,126,379 | 6,495,070 | 6,589,820 | |
| 3075 Alcohol Services | 951,674 | 1,085,301 | 1,201,120 | 1,201,120 | |
| 3090 Air Pollution Control | 518,162 | 692,774 | 652,790 | 654,453 | 0007 |
| TOTAL HEALTH | 12,756,543 | 13,959,252 | 14,949,360 | 15,045,773 | |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 8A

## SUMMARY OF COUNTY FINANCING REQUIREMENTS

## FOR FISCAL YEAR 1989-90

| Description 1 | Actual 1987-88 2 | Actual ...X Estimated ... 1988-89 3 | Estimates Recommended 1989-90 4 | Approved/ Adopted by the Board of Supv 1989-90 5 | |
|---|---|---|---|---|---|
| CRIPPLED CHILDRENS SERVICES | | | | | |
| 3320 California Childrens Services | 628,537 | 696,254 | 715,710 | 715,710 | |
| TOTAL CRIPPLED CHILDRENS SERVICES | 628,537 | 696,254 | 715,710 | 715,710 | |
| SANITATION | | | | | |
| 5112 Litter Clean-up | 1,508 | 1,597 | 1,600 | 1,600 | 0012 |
| TOTAL SANITATION | 1,508 | 1,597 | 1,600 | 1,600 | |
| TOTAL HEALTH AND SANITATION | 13,386,588 | 14,657,103 | 15,666,670 | 15,763,083 | |
| PUBLIC ASSISTANCE | | | | | |
| CARE OF COURT WARDS | | | | | |
| 2660 Care of Court Wards | 60,445 | 66,255 | 26,380 | 26,380 | |
| TOTAL CARE OF COURT WARDS | 60,445 | 66,255 | 26,380 | 26,380 | |
| ADMINISTRATION | | | | | |
| 3200 Social Services | 8,079,353 | 9,631,337 | 10,546,250 | 10,683,230 | |
| TOTAL ADMINISTRATION | 8,079,353 | 9,631,337 | 10,546,250 | 10,683,230 | |
| AID PROGRAMS | | | | | |
| 3210 State Aid Adult Programs | 29,894 | 23,687 | 37,300 | 37,300 | |
| 3230 Aid to Families w/Dependent Children | 10,931,796 | 13,144,710 | 16,414,110 | 16,414,110 | |
| 3235 Aid to Famly w/Dep Child-Unemployed | 1,099,397 | 1,298,100 | 1,662,780 | 1,662,780 | |
| 3240 AFDC - Foster Care | 2,841,472 | 3,434,372 | 4,096,610 | 4,096,610 | |
| TOTAL AID PROGRAMS | 14,902,559 | 17,900,869 | 22,210,800 | 22,210,800 | |
| MEDICAL SERVICES | | | | | |
| 3280 Medical Assistance Program | 3,450,952 | 4,745,328 | 4,700,390 | 4,700,390 | |
| 3286 County Medical Services Program | 2,931,886 | 3,041,317 | 3,090,380 | 3,090,380 | 0149 |
| TOTAL MEDICAL SERVICES | 6,382,838 | 7,786,645 | 7,790,770 | 7,790,770 | |

## SUMMARY OF COUNTY FINANCING REQUIREMENTS

## FOR FISCAL YEAR 1989-90

| Description<br>1 | Actual<br>1987-88<br>2 | Actual ...X<br>Estimated ...<br>1988-89<br>3 | Estimates Recommended<br>1989-90<br>4 | Approved/ Adopted by the Board of Supv<br>1989-90<br>5 | |
|---|---|---|---|---|---|
| GENERAL RELIEF | | | | | |
| 3290 General Relief | 154,414 | 243,850 | 389,000 | 389,000 | |
| TOTAL GENERAL RELIEF | 154,414 | 243,850 | 389,000 | 389,000 | |
| VETERANS SERVICES | | | | | |
| 3330 Veterans Services | 196,435 | 204,986 | 212,200 | 212,200 | |
| TOTAL VETERANS SERVICES | 196,435 | 204,986 | 212,200 | 212,200 | |
| OTHER ASSISTANCE | | | | | |
| 2080 Boards, Commissions, Comm Projects | 315,748 | 370,627 | 523,060 | 517,540 | |
| 2562 Victim/Witness Assistance | 411,649 | 476,176 | 462,910 | 462,910 | |
| 3285 Law Enforcement Medical Care | 539,636 | 600,768 | 581,500 | 581,500 | |
| TOTAL OTHER ASSISTANCE | 1,267,033 | 1,447,571 | 1,567,470 | 1,561,950 | |
| TOTAL PUBLIC ASSISTANCE | 31,043,077 | 37,281,513 | 42,742,870 | 42,874,330 | |
| EDUCATION | | | | | |
| LIBRARY SERVICES | | | | | |
| 4000 Library | 2,561,318 | 2,918,903 | 3,236,910 | 3,236,910 | 0026 |
| TOTAL LIBRARY SERVICES | 2,561,318 | 2,918,903 | 3,236,910 | 3,236,910 | |
| AGRICULTURAL EDUCATION | | | | | |
| 4030 Farm Advisor | 172,145 | 206,259 | 217,750 | 220,750 | |
| TOTAL AGRICULTURAL EDUCATION | 172,145 | 206,259 | 217,750 | 220,750 | |
| OTHER EDUCATION | | | | | |
| 4040 First Offender Drinking Driver | 90,117 | 107,047 | 124,630 | 124,630 | 0017 |
| TOTAL OTHER EDUCATION | 90,117 | 107,047 | 124,630 | 124,630 | |
| TOTAL EDUCATION | 2,823,580 | 3,232,209 | 3,579,290 | 3,582,290 | |

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 8A

## SUMMARY OF COUNTY FINANCING REQUIREMENTS

## FOR FISCAL YEAR 1989-90

| Description 1 | Actual 1987-88 2 | Actual ...X Estimated ... 1988-89 3 | Estimates Recommended 1989-90 4 | Approved/ Adopted by the Board of Supv 1989-90 5 | |
|---|---|---|---|---|---|
| RECREATION AND CULTURAL SERVICES | | | | | |
| RECREATION FACILITIES | | | | | |
| 2911 Off-Highway Motor Vehicles | 50,421 | 0 | 24,330 | 24,330 | 0011 |
| 4100 Recreation Facilities | 866,341 | 1,400,062 | 1,397,530 | 1,397,530 | |
| 4150 Lopez Recreation Area | 1,028,371 | 1,135,008 | 1,517,750 | 1,511,420 | |
| 4160 Morro Bay Golf Course | 906,306 | 872,262 | 1,058,440 | 1,079,054 | 0008 |
| TOTAL RECREATION FACILITIES | 2,851,439 | 3,407,332 | 3,998,050 | 4,012,334 | |
| CULTURAL SERVICES | | | | | |
| TOTAL CULTURAL SERVICES | 0 | 0 | 0 | 0 | |
| TOTAL RECREATION & CULTURAL SERVICES | 2,851,439 | 3,407,332 | 3,998,050 | 4,012,334 | |
| DEBT SERVICE | | | | | |
| RETIREMENT OF LONG-TERM DEPT | | | | | |
| 4901 CSAC Debt Service | 0 | 1,125,905 | 2,125,230 | 2,125,230 | 1901 |
| TOTAL RETIREMENT OF LONG-TERM DEPT | 0 | 1,125,905 | 2,125,230 | 2,125,230 | |
| TOTAL DEBT SERVICE | 0 | 1,125,905 | 2,125,230 | 2,125,230 | |
| TOTAL SPECIFIC FINANCING REQUIREMENTS | 121,524,736 | 137,522,771 | 153,871,290 | 155,690,214 | |

# SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
## REVENUE BY DEPARTMENT

| | | REVENUE SOURCE | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|
| 2000 BOARD OF SUPERVISORS | 9547 | STATE AID-NUCLEAR PLANNG | 250 | 250 | 250 |
| | 9953 | EMPLOYEE REIMBURSEMENTS | 30 | 30 | 30 |
| | | TOTAL | 280 | 280 | 280 |
| 2001 NON-DEPARTMENTAL REVENUES | 9010 | PROP. TAXES CURR. SECURED | 43,473,000 | 43,473,000 | 42,705,000 |
| | 9011 | SUPPLEMENTAL-CURR.SECURED | 550,000 | 500,000 | 700,000 |
| | 9020 | PROP. TAXES CURR. UNSEC. | 1,000,000 | 1,000,000 | 1,034,630 |
| | 9110 | PROP. TAXES PRIOR SECURED | 1,100,000 | 1,100,000 | 1,200,000 |
| | 9111 | SUPPLEMENTL-PRIOR SECURED | 60,000 | 60,000 | 60,000 |
| | 9120 | PROP. TAXES PRIOR UNSEC. | 60,000 | 60,000 | 60,000 |
| | 9121 | SUPPLEMENTAL-PRIOR UNSEC | 5,000 | 5,000 | 25,000 |
| | 9130 | PENALTIES DELINQUENT TAX | 250,000 | 250,000 | 130,000 |
| | 9132 | PENALTIES - DEL TAX | | | 500,000 |
| | 9151 | SALES AND USE TAXES | 3,150,000 | 3,150,000 | 3,000,000 |
| | 9160 | FRANCHISES | 500,000 | 500,000 | 500,000 |
| | 9191 | AIRCRAFT TAX | 50,000 | 50,000 | 50,000 |
| | 9194 | RACEHORSE TAX | 8,500 | 8,500 | 8,500 |
| | 9197 | TIMBER TAX RESERVES | 500 | 500 | 500 |
| | 9405 | INTEREST ON TRIAL CRT FND | | | 10,000 |
| | 9510 | CIGARETTE TAX | 80,000 | 80,000 | 80,000 |
| | 9514 | STATE - MOTOR VEH IN-LEIU | 7,625,000 | 7,625,000 | 7,625,000 |
| | 9516 | STATE - TRAILER IN-LIEU | 175,000 | 175,000 | 100,000 |
| | 9519 | OTHER STATE IN-LIEU TAXES | 750 | 750 | 750 |
| | 9528 | STATE AID-TRIAL BLK GRANT | | 2,471,920 | 2,471,920 |
| | 9529 | STATE AID SUPPLEMENTARY | | 370,520 | 370,520 |
| | 9535 | STATE-AB8 HEALTH SERVICES | 2,300,000 | 2,300,000 | 2,300,000 |
| | 9536 | SB90 STATE MANDATED COSTS | 140,000 | 140,000 | 140,000 |
| | 9550 | HOMEOWNER PROP TAX RELIEF | 775,000 | 775,000 | 803,150 |
| | 9554 | OPEN SPACE SUBVENTION | 400,000 | 400,000 | 320,000 |
| | 9563 | FED AID ENTITLEMNT LAND | 240,000 | 240,000 | 240,000 |
| | 9590 | OTHER IN-LIEU TAXES | 3,000 | 3,000 | 3,000 |
| | 9611 | ASSESSMENT, TAX COLL FEES | 47,000 | 47,000 | 47,000 |
| | 9724 | SUPPLEMENTAL ROLL-5% ADMN | 150,000 | 150,000 | 150,000 |
| | | TOTAL | 62,142,750 | 64,935,190 | 64,634,970 |
| 2040 ADMINISTRATIVE OFFICE | 9547 | STATE AID-NUCLEAR PLANNG | 26,990 | 26,990 | 26,990 |
| | 9950 | BOOK SALES | 3,400 | 3,400 | 3,400 |
| | 9953 | EMPLOYEE REIMBURSEMENTS | 100 | 100 | 100 |
| | 9988 | DEPT BILNG-OPER SPT,OTHER | 7,920 | 7,920 | 7,920 |
| | 9996 | DEPT BILLNG FOR SUPPLIES | 500 | 500 | 500 |
| | | TOTAL | 38,910 | 38,910 | 38,910 |
| 2050 AUDITOR-CONTROLLER | 9610 | ADMINISTRATIVE SERVICES | 24,500 | 24,500 | 24,500 |
| | 9611 | ASSESSMENT, TAX COLL FEES | 48,000 | 48,000 | 48,000 |
| | 9728 | COBRA MED INS ADMIN FEE | 1,200 | 1,200 | 1,200 |
| | 9956 | PUB INFO SALE-COMP FILES | 150 | 150 | 150 |
| | 9988 | DEPT BILNG-OPER SPT,OTHER | 67,113 | 67,110 | 67,110 |
| | 9998 | DEPT BILLINGS-GEN CO OH | 2,298,160 | 2,298,160 | 2,298,160 |
| | | TOTAL | 2,439,123 | 2,439,120 | 2,439,120 |
| 2060 TREAS-TAX COLL-PUBLIC ADM | 9195 | TRANSIENT OCCUPANCY TAX | 1,235,000 | 1,235,000 | 1,235,000 |
| | 9196 | SALE OF TAX DEEDED PROP. | 2,970 | 2,970 | 2,970 |
| | 9220 | BUSINESS LICENSES | 66,210 | 66,210 | 66,210 |
| | 9410 | INTEREST | 4,018,900 | 4,535,500 | 4,535,500 |
| | 9609 | REINSTATMNT FEES-TAX INST | 200 | 200 | 200 |
| | 9610 | ADMINISTRATIVE SERVICES | 283,570 | 283,570 | 283,570 |
| | 9613 | PROP.REDEMPT.SEARCH FEES | 1,370 | 1,370 | 1,370 |
| | 9670 | CIVIL PROCESS SERVICE | 5,000 | 5,000 | 5,000 |
| | 9680 | ESTATE FEES | 13,290 | 13,290 | 13,290 |
| | 9944 | ADV COSTS TX DEEDED PROP | 790 | 790 | 790 |
| | 9956 | PUB INFO SALE-COMP FILES | 14,500 | 14,500 | 14,500 |
| | 9959 | SERVICE CHGE RETRND CHKS | 7,220 | 7,220 | 7,220 |
| | 9960 | OTHER REVENUE | 4,900 | 4,900 | 4,900 |
| | 9980 | CASH OVERAGES | 2,300 | 2,300 | 2,300 |
| | | TOTAL | 5,656,220 | 6,172,820 | 6,172,820 |
| 2070 ASSESSOR | 9624 | AIRCRAFT FILING FEE | 180 | 180 | 180 |
| | 9739 | AERIAL PHOTO SEARCHES | 200 | 200 | 200 |
| | 9740 | CUTS AND COMBINATION REQ | 500 | 500 | 500 |
| | 9951 | MAP SALES | 17,500 | 17,500 | 17,500 |
| | 9956 | PUB INFO SALE-COMP FILES | 15,200 | 15,200 | 15,200 |
| | | TOTAL | 33,580 | 33,580 | 33,580 |
| 2080 BOARDS,COMM,COMM PROJECTS | 9559 | STATE AID - OTHER | 1,000 | 1,000 | 1,000 |
| | | TOTAL | 1,000 | 1,000 | 1,000 |
| 2100 COUNTY COUNSEL | 9547 | STATE AID-NUCLEAR PLANNG | 1,120 | 1,120 | 1,120 |
| | 9680 | ESTATE FEES | 5,200 | 5,200 | 5,200 |
| | 9681 | GUARDIANSHIP FEES | 10,000 | 10,000 | 10,000 |
| | 9801 | BILLINGS TO DEPARTMENTS | 23,000 | 23,000 | 23,000 |
| | | TOTAL | 39,320 | 39,320 | 39,320 |

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY DEPARTMENT

| | | | | REVENUE SOURCE | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTE |
|---|---|---|---|---|---|---|---|
| 01 | 2120 | RETIREMENT PLANS | 9614 | RETIREMENT SERVICES | 352,640 | 352,640 | 352,6 |
| | | | | TOTAL | 352,640 | 352,640 | 352,6 |
| 01 | 2179 | OPERATIONS CENTER | 9862 | WATER SALES - OTHER | 13,920 | 5,000 | 5, |
| | | | | TOTAL | 13,920 | 5,000 | 5, |
| 01 | 2180 | GENERAL SERVICES | 9431 | RENT-LAND/BLDG-SHORT TERM | 25,600 | 25,600 | 25,6 |
| | | | 9432 | RENT-LAND/BLDG-LONG TERM | 24,430 | 46,930 | 46,9 |
| | | | 9438 | RENTAL OF VETERANS BLDGS. | 38,000 | 38,000 | 38,0 |
| | | | 9713 | VENDING MACHINE REVENUE | 150 | 150 | |
| | | | 9768 | INCOME FROM CONCESSIONS | 7,480 | 7,480 | 7,4 |
| | | | 9940 | SALE OF FIXED ASSETS | 8,000 | 8,000 | 8, |
| | | | 9955 | OTHER SALES | 1,200 | 1,200 | 1, |
| | | | 9960 | OTHER REVENUE | 1,100 | 1,100 | 1, |
| | | | 9988 | DEPT BILNG-OPER SPT,OTHER | 777,070 | 867,070 | 867, |
| | | | 9989 | DEPT BILLINGS-CUST/MAINT | 410,100 | 410,100 | 410, |
| | | | 9990 | DEPT BILLINGS-POSTAGE | 48,610 | 48,610 | 48, |
| | | | | TOTAL | 1,341,740 | 1,454,240 | 1,454, |
| 001 | 2240 | SURVEYOR | 9647 | FILING FEES-CORNER RECORD | 950 | 950 | |
| | | | 9648 | LOT LINE ADJUSTMENTS | 5,500 | 5,500 | 5, |
| | | | 9786 | PLOT SITE PLAN REVIEWS | 39,600 | 39,600 | 39, |
| | | | 9791 | DEV PLAN INSPECTION | 5,700 | 5,700 | 5, |
| | | | 9792 | PAR MAP CHECKING THRU T/A | 17,850 | 17,850 | 17, |
| | | | 9793 | TR MAP CHECKING THRU T/A | 7,350 | 7,350 | 7, |
| | | | 9796 | ROAD EXCPTN REQ-PARCEL MP | 1,470 | 1,470 | 1, |
| | | | 9797 | ROAD EXCPTN REQ-TRACT MAP | 840 | 840 | |
| | | | 9798 | RECORDS OF SURVEY FEES | 24,380 | 24,380 | 24, |
| | | | 9951 | MAP SALES | 2,300 | 2,300 | 2, |
| | | | 9975 | PM INSPECT-IMP PLANS P11E | 26,680 | 26,680 | 26, |
| | | | 9976 | TM INSPECT-IMP PLANS P11D | 75,690 | 75,690 | 75, |
| | | | | TOTAL | 208,310 | 208,310 | 208, |
| 001 | 2241 | MONUMENTATION | 9785 | MONUMENTATION FEES | 72,700 | 72,700 | 72, |
| | | | | TOTAL | 72,700 | 72,700 | 72, |
| 01 | 2250 | TECHNICAL SERVICES | 9421 | COMMUNICATION LEASE FACIL | 9,500 | 9,500 | 9, |
| | | | 9714 | COIN TELEPHONE COMMISSION | 3,000 | 3,000 | 3, |
| | | | 9991 | DEPT BILLINGS-COMMUNICTNS | 242,120 | 242,120 | 242, |
| | | | 9992 | DEPT BILLINGS-DP SUPPORT | 196,400 | 196,400 | 196, |
| | | | | TOTAL | 451,020 | 451,020 | 451, |
| 01 | 2290 | SERVICES TO SPEC.DISTRICT | 9547 | STATE AID-NUCLEAR PLANNG | 5,750 | 5,750 | 5, |
| | | | 9612 | ASSESSMNT APPORTNMNT FEES | 3,000 | 3,000 | 3, |
| | | | 9919 | NON-MAINTAINED ROAD FEES | 2,500 | 2,500 | 2, |
| | | | | TOTAL | 11,250 | 11,250 | 11, |
| 01 | 2340 | RISK MANAGEMENT | 9993 | DEPT BILLNG-COMP EQUIP/SW | 50,450 | | |
| | | | 9997 | DEPT BILLINGS-INSURANCE | 188,420 | 238,870 | 238 |
| | | | | TOTAL | 238,870 | 238,870 | 238 |
| 01 | 2500 | SUPERIOR COURT | 9507 | ASH PC 2960 HEARINGS | 80,000 | 20,000 | 20 |
| | | | 9544 | ST.AID-CT.CONSERVATORSHIP | 50,000 | | |
| | | | 9553 | STATE REIMB-CMC/ASH CASES | 50,000 | 100,000 | 100 |
| | | | 9616 | COURT REPORTERS FEES | 100,000 | 112,000 | 112 |
| | | | 9617 | FAMILY CRT MEDIATION FEE | 100,000 | 100,000 | 100 |
| | | | 9628 | FAMILY COURT REFERRAL FEE | 35,000 | 35,000 | 35 |
| | | | 9675 | COURT FEES AND COSTS | 4,000 | 4,000 | 4 |
| | | | 9677 | REIMB JUV COURT PROF FEES | 6,500 | 6,500 | 6 |
| | | | 9681 | GUARDIANSHIP FEES | 30,000 | 30,000 | 30 |
| | | | 9949 | OTHER REIMBURSEMENTS | 2,000 | 2,000 | 2 |
| | | | 9967 | CONTRIBUTIONS - NON GOVTL | 200 | | |
| | | | | TOTAL | 457,700 | 409,500 | 409 |
| 01 | 2509 | CLERK/RECORDER | 9192 | PROPERTY TRANSFER TAX | 900,000 | 900,000 | 900 |
| | | | 9294 | MARRIAGE LICENSES | 4,300 | 4,300 | 4 |
| | | | 9388 | FILING FEES-CONVERSION | 4,600 | 4,600 | 4 |
| | | | 9411 | RENTS AND CONCESSIONS | 6,000 | 6,000 | 6 |
| | | | 9507 | ASH PC 2960 HEARINGS | 10,000 | 10,000 | 10 |
| | | | 9553 | STATE REIMB-CMC/ASH CASES | 25,000 | 25,000 | 25 |
| | | | 9559 | STATE AID - OTHER | 3,500 | 3,500 | 3 |
| | | | 9599 | OTHER GOVT AGENCY REVENUE | 5,000 | 5,000 | 5 |
| | | | 9625 | ELECTION SERVICES | 130,000 | 150,000 | 150 |
| | | | 9675 | COURT FEES AND COSTS | 439,000 | 460,000 | 460 |
| | | | 9678 | OTHER CLERK FEES | 38,850 | 38,850 | 38 |
| | | | 9693 | RECORDER'S SPECL PROJECTS | 145,000 | 145,000 | 145 |
| | | | 9694 | RECORDING FEES-CONVERSION | 68,000 | 68,000 | 68 |
| | | | 9695 | RECORDING FEES | 370,000 | 370,000 | 370 |
| | | | 9709 | ENCROACHMENT PERMIT FEES | 6,000 | 6,000 | 6 |
| | | | 9792 | PAR MAP CHECKING THRU T/A | 3,600 | 3,600 | 3 |

# SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
## REVENUE BY DEPARTMENT

| | | | | REVENUE SOURCE | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|---|
| 01 | 2509 | CLERK/RECORDER | 9956 | PUB INFO SALE-COMP FILES | 2,500 | 2,500 | 2,500 |
| | | | 9960 | OTHER REVENUE | 1,500 | 1,500 | 1,500 |
| | | | | TOTAL | 2,162,850 | 2,203,850 | 2,203,850 |
| 01 | 2510 | MUNICIPAL COURT | 9338 | R & T VIOLATIONS | | 400 | 400 |
| | | | 9341 | FORFEITURES PENALTIES-GEN | 130,000 | 135,000 | 135,000 |
| | | | 9360 | SMALL CLAIMS FEES | 37,000 | 38,000 | 38,000 |
| | | | 9361 | CIVIL FEES & FORFEITURES | 112,000 | 115,000 | 115,000 |
| | | | 9377 | STATE PARKS & BEACHES | 28,000 | 30,000 | 30,000 |
| | | | 9379 | ALL OTHER MISDEMEANORS | 65,000 | 65,000 | 65,000 |
| | | | 9381 | PARKING | 20,000 | 20,000 | 20,000 |
| | | | 9384 | MOTOR VEHICLE OTHER | 500,000 | 600,000 | 600,000 |
| | | | 9386 | JUVENILE TRAFFIC | 40,000 | | |
| | | | 9388 | FILING FEES-CONVERSION | 4,500 | 4,500 | 4,500 |
| | | | 9389 | ANIMAL FINES | 5,000 | 6,000 | 6,000 |
| | | | 9396 | MUNI CT ADMIN 16028 CVC | 110,000 | 110,000 | 110,000 |
| | | | 9553 | STATE REIMB-CMC/ASH CASES | 7,500 | 7,500 | 7,500 |
| | | | 9610 | ADMINISTRATIVE SERVICES | | 2,000 | 2,000 |
| | | | 9638 | INSTALLMENT FEES | 77,000 | 80,000 | 80,000 |
| | | | 9799 | OTHER CHARGES | 8,000 | 8,300 | 8,300 |
| | | | 9996 | DEPT BILLNG FOR SUPPLIES | 2,000 | 1,000 | 1,000 |
| | | | | TOTAL | 1,146,000 | 1,222,700 | 1,222,700 |
| 01 | 2530 | JURY COMMISSIONER | 9507 | ASH PC 2960 HEARINGS | | 5,000 | 5,000 |
| | | | 9553 | STATE REIMB-CMC/ASH CASES | 30,000 | 25,000 | 25,000 |
| | | | 9675 | COURT FEES AND COSTS | 75,000 | 60,000 | 60,000 |
| | | | | TOTAL | 105,000 | 90,000 | 90,000 |
| 01 | 2550 | PUBLIC DEFENDER | 9553 | STATE REIMB-CMC/ASH CASES | 28,000 | 28,000 | 28,000 |
| | | | | TOTAL | 28,000 | 28,000 | 28,000 |
| 01 | 2560 | DISTRICT ATTORNEY | 9373 | HEALTH/SAFETY FINES/FORFT | 8,000 | 8,000 | 8,000 |
| | | | 9507 | ASH PC 2960 HEARINGS | 22,400 | | |
| | | | 9539 | STATE AID- EXTRADITION | 5,000 | 5,000 | 5,000 |
| | | | 9553 | STATE REIMB-CMC/ASH CASES | 26,200 | 56,000 | 56,000 |
| | | | 9559 | STATE AID - OTHER | 51,800 | 51,800 | 51,800 |
| | | | 9610 | ADMINISTRATIVE SERVICES | 45,000 | 45,000 | 45,000 |
| | | | 9799 | OTHER CHARGES | 5,980 | 5,960 | 5,960 |
| | | | 9960 | OTHER REVENUE | 1,200 | 1,200 | 1,200 |
| | | | | TOTAL | 165,580 | 172,960 | 172,960 |
| 01 | 2561 | FAMILY SUPPORT | 9546 | STATE AID-CHILD INC PROG | 370,740 | 370,740 | 370,740 |
| | | | 9572 | FED AID-CHILD SUP ADMIN | 1,066,910 | 1,066,910 | 1,066,910 |
| | | | 9635 | LEGAL SERVICES | 5,000 | 5,000 | 5,000 |
| | | | 9723 | LABORATORY SERVICES | 3,500 | 3,500 | 3,500 |
| | | | | TOTAL | 1,446,150 | 1,446,150 | 1,446,150 |
| 01 | 2562 | VICTIM/WITNESS ASSISTANCE | 9559 | STATE AID - OTHER | 195,155 | 195,150 | 195,150 |
| | | | | TOTAL | 195,155 | 195,150 | 195,150 |
| 01 | 2590 | SHERIFF-CORONER | 9288 | FINGER PRINTING FEES | 1,500 | 1,500 | 1,500 |
| | | | 9289 | EXPLOSIVE PERMITS | 300 | 300 | 300 |
| | | | 9291 | OTHER LICENSES AND PERMIT | 500 | 500 | 500 |
| | | | 9292 | GUN PERMITS | 5,000 | 5,000 | 5,000 |
| | | | 9381 | PARKING | 12,000 | 12,000 | 12,000 |
| | | | 9547 | STATE AID-NUCLEAR PLANNG | 5,000 | 5,000 | 5,000 |
| | | | 9553 | STATE REIMB-CMC/ASH CASES | 15,000 | 15,000 | 15,000 |
| | | | 9559 | STATE AID - OTHER | 450,000 | 450,000 | 450,000 |
| | | | 9589 | FEDERAL AID - OTHER | 2,000 | 2,000 | 2,000 |
| | | | 9668 | ALTERNATIVE WORK PROG REV | 30,000 | 30,000 | 30,000 |
| | | | 9669 | WEEKENDER PROGRAM | 55,000 | 55,000 | 55,000 |
| | | | 9670 | CIVIL PROCESS SERVICE | 100,000 | 100,000 | 100,000 |
| | | | 9690 | LAW ENFORCEMENT SERVICES | 60,000 | 60,000 | 60,000 |
| | | | 9949 | OTHER REIMBURSEMENTS | 500 | 500 | 500 |
| | | | 9953 | EMPLOYEE REIMBURSEMENTS | 500 | 500 | 500 |
| | | | 9954 | EMPLOYEE MEALS | 3,500 | 3,500 | 3,500 |
| | | | 9955 | OTHER SALES | 300 | 300 | 300 |
| | | | 9960 | OTHER REVENUE | 5,000 | 5,000 | 5,000 |
| | | | | TOTAL | 746,100 | 746,100 | 746,100 |
| 01 | 2595 | JUSTICE SYS SUBVENTN PROG | 9555 | CRIM JUST SYST SUBV PROG | 212,631 | 214,110 | 472,510 |
| | | | | TOTAL | 212,631 | 214,110 | 472,510 |
| 01 | 2660 | PROBATION DEPARTMENT | 9339 | OTHER COURT FINES | 75,000 | 75,000 | 75,000 |
| | | | 9553 | STATE REIMB-CMC/ASH CASES | 5,000 | 9,200 | 9,200 |
| | | | 9610 | ADMINISTRATIVE SERVICES | 27,000 | 27,000 | 27,000 |
| | | | 9619 | PUBLIC DEFENDR SRVS-ADULT | 250 | 250 | 250 |
| | | | 9620 | PUBLIC DEFENDR SRVS-JUVEN | 50 | 50 | 50 |
| | | | 9638 | INSTALLMENT FEES | 5,000 | 5,000 | 5,000 |
| | | | 9668 | ALTERNATIVE WORK PROG REV | 24,860 | 24,860 | 24,860 |

| | | | | REVENUE SOURCE | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPT |
|---|---|---|---|---|---|---|---|
| 001 | 2660 | PROBATION DEPARTMENT | 9747 | INST.CARE-JUVENILE HALL | 25,000 | 25,000 | 25 |
| | | | 9749 | INSTITUTIONAL CARE/SERVCE | 8,500 | 8,500 | 8 |
| | | | 9955 | OTHER SALES | 100 | 100 | |
| | | | | TOTAL | 170,760 | 174,960 | 174, |
| 001 | 2670 | COUNTY FIRE | 9547 | STATE AID-NUCLEAR PLANNG | 4,500 | 4,500 | 4, |
| | | | 9968 | FIRE PROTECTION SERVICES | 79,600 | 79,600 | 79, |
| | | | | TOTAL | 84,100 | 84,100 | 84, |
| 001 | 2730 | AGRICULTURAL COMMISSIONER | 9291 | OTHER LICENSES AND PERMIT | 28,200 | 28,200 | 28 |
| | | | 9543 | STATE AID FOR AGRICULTURE | 436,570 | 403,200 | 403 |
| | | | 9547 | STATE AID-NUCLEAR PLANNG | 28,020 | 28,020 | 28 |
| | | | 9559 | STATE AID - OTHER | 93,400 | 93,400 | 93 |
| | | | 9661 | AGRICULTURAL SERVICES | 17,530 | 17,530 | 17 |
| | | | 9662 | RODENT CONTROL | 56,700 | 56,700 | 56 |
| | | | 9664 | WEED CONTROL | 16,920 | 16,920 | 16 |
| | | | 9665 | STANDARDIZATION INSPECTS | 46,570 | 46,570 | 46 |
| | | | 9783 | HAZARDOUS WASTE MGMT REV | 45,000 | 45,000 | 45 |
| | | | 9988 | DEPT BILNG-OPER SPT,OTHER | 1,180 | 1,180 | 1 |
| | | | | TOTAL | 770,090 | 736,720 | 736 |
| 001 | 2750 | ENVIRONMENTAL COORDINATOR | 9641 | ENVIRONMNTL ASSESSMT FEES | 117,850 | 128,900 | 128 |
| | | | | TOTAL | 117,850 | 128,900 | 128 |
| 001 | 2790 | EMERGENCY SERVICES | 9547 | STATE AID-NUCLEAR PLANNG | 126,000 | 120,700 | 120 |
| | | | 9589 | FEDERAL AID - OTHER | 12,000 | 12,000 | 12 |
| | | | | TOTAL | 138,000 | 132,700 | 132 |
| 001 | 2800 | PLANNING DEPARTMENT | 9251 | BUILDING PERMITS | 638,400 | 638,400 | 638 |
| | | | 9252 | GRADING PERMITS | 53,390 | 53,390 | 53 |
| | | | 9253 | PLAN CHECK FEES | 487,200 | 487,200 | 487 |
| | | | 9254 | SUB PERMITS-MECH EL PLUMB | 226,690 | 226,690 | 226 |
| | | | 9281 | LAND USE PERMITS | 115,970 | 115,970 | 115 |
| | | | 9282 | PLOT PLANS | 96,950 | 96,950 | 96 |
| | | | 9283 | GENERAL PLAN AMENDMENTS | 42,640 | 42,640 | 42 |
| | | | 9284 | AGRICULTURAL PRESERVE FEE | 8,580 | 8,580 | 8 |
| | | | 9285 | SUBDIVISION PERMITS | 110,340 | 110,340 | 110 |
| | | | 9345 | BLDG CODE INVESTIG FEES | 16,500 | 16,500 | 16 |
| | | | 9536 | SB90 STATE MANDATED COSTS | 26,000 | 26,000 | 26 |
| | | | 9644 | PUBLICATION FEES | 37,810 | 37,810 | 37 |
| | | | 9645 | PLANNING/ENGINEERING SVCS | 8,250 | 8,250 | 8 |
| | | | 9649 | PLNG SRVS-RTP,TDA,SVI,ACC | 171,660 | 171,660 | 171 |
| | | | 9710 | ROAD ABANDONMENT FEE | 1,200 | 1,200 | 1 |
| | | | 9784 | SOLID WASTE MGMT.REVENUES | 15,000 | 15,000 | 15 |
| | | | 9931 | REF/ADJ-PRIOR YEAR EXPENS | 1,000 | 1,000 | 1 |
| | | | 9946 | REIMB FOR MAJOR PROJECTS | 326,900 | 326,900 | 326 |
| | | | 9950 | BOOK SALES | 33,120 | 33,120 | 33 |
| | | | 9958 | NUISANCE ABATEMENT | 110,600 | 110,600 | 110 |
| | | | 9960 | OTHER REVENUE | 5,720 | 5,720 | 5 |
| | | | 9977 | MICROFILM | 35,180 | 35,180 | 35 |
| | | | 9986 | INTERFUND CONTRIBUTIONS | | 159,000 | 159 |
| | | | 9988 | DEPT BILNG-OPER SPT,OTHER | 159,000 | | |
| | | | | TOTAL | 2,728,100 | 2,723,100 | 2,728 |
| 001 | 2840 | ANIMAL REGULATION | 9210 | ANIMAL LICENSES | 250,000 | 250,000 | 250 |
| | | | 9599 | OTHER GOVT AGENCY REVENUE | 155,000 | 148,000 | 148 |
| | | | 9685 | HUMANE SERVICES | 11,000 | 11,000 | 11 |
| | | | 9686 | IMPOUND FEES | 16,000 | 16,000 | 16 |
| | | | 9687 | BOARDING FEES | 7,500 | 7,500 | 7 |
| | | | 9688 | ANIMAL PLACEMENT | 6,000 | 6,000 | 6 |
| | | | 9960 | OTHER REVENUE | 9,000 | 9,000 | 9 |
| | | | | TOTAL | 454,500 | 447,500 | 447 |
| 001 | 2850 | INTERGOVTL SERVCES/LAFCO | 9641 | ENVIRONMNTL ASSESSMT FEES | 1,000 | 1,000 | 1 |
| | | | 9643 | LAFCO PROCESSING FEES | 15,000 | 15,000 | 15 |
| | | | | TOTAL | 16,000 | 16,000 | 16 |
| 001 | 3000 | HEALTH DEPARTMENT | 9295 | BURIAL PERMITS | 3,400 | 3,400 | 3 |
| | | | 9534 | STATE - HEALTH ADMIN. | 227,000 | 227,000 | 227 |
| | | | 9547 | STATE AID-NUCLEAR PLANNG | 21,000 | 21,000 | 21 |
| | | | 9559 | STATE AID - OTHER | 159,000 | 159,000 | 159 |
| | | | 9575 | FEDERAL - HEALTH ADMIN | 167,150 | 167,150 | 167 |
| | | | 9599 | OTHER GOVT AGENCY REVENUE | 39,000 | 39,000 | 39 |
| | | | 9695 | RECORDING FEES | 40,000 | 40,000 | 40 |
| | | | 9718 | EXAM FEES-CHILDREN | 87,000 | 87,000 | 8 |
| | | | 9719 | CHILD HLTH CARE EXAM-FEES | 8,000 | 8,000 | 8 |
| | | | 9720 | OBSTETRICAL SERVICES | 440,000 | 440,000 | 440 |
| | | | 9721 | NURSING FEES | 105,000 | 105,000 | 10 |
| | | | 9722 | HOME HEALTH NURSING FEES | 1,830,900 | 1,830,900 | 1,930 |
| | | | 9723 | LABORATORY SERVICES | 91,000 | 91,000 | 91 |
| | | | 9730 | SANITATION SERVICES | 493,300 | 493,300 | 493 |
| | | | 9960 | OTHER REVENUE | 122,500 | 192,500 | 19 |

| | | | REVENUE SOURCE | DEPT REQUEST | CAC RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 3000 | HEALTH DEPARTMENT | 9988 | DEPT BILNG-OPER SPT,OTHER | 214,640 | 214,640 | 214,640 |
| | | | TOTAL | 4,048,890 | 4,118,890 | 4,118,890 |
| 3051 | HOMEMAKER SERVICES | 9599 | OTHER GOVT AGENCY REVENUE | 100,560 | 100,560 | 100,560 |
| | | 9960 | OTHER REVENUE | 43,000 | 43,000 | 43,000 |
| | | | TOTAL | 143,560 | 143,560 | 143,560 |
| 3052 | PUBLIC GUARDIAN | 9681 | GUARDIANSHIP FEES | 21,000 | 21,000 | 21,000 |
| | | | TOTAL | 21,000 | 21,000 | 21,000 |
| 3070 | MENTAL HEALTH | 9449 | OTHER - RENTS CONCESSIONS | 2,930 | 2,930 | 2,930 |
| | | 9537 | STATE AID MENTAL HEALTH | 4,472,032 | 4,671,280 | 4,671,280 |
| | | 9559 | STATE AID - OTHER | 140,000 | 140,000 | 140,000 |
| | | 9599 | OTHER GOVT AGENCY REVENUE | 33,613 | 37,330 | 37,330 |
| | | 9725 | MENTAL HEALTH SERVICES | 540,723 | 428,710 | 462,760 |
| | | 9748 | PSYCHIATRIC FEES-ADULTS | 513,000 | 513,000 | 513,000 |
| | | 9960 | OTHER REVENUE | 41,440 | 41,440 | 41,440 |
| | | 9967 | CONTRIBUTIONS - NON GOVTL | 500 | 500 | 500 |
| | | | TOTAL | 5,744,238 | 5,835,160 | 5,869,210 |
| 3075 | ALCOHOL SERVICES | 9556 | STATE AID-ALCOHOL SERVICE | 342,150 | 342,150 | 342,150 |
| | | 9589 | FEDERAL AID - OTHER | 218,440 | 218,440 | 218,440 |
| | | 9592 | FED AID HOME BASE DETOX | 50,850 | 50,850 | 50,850 |
| | | 9726 | SECOND CHANCE CHARGES-ALC | 267,000 | 267,000 | 267,000 |
| | | 9727 | ALCOHOLISM SERVICES | 70,000 | 70,000 | 70,000 |
| | | 9949 | OTHER REIMBURSEMENTS | 1,800 | 1,800 | 1,800 |
| | | 9960 | OTHER REVENUE | 330,290 | 300,020 | 300,020 |
| | | 9988 | DEPT BILNG-OPER SPT,OTHER | 7,100 | 7,100 | 7,100 |
| | | | TOTAL | 1,287,630 | 1,257,360 | 1,257,360 |
| 3200 | DEPT OF SOCIAL SERVICES | 9520 | STATE - WELFARE ADMIN. | 4,935,304 | 4,745,080 | 4,908,060 |
| | | 9524 | STATE AID-GAIN PROGRAM | 1,346,487 | 1,346,480 | 1,346,480 |
| | | 9561 | FEDERAL - WELFARE ADMIN | 2,904,387 | 2,849,900 | 2,849,900 |
| | | 9599 | OTHER GOVT AGENCY REVENUE | | 25,000 | 25,000 |
| | | | TOTAL | 9,186,178 | 8,966,460 | 9,129,440 |
| 3210 | STATE AID ADULT PROGRAMS | 9522 | STATE AID ADULT PROGRAMS | 37,300 | 37,300 | 37,300 |
| | | | TOTAL | 37,300 | 37,300 | 37,300 |
| 3230 | AID TO FAMILIES W/ DEP.C. | 9525 | STATE AID - AFDC | 7,355,160 | 7,355,160 | 7,355,160 |
| | | 9566 | FEDERAL AID - AFDC | 8,172,590 | 8,172,590 | 8,172,590 |
| | | | TOTAL | 15,527,750 | 15,527,750 | 15,527,750 |
| 3235 | AFDC-UNEMPLOYED | 9525 | STATE AID - AFDC | 757,900 | 757,900 | 757,900 |
| | | 9566 | FEDERAL AID - AFDC | 813,430 | 813,430 | 813,430 |
| | | | TOTAL | 1,571,330 | 1,571,330 | 1,571,330 |
| 3240 | AFDC - FOSTER CARE | 9526 | STATE AID - BHI & I | 3,024,120 | 3,024,120 | 3,024,120 |
| | | 9567 | FEDERAL AID - BHI & I | 913,130 | 913,130 | 913,130 |
| | | | TOTAL | 3,937,250 | 3,937,250 | 3,937,250 |
| 3285 | LAW ENFORCEMENT MED CARE | 9988 | DEPT BILNG-OPER SPT,OTHER | 20,200 | 20,200 | 20,200 |
| | | | TOTAL | 20,200 | 20,200 | 20,200 |
| 3320 | CALIF CHILDRENS SERVICES | 9527 | STATE AID-TRL CRT SALARY | 485,000 | 485,000 | 485,000 |
| | | 9745 | CRIPPLED CHILDREN SERVICE | 20,000 | 20,000 | 20,000 |
| | | | TOTAL | 505,000 | 505,000 | 505,000 |
| 3330 | VETERANS SERVICE | 9549 | STATE AID VETERAN AFFAIRS | 27,560 | 27,560 | 27,560 |
| | | 9749 | INSTITUTIONAL CARE/SERVCE | 300 | 300 | 300 |
| | | | TOTAL | 27,860 | 27,860 | 27,860 |
| 4030 | FARM ADVISOR | 9988 | DEPT BILNG-OPER SPT,OTHER | 22,260 | 22,260 | 22,260 |
| | | | TOTAL | 22,260 | 22,260 | 22,260 |
| 4100 | RECREATION FACILITIES | 9431 | RENT-LAND/BLDG-SHORT TERM | 5,670 | 5,670 | 5,670 |
| | | 9432 | RENT-LAND/BLDG-LONG TERM | 1,100 | 1,100 | 1,100 |
| | | 9434 | FARM LAND RENT | 3,000 | 3,000 | 3,000 |
| | | 9713 | VENDING MACHINE REVENUE | 410 | 410 | 410 |
| | | 9762 | CAMPING FEES | 81,740 | 81,740 | 81,740 |

# SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
## REVENUE BY DEPARTMENT

| | | | | REVENUE SOURCE | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|---|
| 1 | 4100 | RECREATION FACILITIES | 9763 | DAILY PASSES | 31,750 | 31,750 | 31, |
| | | | 9764 | GROUP ENTRANCE FEES | 33,140 | 33,140 | 33, |
| | | | 9765 | SEASON PASSES | 4,530 | 4,530 | 4, |
| | | | 9766 | SEASON BOAT LICENSES | 3,040 | 3,040 | 3, |
| | | | 9767 | DAILY BOAT PASSES | 5,630 | 5,630 | 5, |
| | | | 9768 | INCOME FROM CONCESSIONS | 83,500 | 83,500 | 83, |
| | | | 9769 | SWIMMING POOL FEES | 18,430 | 18,430 | 18, |
| | | | 9771 | DOG/DAY USE | 1,420 | 1,420 | 1, |
| | | | 9772 | SHOWERS/LOCKERS | 7,510 | 7,510 | 7, |
| | | | 9787 | RECREATIONAL PROGRAMS | 6,700 | 6,700 | 6, |
| | | | 9851 | INTER FUND CHGS NON-GOVTL | 22,000 | 22,000 | 22, |
| | | | 9960 | OTHER REVENUE | 2,950 | 2,950 | 2, |
| | | | 9980 | CASH OVERAGES | 50 | 50 | |
| | | | | TOTAL | 312,570 | 312,570 | 312, |
| 1 | 4150 | LOPEZ RECREATION AREA | 9851 | INTER FUND CHGS NON-GOVTL | 1,620,250 | 1,517,750 | 1,517, |
| | | | | TOTAL | 1,620,250 | 1,517,750 | 1,517, |
| 2 | 2920 | ROADS | 9160 | FRANCHISES | 120,000 | 120,000 | 120, |
| | | | 9384 | MOTOR VEHICLE OTHER | 600,000 | 600,000 | 600, |
| | | | 9431 | RENT-LAND/BLDG-SHORT TERM | 1,500 | 1,500 | 1, |
| | | | 9513 | STATE - HIGHWAY USERS TAX | 3,095,000 | 3,095,000 | 3,095, |
| | | | 9515 | STATE OFF HWY MTR VH FEES | 60,000 | 60,000 | 60, |
| | | | 9545 | STATE AID CONSTRUCTION | | | 89, |
| | | | 9551 | TRANS DEV ACT SB325 | 1,136,000 | 1,136,000 | 1,136, |
| | | | 9578 | FEDERAL FOREST RESERV REV | 6,000 | 6,000 | 6, |
| | | | 9645 | PLANNING/ENGINEERING SVCS | 5,000 | 5,000 | 5, |
| | | | 9646 | ROAD PERMIT FEES | 2,500 | 2,500 | 2, |
| | | | 9709 | ENCROACHMENT PERMIT FEES | 23,000 | 23,000 | 23, |
| | | | 9710 | ROAD ABANDONMENT FEE | 1,400 | 1,400 | 1, |
| | | | 9712 | CURB & GUTTER WAIVERS | 9,700 | 9,700 | 9, |
| | | | | TOTAL | 5,060,100 | 5,060,100 | 5,149, |
| 3 | 2207 | ACCUM. CAPITAL OUTLAY | 9502 | STATE AID-JAIL CONSTRUCT | 3,100,000 | 3,267,280 | 3,202, |
| | | | 9559 | STATE AID - OTHER | | | 443, |
| | | | | TOTAL | 3,100,000 | 3,267,280 | 3,645, |
| 4 | 2208 | ACO-MAINTENANCE PROJECTS | 9996 | DEPT BILLNG FOR SUPPLIES | | 92,700 | 105, |
| | | | | TOTAL | | 92,700 | 105, |
| 7 | 3090 | AIR POLLUTION CONTROL | 9010 | PROP. TAXES CURR. SECURED | 142,300 | 147,740 | 145, |
| | | | 9011 | SUPPLEMENTAL-CURR.SECURED | 2,400 | 1,630 | 1 |
| | | | 9020 | PROP. TAXES CURR. UNSEC. | 3,600 | 3,700 | 3 |
| | | | 9110 | PROP. TAXES PRIOR SECURED | 3,300 | 3,300 | 3 |
| | | | 9111 | SUPPLEMENTL-PRIOR SECURED | 200 | 200 | |
| | | | 9130 | PENALTIES DELINQUENT TAX | 100 | 360 | |
| | | | 9256 | AIR POLLUTION CONSTR PRMT | 311,000 | 311,000 | 311 |
| | | | 9361 | CIVIL FEES & FORFEITURES | 9,500 | 2,500 | 37 |
| | | | 9410 | INTEREST | 13,000 | 13,000 | 13 |
| | | | 9514 | STATE - MOTOR VEH IN-LEIU | | 1,790 | 1 |
| | | | 9547 | STATE AID-NUCLEAR PLANNG | 1,200 | 1,200 | 1 |
| | | | 9550 | HOMEOWNER PROP TAX RELIEF | 2,300 | 2,840 | 2 |
| | | | 9559 | STATE AID - OTHER | 70,000 | 70,000 | 70 |
| | | | 9641 | ENVIRONMNTL ASSESSMT FEES | | 7,000 | 7 |
| | | | 9955 | OTHER SALES | 600 | 600 | |
| | | | 9967 | CONTRIBUTIONS - NON GOVTL | 30,000 | 30,000 | 30 |
| | | | 9988 | DEPT BILNG-OPER SPT,OTHER | 24,900 | 28,540 | 28 |
| | | | | TOTAL | 614,400 | 625,400 | 657 |
| 8 | 4160 | MORRO BAY GOLF COURSE | 9410 | INTEREST | 40,000 | 40,000 | 4 |
| | | | 9431 | RENT-LAND/BLDG-SHORT TERM | 37,900 | 37,900 | 37 |
| | | | 9714 | COIN TELEPHONE COMMISSION | 70 | 70 | |
| | | | 9761 | GOLF GREEN FEES | 691,360 | 691,360 | 691 |
| | | | 9768 | INCOME FROM CONCESSIONS | 56,440 | 56,440 | 56 |
| | | | 9855 | WATER SALES - BUSINESS | 180 | 180 | |
| | | | 9960 | OTHER REVENUE | 690 | 690 | |
| | | | 9988 | DEPT BILNG-OPER SPT,OTHER | 400 | 400 | |
| | | | | TOTAL | 827,040 | 827,040 | 827 |
| 9 | 2941 | AIRPORTS SPECIAL REV FUND | 9391 | TRAFFIC PENALTY | 4,350 | 4,350 | 4 |
| | | | 9410 | INTEREST | 12,000 | 12,000 | 12 |
| | | | 9411 | RENTS AND CONCESSIONS | 189,200 | 189,200 | 189 |
| | | | 9431 | RENT-LAND/BLDG-SHORT TERM | 120 | 120 | |
| | | | 9432 | RENT-LAND/BLDG-LONG TERM | 122,870 | 122,870 | 122 |
| | | | 9714 | COIN TELEPHONE COMMISSION | 2,400 | 2,400 | 2 |
| | | | 9772 | SHOWERS/LOCKERS | 200 | 200 | |
| | | | 9811 | TIEDOWN & HANGARS FEES | 52,020 | 52,020 | 5 |
| | | | 9812 | AIRPORT CASH TRANSIENT | 15,000 | 15,000 | 1 |
| | | | 9813 | FUEL FLOWAGE | 96,890 | 96,890 | 9 |
| | | | 9814 | PARKING FEES | 90,000 | 90,000 | 9 |
| | | | 9817 | LANDING FEES | 77,040 | 77,040 | 7 |
| | | | 9855 | WATER SALES - BUSINESS | 13,000 | 13,000 | 1 |
| | | | 9960 | OTHER REVENUE | 1,000 | 1,000 | |
| | | | | TOTAL | 676,090 | 676,090 | 67 |

# SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
## REVENUE BY DEPARTMENT

| | | | REVENUE SOURCE | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 11 2911 | OFF HWY MOTOR VEH FEES | 9366 | CO-OFF HIGHWAY MOTOR FEES | 2,700 | 2,700 | 2,700 |
| | | 9515 | STATE OFF HWY MTR VH FEES | 3,300 | 3,300 | 3,300 |
| | | | TOTAL | 6,000 | 6,000 | 6,000 |
| 12 5112 | LITTER CLEAN-UP | 9375 | LITTER CLEANUP | 750 | 750 | 750 |
| | | 9931 | REF/ADJ-PRIOR YEAR EXPENS | 550 | 550 | 550 |
| | | | TOTAL | 1,300 | 1,300 | 1,300 |
| 16 2700 | WILDLIFE AND GRAZING | 9410 | INTEREST | 3,000 | 3,000 | 3,000 |
| | | 9579 | FEDERAL GRAZING FEES | 9,410 | 9,410 | 9,410 |
| | | | TOTAL | 12,410 | 12,410 | 12,410 |
| 7 4040 | FIRST OFFENDR DRINKNG DRI | 9753 | TRAFFIC SAFETY PROGRAM | 124,090 | 124,630 | 124,630 |
| | | | TOTAL | 124,090 | 124,630 | 124,630 |
| 0 2620 | SPECIAL ROADS DISTRICT | 9010 | PROP. TAXES CURR. SECURED | 516,400 | 552,250 | 532,720 |
| | | 9011 | SUPPLEMENTAL-CURR.SECURED | 18,000 | 8,260 | 8,260 |
| | | 9020 | PROP. TAXES CURR. UNSEC. | 15,000 | 10,580 | 10,270 |
| | | 9110 | PROP. TAXES PRIOR SECURED | 20,000 | 13,000 | 13,000 |
| | | 9111 | SUPPLEMENTL-PRIOR SECURED | 1,080 | 1,080 | 1,080 |
| | | 9120 | PROP. TAXES PRIOR UNSEC. | | 40 | 40 |
| | | 9130 | PENALTIES DELINQUENT TAX | | 1,360 | 1,360 |
| | | 9198 | TAXES-SP.DIST AUGMENT.FND | 82,000 | 94,800 | 94,800 |
| | | 9410 | INTEREST | 2,500 | 2,500 | 2,500 |
| | | 9514 | STATE - MOTOR VEH IN-LEIU | 15,000 | 12,220 | 12,220 |
| | | 9519 | OTHER STATE IN-LIEU TAXES | 20 | 20 | 20 |
| | | 9550 | HOMEOWNER PROP TAX RELIEF | 10,000 | 8,140 | 7,980 |
| | | | TOTAL | 680,000 | 704,250 | 684,250 |
| 6 4000 | LIBRARY | 9010 | PROP. TAXES CURR. SECURED | 2,328,960 | 2,307,790 | 2,265,190 |
| | | 9011 | SUPPLEMENTAL-CURR.SECURED | 96,000 | 34,640 | 34,640 |
| | | 9020 | PROP. TAXES CURR. UNSEC. | 55,210 | 56,240 | 54,000 |
| | | 9110 | PROP. TAXES PRIOR SECURED | 55,000 | 55,320 | 55,320 |
| | | 9120 | PROP. TAXES PRIOR UNSEC. | 600 | 650 | 650 |
| | | 9121 | SUPPLEMENTAL-PRIOR UNSEC | 2,000 | 2,000 | 2,000 |
| | | 9198 | TAXES-SP.DIST AUGMENT.FND | 404,880 | 401,200 | 401,200 |
| | | 9410 | INTEREST | 43,850 | 43,850 | 43,850 |
| | | 9514 | STATE - MOTOR VEH IN-LEIU | 56,060 | 58,060 | 58,060 |
| | | 9550 | HOMEOWNER PROP TAX RELIEF | 43,650 | 43,260 | 41,920 |
| | | 9559 | STATE AID - OTHER | 191,490 | 191,490 | 191,490 |
| | | 9751 | LOST-DAMAGED MATERIALS | 5,000 | 5,000 | 5,000 |
| | | 9752 | LIBRARY SERVICES | 50,000 | 50,000 | 50,000 |
| | | 9950 | BOOK SALES | 2,250 | 2,250 | 2,250 |
| | | 9967 | CONTRIBUTIONS - NON GOVTL | 4,000 | 4,000 | 4,000 |
| | | | TOTAL | 3,338,950 | 3,255,750 | 3,209,570 |
| 4027 | SB 959 GRANT PROGRAM FUND | 9410 | INTEREST | 50,000 | 50,000 | 50,000 |
| | | | TOTAL | 50,000 | 50,000 | 50,000 |
| 2710 | FISH AND GAME | 9365 | FISH AND GAME FINES | 20,000 | 20,000 | 20,000 |
| | | | TOTAL | 20,000 | 20,000 | 20,000 |
| 2212 | SPECIAL AVIATION | 9559 | STATE AID - OTHER | 5,000 | 5,000 | 5,000 |
| | | | TOTAL | 5,000 | 5,000 | 5,000 |
| 3286 | CO MEDICAL SERVICES PROG | 9410 | INTEREST | 20,000 | 20,000 | 20,000 |
| | | 9532 | STATE AID - CMSP | 3,038,520 | 3,038,520 | 2,956,368 |
| | | 9931 | REF/ADJ-PRIOR YEAR EXPENS | 360,000 | | |
| | | 9988 | DEPT BILNG-OPER SPT,OTHER | 31,860 | 31,860 | 31,860 |
| | | | TOTAL | 3,450,380 | 3,090,380 | 3,008,228 |
| 4901 | CSAC COP LOAN DSF | 9394 | PENALTY AS-CRIM JUS CONST | 713,670 | 713,670 | 713,670 |
| | | 9395 | PENALTY AS-CTHS TEMP CONS | 384,280 | 384,280 | 384,280 |
| | | 9408 | INTEREST ON LOAN PROCEEDS | | 300,000 | 300,000 |
| | | 9988 | DEPT BILNG-OPER SPT,OTHER | 37,500 | 37,500 | 37,500 |
| | | | TOTAL | 1,135,450 | 1,435,450 | 1,435,450 |
| | | | TOTAL COUNTY REVENUE | 147,300,675 | 150,707,230 | 151,227,103 |

# SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
## REVENUE BY ACCOUNT

| | | | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 9010 | PROP. TAXES CURR. SECURED | 2001 | NON-DEPARTMENTAL REVENUES | 43,473,000 | 43,473,000 | 42,705,00 |
| | | 2620 | SPECIAL ROADS DISTRICT | 516,400 | 552,250 | 532,72 |
| | | 3090 | AIR POLLUTION CONTROL | 142,300 | 147,740 | 145,11 |
| | | 4000 | LIBRARY | 2,328,960 | 2,307,790 | 2,265,19 |
| 9011 | SUPPLEMENTAL-CURR.SECURED | 2001 | NON-DEPARTMENTAL REVENUES | 550,000 | 500,000 | 700,00 |
| | | 2620 | SPECIAL ROADS DISTRICT | 18,000 | 8,260 | 8,26 |
| | | 3090 | AIR POLLUTION CONTROL | 2,400 | 1,630 | 1,63 |
| | | 4000 | LIBRARY | 96,000 | 34,640 | 34,64 |
| 9020 | PROP. TAXES CURR. UNSEC. | 2001 | NON-DEPARTMENTAL REVENUES | 1,000,000 | 1,000,000 | 1,034,63 |
| | | 2620 | SPECIAL ROADS DISTRICT | 15,000 | 10,580 | 10,27 |
| | | 3090 | AIR POLLUTION CONTROL | 3,600 | 3,700 | 3,53 |
| | | 4000 | LIBRARY | 55,210 | 56,240 | 54,00 |
| 9110 | PROP. TAXES PRIOR SECURED | 2001 | NON-DEPARTMENTAL REVENUES | 1,100,000 | 1,100,000 | 1,200,00 |
| | | 2620 | SPECIAL ROADS DISTRICT | 20,000 | 13,000 | 13,00 |
| | | 3090 | AIR POLLUTION CONTROL | 3,300 | 3,300 | 3,33 |
| | | 4000 | LIBRARY | 55,000 | 55,320 | 55,32 |
| 9111 | SUPPLEMENTL-PRIOR SECURED | 2001 | NON-DEPARTMENTAL REVENUES | 60,000 | 60,000 | 60,00 |
| | | 2620 | SPECIAL ROADS DISTRICT | 1,080 | 1,080 | 1,08 |
| | | 3090 | AIR POLLUTION CONTROL | 200 | 200 | 20 |
| 9120 | PROP. TAXES PRIOR UNSEC. | 2001 | NON-DEPARTMENTAL REVENUES | 60,000 | 60,000 | 60,00 |
| | | 2620 | SPECIAL ROADS DISTRICT | | 40 | 4 |
| | | 4000 | LIBRARY | 600 | 650 | 65 |
| 9121 | SUPPLEMENTAL-PRIOR UNSEC | 2001 | NON-DEPARTMENTAL REVENUES | 5,000 | 5,000 | 25,00 |
| | | 4000 | LIBRARY | 2,000 | 2,000 | 2,00 |
| 9130 | PENALTIES DELINQUENT TAX | 2001 | NON-DEPARTMENTAL REVENUES | 250,000 | 250,000 | 130,00 |
| | | 2620 | SPECIAL ROADS DISTRICT | | 1,360 | 1,36 |
| | | 3090 | AIR POLLUTION CONTROL | 100 | 360 | 36 |
| 9132 | PENALTIES - DEL TAX | 2001 | NON-DEPARTMENTAL REVENUES | | | 500,00 |
| 9151 | SALES AND USE TAXES | 2001 | NON-DEPARTMENTAL REVENUES | 3,150,000 | 3,150,000 | 3,000,00 |
| 9160 | FRANCHISES | 2001 | NON-DEPARTMENTAL REVENUES | 500,000 | 500,000 | 500,00 |
| | | 2920 | ROADS | 120,000 | 120,000 | 120,00 |
| 9191 | AIRCRAFT TAX | 2001 | NON-DEPARTMENTAL REVENUES | 50,000 | 50,000 | 50,00 |
| 9192 | PROPERTY TRANSFER TAX | 2509 | CLERK/RECORDER | 900,000 | 900,000 | 900,00 |
| 9194 | RACEHORSE TAX | 2001 | NON-DEPARTMENTAL REVENUES | 8,500 | 8,500 | 8,50 |
| 9195 | TRANSIENT OCCUPANCY TAX | 2060 | TREAS-TAX COLL-PUBLIC ADM | 1,235,000 | 1,235,000 | 1,235,00 |
| 9196 | SALE OF TAX DEEDED PROP. | 2060 | TREAS-TAX COLL-PUBLIC ADM | 2,970 | 2,970 | 2,97 |
| 9197 | TIMBER TAX RESERVES | 2001 | NON-DEPARTMENTAL REVENUES | 500 | 500 | 50 |
| 9198 | TAXES-SP.DIST AUGMENT.FND | 2620 | SPECIAL ROADS DISTRICT | 82,000 | 94,800 | 94,80 |
| | | 4000 | LIBRARY | 434,880 | 401,200 | 401,20 |
| 9210 | ANIMAL LICENSES | 2840 | ANIMAL REGULATION | 250,000 | 250,000 | 250,00 |
| 9220 | BUSINESS LICENSES | 2060 | TREAS-TAX COLL-PUBLIC ADM | 66,210 | 66,210 | 66,21 |
| 9251 | BUILDING PERMITS | 2800 | PLANNING DEPARTMENT | 638,400 | 638,400 | 638,40 |
| 9252 | GRADING PERMITS | 2800 | PLANNING DEPARTMENT | 53,390 | 53,390 | 53,39 |
| 9253 | PLAN CHECK FEES | 2800 | PLANNING DEPARTMENT | 487,200 | 487,200 | 487,20 |
| 9254 | SUB PERMITS-MECH EL PLUMB | 2800 | PLANNING DEPARTMENT | 226,690 | 226,690 | 226,69 |
| 9256 | AIR POLLUTION CONSTR PRMT | 3090 | AIR POLLUTION CONTROL | 311,000 | 311,000 | 311,00 |
| 9281 | LAND USE PERMITS | 2800 | PLANNING DEPARTMENT | 115,970 | 115,970 | 115,97 |
| 9282 | PLOT PLANS | 2800 | PLANNING DEPARTMENT | 96,950 | 96,950 | 96,95 |
| 9283 | GENERAL PLAN AMENDMENTS | 2800 | PLANNING DEPARTMENT | 42,640 | 42,640 | 42,64 |
| 9284 | AGRICULTURAL PRESERVE FEE | 2800 | PLANNING DEPARTMENT | 8,580 | 8,580 | 8,58 |
| 9285 | SUBDIVISION PERMITS | 2800 | PLANNING DEPARTMENT | 110,340 | 110,340 | 110,34 |
| 9288 | FINGER PRINTING FEES | 2590 | SHERIFF-CORONER | 1,500 | 1,500 | 1,50 |
| 9289 | EXPLOSIVE PERMITS | 2590 | SHERIFF-CORONER | 300 | 300 | 30 |
| 9291 | OTHER LICENSES AND PERMIT | 2590 | SHERIFF-CORONER | 500 | 500 | 50 |
| | | 2730 | AGRICULTURAL COMMISSIONER | 28,200 | 28,200 | 28,20 |
| 9292 | GUN PERMITS | 2590 | SHERIFF-CORONER | 5,000 | 5,000 | 5,00 |
| 9294 | MARRIAGE LICENSES | 2509 | CLERK/RECORDER | 4,300 | 4,300 | 4,30 |
| 9295 | BURIAL PERMITS | 3000 | HEALTH DEPARTMENT | 3,400 | 3,400 | 3,40 |
| 9338 | R & T VIOLATIONS | 2510 | MUNICIPAL COURT | | 400 | 40 |
| 9339 | OTHER COURT FINES | 2660 | PROBATION DEPARTMENT | 75,000 | 75,000 | 75,00 |

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY ACCOUNT

| | | | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 9341 | FORFEITURES PENALTIES-GEN | 2510 | MUNICIPAL COURT | 130,000 | 135,000 | 135,000 |
| 9345 | BLDG CODE INVESTIG FEES | 2800 | PLANNING DEPARTMENT | 16,500 | 16,500 | 16,500 |
| 9360 | SMALL CLAIMS FEES | 2510 | MUNICIPAL COURT | 37,000 | 38,000 | 38,000 |
| 9361 | CIVIL FEES & FORFEITURES | 2510 | MUNICIPAL COURT | 112,000 | 115,000 | 115,000 |
| | | 3090 | AIR POLLUTION CONTROL | 9,500 | 2,500 | 37,500 |
| 9365 | FISH AND GAME FINES | 2710 | FISH AND GAME | 20,000 | 20,000 | 20,000 |
| 9366 | CO-OFF HIGHWAY MOTOR FEES | 2911 | OFF HWY MOTOR VEH FEES | 2,700 | 2,700 | 2,700 |
| 9373 | HEALTH/SAFETY FINES/FORFT | 2560 | DISTRICT ATTORNEY | 8,000 | 8,000 | 8,000 |
| 9375 | LITTER CLEANUP | 5112 | LITTER CLEAN-UP | 750 | 750 | 750 |
| 9377 | STATE PARKS & BEACHES | 2510 | MUNICIPAL COURT | 28,000 | 30,000 | 30,000 |
| 9379 | ALL OTHER MISDEMEANORS | 2510 | MUNICIPAL COURT | 65,000 | 65,000 | 65,000 |
| 9381 | PARKING | 2510 | MUNICIPAL COURT | 20,000 | 20,000 | 20,000 |
| | | 2590 | SHERIFF-CORONER | 12,000 | 12,000 | 12,000 |
| 9384 | MOTOR VEHICLE OTHER | 2510 | MUNICIPAL COURT | 500,000 | 600,000 | 600,000 |
| | | 2920 | ROADS | 600,000 | 600,000 | 600,000 |
| 9386 | JUVENILE TRAFFIC | 2510 | MUNICIPAL COURT | 40,000 | | |
| 9388 | FILING FEES-CONVERSION | 2509 | CLERK/RECORDER | 4,600 | 4,600 | 4,600 |
| | | 2510 | MUNICIPAL COURT | 4,500 | 4,500 | 4,500 |
| 9389 | ANIMAL FINES | 2510 | MUNICIPAL COURT | 5,000 | 6,000 | 6,000 |
| 9391 | TRAFFIC PENALTY | 2941 | AIRPORTS SPECIAL REV FUND | 4,350 | 4,350 | 4,350 |
| 9394 | PENALTY AS-CRIM JUS CONST | 4901 | CSAC COP LOAN DSF | 713,670 | 713,670 | 713,670 |
| 9395 | PENALTY AS-CTHS TEMP CONS | 4901 | CSAC COP LOAN DSF | 384,280 | 384,280 | 384,280 |
| 9396 | MUNI CT ADMIN 16028 CVC | 2510 | MUNICIPAL COURT | 110,000 | 110,000 | 110,000 |
| 9405 | INTEREST ON TRIAL CRT FND | 2001 | NON-DEPARTMENTAL REVENUES | | | 10,000 |
| 9408 | INTEREST ON LOAN PROCEEDS | 4901 | CSAC COP LOAN DSF | | 300,000 | 300,000 |
| 9410 | INTEREST | 2060 | TREAS-TAX COLL-PUBLIC ADM | 4,018,900 | 4,535,500 | 4,535,500 |
| | | 2620 | SPECIAL ROADS DISTRICT | 2,500 | 2,500 | 2,500 |
| | | 2700 | WILDLIFE AND GRAZING | 3,000 | 3,000 | 3,000 |
| | | 2941 | AIRPORTS SPECIAL REV FUND | 12,000 | 12,000 | 12,000 |
| | | 3090 | AIR POLLUTION CONTROL | 13,000 | 13,000 | 13,000 |
| | | 3286 | CO MEDICAL SERVICES PROG | 20,000 | 20,000 | 20,000 |
| | | 4000 | LIBRARY | 43,850 | 43,850 | 43,850 |
| | | 4027 | SB 959 GRANT PROGRAM FUND | 50,000 | 50,000 | 50,000 |
| | | 4160 | MORRO BAY GOLF COURSE | 40,000 | 40,000 | 40,000 |
| 9411 | RENTS AND CONCESSIONS | 2509 | CLERK/RECORDER | 6,000 | 6,000 | 6,000 |
| | | 2941 | AIRPORTS SPECIAL REV FUND | 189,200 | 189,200 | 189,200 |
| 9421 | COMMUNICATION LEASE FACIL | 2250 | TECHNICAL SERVICES | 9,500 | 9,500 | 9,500 |
| 9431 | RENT-LAND/BLDG-SHORT TERM | 2180 | GENERAL SERVICES | 25,600 | 25,600 | 25,600 |
| | | 2920 | ROADS | 1,500 | 1,500 | 1,500 |
| | | 2941 | AIRPORTS SPECIAL REV FUND | 120 | 120 | 120 |
| | | 4100 | RECREATION FACILITIES | 5,670 | 5,670 | 5,670 |
| | | 4160 | MORRO BAY GOLF COURSE | 37,900 | 37,900 | 37,900 |
| 432 | RENT-LAND/BLDG-LONG TERM | 2180 | GENERAL SERVICES | 24,430 | 46,930 | 46,930 |
| | | 2941 | AIRPORTS SPECIAL REV FUND | 122,870 | 122,870 | 122,870 |
| | | 4100 | RECREATION FACILITIES | 1,100 | 1,100 | 1,100 |
| 434 | FARM LAND RENT | 4100 | RECREATION FACILITIES | 3,000 | 3,000 | 3,000 |
| 438 | RENTAL OF VETERANS BLDGS. | 2180 | GENERAL SERVICES | 38,000 | 38,000 | 38,000 |
| 449 | OTHER - RENTS CONCESSIONS | 3070 | MENTAL HEALTH | 2,930 | 2,930 | 2,930 |
| 502 | STATE AID-JAIL CONSTRUCT | 2207 | ACCUM. CAPITAL OUTLAY | 3,100,000 | 3,267,280 | 3,202,388 |
| 507 | ASH PC 2960 HEARINGS | 2500 | SUPERIOR COURT | 80,000 | 20,000 | 20,000 |
| | | 2509 | CLERK/RECORDER | 10,000 | 10,000 | 10,000 |
| | | 2530 | JURY COMMISSIONER | | 5,000 | 5,000 |
| | | 2560 | DISTRICT ATTORNEY | 22,400 | | |
| 510 | CIGARETTE TAX | 2001 | NON-DEPARTMENTAL REVENUES | 80,000 | 80,000 | 80,000 |
| 513 | STATE - HIGHWAY USERS TAX | 2920 | ROADS | 3,095,000 | 3,095,000 | 3,095,000 |
| 514 | STATE - MOTOR VEH IN-LEIU | 2001 | NON-DEPARTMENTAL REVENUES | 7,625,000 | 7,625,000 | 7,625,000 |
| | | 2620 | SPECIAL ROADS DISTRICT | 15,000 | 12,220 | 12,220 |
| | | 3090 | AIR POLLUTION CONTROL | | 1,790 | 1,790 |
| | | 4000 | LIBRARY | 56,060 | 58,060 | 58,060 |
| 515 | STATE OFF HWY MTR VH FEES | 2911 | OFF HWY MOTOR VEH FEES | 3,300 | 3,300 | 3,300 |
| | | 2920 | ROADS | 60,000 | 60,000 | 60,000 |
| 516 | STATE - TRAILER IN-LIEU | 2001 | NON-DEPARTMENTAL REVENUES | 175,000 | 175,000 | [illegible] |

| | | | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 9519 | OTHER STATE IN-LIEU TAXES | 2001 | NON-DEPARTMENTAL REVENUES | 750 | 750 | 75 |
| | | 2620 | SPECIAL ROADS DISTRICT | 20 | 20 | 2 |
| 9520 | STATE - WELFARE ADMIN. | 3200 | DEPT OF SOCIAL SERVICES | 4,935,304 | 4,745,080 | 4,908,06 |
| 9522 | STATE AID ADULT PROGRAMS | 3210 | STATE AID ADULT PROGRAMS | 37,300 | 37,300 | 37,30 |
| 9524 | STATE AID-GAIN PROGRAM | 3200 | DEPT OF SOCIAL SERVICES | 1,346,487 | 1,346,480 | 1,346,48 |
| 9525 | STATE AID - AFDC | 3230 | AID TO FAMILIES W/ DEP.C. | 7,355,160 | 7,355,160 | 7,355,16 |
| | | 3235 | AFDC-UNEMPLOYED | 757,900 | 757,900 | 757,90 |
| 9526 | STATE AID - BHI & I | 3240 | AFDC - FOSTER CARE | 3,024,120 | 3,024,120 | 3,024,12 |
| 9527 | STATE AID-TRL CRT SALARY | 3320 | CALIF CHILDRENS SERVICES | 485,000 | 485,000 | 485,00 |
| 9528 | STATE AID-TRIAL BLK GRANT | 2001 | NON-DEPARTMENTAL REVENUES | | 2,471,920 | 2,471,92 |
| 9529 | STATE AID SUPPLEMENTARY | 2001 | NON-DEPARTMENTAL REVENUES | | 370,520 | 370,52 |
| 9532 | STATE AID - CMSP | 3286 | CO MEDICAL SERVICES PROG | 3,038,520 | 3,038,520 | 2,956,36 |
| 9534 | STATE - HEALTH ADMIN. | 3000 | HEALTH DEPARTMENT | 227,000 | 227,000 | 227,00 |
| 9535 | STATE-AB8 HEALTH SERVICES | 2001 | NON-DEPARTMENTAL REVENUES | 2,300,000 | 2,300,000 | 2,300,00 |
| 9536 | SB90 STATE MANDATED COSTS | 2001 | NON-DEPARTMENTAL REVENUES | 140,000 | 140,000 | 140,00 |
| | | 2800 | PLANNING DEPARTMENT | 26,000 | 26,000 | 26,00 |
| 9537 | STATE AID MENTAL HEALTH | 3070 | MENTAL HEALTH | 4,472,032 | 4,671,280 | 4,671,28 |
| 9539 | STATE AID- EXTRADITION | 2560 | DISTRICT ATTORNEY | 5,000 | 5,000 | 5,00 |
| 9543 | STATE AID FOR AGRICULTURE | 2730 | AGRICULTURAL COMMISSIONER | 436,570 | 403,200 | 403,20 |
| 9544 | ST.AID-CT.CONSERVATORSHIP | 2500 | SUPERIOR COURT | 50,000 | | |
| 9545 | STATE AID CONSTRUCTION | 2920 | ROADS | | | 89,42 |
| 9546 | STATE AID-CHILD INC PROG | 2561 | FAMILY SUPPORT | 370,740 | 370,740 | 370,74 |
| 9547 | STATE AID-NUCLEAR PLANNG | 2000 | BOARD OF SUPERVISORS | 250 | 250 | 25 |
| | | 2040 | ADMINISTRATIVE OFFICE | 26,990 | 26,990 | 26,99 |
| | | 2100 | COUNTY COUNSEL | 1,120 | 1,120 | 1,12 |
| | | 2290 | SERVICES TO SPEC.DISTRICT | 5,750 | 5,750 | 5,75 |
| | | 2590 | SHERIFF-CORONER | 5,000 | 5,000 | 5,00 |
| | | 2670 | COUNTY FIRE | 4,500 | 4,500 | 4,50 |
| | | 2730 | AGRICULTURAL COMMISSIONER | 28,020 | 28,020 | 28,02 |
| | | 2790 | EMERGENCY SERVICES | 126,000 | 120,700 | 120,70 |
| | | 3000 | HEALTH DEPARTMENT | 21,000 | 21,000 | 21,00 |
| | | 3090 | AIR POLLUTION CONTROL | 1,200 | 1,200 | 1,20 |
| 9549 | STATE AID VETERAN AFFAIRS | 3330 | VETERANS SERVICE | 27,560 | 27,560 | 27,56 |
| 9550 | HOMEOWNER PROP TAX RELIEF | 2001 | NON-DEPARTMENTAL REVENUES | 775,000 | 775,000 | 803,15 |
| | | 2620 | SPECIAL ROADS DISTRICT | 10,000 | 8,140 | 7,98 |
| | | 3090 | AIR POLLUTION CONTROL | 2,300 | 2,840 | 2,74 |
| | | 4000 | LIBRARY | 43,650 | 43,260 | 41,92 |
| 9551 | TRANS DEV ACT SB325 | 2920 | ROADS | 1,136,000 | 1,136,000 | 1,136,00 |
| 9553 | STATE REIMB-CMC/ASH CASES | 2500 | SUPERIOR COURT | 50,000 | 100,000 | 100,00 |
| | | 2509 | CLERK/RECORDER | 25,000 | 25,000 | 25,00 |
| | | 2510 | MUNICIPAL COURT | 7,500 | 7,500 | 7,50 |
| | | 2530 | JURY COMMISSIONER | 30,000 | 25,000 | 25,00 |
| | | 2550 | PUBLIC DEFENDER | 28,000 | 28,000 | 28,00 |
| | | 2560 | DISTRICT ATTORNEY | 26,200 | 56,000 | 56,00 |
| | | 2590 | SHERIFF-CORONER | 15,000 | 15,000 | 15,00 |
| | | 2660 | PROBATION DEPARTMENT | 5,000 | 9,200 | 9,2 |
| 9554 | OPEN SPACE SUBVENTION | 2001 | NON-DEPARTMENTAL REVENUES | 400,000 | 400,000 | 320,00 |
| 9555 | CRIM JUST SYST SUBV PROG | 2595 | JUSTICE SYS SUBVENTN PROG | 212,631 | 214,110 | 472,5 |
| 9556 | STATE AID-ALCOHOL SERVICE | 3075 | ALCOHOL SERVICES | 342,150 | 342,150 | 342,1 |
| 9559 | STATE AID - OTHER | 2080 | BOARDS,COMM,COMM PROJECTS | 1,000 | 1,000 | 1,00 |
| | | 2207 | ACCUM. CAPITAL OUTLAY | | | 443,2 |
| | | 2212 | SPECIAL AVIATION | 5,000 | 5,000 | 5,0 |
| | | 2509 | CLERK/RECORDER | 3,500 | 3,500 | 3,50 |
| | | 2560 | DISTRICT ATTORNEY | 51,800 | 51,800 | 51,80 |
| | | 2562 | VICTIM/WITNESS ASSISTANCE | 195,155 | 195,150 | 195,1 |
| | | 2590 | SHERIFF-CORONER | 450,000 | 450,000 | 450,0 |
| | | 2730 | AGRICULTURAL COMMISSIONER | 93,400 | 93,400 | 93,4 |
| | | 3000 | HEALTH DEPARTMENT | 159,000 | 159,000 | 159,0 |
| | | 3070 | MENTAL HEALTH | 140,000 | 140,000 | 140,0 |
| | | 3090 | AIR POLLUTION CONTROL | 70,000 | 70,000 | 70,0 |
| | | 4000 | LIBRARY | 191,490 | 191,490 | 191,4 |
| 9561 | FEDERAL - WELFARE ADMIN | 3200 | DEPT OF SOCIAL SERVICES | 2,904,387 | 2,849,900 | 2,849,9 |
| 9563 | FED AID ENTITLEMNT LAND | 2001 | NON-DEPARTMENTAL REVENUES | 240,000 | 240,000 | 240,0 |
| 9566 | FEDERAL AID - AFDC | 3230 | AID TO FAMILIES W/ DEP.C. | 8,172,590 | 8,172,590 | 8,172,5 |
| | | 3235 | AFDC-UNEMPLOYED | 813,430 | 813,430 | 813,4 |
| 9567 | FEDERAL AID - BHI & I | 3240 | AFDC - FOSTER CARE | 913,130 | 913,130 | 913,1 |

| | | | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 9572 | FED AID-CHILD SUP ADMIN | 2561 | FAMILY SUPPORT | 1,066,910 | 1,066,910 | 1,066,910 |
| 9575 | FEDERAL - HEALTH ADMIN | 3000 | HEALTH DEPARTMENT | 167,150 | 167,150 | 167,150 |
| 9578 | FEDERAL FOREST RESERV REV | 2920 | ROADS | 6,000 | 6,000 | 6,000 |
| 9579 | FEDERAL GRAZING FEES | 2700 | WILDLIFE AND GRAZING | 9,410 | 9,410 | 9,410 |
| 9589 | FEDERAL AID - OTHER | 2590 | SHERIFF-CORONER | 2,000 | 2,000 | 2,000 |
| | | 2790 | EMERGENCY SERVICES | 12,000 | 12,000 | 12,000 |
| | | 3075 | ALCOHOL SERVICES | 218,440 | 218,440 | 218,440 |
| 9590 | OTHER IN-LIEU TAXES | 2001 | NON-DEPARTMENTAL REVENUES | 3,000 | 3,000 | 3,000 |
| 9592 | FED AID HOME BASE DETOX | 3075 | ALCOHOL SERVICES | 50,850 | 50,850 | 50,850 |
| 9599 | OTHER GOVT AGENCY REVENUE | 2509 | CLERK/RECORDER | 5,000 | 5,000 | 5,000 |
| | | 2840 | ANIMAL REGULATION | 155,000 | 148,000 | 148,000 |
| | | 3000 | HEALTH DEPARTMENT | 39,000 | 39,000 | 39,000 |
| | | 3051 | HOMEMAKER SERVICES | 100,560 | 100,560 | 100,560 |
| | | 3070 | MENTAL HEALTH | 33,613 | 37,300 | 37,300 |
| | | 3200 | DEPT OF SOCIAL SERVICES | | 25,000 | 25,000 |
| 9609 | REINSTATMNT FEES-TAX INST | 2060 | TREAS-TAX COLL-PUBLIC ADM | 200 | 200 | 200 |
| 9610 | ADMINISTRATIVE SERVICES | 2050 | AUDITOR-CONTROLLER | 24,500 | 24,500 | 24,500 |
| | | 2060 | TREAS-TAX COLL-PUBLIC ADM | 283,570 | 283,570 | 283,570 |
| | | 2510 | MUNICIPAL COURT | | 2,000 | 2,000 |
| | | 2560 | DISTRICT ATTORNEY | 45,000 | 45,000 | 45,000 |
| | | 2660 | PROBATION DEPARTMENT | 27,000 | 27,000 | 27,000 |
| 9611 | ASSESSMENT, TAX COLL FEES | 2001 | NON-DEPARTMENTAL REVENUES | 47,000 | 47,000 | 47,000 |
| | | 2050 | AUDITOR-CONTROLLER | 48,000 | 48,000 | 48,000 |
| 9612 | ASSESSMNT APPORTNMNT FEES | 2290 | SERVICES TO SPEC.DISTRICT | 3,000 | 3,000 | 3,000 |
| 9613 | PROP.REDEMPT.SEARCH FEES | 2060 | TREAS-TAX COLL-PUBLIC ADM | 1,370 | 1,370 | 1,370 |
| 9614 | RETIREMENT SERVICES | 2120 | RETIREMENT PLANS | 352,640 | 352,640 | 352,640 |
| 616 | COURT REPORTERS FEES | 2500 | SUPERIOR COURT | 100,000 | 112,000 | 112,000 |
| 617 | FAMILY CRT MEDIATION FEE | 2500 | SUPERIOR COURT | 100,000 | 100,000 | 100,000 |
| 619 | PUBLIC DEFENDR SRVS-ADULT | 2660 | PROBATION DEPARTMENT | 250 | 250 | 250 |
| 620 | PUBLIC DEFENDR SRVS-JUVEN | 2660 | PROBATION DEPARTMENT | 50 | 50 | 50 |
| 624 | AIRCRAFT FILING FEE | 2070 | ASSESSOR | 180 | 180 | 180 |
| 625 | ELECTION SERVICES | 2509 | CLERK/RECORDER | 130,000 | 150,000 | 150,000 |
| 628 | FAMILY COURT REFERRAL FEE | 2500 | SUPERIOR COURT | 35,000 | 35,000 | 35,000 |
| 635 | LEGAL SERVICES | 2561 | FAMILY SUPPORT | 5,000 | 5,000 | 5,000 |
| 638 | INSTALLMENT FEES | 2510 | MUNICIPAL COURT | 77,000 | 80,000 | 80,000 |
| | | 2660 | PROBATION DEPARTMENT | 5,000 | 5,000 | 5,000 |
| 641 | ENVIRONMNTL ASSESSMT FEES | 2750 | ENVIRONMENTAL COORDINATOR | 117,850 | 128,900 | 128,900 |
| | | 2850 | INTERGOVTL SERVCES/LAFCO | 1,000 | 1,000 | 1,000 |
| | | 3090 | AIR POLLUTION CONTROL | | 7,000 | 7,000 |
| 643 | LAFCO PROCESSING FEES | 2850 | INTERGOVTL SERVCES/LAFCO | 15,000 | 15,000 | 15,000 |
| 644 | PUBLICATION FEES | 2800 | PLANNING DEPARTMENT | 37,810 | 37,810 | 37,810 |
| 645 | PLANNING/ENGINEERING SVCS | 2800 | PLANNING DEPARTMENT | 8,250 | 8,250 | 8,250 |
| | | 2920 | ROADS | 5,000 | 5,000 | 5,000 |
| 646 | ROAD PERMIT FEES | 2920 | ROADS | 2,500 | 2,500 | 2,500 |
| 47 | FILING FEES-CORNER RECORD | 2240 | SURVEYOR | 950 | 950 | 950 |
| 48 | LOT LINE ADJUSTMENTS | 2240 | SURVEYOR | 5,500 | 5,500 | 5,500 |
| 49 | PLNG SRVS-RTP,TDA,SVI,ACC | 2800 | PLANNING DEPARTMENT | 171,660 | 171,660 | 171,660 |
| 61 | AGRICULTURAL SERVICES | 2730 | AGRICULTURAL COMMISSIONER | 17,530 | 17,530 | 17,530 |
| 62 | RODENT CONTROL | 2730 | AGRICULTURAL COMMISSIONER | 56,700 | 56,700 | 56,700 |
| 64 | WEED CONTROL | 2730 | AGRICULTURAL COMMISSIONER | 16,920 | 16,920 | 16,920 |
| 65 | STANDARDIZATION INSPECTS | 2730 | AGRICULTURAL COMMISSIONER | 46,570 | 46,570 | 46,570 |
| 68 | ALTERNATIVE WORK PROG REV | 2590 | SHERIFF-CORONER | 30,000 | 30,000 | 30,000 |
| | | 2660 | PROBATION DEPARTMENT | 24,860 | 24,860 | 24,860 |
| 69 | WEEKENDER PROGRAM | 2590 | SHERIFF-CORONER | 55,000 | 55,000 | 55,000 |
| 70 | CIVIL PROCESS SERVICE | 2060 | TREAS-TAX COLL-PUBLIC ADM | 5,000 | 5,000 | 5,000 |
| | | 2590 | SHERIFF-CORONER | 100,000 | 100,000 | 100,000 |
| 75 | COURT FEES AND COSTS | 2500 | SUPERIOR COURT | 4,000 | 4,000 | 4,000 |
| | | 2509 | CLERK/RECORDER | 439,000 | 460,000 | 460,000 |
| | | 2530 | JURY COMMISSIONER | 75,000 | 60,000 | 60,000 |

| | | | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 9677 | REIMB JUV COURT PROF FEES | 2500 | SUPERIOR COURT | 6,500 | 6,500 | 6,50 |
| 9678 | OTHER CLERK FEES | 2509 | CLERK/RECORDER | 38,850 | 38,850 | 38,85 |
| 9680 | ESTATE FEES | 2060 | TREAS-TAX COLL-PUBLIC ADM | 13,290 | 13,290 | 13,29 |
| | | 2100 | COUNTY COUNSEL | 5,200 | 5,200 | 5,20 |
| 9681 | GUARDIANSHIP FEES | 2100 | COUNTY COUNSEL | 10,000 | 10,000 | 10,00 |
| | | 2500 | SUPERIOR COURT | 30,000 | 30,000 | 30,00 |
| | | 3052 | PUBLIC GUARDIAN | 21,000 | 21,000 | 21,00 |
| 9685 | HUMANE SERVICES | 2840 | ANIMAL REGULATION | 11,000 | 11,000 | 11,00 |
| 9686 | IMPOUND FEES | 2840 | ANIMAL REGULATION | 16,000 | 16,000 | 16,00 |
| 9687 | BOARDING FEES | 2840 | ANIMAL REGULATION | 7,500 | 7,500 | 7,50 |
| 9688 | ANIMAL PLACEMENT | 2840 | ANIMAL REGULATION | 6,000 | 6,000 | 6,00 |
| 9690 | LAW ENFORCEMENT SERVICES | 2590 | SHERIFF-CORONER | 60,000 | 60,000 | 60,00 |
| 9693 | RECORDER'S SPECL PROJECTS | 2509 | CLERK/RECORDER | 145,000 | 145,000 | 145,00 |
| 9694 | RECORDING FEES-CONVERSION | 2509 | CLERK/RECORDER | 68,000 | 68,000 | 68,0 |
| 9695 | RECORDING FEES | 2509 | CLERK/RECORDER | 370,000 | 370,000 | 370,00 |
| | | 3000 | HEALTH DEPARTMENT | 40,000 | 40,000 | 40,0 |
| 9709 | ENCROACHMENT PERMIT FEES | 2509 | CLERK/RECORDER | 6,000 | 6,000 | 6,00 |
| | | 2920 | ROADS | 23,000 | 23,000 | 23,00 |
| 9710 | ROAD ABANDONMENT FEE | 2800 | PLANNING DEPARTMENT | 1,200 | 1,200 | 1,20 |
| | | 2920 | ROADS | 1,400 | 1,400 | 1,40 |
| 9712 | CURB & GUTTER WAIVERS | 2920 | ROADS | 9,700 | 9,700 | 9,70 |
| 9713 | VENDING MACHINE REVENUE | 2180 | GENERAL SERVICES | 150 | 150 | 15 |
| | | 4100 | RECREATION FACILITIES | 410 | 410 | 41 |
| 9714 | COIN TELEPHONE COMMISSION | 2250 | TECHNICAL SERVICES | 3,000 | 3,000 | 3,00 |
| | | 2941 | AIRPORTS SPECIAL REV FUND | 2,400 | 2,400 | 2,40 |
| | | 4160 | MORRO BAY GOLF COURSE | 70 | 70 | 7 |
| 9718 | EXAM FEES-CHILDREN | 3000 | HEALTH DEPARTMENT | 87,000 | 87,000 | 87,00 |
| 9719 | CHILD HLTH CARE EXAM-FEES | 3000 | HEALTH DEPARTMENT | 8,000 | 8,000 | 8,00 |
| 9720 | OBSTETRICAL SERVICES | 3000 | HEALTH DEPARTMENT | 440,000 | 440,000 | 440,00 |
| 9721 | NURSING FEES | 3000 | HEALTH DEPARTMENT | 105,000 | 105,000 | 105,00 |
| 9722 | HOME HEALTH NURSING FEES | 3000 | HEALTH DEPARTMENT | 1,830,900 | 1,830,900 | 1,830,90 |
| 9723 | LABORATORY SERVICES | 2561 | FAMILY SUPPORT | 3,500 | 3,500 | 3,50 |
| | | 3000 | HEALTH DEPARTMENT | 91,000 | 91,000 | 91,00 |
| 9724 | SUPPLEMENTAL ROLL-5% ADMN | 2001 | NON-DEPARTMENTAL REVENUES | 150,000 | 150,000 | 150,00 |
| 9725 | MENTAL HEALTH SERVICES | 3070 | MENTAL HEALTH | 540,723 | 428,710 | 462,76 |
| 9726 | SECOND CHANCE CHARGES-ALC | 3075 | ALCOHOL SERVICES | 267,000 | 267,000 | 267,00 |
| 9727 | ALCOHOLISM SERVICES | 3075 | ALCOHOL SERVICES | 70,000 | 70,000 | 70,00 |
| 9728 | COBRA MED INS ADMIN FEE | 2050 | AUDITOR-CONTROLLER | 1,200 | 1,200 | 1,20 |
| 9730 | SANITATION SERVICES | 3000 | HEALTH DEPARTMENT | 493,300 | 493,300 | 493,30 |
| 9739 | AERIAL PHOTO SEARCHES | 2070 | ASSESSOR | 200 | 200 | 20 |
| 9740 | CUTS AND COMBINATION REQ | 2070 | ASSESSOR | 500 | 500 | 50 |
| 9745 | CRIPPLED CHILDREN SERVICE | 3320 | CALIF CHILDRENS SERVICES | 20,000 | 20,000 | 20,00 |
| 9747 | INST.CARE-JUVENILE HALL | 2660 | PROBATION DEPARTMENT | 25,000 | 25,000 | 25,00 |
| 9748 | PSYCHIATRIC FEES-ADULTS | 3070 | MENTAL HEALTH | 513,000 | 513,000 | 513,00 |
| 9749 | INSTITUTIONAL CARE/SERVCE | 2660 | PROBATION DEPARTMENT | 8,500 | 8,500 | 8,50 |
| | | 3330 | VETERANS SERVICE | 300 | 300 | 3 |
| 9751 | LOST-DAMAGED MATERIALS | 4000 | LIBRARY | 5,000 | 5,000 | 5,00 |
| 9752 | LIBRARY SERVICES | 4000 | LIBRARY | 50,000 | 50,000 | 50,00 |
| 9753 | TRAFFIC SAFETY PROGRAM | 4040 | FIRST OFFENDR DRINKNG DRI | 124,090 | 124,630 | 124,63 |
| 9761 | GOLF GREEN FEES | 4160 | MORRO BAY GOLF COURSE | 691,360 | 691,360 | 691,36 |
| 9762 | CAMPING FEES | 4100 | RECREATION FACILITIES | 81,740 | 81,740 | 81,74 |
| 9763 | DAILY PASSES | 4100 | RECREATION FACILITIES | 31,750 | 31,750 | 31,75 |
| 9764 | GROUP ENTRANCE FEES | 4100 | RECREATION FACILITIES | 33,140 | 33,140 | 33,14 |
| 9765 | SEASON PASSES | 4100 | RECREATION FACILITIES | 4,530 | 4,530 | 4,53 |
| 9766 | SEASON BOAT LICENSES | 4100 | RECREATION FACILITIES | 3,040 | 3,040 | 3,04 |

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
REVENUE BY ACCOUNT

| | | | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 9767 | DAILY BOAT PASSES | 4100 | RECREATION FACILITIES | 5,630 | 5,630 | 5,630 |
| 9768 | INCOME FROM CONCESSIONS | 2180 | GENERAL SERVICES | 7,480 | 7,480 | 7,480 |
| | | 4100 | RECREATION FACILITIES | 83,500 | 83,500 | 83,500 |
| | | 4160 | MORRO BAY GOLF COURSE | 56,440 | 56,440 | 56,440 |
| 9769 | SWIMMING POOL FEES | 4100 | RECREATION FACILITIES | 18,430 | 18,430 | 18,430 |
| 9771 | DOG/DAY USE | 4100 | RECREATION FACILITIES | 1,420 | 1,420 | 1,420 |
| 9772 | SHOWERS/LOCKERS | 2941 | AIRPORTS SPECIAL REV FUND | 200 | 200 | 200 |
| | | 4100 | RECREATION FACILITIES | 7,510 | 7,510 | 7,510 |
| 9783 | HAZARDOUS WASTE MGMT REV | 2730 | AGRICULTURAL COMMISSIONER | 45,000 | 45,000 | 45,000 |
| 9784 | SOLID WASTE MGMT.REVENUES | 2800 | PLANNING DEPARTMENT | 15,000 | 15,000 | 15,000 |
| 9785 | MONUMENTATION FEES | 2241 | MONUMENTATION | 72,700 | 72,700 | 72,700 |
| 9786 | PLOT SITE PLAN REVIEWS | 2240 | SURVEYOR | 39,600 | 39,600 | 39,600 |
| 9787 | RECREATIONAL PROGRAMS | 4100 | RECREATION FACILITIES | 6,700 | 6,700 | 6,700 |
| 9791 | DEV PLAN INSPECTION | 2240 | SURVEYOR | 5,700 | 5,700 | 5,700 |
| 9792 | PAR MAP CHECKING THRU T/A | 2240 | SURVEYOR | 17,850 | 17,850 | 17,850 |
| | | 2509 | CLERK/RECORDER | 3,600 | 3,600 | 3,600 |
| 9793 | TR MAP CHECKING THRU T/A | 2240 | SURVEYOR | 7,350 | 7,350 | 7,350 |
| 9796 | ROAD EXCPTN REQ-PARCEL MP | 2240 | SURVEYOR | 1,470 | 1,470 | 1,470 |
| 9797 | ROAD EXCPTN REQ-TRACT MAP | 2240 | SURVEYOR | 840 | 840 | 840 |
| 9798 | RECORDS OF SURVEY FEES | 2240 | SURVEYOR | 24,380 | 24,380 | 24,380 |
| 9799 | OTHER CHARGES | 2510 | MUNICIPAL COURT | 8,000 | 8,300 | 8,300 |
| | | 2560 | DISTRICT ATTORNEY | 5,980 | 5,960 | 5,960 |
| 801 | BILLINGS TO DEPARTMENTS | 2100 | COUNTY COUNSEL | 23,000 | 23,000 | 23,000 |
| 811 | TIEDOWN & HANGARS FEES | 2941 | AIRPORTS SPECIAL REV FUND | 52,020 | 52,020 | 52,020 |
| 812 | AIRPORT CASH TRANSIENT | 2941 | AIRPORTS SPECIAL REV FUND | 15,000 | 15,000 | 15,000 |
| 813 | FUEL FLOWAGE | 2941 | AIRPORTS SPECIAL REV FUND | 96,890 | 96,890 | 96,890 |
| 814 | PARKING FEES | 2941 | AIRPORTS SPECIAL REV FUND | 90,000 | 90,000 | 90,000 |
| 817 | LANDING FEES | 2941 | AIRPORTS SPECIAL REV FUND | 77,040 | 77,040 | 77,040 |
| 851 | INTER FUND CHGS NON-GOVTL | 4100 | RECREATION FACILITIES | 22,000 | 22,000 | 22,000 |
| | | 4150 | LOPEZ RECREATION AREA | 1,620,250 | 1,517,750 | 1,517,750 |
| 855 | WATER SALES - BUSINESS | 2941 | AIRPORTS SPECIAL REV FUND | 13,000 | 13,000 | 13,000 |
| | | 4160 | MORRO BAY GOLF COURSE | 180 | 180 | 180 |
| 862 | WATER SALES - OTHER | 2179 | OPERATIONS CENTER | 13,920 | 5,000 | 5,000 |
| 919 | NON-MAINTAINED ROAD FEES | 2290 | SERVICES TO SPEC.DISTRICT | 2,500 | 2,500 | 2,500 |
| 931 | REF/ADJ-PRIOR YEAR EXPENS | 2800 | PLANNING DEPARTMENT | 1,000 | 1,000 | 1,000 |
| | | 3286 | CO MEDICAL SERVICES PROG | 360,000 | | |
| | | 5112 | LITTER CLEAN-UP | 550 | 550 | 550 |
| 940 | SALE OF FIXED ASSETS | 2180 | GENERAL SERVICES | 8,000 | 8,000 | 8,000 |
| 944 | ADV COSTS TX DEEDED PROP | 2060 | TREAS-TAX COLL-PUBLIC ADM | 790 | 790 | 790 |
| 946 | REIMB FOR MAJOR PROJECTS | 2800 | PLANNING DEPARTMENT | 326,900 | 326,900 | 326,900 |
| 49 | OTHER REIMBURSEMENTS | 2500 | SUPERIOR COURT | 2,000 | 2,000 | 2,000 |
| | | 2590 | SHERIFF-CORONER | 500 | 500 | 500 |
| | | 3075 | ALCOHOL SERVICES | 1,800 | 1,800 | 1,800 |
| 50 | BOOK SALES | 2040 | ADMINISTRATIVE OFFICE | 3,400 | 3,400 | 3,400 |
| | | 2800 | PLANNING DEPARTMENT | 33,120 | 33,120 | 33,120 |
| | | 4000 | LIBRARY | 2,250 | 2,250 | 2,250 |
| 51 | MAP SALES | 2070 | ASSESSOR | 17,500 | 17,500 | 17,500 |
| | | 2240 | SURVEYOR | 2,300 | 2,300 | 2,300 |
| 53 | EMPLOYEE REIMBURSEMENTS | 2000 | BOARD OF SUPERVISORS | 30 | 30 | 30 |
| | | 2040 | ADMINISTRATIVE OFFICE | 100 | 100 | 100 |
| | | 2590 | SHERIFF-CORONER | 500 | 500 | 500 |
| 54 | EMPLOYEE MEALS | 2590 | SHERIFF-CORONER | 3,500 | 3,500 | 3,500 |
| 955 | OTHER SALES | 2180 | GENERAL SERVICES | 1,200 | 1,200 | 1,200 |
| | | 2590 | SHERIFF-CORONER | 300 | 300 | 300 |
| | | 2660 | PROBATION DEPARTMENT | 100 | 100 | 100 |
| | | 3090 | AIR POLLUTION CONTROL | 600 | 600 | 600 |
| 956 | PUB INFO SALE-COMP FILES | 2050 | AUDITOR-CONTROLLER | 150 | 150 | 150 |
| | | 2060 | TREAS-TAX COLL-PUBLIC ADM | 14,500 | 14,500 | 14,500 |
| | | 2070 | ASSESSOR | 15,200 | 15,200 | 15,200 |
| | | 2509 | CLERK/RECORDER | 2,500 | 2,500 | 2,500 |

| | | | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 9958 | NUISANCE ABATEMENT | 2800 | PLANNING DEPARTMENT | 110,600 | 110,600 | 110,600 |
| 9959 | SERVICE CHGE RETRND CHKS | 2060 | TREAS-TAX COLL-PUBLIC ADM | 7,220 | 7,220 | 7,220 |
| 9960 | OTHER REVENUE | 2060 | TREAS-TAX COLL-PUBLIC ADM | 4,900 | 4,900 | 4,900 |
| | | 2180 | GENERAL SERVICES | 1,100 | 1,100 | 1,100 |
| | | 2509 | CLERK/RECORDER | 1,500 | 1,500 | 1,500 |
| | | 2560 | DISTRICT ATTORNEY | 1,200 | 1,200 | 1,200 |
| | | 2590 | SHERIFF-CORONER | 5,000 | 5,000 | 5,000 |
| | | 2800 | PLANNING DEPARTMENT | 5,720 | 5,720 | 5,720 |
| | | 2840 | ANIMAL REGULATION | 9,000 | 9,000 | 9,000 |
| | | 2941 | AIRPORTS SPECIAL REV FUND | 1,000 | 1,000 | 1,000 |
| | | 3000 | HEALTH DEPARTMENT | 122,500 | 192,500 | 192,500 |
| | | 3051 | HOMEMAKER SERVICES | 43,000 | 43,000 | 43,000 |
| | | 3070 | MENTAL HEALTH | 41,440 | 41,440 | 41,440 |
| | | 3075 | ALCOHOL SERVICES | 330,290 | 300,020 | 300,020 |
| | | 4100 | RECREATION FACILITIES | 2,950 | 2,950 | 2,950 |
| | | 4160 | MORRO BAY GOLF COURSE | 690 | 690 | 690 |
| 9967 | CONTRIBUTIONS - NON GOVTL | 2500 | SUPERIOR COURT | 200 | | |
| | | 3070 | MENTAL HEALTH | 500 | 500 | 500 |
| | | 3090 | AIR POLLUTION CONTROL | 30,000 | 30,000 | 30,000 |
| | | 4000 | LIBRARY | 4,000 | 4,000 | 4,000 |
| 9968 | FIRE PROTECTION SERVICES | 2670 | COUNTY FIRE | 79,600 | 79,600 | 79,600 |
| 9975 | PM INSPECT-IMP PLANS P11E | 2240 | SURVEYOR | 26,680 | 26,680 | 26,680 |
| 9976 | TM INSPECT-IMP PLANS P11D | 2240 | SURVEYOR | 75,690 | 75,690 | 75,69 |
| 9977 | MICROFILM | 2800 | PLANNING DEPARTMENT | 35,180 | 35,180 | 35,18 |
| 9980 | CASH OVERAGES | 2060 | TREAS-TAX COLL-PUBLIC ADM | 2,300 | 2,300 | 2,30 |
| | | 4100 | RECREATION FACILITIES | 50 | 50 | 5 |
| 9986 | INTERFUND CONTRIBUTIONS | 2800 | PLANNING DEPARTMENT | | 159,000 | 159,00 |
| 9988 | DEPT BILNG-OPER SPT,OTHER | 2040 | ADMINISTRATIVE OFFICE | 7,920 | 7,920 | 7,92 |
| | | 2050 | AUDITOR-CONTROLLER | 67,113 | 67,110 | 67,11 |
| | | 2180 | GENERAL SERVICES | 777,070 | 867,070 | 867,07 |
| | | 2730 | AGRICULTURAL COMMISSIONER | 1,180 | 1,180 | 1,18 |
| | | 2800 | PLANNING DEPARTMENT | 159,000 | | |
| | | 3000 | HEALTH DEPARTMENT | 214,640 | 214,640 | 214,64 |
| | | 3075 | ALCOHOL SERVICES | 7,100 | 7,100 | 7,1 |
| | | 3090 | AIR POLLUTION CONTROL | 24,900 | 28,540 | 28,54 |
| | | 3285 | LAW ENFORCEMENT MED CARE | 20,200 | 20,200 | 20,2 |
| | | 3286 | CO MEDICAL SERVICES PROG | 31,860 | 31,860 | 31,86 |
| | | 4030 | FARM ADVISOR | 22,260 | 22,260 | 22,26 |
| | | 4160 | MORRO BAY GOLF COURSE | 400 | 400 | 40 |
| | | 4901 | CSAC COP LOAN DSF | 37,500 | 37,500 | 37,5 |
| 9989 | DEPT BILLINGS-CUST/MAINT | 2180 | GENERAL SERVICES | 410,100 | 410,100 | 410,10 |
| 9990 | DEPT BILLINGS-POSTAGE | 2180 | GENERAL SERVICES | 48,610 | 48,610 | 48,61 |
| 9991 | DEPT BILLINGS-COMMUNICTNS | 2250 | TECHNICAL SERVICES | 242,120 | 242,120 | 242,12 |
| 9992 | DEPT BILLINGS-DP SUPPORT | 2250 | TECHNICAL SERVICES | 196,400 | 196,400 | 196,4 |
| 9993 | DEPT BILLNG-COMP EQUIP/SW | 2340 | RISK MANAGEMENT | 50,450 | | |
| 9996 | DEPT BILLNG FOR SUPPLIES | 2040 | ADMINISTRATIVE OFFICE | 500 | 500 | 5 |
| | | 2208 | ACO-MAINTENANCE PROJECTS | | 92,700 | 105,84 |
| | | 2510 | MUNICIPAL COURT | 2,000 | 1,000 | 1,00 |
| 9997 | DEPT BILLINGS-INSURANCE | 2340 | RISK MANAGEMENT | 138,420 | 238,870 | 238,87 |
| 9998 | DEPT BILLINGS-GEN CO OH | 2050 | AUDITOR-CONTROLLER | 2,298,160 | 2,298,160 | 2,298,16 |
| | | | TOTAL COUNTY REVENUE | 147,300,675 | 150,707,230 | 151,227,1 |

# SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
## INTRAFUND TRANSFERS BY DEPARTMENT

| | REVENUE SOURCE | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|
| 2250 TECHNICAL SERVICES | 4030 | FARM ADVISOR | 13,460- | 13,460- | 13,460- |
| | | TOTAL | 1,191,740- | 1,191,740- | 1,191,740- |
| 2340 RISK MANAGEMENT | 2561 | FAMILY SUPPORT | 172- | 172- | 172- |
| | 2670 | COUNTY FIRE | 231- | 231- | 231- |
| | 3000 | HEALTH DEPARTMENT | 11,063- | 11,060- | 11,060- |
| | 3070 | MENTAL HEALTH | 36,992- | 36,992- | 36,992- |
| | 3075 | ALCOHOL SERVICES | 2,862- | 2,862- | 2,862- |
| | 3200 | DEPT OF SOCIAL SERVICES | 1,580- | 1,583- | 1,583- |
| | 4150 | LOPEZ RECREATION AREA | 1,530- | 1,530- | 1,530- |
| | | TOTAL | 54,430- | 54,430- | 54,430- |
| 2500 SUPERIOR COURT | 2530 | JURY COMMISSIONER | | 12,000- | 12,000- |
| | | TOTAL | | 12,000- | 12,000- |
| 2509 CLERK/RECORDER | 2561 | FAMILY SUPPORT | 160,000- | 160,000- | 160,000- |
| | | TOTAL | 160,000- | 160,000- | 160,000- |
| 2590 SHERIFF-CORONER | 2595 | JUSTICE SYS SUBVENTN PROG | | | 10,150- |
| | 4150 | LOPEZ RECREATION AREA | 40,000- | 40,000- | 40,000- |
| | | TOTAL | 40,000- | 40,000- | 50,150- |
| 560 PROBATION DEPARTMENT | 2595 | JUSTICE SYS SUBVENTN PROG | 297,190- | 162,110- | 239,300- |
| | | TOTAL | 297,190- | 162,110- | 239,300- |
| 730 AGRICULTURAL COMMISSIONER | 2180 | GENERAL SERVICES | 2,510- | 2,510- | 2,510- |
| | 4030 | FARM ADVISOR | 6,200- | 6,200- | 6,200- |
| | | TOTAL | 8,710- | 8,710- | 8,710- |
| 750 ENVIRONMENTAL COORDINATOR | 2800 | PLANNING DEPARTMENT | 9,050- | 9,050- | 9,050- |
| | | TOTAL | 9,050- | 9,050- | 9,050- |
| 000 HEALTH DEPARTMENT | 3052 | PUBLIC GUARDIAN | 9,520- | 9,520- | 9,520- |
| | 3070 | MENTAL HEALTH | 7,310- | 7,310- | 7,310- |
| | 3075 | ALCOHOL SERVICES | 2,925- | 2,925- | 2,925- |
| | 3090 | AIR POLLUTION CONTROL | 2,925- | 2,925- | 2,925- |
| | 3285 | LAW ENFORCEMENT MED CARE | 1,500- | 1,500- | 1,500- |
| | | TOTAL | 24,180- | 24,180- | 24,180- |
| 070 MENTAL HEALTH | 2595 | JUSTICE SYS SUBVENTN PROG | 162,520- | 76,010- | 111,320- |
| | 3000 | HEALTH DEPARTMENT | | | 52,000- |
| | 3200 | DEPT OF SOCIAL SERVICES | 6,090- | 5,000- | 5,000- |
| | | TOTAL | 168,610- | 81,010- | 168,320- |
| 200 DEPT OF SOCIAL SERVICES | 2561 | FAMILY SUPPORT | 92,960- | 92,961- | 92,961- |
| | 3280 | MEDICAL ASSISTANCE PROG | 17,090- | 17,090- | 17,090- |
| | 3290 | GENERAL RELIEF | | 53,159- | 53,159- |
| | | TOTAL | 110,050- | 163,210- | 163,210- |
| 85 LAW ENFORCEMENT MED CARE | 2590 | SHERIFF-CORONER | 50,000- | | |
| | 3070 | MENTAL HEALTH | 24,000- | 24,000- | 24,000- |
| | | TOTAL | 74,000- | 24,000- | 24,000- |
| 30 FARM ADVISOR | 2730 | AGRICULTURAL COMMISSIONER | 200- | 200- | 200- |
| | | TOTAL | 200- | 200- | 200- |
| 00 RECREATION FACILITIES | 4150 | LOPEZ RECREATION AREA | 9,250- | 9,250- | 9,250- |
| | | TOTAL | 9,250- | 9,250- | 9,250- |
| | | TOTAL INTRAFUND TRANSFERS | 4,036,482- | 3,821,140- | 3,995,800- |

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
INTRAFUND TRANSFERS BY DEPARTMENT

|  | REVENUE SOURCE |  | DEPT REQUEST | CAO RECOMMENDED | BOARD ACOPTED |
|---|---|---|---|---|---|
| 2040 ADMINISTRATIVE OFFICE | 2000 | BOARD OF SUPERVISORS | 4,300- | 4,300- | 4,300- |
|  | 2340 | RISK MANAGEMENT | 12,980- | 12,980- | 12,980- |
|  | 2750 | ENVIRONMENTAL COORDINATOR | 16,190- | 16,190- | 16,190- |
|  | 2790 | EMERGENCY SERVICES | 13,690- | 13,690- | 13,690- |
|  | 2850 | INTERGOVTL SERVCES/LAFCO | 7,100- | 7,100- | 7,100- |
|  |  | TOTAL | 54,260- | 54,260- | 54,260- |
| 2050 AUDITOR-CONTROLLER | 2561 | FAMILY SUPPORT | 3,300- |  |  |
|  | 2595 | JUSTICE SYS SUBVENTN PROG | 1,500- |  |  |
|  | 3070 | MENTAL HEALTH | 8,000- | 8,000- | 8,000- |
|  | 3200 | DEPT OF SOCIAL SERVICES | 38,072- | 41,370- | 41,370- |
|  |  | TOTAL | 50,872- | 49,370- | 49,370- |
| 2100 COUNTY COUNSEL | 2800 | PLANNING DEPARTMENT | 97,180- | 97,180- | 97,180- |
|  |  | TOTAL | 97,180- | 97,180- | 97,180- |
| 2180 GENERAL SERVICES | 2000 | BOARD OF SUPERVISORS | 530- | 530- | 530- |
|  | 2040 | ADMINISTRATIVE OFFICE | 2,280- | 2,280- | 2,280- |
|  | 2050 | AUDITOR-CONTROLLER | 20,020- | 20,020- | 20,020- |
|  | 2060 | TREAS-TAX COLL-PUBLIC ADM | 4,320- | 4,320- | 4,320- |
|  | 2070 | ASSESSOR | 21,940- | 21,940- | 21,940- |
|  | 2100 | COUNTY COUNSEL | 1,780- | 1,780- | 1,780- |
|  | 2110 | PERSONNEL | 7,150- | 7,150- | 7,150- |
|  | 2120 | RETIREMENT PLANS | 4,690- | 4,690- | 4,690- |
|  | 2201 | GENERAL FUND-CAPITAL PROJ | 1,470- | 1,470- | 1,470- |
|  | 2250 | TECHNICAL SERVICES | 590- | 590- | 590- |
|  | 2340 | RISK MANAGEMENT | 260- | 260- | 260- |
|  | 2500 | SUPERIOR COURT | 2,330- | 2,330- | 2,330- |
|  | 2509 | CLERK/RECORDER | 40,360- | 40,360- | 40,360- |
|  | 2510 | MUNICIPAL COURT | 21,760- | 21,760- | 21,760- |
|  | 2530 | JURY COMMISSIONER | 14,480- | 14,480- | 14,480- |
|  | 2560 | DISTRICT ATTORNEY | 6,710- | 6,710- | 6,710- |
|  | 2561 | FAMILY SUPPORT | 14,470- | 14,470- | 14,470- |
|  | 2562 | VICTIM/WITNESS ASSISTANCE | 260- | 260- | 260- |
|  | 2590 | SHERIFF-CORONER | 9,210- | 9,210- | 9,210- |
|  | 2662 | BASIC PROBATION SERVICES | 7,960- | 7,960- | 7,960- |
|  | 2730 | AGRICULTURAL COMMISSIONER | 2,510- | 2,510- | 2,510- |
|  | 2750 | ENVIRONMENTAL COORDINATOR | 1,970- | 1,970- | 1,970- |
|  | 2790 | EMERGENCY SERVICES | 690- | 690- | 690- |
|  | 2800 | PLANNING DEPARTMENT | 13,600- | 13,600- | 13,600- |
|  | 2821 | REGIONAL TRANS PLANNING | 610- | 610- | 610- |
|  | 2840 | ANIMAL REGULATION | 8,730- | 8,730- | 8,730- |
|  | 2850 | INTERGOVTL SERVCES/LAFCO | 330- | 330- | 330- |
|  | 3000 | HEALTH DEPARTMENT | 14,080- | 14,080- | 14,080- |
|  | 3051 | HOMEMAKER SERVICES | 430- | 430- | 430- |
|  | 3070 | MENTAL HEALTH | 30,270- | 30,270- | 30,270- |
|  | 3075 | ALCOHOL SERVICES | 2,800- | 2,800- | 2,800- |
|  | 3200 | DEPT OF SOCIAL SERVICES | 157,690- | 157,690- | 157,690- |
|  | 3320 | CALIF CHILDRENS SERVICES | 2,220- | 2,220- | 2,220- |
|  | 3330 | VETERANS SERVICE | 1,770- | 1,770- | 1,770- |
|  | 4030 | FARM ADVISOR | 70- | 70- | 70- |
|  | 4100 | RECREATION FACILITIES | 1,123,330- | 1,117,020- | 1,117,020- |
|  | 4150 | LOPEZ RECREATION AREA | 143,090- | 143,090- | 143,090- |
|  |  | TOTAL | 1,686,760- | 1,680,450- | 1,680,450- |
| 2250 TECHNICAL SERVICES | 2000 | BOARD OF SUPERVISORS | 4,650- | 4,650- | 4,650- |
|  | 2040 | ADMINISTRATIVE OFFICE | 6,500- | 6,500- | 6,500- |
|  | 2050 | AUDITOR-CONTROLLER | 9,960- | 9,960- | 9,960- |
|  | 2060 | TREAS-TAX COLL-PUBLIC ADM | 14,560- | 14,560- | 14,560- |
|  | 2070 | ASSESSOR | 18,590- | 18,590- | 18,590- |
|  | 2100 | COUNTY COUNSEL | 20,060- | 20,060- | 20,060- |
|  | 2110 | PERSONNEL | 7,750- | 7,750- | 7,750- |
|  | 2120 | RETIREMENT PLANS | 20,220- | 20,220- | 20,220- |
|  | 2180 | GENERAL SERVICES | 27,360- | 27,360- | 27,360- |
|  | 2340 | RISK MANAGEMENT | 1,730- | 1,730- | 1,730- |
|  | 2500 | SUPERIOR COURT | 18,300- | 18,300- | 18,300- |
|  | 2509 | CLERK/RECORDER | 14,010- | 14,010- | 14,010- |
|  | 2510 | MUNICIPAL COURT | 17,140- | 17,140- | 17,140- |
|  | 2530 | JURY COMMISSIONER | 2,130- | 2,130- | 2,130- |
|  | 2560 | DISTRICT ATTORNEY | 35,480- | 35,480- | 35,480- |
|  | 2561 | FAMILY SUPPORT | 109,980- | 109,980- | 109,980- |
|  | 2562 | VICTIM/WITNESS ASSISTANCE | 14,890- | 14,890- | 14,890- |
|  | 2570 | GRAND JURY | 280- | 280- | 280- |
|  | 2590 | SHERIFF-CORONER | 98,730- | 98,730- | 98,730- |
|  | 2661 | JUVENILE CUSTODY DIVISION | 12,350- | 12,350- | 12,350- |
|  | 2662 | BASIC PROBATION SERVICES | 51,260- | 51,260- | 51,260- |
|  | 2730 | AGRICULTURAL COMMISSIONER | 17,120- | 17,120- | 17,120- |
|  | 2750 | ENVIRONMENTAL COORDINATOR | 4,630- | 4,630- | 4,630- |
|  | 2790 | EMERGENCY SERVICES | 1,260- | 1,260- | 1,260- |
|  | 2800 | PLANNING DEPARTMENT | 31,040- | 31,040- | 31,040- |
|  | 2840 | ANIMAL REGULATION | 8,600- | 8,600- | 8,600- |
|  | 2850 | INTERGOVTL SERVCES/LAFCO | 1,090- | 1,090- | 1,090- |
|  | 3000 | HEALTH DEPARTMENT | 66,220- | 66,220- | 66,220- |
|  | 3051 | HOMEMAKER SERVICES | 1,170- | 1,170- | 1,170- |
|  | 3052 | PUBLIC GUARDIAN | 3,520- | 3,520- | 3,520- |
|  | 3070 | MENTAL HEALTH | 63,700- | 63,700- | 63,700- |
|  | 3075 | ALCOHOL SERVICES | 21,090- | 21,090- | 21,090- |
|  | 3200 | DEPT OF SOCIAL SERVICES | 443,790- | 443,790- | 443,790- |
|  | 3320 | CALIF CHILDRENS SERVICES | 3,960- | 3,960- | 3,960- |
|  | 3330 | VETERANS SERVICE | 5,160- | 5,160- | 5,160- |

| EVENUE SOURCE | | | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 2000 | BOARD OF SUPERVISORS | 2040 | ADMINISTRATIVE OFFICE | 4,300- | 4,300- | 4,300- |
| | | 2180 | GENERAL SERVICES | 530- | 530- | 530- |
| | | 2250 | TECHNICAL SERVICES | 4,650- | 4,650- | 4,650- |
| | | | TOTAL | 9,480- | 9,480- | 9,480- |
| 2040 | ADMINISTRATIVE OFFICE | 2180 | GENERAL SERVICES | 2,280- | 2,280- | 2,280- |
| | | 2250 | TECHNICAL SERVICES | 6,500- | 6,500- | 6,500- |
| | | | TOTAL | 8,780- | 8,780- | 8,780- |
| 2050 | AUDITOR-CONTROLLER | 2180 | GENERAL SERVICES | 20,020- | 20,020- | 20,020- |
| | | 2250 | TECHNICAL SERVICES | 9,960- | 9,960- | 9,960- |
| | | | TOTAL | 29,980- | 29,980- | 29,980- |
| 2060 | TREAS-TAX COLL-PUBLIC ADM | 2180 | GENERAL SERVICES | 4,320- | 4,320- | 4,320- |
| | | 2250 | TECHNICAL SERVICES | 14,560- | 14,560- | 14,560- |
| | | | TOTAL | 18,880- | 18,880- | 18,880- |
| 2070 | ASSESSOR | 2180 | GENERAL SERVICES | 21,940- | 21,940- | 21,940- |
| | | 2250 | TECHNICAL SERVICES | 18,590- | 18,590- | 18,590- |
| | | | TOTAL | 40,530- | 40,530- | 40,530- |
| 2100 | COUNTY COUNSEL | 2180 | GENERAL SERVICES | 1,780- | 1,780- | 1,780- |
| | | 2250 | TECHNICAL SERVICES | 20,060- | 20,060- | 20,060- |
| | | | TOTAL | 21,840- | 21,840- | 21,840- |
| 2110 | PERSONNEL | 2180 | GENERAL SERVICES | 7,150- | 7,150- | 7,150- |
| | | 2250 | TECHNICAL SERVICES | 7,750- | 7,750- | 7,750- |
| | | | TOTAL | 14,900- | 14,900- | 14,900- |
| 2120 | RETIREMENT PLANS | 2180 | GENERAL SERVICES | 4,690- | 4,690- | 4,690- |
| | | 2250 | TECHNICAL SERVICES | 20,220- | 20,220- | 20,220- |
| | | | TOTAL | 24,910- | 24,910- | 24,910- |
| 2180 | GENERAL SERVICES | 2250 | TECHNICAL SERVICES | 27,360- | 27,360- | 27,360- |
| | | 2730 | AGRICULTURAL COMMISSIONER | 2,510- | 2,510- | 2,510- |
| | | | TOTAL | 29,870- | 29,870- | 29,870- |
| 2201 | GENERAL FUND-CAPITAL PROJ | 2180 | GENERAL SERVICES | 1,470- | 1,470- | 1,470- |
| | | | TOTAL | 1,470- | 1,470- | 1,470- |
| 2250 | TECHNICAL SERVICES | 2180 | GENERAL SERVICES | 590- | 590- | 590- |
| | | | TOTAL | 590- | 590- | 590- |
| 2340 | RISK MANAGEMENT | 2040 | ADMINISTRATIVE OFFICE | 12,980- | 12,980- | 12,980- |
| | | 2180 | GENERAL SERVICES | 260- | 260- | 260- |
| | | 2250 | TECHNICAL SERVICES | 1,730- | 1,730- | 1,730- |
| | | | TOTAL | 14,970- | 14,970- | 14,970- |
| 2500 | SUPERIOR COURT | 2180 | GENERAL SERVICES | 2,330- | 2,330- | 2,330- |
| | | 2250 | TECHNICAL SERVICES | 18,300- | 18,300- | 18,300- |
| | | | TOTAL | 20,630- | 20,630- | 20,630- |
| 2509 | CLERK/RECORDER | 2180 | GENERAL SERVICES | 40,360- | 40,360- | 40,360- |
| | | 2250 | TECHNICAL SERVICES | 14,010- | 14,010- | 14,010- |
| | | | TOTAL | 54,370- | 54,370- | 54,370- |
| 2510 | MUNICIPAL COURT | 2180 | GENERAL SERVICES | 21,760- | 21,760- | 21,760- |
| | | 2250 | TECHNICAL SERVICES | 17,140- | 17,140- | 17,140- |
| | | | TOTAL | 38,900- | 38,900- | 38,900- |
| 2530 | JURY COMMISSIONER | 2180 | GENERAL SERVICES | 14,480- | 14,480- | 14,480- |
| | | 2250 | TECHNICAL SERVICES | 2,130- | 2,130- | 2,130- |
| | | 2500 | SUPERIOR COURT | | 12,000- | 12,000- |
| | | | TOTAL | 16,610- | 28,610- | 28,610- |
| 2560 | DISTRICT ATTORNEY | 2180 | GENERAL SERVICES | 6,710- | 6,710- | 6,710- |

## SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
## INTRAFUND TRANSFERS BY SOURCE

| EVENUE SOURCE | | | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 2560 | DISTRICT ATTORNEY | 2250 | TECHNICAL SERVICES | 35,480- | 35,480- | 35,480- |
| | | | TOTAL | 42,190- | 42,190- | 42,190- |
| 2561 | FAMILY SUPPORT | 2050 | AUDITOR-CONTROLLER | 3,300- | | |
| | | 2180 | GENERAL SERVICES | 14,470- | 14,470- | 14,470- |
| | | 2250 | TECHNICAL SERVICES | 109,980- | 109,980- | 109,980- |
| | | 2340 | RISK MANAGEMENT | 172- | 172- | 172- |
| | | 2509 | CLERK/RECORDER | 160,000- | 160,000- | 160,000- |
| | | 3200 | DEPT OF SOCIAL SERVICES | 92,960- | 92,961- | 92,961- |
| | | | TOTAL | 380,882- | 377,583- | 377,583- |
| 2562 | VICTIM/WITNESS ASSISTANCE | 2180 | GENERAL SERVICES | 260- | 260- | 260- |
| | | 2250 | TECHNICAL SERVICES | 14,890- | 14,890- | 14,890- |
| | | | TOTAL | 15,150- | 15,150- | 15,150- |
| 2570 | GRAND JURY | 2250 | TECHNICAL SERVICES | 280- | 280- | 280- |
| | | | TOTAL | 280- | 280- | 280- |
| 2590 | SHERIFF-CORONER | 2180 | GENERAL SERVICES | 9,210- | 9,210- | 9,210- |
| | | 2250 | TECHNICAL SERVICES | 98,730- | 98,730- | 98,730- |
| | | 3285 | LAW ENFORCEMENT MED CARE | 50,000- | | |
| | | | TOTAL | 157,940- | 107,940- | 107,940- |
| 2595 | JUSTICE SYS SUBVENTN PROG | 2050 | AUDITOR-CONTROLLER | 1,500- | | |
| | | 2590 | SHERIFF-CORONER | | | 10,150- |
| | | 2660 | PROBATION DEPARTMENT | 297,190- | 162,110- | 239,300- |
| | | 3070 | MENTAL HEALTH | 162,520- | 76,000- | 111,320- |
| | | | TOTAL | 461,210- | 238,110- | 350,770- |
| 2661 | JUVENILE CUSTODY DIVISION | 2250 | TECHNICAL SERVICES | 12,350- | 12,350- | 12,350- |
| | | | TOTAL | 12,350- | 12,350- | 12,350- |
| 2662 | BASIC PROBATION SERVICES | 2180 | GENERAL SERVICES | 7,960- | 7,960- | 7,960- |
| | | 2250 | TECHNICAL SERVICES | 51,260- | 51,260- | 51,260- |
| | | | TOTAL | 59,220- | 59,220- | 59,220- |
| 2670 | COUNTY FIRE | 2340 | RISK MANAGEMENT | 231- | 231- | 231- |
| | | | TOTAL | 231- | 231- | 231- |
| 2730 | AGRICULTURAL COMMISSIONER | 2180 | GENERAL SERVICES | 2,510- | 2,510- | 2,510- |
| | | 2250 | TECHNICAL SERVICES | 17,120- | 17,120- | 17,120- |
| | | 4030 | FARM ADVISOR | 200- | 200- | 200- |
| | | | TOTAL | 19,830- | 19,830- | 19,830- |
| 2750 | ENVIRONMENTAL COORDINATOR | 2040 | ADMINISTRATIVE OFFICE | 16,190- | 16,190- | 16,190- |
| | | 2180 | GENERAL SERVICES | 1,970- | 1,970- | 1,970- |
| | | 2250 | TECHNICAL SERVICES | 4,630- | 4,630- | 4,630- |
| | | | TOTAL | 22,790- | 22,790- | 22,790- |
| 2790 | EMERGENCY SERVICES | 2040 | ADMINISTRATIVE OFFICE | 13,690- | 13,690- | 13,690- |
| | | 2180 | GENERAL SERVICES | 690- | 690- | 690- |
| | | 2250 | TECHNICAL SERVICES | 1,260- | 1,260- | 1,260- |
| | | | TOTAL | 15,640- | 15,640- | 15,640- |
| 2800 | PLANNING DEPARTMENT | 2100 | COUNTY COUNSEL | 97,180- | 97,180- | 97,180- |
| | | 2180 | GENERAL SERVICES | 13,600- | 13,600- | 13,600- |
| | | 2250 | TECHNICAL SERVICES | 31,040- | 31,040- | 31,040- |
| | | 2750 | ENVIRONMENTAL COORDINATOR | 9,050- | 9,050- | 9,050- |
| | | | TOTAL | 150,870- | 150,870- | 150,870- |
| 2821 | REGIONAL TRANS PLANNING | 2180 | GENERAL SERVICES | 610- | 610- | 610- |
| | | | TOTAL | 610- | 610- | 610- |
| 2840 | ANIMAL REGULATION | 2180 | GENERAL SERVICES | 8,730- | 8,730- | 8,730- |
| | | 2250 | TECHNICAL SERVICES | 8,600- | 8,600- | 8,600- |
| | | | TOTAL | 17,330- | 17,330- | 17,330- |
| 2850 | INTERGOVTL SERVCES/LAFCO | 2040 | ADMINISTRATIVE OFFICE | 7,100- | 7,100- | 7,100- |

SAN LUIS OBISPO COUNTY BUDGET PREPARATION SYSTEM
INTRAFUND TRANSFERS BY SOURCE

| EVENUE SOURCE | | | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|---|
| 2850 | INTERGOVTL SERVCES/LAFCO | 2180 | GENERAL SERVICES | 330- | 330- | 330- |
| | | 2250 | TECHNICAL SERVICES | 1,090- | 1,090- | 1,090- |
| | | | TOTAL | 8,520- | 8,520- | 8,520- |
| 3000 | HEALTH DEPARTMENT | 2180 | GENERAL SERVICES | 14,080- | 14,080- | 14,080- |
| | | 2250 | TECHNICAL SERVICES | 66,220- | 66,220- | 66,220- |
| | | 2340 | RISK MANAGEMENT | 11,063- | 11,060- | 11,060- |
| | | 3070 | MENTAL HEALTH | | | 52,000- |
| | | | TOTAL | 91,363- | 91,360- | 143,360- |
| 3051 | HOMEMAKER SERVICES | 2180 | GENERAL SERVICES | 430- | 430- | 430- |
| | | 2250 | TECHNICAL SERVICES | 1,170- | 1,170- | 1,170- |
| | | | TOTAL | 1,600- | 1,600- | 1,600- |
| 3052 | PUBLIC GUARDIAN | 2250 | TECHNICAL SERVICES | 3,520- | 3,520- | 3,520- |
| | | 3000 | HEALTH DEPARTMENT | 9,520- | 9,520- | 9,520- |
| | | | TOTAL | 13,040- | 13,040- | 13,040- |
| 3070 | MENTAL HEALTH | 2050 | AUDITOR-CONTROLLER | 8,000- | 8,000- | 8,000- |
| | | 2180 | GENERAL SERVICES | 30,270- | 30,270- | 30,270- |
| | | 2250 | TECHNICAL SERVICES | 63,700- | 63,700- | 63,700- |
| | | 2340 | RISK MANAGEMENT | 36,992- | 36,992- | 36,992- |
| | | 3000 | HEALTH DEPARTMENT | 7,310- | 7,310- | 7,310- |
| | | 3285 | LAW ENFORCEMENT MED CARE | 24,000- | 24,000- | 24,000- |
| | | | TOTAL | 170,272- | 170,272- | 170,272- |
| 3075 | ALCOHOL SERVICES | 2180 | GENERAL SERVICES | 2,800- | 2,800- | 2,800- |
| | | 2250 | TECHNICAL SERVICES | 21,090- | 21,090- | 21,090- |
| | | 2340 | RISK MANAGEMENT | 2,862- | 2,862- | 2,862- |
| | | 3000 | HEALTH DEPARTMENT | 2,925- | 2,925- | 2,925- |
| | | | TOTAL | 29,677- | 29,677- | 29,677- |
| 3090 | AIR POLLUTION CONTROL | 3000 | HEALTH DEPARTMENT | 2,925- | 2,925- | 2,925- |
| | | | TOTAL | 2,925- | 2,925- | 2,925- |
| 3200 | DEPT OF SOCIAL SERVICES | 2050 | AUDITOR-CONTROLLER | 38,072- | 41,370- | 41,370- |
| | | 2180 | GENERAL SERVICES | 157,690- | 157,690- | 157,690- |
| | | 2250 | TECHNICAL SERVICES | 443,790- | 443,790- | 443,790- |
| | | 2340 | RISK MANAGEMENT | 1,580- | 1,583- | 1,583- |
| | | 3070 | MENTAL HEALTH | 6,090- | 5,000- | 5,000- |
| | | | TOTAL | 647,222- | 649,433- | 649,433- |
| 3280 | MEDICAL ASSISTANCE PROG | 3200 | DEPT OF SOCIAL SERVICES | 17,090- | 17,090- | 17,090- |
| | | | TOTAL | 17,090- | 17,090- | 17,090- |
| 3285 | LAW ENFORCEMENT MED CARE | 3000 | HEALTH DEPARTMENT | 1,500- | 1,500- | 1,500- |
| | | | TOTAL | 1,500- | 1,500- | 1,500- |
| 3290 | GENERAL RELIEF | 3200 | DEPT OF SOCIAL SERVICES | | 53,159- | 53,159- |
| | | | TOTAL | | 53,159- | 53,159- |
| 3320 | CALIF CHILDRENS SERVICES | 2180 | GENERAL SERVICES | 2,220- | 2,220- | 2,220- |
| | | 2250 | TECHNICAL SERVICES | 3,960- | 3,960- | 3,960- |
| | | | TOTAL | 6,180- | 6,180- | 6,180- |
| 3330 | VETERANS SERVICE | 2180 | GENERAL SERVICES | 1,770- | 1,770- | 1,770- |
| | | 2250 | TECHNICAL SERVICES | 5,160- | 5,160- | 5,160- |
| | | | TOTAL | 6,930- | 6,930- | 6,930- |
| 4030 | FARM ADVISOR | 2180 | GENERAL SERVICES | 70- | 70- | 70- |
| | | 2250 | TECHNICAL SERVICES | 13,460- | 13,460- | 13,460- |
| | | 2730 | AGRICULTURAL COMMISSIONER | 6,200- | 6,200- | 6,200- |
| | | | TOTAL | 19,730- | 19,730- | 19,730- |
| 4100 | RECREATION FACILITIES | 2180 | GENERAL SERVICES | 1,123,330- | 1,117,020- | 1,117,020- |
| | | | TOTAL | 1,123,330- | 1,117,020- | 1,117,020- |
| 4150 | LOPEZ RECREATION AREA | 2180 | GENERAL SERVICES | 143,090- | 143,090- | 143,090- |

| REVENUE SOURCE | | | DEPT REQUEST | CAO RECOMMENDED | BOARD ADOPTED |
|---|---|---|---|---|---|
| 4150 | LOPEZ RECREATION AREA | 2340 RISK MANAGEMENT | 1,530- | 1,530- | 1,530- |
| | | 2590 SHERIFF-CORONER | 40,000- | 40,000- | 40,000- |
| | | 4100 RECREATION FACILITIES | 9,250- | 9,250- | 9,250- |
| | | TOTAL | 193,870- | 193,870- | 193,870- |
| | | TOTAL INTRAFUND TRANSFERS | 4,036,482- | 3,821,140- | 3,995,800- |

# GENERAL COUNTY BUDGETS

B.U. No. 2000

| | |
|---|---|
| Budget Unit: | Board of Supervisors |
| Fund: | 001 - General Fund |
| Function: | General Government |
| Activity: | Legislative - Administrative |

B.U. No. 2000

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 274,223 | $ 284,370 | $ 313,910 | $ 313,910 | $ 313,910 |
| 2000 Services & Supplies | $ 125,063 | $ 140,684 | $ 118,820 | $ 118,820 | $ 118,820 |
| 3000 Other Charges | $ 43,916 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 2,336 | $ 13,820 | $ 13,820 | $ 13,820 |
| 5000 Transfers & Reimbursements | $ 0 | $ (2,631) | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 443,202 | $ 424,759 | $ 446,550 | $ 446,550 | $ 446,550 |
| Revenues | $ 3 | $ 0 | $ 280 | $ 280 | $ 280 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Service to the Public | $ 416,425 | $ 446,550 | $ 446,550 | $ 446,550 |
| Gross Totals | $ 416,425 | $ 446,550 | $ 446,550 | $ 446,550 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 416,425 | $ 446,550 | $ 446,550 | $ 446,550 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0103 | Supervisor | 5 | 5 | 5 | 5 |
| 0956 | Board of Supvrs. Admin. Sec'y - Confidential | 1 | 1 | 1 | 1 |
| 0930 | Secretary - Confidential | 0 | 1 | 1 | 1 |
| Total | | 6 | 7 | 7 | 7 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Dictation System | 2,370 | 1 | 2,370 ** |

LIST OF APPROVED FIXED ASSETS (Continued)

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC System: Basic | 2,100 | 4 | 8,400 ** |
| A | Printer: PC w/ Shared Interface | 3,050 | 1 | 3,050 ** |
| Total | | | | $13,820 |

## PURPOSE

As the elected representatives of the people of San Luis Obispo County, the Board of Supervisors establishes overall county priorities and sets policy.

## SERVICE DELIVERY PROGRAM

1. Service to Public: Members of the Board of Supervisors represent the people residing within the five supervisorial districts while also working for the general welfare of the entire county.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The proposed budget for the Board of Supervisors for 1989-90 is significantly higher than the budget for 1988-89. The budget recommendation attempts to address the needs of the Supervisors, as identified from the results of a study recently conducted regarding Board staff assistance and automation needs. The purpose of the study was to determine areas where additional personnel or automation support could assist Supervisors with meeting workload demands. It was determined from the study that the most important need was for additional staff assistance. Accordingly, the Board approved the addition of a Secretary - Confidential position mid-year during 1988-89. The additional position is reflected as a new position in the 1989-90 proposed budget. The position is intended to assist the Board's Administrative Secretary with answering telephones, transcribing and typing correspondence, photocopying, making travel arrangements, and other associated activities. This will allow the Administrative Secretary more time to devote to individual supervisor's needs. Additionally, the recommended budget includes monies to fund temporary help services during the year. Temporary help employees would be available to Board members on an as-needed basis for special projects identified throughout the year.

As a result of equipment needs identified by Board members, several pieces of automation equipment are included in the recommendation. Four additional personal computers are proposed. Two of the computers have been designated for use by the Board's secretary and new clerical position. The other two would be shared by Supervisors. By providing personal computers to Supervisors and clerical staff in a phased manner, and eliminating the use of the existing word processing equipment, efficiency should be greatly increased. Additionally, a printer with a shared interface is recommended to allow the printing of documents at one location from multiple sources. Finally, a dictation system is also being recommended to increase Supervisors' efficiency in composing correspondence.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended level of funding for the Board's services and supplies accounts for 1989-90 is lower than the previous year. Insurance billings to this budget are significantly lower for 1989-90, reflecting reductions for self-insurance charges being billed to many departments, as well as for lawsuits filed against the Board and charged to this budget unit. Insurance billings are based upon risk and loss history for a five year period. Funding for the second year of a two year contract for an independent auditor to conduct a financial audit of the county's books is included in the recommended budget. It is proposed, for the first time in 1989-90, that funding be included in the Board's budget for selected management audits. The purpose of the funding would be to contract with an independent consultant to conduct management audits of selected county departments. It would be the intent to continue to budget funds in subsequent years as well for this purpose. The county has had management audits performed by outside contractors on an occasional basis in the past. It is believed that with an ongoing management audit program, not only will operational problems be uncovered and solved, creating efficiencies, but also that these efficiencies will more than offset the cost of the program.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Non-Departmental Revenues
Fund: 001 - General Fund
Function: General Government
Activity: Finance

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| Revenues | $56,441,196 | $62,264,142 | $62,142,750 | $64,935,190 | $64,634,970 |

## PURPOSE

This budget unit acts as the receiving budget for all revenues received by the county which are not generated as a result of departmental activities.

## SERVICE DELIVERY PROGRAM

1. Non-Departmental Revenues: Provides for the receipt of revenues received by the county which are not directly attributable to departmental activities.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget unit is used to receive all general fund revenues which are not directly attributable to any single department's operations. It requires no appropriation for expenditures.

Recommended revenues for this budget are higher than those budgeted in 1988-89. Increases in estimated property taxes, motor vehicle in-lieu taxes, sales and use taxes, and the receipt of state trial court funding grants represent the primary factors producing higher revenues in 1989-90. Most other revenue accounts in this budget have either stabilized or been reduced, reflecting a sparing state budget and continued constriction of state and federal subventions.

## BOARD ADOPTED CHANGES

Revenues for this budget unit were reduced $300,220 by the Board when tax rates were set and revenue estimates finalized. The adjustments resulted from revision of property tax revenue estimates.

Budget Unit: Administrative Office
Fund: 001 - General Fund
Function: General Government
Activity: Legislative - Administrative

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 581,297 | $ 554,569 | $ 641,440 | $ 641,440 | $ 641,440 |
| 2000 Services & Supplies | $ 83,793 | $ 124,647 | $ 112,030 | $ 112,030 | $ 112,030 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 11,576 | $ 13,650 | $ 13,650 | $ 13,650 |
| 5000 Transfers & Reimbursements | $ (51,341) | $ (38,739) | $ (54,260) | $ (54,260) | $ (54,260) |
| **** Totals | $ 613,749 | $ 652,053 | $ 712,860 | $ 712,860 | $ 712,860 |
| Revenues | $ 15,997 | $ 28,129 | $ 38,910 | $ 38,910 | $ 38,910 |

## SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. General Administration | $ 704,961 | $ 718,960 | $ 718,960 | $ 718,960 |
| 2. Clerical Support | 47,860 | 48,160 | 48,160 | 48,160 |
| Gross Totals | $ 752,821 | $ 767,120 | $ 767,120 | $ 767,120 |
| Less Intrafund Transfers | 54,860 | 54,260 | 54,260 | 54,260 |
| Net Totals | $ 697,961 | $ 712,860 | $ 712,860 | $ 712,860 |

## SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0205 | County Administrator | 1 | 1 | 1 | 1 |
| 0913 | Accounting Technician - Confidential | 1 | 1 | 1 | 1 |
| 8887 | Administrative Analyst Aide - Confidential | | | | |
| 8884 | or Administrative Analyst I | | | | |
| 8883 | or Administrative Analyst II | | | | |
| 8882 | or Administrative Analyst III | 4 | 4 | 4 | 4 |
| 8881 | Deputy County Administrator | 1 | 1 | 1 | 1 |
| 0950 | Intermediate Typist Clerk - Confidential | 1 | 1 | 1 | 1 |
| 8886 | Principal Administrative Analyst | 1 | 1 | 1 | 1 |
| 0925 | Secretary - Confidential | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| **Permanent** | | | | | |
| 0930 | Senior Typist Clerk - Confidential | 3 | 3 | 3 | 3 |
| 0939 | Supervising Admin. Clerk II - Confidential | 1 | 1 | 1 | 1 |
| Total | | 14 | 14 | 14 | 14 |
| **Temporary Help** | | | | | |
| | Administrative Intern (.25 FTE) | | | | |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Copier | 6,400 | 1 | 6,400 |
| A | PC System: Basic | 2,100 | 2 | 4,200 ** |
| A | Printer: PC w/ Shared Interface | 3,050 | 1 | 3,050 ** |
| Total | | | | $13,650 |

## PURPOSE

The County Administrator serves as the administrative arm of the Board of Supervisors, functioning as liaison between the Board and county departments by providing interpretation of Board policy and by giving procedural direction to departments. Specifically, the County Administrator carries out the policies of the Board, oversees the administration of county programs and projects; evaluates the performance of appointed department heads; establishes processes and procedures which will increase the effectiveness of county operations; provides information to the Board of Supervisors, departments, and the public; and prepares and administers the annual county budget.

## SERVICE DELIVERY PROGRAMS

1. General Administration: Includes advising and administering Board policy; implementation of new programs; coordination between county, state and federal agencies; scheduling of the Board of Supervisors' agenda; conceptual design, modification or development of countywide policies, programs and procedures; providing information to the public on county government organization, services

## SERVICE DELIVERY PROGRAMS (Continued)

and procedures; preparation of the proposed budget and administration of the final budget; providing assistance to other departments including administration and preparation of the budget and the coordination of activities related to changes in appropriation levels, personnel requirements, program revisions and quarterly reporting; administration of county policy on various federally funded programs; and complying with state and federal regulations governing federal funds, including analysis of requests, assistance to applicants, and federal reports.

2. Clerical Support: Includes clerical activity in support of Intergovernmental Services and Local Agency Formation Commission, the Environmental Coordinator, the Emergency Services Office, the Risk Manager, and the Worker's Compensation Program.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Administrative Office for 1989-90 is slightly higher than the 1988-89 budget. No new positions are included in the budget. Salaries and benefits costs are slightly higher for 1989-90 reflecting normal merit increases for eligible staff.

Services and supplies accounts are up slightly as well and include contract costs for continuation of legislative representative services with Dale Wagerman and Associates. The recommended budget includes funding for two basic personal computer systems and a printer. The recommendation for additional computers represents the continuation of a plan for phasing needed office automation equipment over several years. Also included in the recommended budget is funding to replace the office's photocopier. The machine is at the end of its useful life. It is in need of constant repair, and is routinely exceeding production of its maximum number of copies. A photocopier with greater volume capacity is needed.

Revenues for this budget are higher for 1989-90, reflecting a greater level of reimbursement for emergency services work. The biennial nuclear power plant exercise, evaluated by the federal government, is scheduled for September of 1989.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Auditor-Controller
Fund: 001 - General Fund
Function: General Government
Activity: Finance

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 1,224,924 | $ 1,262,179 | $ 1,429,505 | $ 1,396,640 | $ 1,396,640 |
| 2000 Services & Supplies | $ 136,559 | $ 138,774 | $ 147,487 | $ 147,490 | $ 147,490 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 6,085 | $ 5,332 | $ 5,330 | $ 5,330 |
| 5000 Transfers & Reimbursements | $ (10,821) | $ (21,265) | $ (50,872) | $ (49,370) | $ (49,370) |
| **** Totals | $ 1,350,662 | $ 1,385,773 | $ 1,531,452 | $ 1,500,090 | $ 1,500,090 |
| Revenues | $ 1,877,682 | $ 2,471,351 | $ 2,439,123 | $ 2,439,120 | $ 2,439,120 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Audit and Systems | $ 619,675 | $ 638,297 | $ 631,120 | $ 631,120 |
| 2. Accounting | 423,176 | 419,530 | 419,530 | 419,530 |
| 3. Receipts and Disbursements | 302,275 | 347,607 | 321,920 | 321,920 |
| 4. Tax Accounting | 136,009 | 136,090 | 136,090 | 136,090 |
| 5. Rent Stabilization | 28,720 | 40,800 | 40,800 | 40,800 |
| Gross Totals | $ 1,509,855 | $ 1,582,324 | $ 1,549,460 | $ 1,549,460 |
| Less Intrafund Transfers | 11,720 | 50,872 | 49,370 | 49,370 |
| Net Totals | $ 1,498,135 | $ 1,531,452 | $ 1,500,090 | $ 1,500,090 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0102 | Auditor-Controller | 1 | 1 | 1 | 1 |
| 0911 | Account Clerk | 4 | 4 | 3 | 3 |
| 0713 | Accountant-Auditor I | | | | |
| 0714 | or Accountant-Auditor II | | | | |
| 0715 | or Accountant-Auditor III | 9 | 8 | 8 | 8 |
| 0713 | Accountant-Auditor I 1/2 Time | | | | |
| 0714 | or Accountant-Auditor II 1/2 Time | | | | |
| 0715 | or Accountant-Auditor III 1/2 Time | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0913 | Accounting Technician - Confidential | 1 | 1 | 1 | 1 |
| 0914 | Accounting Technician | 2 | 2 | 2 | 2 |
| 0914 | Accounting Technician 3/4 Time | 1 | 1 | 1 | 1 |
| 0916 | Accounting Systems Analyst I | | | | |
| 0915 | or Accounting Systems Analyst II | 3 | 3 | 3 | 3 |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | 1 | 1 | 1 | 1 |
| 8893 | or Administrative Services Officer III | 1 | 1 | 1 | 1 |
| 0900 | Assistant Auditor-Controller | 1 | 1 | 1 | 1 |
| | Chief Internal Auditor | 0 | 1 | 1 | 1 |
| 0986 | Data Entry Operator Trainee | | | | |
| 0985 | or Data Entry Operator I | | | | |
| 0981 | or Data Entry Operator II - Confidential | | | | |
| 0982 | or Data Entry Operator III - Confidential | 2 | 2 | 2 | 2 |
| 0986 | Data Entry Operator Trainee 1/2 Time | | | | |
| 0985 | or Data Entry Operator I 1/2 Time | | | | |
| 0981 | or Data Entry Operator II - Conf 1/2 Time | | | | |
| 0982 | or Data Entry Operator III - Conf 1/2 Time | 1 | 1 | 1 | 1 |
| 0901 | Deputy Auditor-Controller | 1 | 1 | 1 | 1 |
| 0716 | Principal Accountant-Auditor | 2 | 2 | 2 | 2 |
| 0909 | Senior Account Clerk | 4 | 4 | 4 | 4 |
| 0930 | Senior Typist Clerk - Confidential | 1 | 1 | 1 | 1 |
| 0939 | Supervising Admin. Clerk II - Confidential | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 2 | 2 | 2 | 2 |
| Total | | 39 | 39 | 38 | 38 |

Temporary Help

Maintenance & Service Trainee (.50 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC System: Standard w/ Term. Emulation | 5,330 | 1 | 5,330 ** |
| Total | | | | $5,330 |

## PURPOSE

The department acts as the principal financial and accounting office of the county.

## SERVICE DELIVERY PROGRAMS

1. Audit and Systems: Auditing the operations of public and private agencies; reviewing, prescribing, installing and supervising accounting systems; providing accounting services to non-county agencies; management audits and reviews as required; preparation of financial and statistical reports; budget preparation in conjunction with the County Administrative Office.

2. Accounting: Maintaining accounting records for the county and those districts whose funds are kept in the county treasury; maintaining budget and fund controls; maintaining records of bonded debt and investment in fixed assets; acting as Auditor and/or Financial Officer for special districts, boards, authorities, etc., as designated.

3. Receipts and Disbursements: Certification of all deposits in the county treasury; auditing of all claims; maintaining payrolls; issuance of warrants on County Treasurer and authorizations to purchase food stamps.

4. Tax Accounting: Calculation of tax rates; correction of taxrolls; apportionment and distribution of taxes; tax reporting, and special assessment aid.

5. Rent Stabilization: Administration of the Mobilehome Park Rent Stabilization Ordinance including support to the Rent Stabilization Board. This program was transferred from the Clerk-Recorder's Office in 1986-87.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended funding level for this budget unit is slightly higher than 1988-89. The recommendation includes a reclassification of an existing Accountant-Auditor to a Chief Internal Auditor within the Internal Audit Division of the office. This position will provide close supervision and specialization to the division. Not recommended is an upgrade for two Principal Accountant-Auditors, which was requested to maintain an equitable level of hierarchy for the Chief Internal Auditor. The upgrade will be considered during the meet and confer process. An Administrative Services Officer was added during 1988-89 to be reimbursed from the Department of Social Services budget. This position is recommended for continued funding in 1989-90. In addition, an Account Clerk position, that was added in 1988-89 to provide assistance in the Property Tax Division when a key employee retired, is recommended for deletion. The position is presently vacant, but funded in the current year. Lastly, the Deputy Auditor-Controller will continue to work at General Hospital, with salary and benefit costs being reimbursed by the Hospital.

Services and supplies accounts have been increased slightly for 1989-90. Insurance billings have increased sharply over the current year. Other services and supplies are recommended for increase based on historical trends and current expenditure levels. Fixed asset expenditures for 1989-90 are limited to a personal computer system. Revenues for the Auditor-Controller have been reduced because general countywide overhead, which is credited as a revenue to the Auditor-Controller's budget, has decreased.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Treasurer-Tax Collector
Fund: 001 - General Fund
Function: General Government
Activity: Finance

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 786,744 | $ 855,558 | $ 895,790 | $ 895,790 | $ 895,790 |
| 2000 Services & Supplies | $ 262,260 | $ 249,210 | $ 291,420 | $ 289,080 | $ 289,080 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 1,579 | $ 33,407 | $ 53,120 | $ 44,210 | $ 44,210 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 1,050,583 | $ 1,138,175 | $ 1,240,330 | $ 1,229,080 | $ 1,229,080 |
| Revenues | $ 4,760,303 | $ 6,246,290 | $ 5,656,220 | $ 6,172,820 | $ 6,172,820 |

## SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Banking and Investments | $ 59,525 | $ 123,230 | $ 123,180 | $ 123,180 |
| 2. Treasury Collections | 81,601 | 69,010 | 69,290 | 69,290 |
| 3. Secured Collections | 638,401 | 674,840 | 663,730 | 663,730 |
| 4. Unsecured Collections | 287,326 | 303,580 | 303,510 | 303,510 |
| 5. Public Administrator | 101,226 | 69,670 | 69,370 | 69,370 |
| Gross Totals | $ 1,168,079 | $ 1,240,330 | $ 1,229,080 | $ 1,229,080 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 1,168,079 | $ 1,240,330 | $ 1,229,080 | $ 1,229,080 |

## SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0110 | Treasurer-Tax Collector-Pub. Administrator | 1 | 1 | 1 | 1 |
| 0911 | Account Clerk | 7 | 9 | 9 | 9 |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | | | | |
| 8893 | or Administrative Services Officer III | 3 | 3 | 3 | 3 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0914 | Accounting Technician | 2 | 2 | 2 | 2 |
| 0855 | Deputy Treas-Tax Coll-Public Administrator | 1 | 1 | 1 | 1 |
| 0888 | Investment Analyst I | | | | |
| 0889 | or Investment Analyst II | | | | |
| 0890 | or Investment Analyst III | 1 | 1 | 1 | 1 |
| 0925 | Secretary - Confidential | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk | 5 | 5 | 5 | 5 |
| 0951 | Senior Typist Clerk/Senior Clerk | 2 | 2 | 2 | 2 |
| 0951 | Senior Typist Clerk/Senior Clerk 1/2 Time | 2 | 2 | 2 | 2 |
| 0927 | Supervising Administrative Clerk I | 1 | 1 | 1 | 1 |
| 0928 | Supervising Administrative Clerk II | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 2 | 0 | 0 | 0 |
| Total | | 29 | 29 | 29 | 29 |

Temporary Help

Account Clerk (3 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Envelope Opener | 5,950 | 1 | 5,950 |
| A | PC System: Standard w/ Term. Emulation | 6,200 | 4 | 24,800 ** |
| A | PC: Upgrade | 2,600 | 1 | 2,600 ** |
| A | PC: Upgrade | 870 | 1 | 870 ** |
| A | Printer: Mainframe | 3,800 | 1 | 3,800 ** |
| A | Printer: PC | 790 | 1 | 790 ** |
| A | Terminal: Mainframe | 900 | 2 | 1,800 ** |
| R | Terminal: Mainframe | 900 | 4 | 3,600 ** |
| Total | | | | $44,210 |

## PURPOSE

The Office of the Treasurer, Tax Collector, and Public Administrator is a consolidated office. The overall purpose is to effectively perform the duties of each function under the applicable laws. Following is a brief description of the purpose of each function:

PURPOSE (Continued)

The duties of County Treasurer include receiving and keeping safe all money belonging to the County, County School Districts, and special districts for which the County Treasurer is ex-officio treasurer, to make disbursements of money, and actively manage the County's investment portfolio.

The purpose of the Tax Collector is to collect all secured, unsecured and supplemental (SB 813) property taxes levied by all county agencies. This includes: general fund, all countywide and less than countywide funds, school districts and special districts. The Tax Collector also collects business license fees and transient occupancy tax (bed tax) as required by county ordinance.

The Public Administrator is appointed by the Superior Court to act when no one is able or willing to carry out the business of the decendents' estate.

SERVICE DELIVERY PROGRAMS

1. Banking and Investments: Section 27002 of the Government Code mandates banking services be provided for all county agencies with funds in the Treasury, while maintaining strict statutorial compliancy on all County funds.

2. Treasury Collections: Treasury collections include receiving and verifying of all monies accepted into the County Treasury. Automation of some of these functions will enhance the overall Treasury operation while allowing staff to keep up with substantial workload increases seen these past several years.

3. Secured Collections: Various sections of the Revenue and Taxation Code mandate the collections of secured taxes and delinquent secured taxes on real property, including sealed bids and public auctions for all taxing agencies in the county. Senate Bill 813 added the collections of supplemental property taxes in fiscal year 1984-85.

4. Unsecured Collections: Various sections of the Revenue and Taxation Code mandate the collection of unsecured taxes on business fixtures and equipment, racehorses, airplanes, boats and delinquent mobile home fees and supplemental unsecured property taxes.

   The collection of Business Licenses is mandated by County Ordinance Title 6, and the collection of Transient Occupancy Tax (bed tax) is mandated by County Ordinance Chapter 3.08.

   Various sections of the Revenue and Taxation Code provide for the implementation and collection of delinquent unsecured property taxes. Requested staffing and automation will provide the opportunity to actively pursue these delinquencies.

5. Public Administrator: The Public Administrator administers estates of persons when there is no one willing or able to act.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for 1989-90 provides for the maintenance of current service levels in the department while accommodating increased workloads and generating increased revenues. Although it contains no net addition of positions, two

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Intermediate Typist Clerk positions are being upgraded to Account Clerks to improve management of the workload in the tax section.

The recommended budget represents continuing support for the department's application of automated systems to its operations. The effective use of automation has precluded any recommendations for additional staffing in the department for four of the last five years. This has been accomplished during a period of increasing workload demands and business transactions.

Revenues for 1989-90 are substantially greater than 1988-89, primarily reflecting increased interest earnings on investments, and increased collections of administrative fees.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Assessor
Fund: 001 - General Fund
Function: General Government
Activity: Finance

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 2,208,993 | $ 2,448,986 | $ 2,623,660 | $ 2,573,700 | $ 2,573,700 |
| 2000 Services & Supplies | $ 334,190 | $ 314,088 | $ 404,420 | $ 384,330 | $ 384,330 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 8,720 | $ 53,820 | $ 50,190 | $ 50,190 |
| 5000 Transfers & Reimbursements | $ 0 | $ (720) | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 2,543,183 | $ 2,771,074 | $ 3,081,900 | $ 3,008,220 | $ 3,008,220 |
| Revenues | $ 32,511 | $ 36,097 | $ 33,580 | $ 33,580 | $ 33,580 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Roll Preparation | $ 535,913 | $ 609,970 | $ 601,845 | $ 601,845 |
| 2. Public Information | 122,455 | 140,790 | 130,282 | 130,282 |
| 3. Audit and Business Appraisal | 491,082 | 526,260 | 522,726 | 522,726 |
| 4. Appraisal and Reappraisal | 1,235,894 | 1,305,340 | 1,294,832 | 1,294,832 |
| 5. Assessment Appeals | 70,647 | 81,810 | 80,291 | 80,291 |
| 6. Assessment Standards and Special Reports | 116,074 | 168,870 | 138,894 | 138,894 |
| 7. Administration | 120,328 | 159,480 | 152,470 | 152,470 |
| 8. Property Inventory | 83,810 | 89,380 | 86,880 | 86,880 |
| 9. Re-Mapping | 0 | 0 | 0 | 0 |
| Gross Totals | $ 2,776,203 | $ 3,081,900 | $ 3,008,220 | $ 3,008,220 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 2,776,203 | $ 3,081,900 | $ 3,008,220 | $ 3,008,220 |

## SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0101 | Assessor | 1 | 1 | 1 | 1 |
| 0911 | Account Clerk | 5 | 5 | 5 | 5 |
| 0914 | Accounting Technician | 0 | 1 | 1 | 1 |
| 0718 | Appraiser Trainee | 11 | 9 | 9 | 9 |
| 0711 | Appraiser I | | | | |
| 0709 | or Appraiser II | 14 | 14 | 14 | 14 |
| 0707 | Appraiser III | 3 | 4 | 4 | 4 |
| 0705 | Appraiser IV | 4 | 5 | 5 | 5 |
| | Assessment Analyst Aide | 0 | 1 | 1 | 1 |
| 0941 | Assessment Analyst I | | | | |
| 0942 | or Assessment Analyst II | | | | |
| 0943 | or Assessment Analyst III | 3 | 3 | 3 | 3 |
| 0712 | Auditor-Appraiser I | | | | |
| 0710 | or Auditor-Appraiser II | 2 | 1 | 1 | 1 |
| 0708 | Auditor-Appraiser III | 2 | 2 | 2 | 2 |
| 0706 | Auditor-Appraiser IV | 1 | 1 | 1 | 1 |
| | Auditor-Appraiser Trainee | 0 | 1 | 1 | 1 |
| 0601 | Cadastral Drafter Aide | | | | |
| 0612 | or Cadastral Drafter | 4 | 4 | 4 | 4 |
| 0704 | Chief Appraiser | 1 | 1 | 1 | 1 |
| 0703 | Principal Appraiser | 1 | 1 | 1 | 1 |
| 0611 | Property Transfer Clerk | 6 | 6 | 6 | 6 |
| 0925 | Secretary - Confidential | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk | 2 | 2 | 1 | 1 |
| 0610 | Senior Cadastral Drafter | 1 | 1 | 1 | 1 |
| 0944 | Supervising Assessment Clerk | 3 | 3 | 3 | 3 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 7 | 9 | 8 | 8 |
| 0953 | Typist Clerk 1/2 Time | | | | |
| 0952 | or Intermediate Typist Clerk 1/2 Time | 1 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk/Senior Clerk | 1 | 1 | 1 | 1 |
| Total | | 74 | 78 | 76 | 76 |

Temporary Help

Appraiser II (1 FTE)

## LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Cabinet | 600 | 4 | 2,400 |
| A | Cadastral Lettering System | 1,650 | 1 | 1,650 |
| A | Copier | 4,000 | 1 | 4,000 |

LIST OF APPROVED FIXED ASSETS (Continued)

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC System: Basic | 2,100 | 1 | 2,100 ** |
| A | PC System: High Capacity w/ Enhancements | 11,460 | 1 | 11,460 ** |
| A | PC: Upgrade | 1,510 | 1 | 1,510 ** |
| A | Printer: PC | 1,980 | 2 | 3,960 ** |
| A | Printer: Upgrade | 750 | 1 | 750 ** |
| A | Tape Drive | 1,560 | 1 | 1,560 ** |
| A | Terminal Emulation Card | 820 | 1 | 820 ** |
| A | Terminal: Mainframe | 900 | 4 | 3,600 ** |
| R | Terminal: Mainframe | 900 | 17 | 15,300 ** |
| A | Uninterruptible Power Supply | 540 | 2 | 1,080 ** |
| Total | | | | $50,190 |

## PURPOSE

The Assessor is required to annually prepare and deliver the local secured and unsecured assessment rolls and to prepare and deliver the continuous supplemental assessment roll. The department must provide applicable exemptions, maintain records of ownership interests and their acquisition dates, track relationships of lineal descendants within families, transfer ownership interests to assure accurate application of assessments, maintain mailing addresses of assessees, record ownerships on maps and alter maps to comply with legal boundary modifications, annexations and tax rate revisions.

The department reappraises real property when specified ownership interests transfer or new construction is added to the site. Certain assessments such as Possessory Interests, Williamson Act properties and Section 11 holdings are valued annually. Properties damaged or destroyed are revalued and any property losing value is annually examined.

The department maintains records and annually values all business properties, taxable boats, aircraft, fixtures and equipment, performs audits and conducts investigations to determine taxable assets.

In addition, the office prepares assessment appeals, processes reports to local, state and federal agencies, provides information to other local, state and federal agencies and to the general public.

## SERVICE DELIVERY PROGRAMS

1. Roll Preparation: Processing of exemptions; all property ownership and parcel changes and roll revisions; maintenance of master property file and ownership index; mapping of all new parcels, subdivisions, splits and combinations; redrawing outdated maps and general map maintenance.

2. Public Information: Assistance to the public with inquiries regarding property information, assessment data, exemptions, and related items.

SERVICE DELIVERY PROGRAMS (Continued)

3. Audit and Business Appraisal: Mandatory audit of business and agricultural accounts with a full value of $200,000 or more. Appraisal of business, agricultural, boat and aircraft accounts. Auditing of nonmandatory accounts to assure compliance with state law.

4. Appraisal and Reappraisal: Reappraisal of all real property in the county including changes in values as dictated by Article XIII, XIII A and other constitutional and statutory laws; appraisal of all new construction, new land parcels, mobile homes and accessories and reappraisal of damaged properties. Maintenance of property information.

5. Assessment Appeals: Preparation for, and defense of, appeals of assessments before the Local Board of Equalization. Review and discussion of valuation with taxpayers.

6. Assessment Standards and Special Reports: Coordination with State Board of Equalization on training, certification and prescribed forms. In-house training, internal audit, and related tasks. Includes Sale Verification Program, annual reports to the state and other reports required locally. Processing of revisions to the Supplemental and 601 Rolls.

7. Administration: All administrative tasks relating to budgets, personnel, payroll, and record keeping. Formulation of departmental goals and policies, establishment of work priorities and staff assignments.

8. Property Inventory: Inventory and appraisal program designed to identify taxable value which is currently escaping assessment.

9. Re-Mapping: Revision and replacement of outdated or otherwise inaccurate county maps.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget will provide for maintenance of current service levels, continued reduction in the backlog of SB-813 supplemental tax assessments, and generation of additional revenues. It includes a net increase of two positions to accommodate a growing workload generated by substantial increases in residential and commercial property transactions.

A significant increase is recommended in the services and supplies accounts. The primary component of this increase is the establishment of new contracts for consultant services in the assessment of hospitals, oil & gas facilities, and mines & quarries. These contracts are the result of a formal Request For Proposals process, conducted at the end of the existing contract's term.

Recommended equipment acquisitions support the department's on-going automation and training efforts, and provide for the replacement of mainframe terminals as recommended by the Department of Technical Services.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Boards, Commissions and Community Projects
Fund: 001 - General Fund
Function: Public Assistance
Activity: Other Assistance

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 315,748 | $ 523,060 | $ 599,601 | $ 523,060 | $ 517,540 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 315,748 | $ 523,060 | $ 599,601 | $ 523,060 | $ 517,540 |
| Revenues | $ 1,000 | $ 1,000 | $ 1,000 | $ 1,000 | $ 1,000 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. District Community Projects | $ 263,320 | $ 224,850 | $ 224,850 | $ 219,240 |
| 2. Memberships to Boards and Commissions | 22,390 | 23,390 | 23,390 | 23,390 |
| 3. Community Programs | 224,020 | 313,701 | 237,160 | 237,250 |
| 4. County Departments' Requests | 39,210 | 37,660 | 37,660 | 37,660 |
| Gross Totals | $ 548,940 | $ 599,601 | $ 523,060 | $ 517,540 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 548,940 | $ 599,601 | $ 523,060 | $ 517,540 |

## PURPOSE

To fund, with general fund dollars, programs and projects that provide services to the county in the social services and general government areas.

## SERVICE DELIVERY PROGRAMS

1. District Community Projects: To fund projects within each of the supervisorial districts at the discretion of the Board of Supervisors.

SERVICE DELIVERY PROGRAMS (Continued)

2. Memberships to Boards and Commissions: To maintain memberships in regional organizations providing services to the county.

3. Community Programs: To fund programs and organizations that provide services to the county which are mandated, but not provided by county departments, and to provide local matching funds for special federal and state projects.

4. County Departments' Projects: To provide funding for various special projects of county departments.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget was created in 1987-88 as a result of the termination of the Federal Revenue Sharing Program and the need to continue funding of specific programs and projects with general fund monies. The 1989-90 recommended appropriation for this budget provides for a continuation of district community project funds, memberships to boards and commissions, and funding for various community programs and county department requests. The chart below provides a listing of all projects funded in 1988-89 with general fund monies and those recommended for funding in 1989-90.

| ORGANIZATION / PROJECT | 1988-89 BUDGET | 1989-90 REQUEST | 1989-90 RECOMMENDATION | 1989-90 BOARD ADOPTED |
|---|---|---|---|---|
| COMMUNITY PROJECTS | | | | |
| District 1 Community Projects | $ 64,440 | $ 48,140 | $ 48,140 | $ 46,340 |
| District 2 Community Projects | 24,310 | 19,660 | 19,660 | 23,160 |
| District 3 Community Projects | 44,590 | 35,670 | 35,670 | 33,860 |
| District 4 Community Projects | 67,700 | 69,070 | 69,070 | 61,610 |
| District 5 Community Projects | 62,280 | 52,310 | 52,310 | 54,270 |
| TOTAL COMMUNITY PROJECTS | $ 263,320 | $ 224,850 | $ 224,850 | $ 219,240 |
| MEMBERSHIPS TO BOARDS AND COMMISSIONS | | | | |
| California Water Resources Association | $ 500 | $ 500 | $ 500 | $ 500 |
| County Supervisors Association of California | 18,330 | 19,250 | 19,250 | 19,250 |

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

MEMBERSHIPS TO BOARDS AND COMMISSIONS (Continued)

| ORGANIZATION / PROJECT | 1988-89 BUDGET | 1989-90 REQUEST | 1989-90 RECOMMENDATION | 1989-90 BOARD ADOPTED |
|---|---|---|---|---|
| National Association of Counties | 2,170 | 2,170 | 2,170 | 2,170 |
| San Luis Obispo Chamber of Commerce | 440 | 520 | 520 | 520 |
| Southern California Regional Assoc. of County Supervisors | 850 | 850 | 850 | 850 |
| Central Coast Resource Conservation District | 100 | 100 | 100 | 100 |
| TOTAL MEMBERSHIPS BOARDS & COMMISSIONS | $ 22,390 | $ 23,390 | $ 23,390 | $ 23,390 |

COMMUNITY PROGRAMS

| ORGANIZATION / PROJECT | 1988-89 BUDGET | 1989-90 REQUEST | 1989-90 RECOMMENDATION | 1989-90 BOARD ADOPTED |
|---|---|---|---|---|
| Central Coast Commission for Senior Citizens - Area Agency on Aging | $ 23,600 | $ 24,780 | $ 24,780 | $ 24,780 |
| Delinquency Prevention Commission | 2,800 | 5,950 | 2,940 | 2,940 |
| Emergency Medical Services Agency | 41,110 | 0 | 0 | 0 |
| Economic Opportunity Commission - Senior Health Program | 20,060 | 21,060 | 21,060 | 21,060 |
| Hospice of San Luis Obispo County - Grief and Bereavement Counseling | 2,460 | 2,580 | 2,580 | 2,580 |
| Long-Term Care Ombudsman Services - Placement for Long-Term Care Residents | 14,090 | 14,800 | 14,800 | 14,800 |
| Area Agency on Aging - Senior Nutrition Program | 8,200 | 8,610 | 8,610 | 8,610 |
| Area Agency on Aging - Retired Senior Volunteer Program | 7,450 | 7,820 | 7,820 | 7,820 |
| Five Cities Meals on Wheels - Delivery of Hot Meals | 2,050 | 2,150 | 2,150 | 2,150 |
| Hotline of San Luis Obispo County - 24-Hour Crisis Intervention Services | 3,940 | 4,140 | 4,140 | 4,140 |

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

COMMUNITY PROGRAMS (Continued)

| ORGANIZATION / PROJECT | 1988-89 BUDGET | 1989-90 REQUEST | 1989-90 RECOMMENDATION | 1989-90 BOARD ADOPTED |
|---|---|---|---|---|
| The People's Kitchen - Hot Meal Service | 8,180 | 8,590 | 8,590 | 8,590 |
| The Salvation Army - Housing Assistance | 9,000 | 9,450 | 9,450 | 9,450 |
| San Luis Obispo Child Development Center - Child Abuse Prevention Programs | 6,130 | 6,440 | 6,440 | 6,440 |
| KCBX Radio - Broadcast Board of Supervisors Meetings | 10,000 | 11,500 | 10,500 | 10,500 |
| People's Self-Help Housing - Implementation of Housing Element Goals | 23,990 | 25,190 | 25,190 | 25,190 |
| San Luis Obispo Visitors and Conference Bureau | 38,500 | 39,300 | 39,300 | 39,300 |
| AD Care Assoc., Inc. - Adult Social Day Care for Frail, Brain-Impaired Adults | 0 | 11,250 | 0 | 0 |
| American Red Cross - Services to Community | 0 | 10,000 | 2,500 | 2,500 |
| Caring Callers - Community Based In-Home Visiting Frail and Isolated Seniors | 0 | 4,000 | 2,500 | 2,500 |
| Easter Seal Society - Care and Treatment Program | 0 | 3,000 | 800 | 800 |
| Family Services Center -Psycological Counseling for Low Income Families | 2,460 | 8,645 | 8,645 | 8,645 |
| Food Bank - Food Distribution | 0 | 30,704 | 10,000 | 10,000 |
| Literacy Council - Tutor Training | 0 | 5,000 | 2,500 | 2,500 |
| People's Shelter Foundation - Comprehensive Money Management Program for Homeless | 0 | 3,000 | 1,500 | 1,500 |
| Rape Crisis - Sexual Assualt Counseling | 0 | 20,342 | 11,955 | 11,955 |
| Senior Home Care - Community Based Care for Frail and Isolated Seniors | 0 | 15,000 | 0 | 0 |
| Women's Shelter Program - Shelter for Women Made Homeless by Crime and Domestic Violence | 0 | 10,400 | 8,500 | 8,500 |
| TOTAL COMMUNITY PROGRAMS | $ 224,020 | $ 313,701 | $ 237,160 | $ 237,250 |

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

COUNTY DEPARTMENTS' REQUESTS

| ORGANIZATION / PROJECT | 1988-89 BUDGET | 1989-90 REQUEST | 1989-90 RECOMMENDATION | 1989-90 BOARD ADOPTED |
|---|---|---|---|---|
| County Engineer - Senior Vans | 39,210 | 37,660 | 37,660 | 37,660 |
| TOTAL COUNTY DEPARTMENTS' REQUESTS | $ 39,210 | $ 37,660 | $ 37,660 | $ 37,660 |
| TOTAL BOARDS, COMMISSIONS AND COMMUNITY PROJECTS | $ 548,940 | $ 599,601 | $ 523,060 | $ 517,540 |

It is recommended that the Supervisors' district community project funds be allocated any unspent funds from 1988-89, with an augmentation of $10,000 per district for 1989-90. This is the same amount of funding adopted in 1988-89. Memberships to boards and commissions are recommended at a slightly higher level as a result of increases in membership fees.

Community programs are recommended at a significantly higher level from 1988-89. When Federal Revenue Sharing was discontinued in 1987-88, several nonprofit groups organized to form a Human Services Coalition. The Coalition presented a block funding request during the 1987-88 budget hearings and received a percentage of that request. Funding in 1988-89 went to those community programs that received assistance in 1987-88.

The groups that were originally funded in 1986-87 received static allocations in the following years in spite of increases in population and service levels. This prompted several strategic meetings with key Coalition members, which resulted in a recommendation of $50,000 to be made available for new groups and a 5 percent cost-of-living adjustment for previously funded agencies. Revised criteria were utilized for recommending community programs in 1989-90. The prioritized criteria are as follows:

1. The organization provides a service which the County is mandated to provide, but does not through an existing County Department.

2. The County funds are utilized as a required local match for substantial State or Federal Funds.

3. The organization's program is extensively utilized by the County Departments.

4. The service addresses basic human needs necessary to individuals' life, safety and self-sufficiency.

5. The organization's program provides a needed service in San Luis Obispo County that is beneficial to a number of County residents.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

6. Applicant agencies must offer their services to all residents of the County of San Luis Obispo, regardless of race, religion, ethnic background, mental or physical handicap or other socioeconomic factors.

A review panel was formed to evaluate the grant applications and to make funding recommendations based upon available financing and the established criteria. Eleven non-profit agencies submitted applications requesting funding totalling $121,341.

Other programs recommended for funding that fall under criteria #1 and received funding last year are the Delinquency Prevention Commission and KCBX radio station. As with other agencies within Budget Unit 2080, the recommended level of funding for these two programs is at the 1988-89 level plus a 5 percent cost-of-living adjustment. An alternative funding source was developed for the Emergency Medical Services Agency, deleting the need for it to be funded from this budget unit. The Area Agency on Aging, People's Self Help Housing and Salvation Army also received funding last year and fall under criteria #2. Funding for these groups is also recommended at the 1988-89 level plus a 5 percent cost-of-living adjustment. The Visitors and Conference Bureau (VCB) is again recommended for funding from the county contingent upon the VCB securing funding from the Cities of Morro Bay, Pismo Beach and San Luis Obispo. Those organizations not recommended for funding will have an opportunity to apply for community project funds through individual Board members during 1989-90.

The recommended funding for county department requests includes only the County Senior Vans Program at a level slightly lower than 1988-89.

BOARD ADOPTED CHANGES

Appropriations were adjusted to reflect expenditures between publication of proposed document and fiscal year end. The adjustment also reflects a $5,000 augmentation per Supervisor for district community project funds. Overall the total appropriation decreased by $5,610.

Budget Unit: County Counsel
Fund: 001 - General Fund
Function: General Government
Activity: Legislative - Administrative

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 994,913 | $ 1,175,499 | $ 1,372,610 | $ 1,247,930 | $ 1,247,930 |
| 2000 Services & Supplies | $ 178,237 | $ 166,642 | $ 220,970 | $ 195,720 | $ 195,720 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 15,444 | $ 33,511 | $ 91,710 | $ 41,500 | $ 41,500 |
| 5000 Transfers & Reimbursements | $ (56,785) | $ (21,704) | $ (97,180) | $ (97,180) | $ (97,180) |
| **** Totals | $ 1,131,809 | $ 1,353,948 | $ 1,588,110 | $ 1,387,970 | $ 1,387,970 |
| Revenues | $ 33,484 | $ 41,763 | $ 39,320 | $ 39,320 | $ 39,320 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Legal Advice | $ 650,662 | $ 795,940 | $ 660,490 | $ 660,490 |
| 2. Litigation Representation | 795,253 | 889,350 | 824,660 | 824,660 |
| Gross Totals | $ 1,445,915 | $ 1,685,290 | $ 1,485,150 | $ 1,485,150 |
| Less Intrafund Transfers | 81,430 | 97,180 | 97,180 | 97,180 |
| Net Totals | $ 1,364,485 | $ 1,588,110 | $ 1,387,970 | $ 1,387,970 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0302 | County Counsel | 1 | 1 | 1 | 1 |
| 0303 | Assistant County Counsel | 1 | 1 | 1 | 1 |
| 0310 | Chief Deputy County Counsel | 1 | 1 | 1 | 1 |
| 0313 | Deputy County Counsel I | | | | |
| 0317 | or Deputy County Counsel II | | | | |
| 0318 | or Deputy County Counsel III | | | | |
| 0312 | or Deputy County Counsel IV | 9 | 10 | 10 | 10 |
| 0313 | Deputy County Counsel I 1/2 Time | | | | |
| 0317 | or Deputy County Counsel II 1/2 Time | | | | |
| 0318 | or Deputy County Counsel III 1/2 Time | | | | |
| 0312 | or Deputy County Counsel IV 1/2 Time | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| **Permanent** | | | | | |
| 0955 | Collections Officer - Confidential | 1 | 1 | 1 | 1 |
| 0950 | Intermediate Typist Clerk - Confidential | 2 | 2 | 2 | 2 |
| 0936 | Law Clerk - Confidential | 1 | 2 | 1 | 1 |
| 9605 | Legal Clerk Trainee - Confidential | | | | |
| 9606 | or Legal Clerk I - Confidential | | | | |
| 9607 | or Legal Clerk II - Confidential | 3 | 5 | 3 | 3 |
| 9608 | Legal Clerk III - Confidential | 1 | 1 | 1 | 1 |
| 9609 | Supervising Legal Clerk - Confidential | 1 | 1 | 1 | 1 |
| 0963 | Systems Analyst | 0 | 1 | 0 | 0 |
| Total | | 22 | 27 | 23 | 23 |

Temporary Help

Investigator (.10 FTE)
Legal Clerk (.50 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Desk | 1,600 | 1 | 1,600 |
| A | PC Network System w/ Hardware | 5,700 | 7 | 39,900 ** |
| Total | | | | $41,500 |

## PURPOSE

The County Counsel is legal advisor to the Board of Supervisors, County Administrator, all county officers, county departments, Planning Commission, Civil Service Commission, Grand Jury on civil matters, courts, LAFCo, Area Council of Governments, and certain independent special districts.

## SERVICE DELIVERY PROGRAMS

1. Legal Advice: Providing a full range of legal service including oral and written opinions, document drafting and review.

2. Litigation Representation: Providing defense of lawsuits against governmental clients and prosecution of lawsuits of behalf of governmental clients.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Recommended funding for County Counsel is slightly higher for 1989-90 and will allow the department to maintain existing service levels. It should be noted, however, that the projected expenditure column for 1988-89 gives the appearance that the department will over-expend its budget. In actuality, this reflects the under-recovery of reimbursements received for providing legal advice to the Planning and Building Department for the Shell Western Oil Project. Shell Oil used the majority of 1988-89 to evaluate its financial and legal position with respect to the oil project. This has slowed progress on the project and resulted in a reduced level of billing for services.

At the recommended level of funding, the department will add one Deputy County Counsel to support the Child Protective Services Division of the Department of Social Services. The position will be used to prosecute child dependency and pre-adoption cases, as well as assist with the department's general workload increases. This position is offset over fifty percent with revenue from the state that will be received through the countywide cost allocation plan. Monies have also been included to fund the equivalent of a half-time temporary help Legal Clerk to assist with the department's growing clerical workload.

Recommended funding for the services and supplies accounts is significantly higher for 1989-90 reflecting increases in Bar Association dues, law books, expert witness fees, and other office related expenses. Monies have also been included to purchase standard software packages to support the computer equipment that is recommended for funding. Recommended fixed assets include a total of seven personal computers. The computers will be used to continue the department's efforts to automate the attorneys' daily tasks. A desk has also been included for the recommended attorney position.

Recommended intrafund transfers are higher for 1989-90 and reflect anticipated reimbursements for legal advice provided in connection with the Shell Western Oil Project. These figures may be revised prior to budget hearings should Shell determine not to move forward with the proposed project. Recommended revenues remain constant for 1989-90.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Personnel
Fund: 001 - General Fund
Function: General Government
Activity: Personnel

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 553,455 | $ 632,946 | $ 671,710 | $ 646,450 | $ 646,450 |
| 2000 Services & Supplies | $ 207,209 | $ 240,871 | $ 283,564 | $ 277,560 | $ 277,560 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 631 | $ 18,521 | $ 48,816 | $ 20,280 | $ 20,280 |
| 5000 Transfers & Reimbursements | $ 0 | $ (1,470) | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 761,295 | $ 890,868 | $ 1,004,090 | $ 944,290 | $ 944,290 |
| Revenues | $ 92 | $ 638 | $ 0 | $ 0 | $ 0 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Recruitment, Testing, Classification and Records | $ 608,686 | $ 672,740 | $ 632,670 | $ 632,670 |
| 2. Employee Relations, Affirmative Action, Pay Administration | 299,801 | 331,350 | 311,620 | 311,620 |
| Gross Totals | $ 908,487 | $ 1,004,090 | $ 944,290 | $ 944,290 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 908,487 | $ 1,004,090 | $ 944,290 | $ 944,290 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0856 | Personnel Director | 1 | 1 | 1 | 1 |
| 0950 | Intermediate Typist Clerk - Confidential | 1 | 1 | 1 | 1 |
| 0862 | Personnel Aide - Confidential | 3 | 3 | 3 | 3 |
| 0874 | Personnel Analyst I | | | | |
| 0873 | or Personnel Analyst II | | | | |
| 0864 | or Personnel Analyst III | 2 | 2 | 2 | 2 |
| 0874 | Personnel Analyst I 3/4 Time | | | | |
| 0873 | or Personnel Analyst II 3/4 Time | | | | |
| 0864 | or Personnel Analyst III 3/4 Time | 2 | 2 | 2 | 2 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0875 | Principal Personnel Analyst | 2 | 2 | 2 | 2 |
| 0925 | Secretary - Confidential | 1 | 1 | 1 | 1 |
| 0930 | Senior Typist Clerk - Confidential | 2 | 2 | 2 | 2 |
| 0930 | Senior Typist Clerk 1/2 Time | 0 | 1 | 0 | 0 |
| 0938 | Supervising Admin. Clerk I - Confidential | 1 | 1 | 1 | 1 |
| 0963 | Systems Analyst 1/2 Time | 0 | 1 | 0 | 0 |
| Total | | 15 | 17 | 15 | 15 |
| Contract | | | | | |
| | Administrative Services Officer 1/2 Time | 1 | 0 | 1 | 1 |
| Grand Total | | 16 | 17 | 16 | 16 |
| Temporary Help | | | | | |
| | Senior Typist Clerk (.25 FTE) | | | | |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC Network Hardware | 8,360 | 1 | 8,360 ** |
| A | PC System: Standard w/o Printer | 3,700 | 3 | 11,100 ** |
| A | Printer: PC | 820 | 1 | 820 ** |
| Total | | | | $20,280 |

## PURPOSE

The purpose of the Personnel Department is to develop, administer, and maintain an employment system which includes affirmative action, recruitment, testing, placement, classification, maintenance of the unemployment insurance program, grievance and salary administration and employee relations.

## SERVICE DELIVERY PROGRAMS

1. Recruitment, Testing, Classification and Records: Recruitment and testing for new hires and promotional exams, including processing related grievances; maintenance of eligibility and certification lists and central personnel records; test validation; layoff administration; budget development; support to Civil Service Commission; pre-employment physical exam program; countywide training coordination and skills training in personnel-related subjects; job analysis and

SERVICE DELIVERY PROGRAMS (Continued)

classification audits; class plan maintenance, including processing related grievances; bilingual pay certification; personal services contracts; countywide employee evaluation program.

2. Employee Relations, Affirmative Action and Pay Administration: Support to Board of Supervisors and County Administrator in all areas of employee relations, including prevailing wage data collection/analysis; participation on salary negotiation teams; fringe benefit studies and proposals; processing employee relations grievances; development and administration of employee relations policies and procedures; contract administration; affirmative action plan administration; unemployment insurance; return to work of rehabilitated employees; injury-on-duty pay.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Personnel Department will provide for a continuation of current operations in both the recruitment, testing, classification and records service delivery program area, and the employee relations, affirmative action, and pay administration service delivery program area. The department requested a half-time Systems Analyst and a half-time Senior Typist Clerk to aid in systems development and increased workload demands. The Systems Analyst position is not recommended at this time pending a complete review of the current policy regarding computer programming support in departments. Instead, a continuation of contract employment for a half-time Administrative Services Officer is recommended to assist in departmental support services. Temporary help has been reduced because of the recommended contract continuance.

Funding for services and supplies is recommended at a higher level than in 1988-89 based upon historical trends and benefits granted to employee associations. Increases in professional and special services reflect the contract costs for management representation and the Employee Assistance Program. Increases are also recommended for publication and legal notices, training expenses, tuition reimbursement and Wellness/Fitness Program costs. Increases in these areas are reflective of historical trends and current year costs.

The recommended budget will allow the purchase of three additional personal computers to implement the department's office automation networking plan. The new computers will be added to the computer approved mid-year by your Board and the computer approved in the 1988-89 budget to provide a network to access office data bases, draft word processing, develop spreadsheets and coordinate calendaring.

## BOARD ADOPTED CHANGES

None.

B.U. No. 2120

Budget Unit: Retirement Plans
Fund: 001 - General Government
Function: General Government
Activity: Other General

B.U. No. 2120

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 115,643 | $ 122,953 | $ 130,180 | $ 130,180 | $ 130,180 |
| 2000 Services & Supplies | $ 111,170 | $ 114,250 | $ 226,360 | $ 224,360 | $ 224,360 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 1,141 | $ 2,090 | $ 10,000 | $ 9,840 | $ 9,840 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 227,954 | $ 239,293 | $ 366,540 | $ 364,380 | $ 364,380 |
| Revenues | $ 194,622 | $ 210,499 | $ 352,640 | $ 352,640 | $ 352,640 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Pension Trust | $ 301,510 | $ 352,640 | $ 352,640 | $ 352,640 |
| 2. Deferred Compensation | 13,210 | 12,200 | 10,200 | 10,200 |
| 3. Defined Contribution Plan and Trust | 1,700 | 1,700 | 1,540 | 1,540 |
| Gross Totals | $ 316,420 | $ 366,540 | $ 364,380 | $ 364,380 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 316,420 | $ 366,540 | $ 364,380 | $ 364,380 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0871 | Retirement Trust Officer | 1 | 1 | 1 | 1 |
| 0912 | Account Clerk - Confidential | 1 | 1 | 1 | 1 |
| 8891 | Administrative Services Officer I | 1 | 1 | 1 | 1 |
| Total | | 3 | 3 | 3 | 3 |

Temporary Help

Account Clerk - Confidential (1 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC System: High Capacity w/ Accessories | 9,840 | 1 | 9,840 ** |
| Total | | | | $9,840 |

## PURPOSE

To manage the San Luis Obispo County Employees Retirement Plan, the Deferred Compensation Plan, and the Defined Contribution Plan and Trust in a manner consistent with the administrative and fiduciary requirements of such plans in order to deliver all benefits payable to participants in an expeditious manner.

## SERVICE DELIVERY PROGRAMS

1. Pension Trust: The Pension Trust is administered and managed by the Pension Trust Board of Trustees. Funding for this program is adopted each year by the Board of Trustees and is provided herein for information purposes. The Trustees adopt funding to provide staff necessary for the daily operation of the Employees Retirement Plan, including the processing of plan enrollments and application for plan benefits; to provide staff support to the Pension Trust Board of Trustees; to provide member services to all plan participants; to maintain records incidental to all such activities; to manage the Pension Trust Fund and all investments associated with the Trust Fund; to provide in-house professional financial and management services; to provide, obtain and coordinate the actuarial, accounting, insurance, fund management, and disbursement services not provided in-house which are necessary to the operation of the Employees Retirement Plan.

2. Deferred Compensation Plan: To provide resources necessary for the daily operations of the County Deferred Compensation Plan including the processing of Plan enrollments and applications for plan benefits; to provide counseling and information to all Plan participants; to maintain records incidental to all such activities; to provide in-house professional and management services; to provide, obtain, and coordinate the accounting, fund management and disbursement services not provided in-house which are necessary to the operation of the County Deferred Compensation Plan.

3. Defined Contribution Plan and Trust: To provide resources necessary for the daily operations of the Defined Contribution Plan and Trust including the processing of Plan enrollments and applications for plan benefits; to provide counseling and requested information to all plan participants; to maintain records incidental to all such activities including fund management; to provide in-house professional and management services.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The appropriations for the Pension Trust portion of this budget unit are adopted each year by the Pension Trust Board of Trustees, and fully reimbursed from the Pension Trust Fund. Although the recommended budget provides for maintenance of current services levels, and contains no additional positions, it is higher than that for 1988-89 given increasingly complex tax and benefit legislation. In addition to increased workload volume and inflation, the increase is due primarily to the appropriation for professional services connected with financial custodianship, annual financial accounting of all plans, and legal services. Payments of fees associated with employee participation in the deferred compensation program are made from the general fund and are included in the current M.O.U.'s with the various bargaining units.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Operations Center
Fund: 001 - General Fund
Function: General Government
Activity: Property Management

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 49,364 | $ 63,743 | $ 61,810 | $ 61,810 | $ 61,810 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 137,030 | $ 10,160 | $ 10,160 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 49,364 | $ 63,743 | $ 198,840 | $ 71,970 | $ 71,970 |
| Revenues | $ 3,965 | $ 4,769 | $ 13,920 | $ 5,000 | $ 5,000 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Water and Sewage Service | $ 52,535 | $ 198,840 | $ 71,970 | $ 71,970 |
| Gross Totals | $ 52,535 | $ 198,840 | $ 71,970 | $ 71,970 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 52,535 | $ 198,840 | $ 71,970 | $ 71,970 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Chlorine Scale System | 1,020 | 1 | 1,020 |
| R | Sanitary Seal System | 5,070 | 1 | 5,070 |
| A | Sewer Main System | 4,070 | 1 | 4,070 |
| Total | | | | $10,160 |

## PURPOSE

To provide water and sewage service to various county departments and other government agencies located in and around the County Operations Center at Camp San Luis Obispo.

## SERVICE DELIVERY PROGRAMS

1. Water and Sewage Service: Provides for water and sewage service, maintenance of the sewage collection system and sewage treatment services to various county departments and other governmental agencies located in and around the County Operations Center.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Operations Center budget unit functions under the umbrella of the Engineer's Internal Service Fund. All staffing, services, supplies, and equipment necessary to maintain this budget are provided by the Internal Service Fund and charged back to the Operations Center budget as services are performed.

Recommended funding for this budget unit is significantly higher for 1989-90 and represents a phased approach to addressing the immediate water and sewer related issues at the Operations Center. The recommendation includes monies to install a chlorine scale and a sanitary seal on the Operations Center well and a meter on the sewer main line. The chlorine scale and sanitary seal are necessary to monitor the chlorine levels in the water tanks and eliminate high bacterial levels experienced during the winter months. The sewer main meter will allow the department to accurately monitor sewage flow into the California Men's Colony sewage treatment plant. The meter will also allow the department to determine if high water tables are infiltrating the sewer lines, therefore, artificially increasing the effluent flow to the Men's Colony's treatment plant. The remainder of the needs identified by the Engineer in the 1989-90 budget request will be funded in future years as monies are available.

Revenues for this budget unit are derived from billings to county schools and the Engineer's Internal Service Fund. Recommended revenues are slightly higher for 1989-90 reflecting a minor increase in projected usage by those entities.

## BOARD ADOPTED CHANGES

None.

Budget Unit: General Services
Fund: 001 - General Fund
Function: General Government
Activity: Property Management

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 3,886,365 | $ 4,270,131 | $ 4,586,110 | $ 4,645,610 | $ 4,645,610 |
| 2000 Services & Supplies | $ 1,892,503 | $ 2,716,136 | $ 3,177,830 | $ 3,291,950 | $ 3,291,950 |
| 3000 Other Charges | $ 37,715 | $ 739 | $ 1,500 | $ 1,500 | $ 1,500 |
| 4000 Fixed Assets | $ 17,148 | $ 35,710 | $ 134,780 | $ 70,090 | $ 70,090 |
| 5000 Transfers & Reimbursements | $(1,234,379) | $(1,668,561) | $(1,686,760) | $(1,680,450) | $(1,680,450) |
| **** Totals | $ 4,599,352 | $ 5,354,155 | $ 6,213,460 | $ 6,328,700 | $ 6,328,700 |
| Revenues | $ 886,479 | $ 1,340,381 | $ 1,341,740 | $ 1,454,240 | $ 1,454,240 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Maintenance Projects and Utilities | $ 853,320 | $ 900,410 | $ 900,410 | $ 900,410 |
| 2. General Services Administration | 664,785 | 695,250 | 695,250 | 695,250 |
| 3. Maintenance Services | 1,100,555 | 1,171,000 | 1,171,000 | 1,171,000 |
| 4. Real Property | 969,770 | 1,225,800 | 1,386,160 | 1,386,160 |
| 5. Custodial Services | 990,730 | 1,061,610 | 1,061,610 | 1,061,610 |
| 6. Architectural Services | 589,860 | 641,240 | 704,810 | 704,810 |
| 7. Central Services/Mail | 572,721 | 762,600 | 697,600 | 697,600 |
| 8. Park/Grounds Facilities | 1,319,126 | 1,442,310 | 1,392,310 | 1,392,310 |
| Gross Totals | $ 7,060,867 | $ 7,900,220 | $ 8,009,150 | $ 8,009,150 |
| Less Intrafund Transfers | 1,980,930 | 1,686,760 | 1,680,450 | 1,680,450) |
| Net Totals | $ 5,079,937 | $ 6,213,460 | $ 6,328,700 | $ 6,328,700 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0248 | General Services Director | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0854 | Deputy Director of General Services | 1 | 1 | 1 | 1 |
| 0911 | Account Clerk | 1 | 1 | 1 | 1 |
| 0906 | Accountant II | 1 | 1 | 1 | 1 |
| 0914 | Accounting Technician | 1 | 1 | 1 | 1 |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | 0 | 1 | 1 | 1 |
| 8893 | or Administrative Services Officer III | 1 | 1 | 1 | 1 |
| 0620 | Architectural Supervisor | 1 | 1 | 1 | 1 |
| 0613 | Assistant Capital Projects Coordinator | | | | |
| 0615 | or Assoc. Capital Projects Coordinator | 10 | 10 | 11 | 11 |
| 1304 | Buildings Facilities Manager | 1 | 1 | 1 | 1 |
| 1303 | Buildings Maintenance Supervisor | 1 | 1 | 1 | 1 |
| 0922 | Buyer | 4 | 4 | 4 | 4 |
| 0240 | Central Services Manager | 1 | 1 | 1 | 1 |
| 1330 | Custodial Supervisor | 1 | 1 | 1 | 1 |
| 1335 | Custodian | 25 | 25 | 25 | 25 |
| 1214 | District Ranger | 3 | 3 | 3 | 3 |
| 1314 | Facilities Maintenance Mechanic I | | | | |
| 1316 | or Facilities Maintenance Mechanic II | | | | |
| 1315 | or Facilities Maintenance Mechanic III | 13 | 13 | 13 | 13 |
| 1313 | Facilities Maint. Mechanic Leadworker | 3 | 3 | 3 | 3 |
| | Horticulturist | 0 | 1 | 0 | 0 |
| 0952 | Intermediate Typist Clerk 3/4 Time | 1 | 0 | 0 | 0 |
| 1334 | Leadworker Custodian | 7 | 7 | 7 | 7 |
| 1317 | Locksmith - Maintenance Worker | 1 | 1 | 1 | 1 |
| 1307 | Maintenance Painter I | | | | |
| 1308 | or Maintenance Painter II | 2 | 2 | 2 | 2 |
| 1306 | Maintenance Painter Leadworker | 1 | 1 | 1 | 1 |
| 1223 | Park Ranger Aide | | | | |
| 1222 | or Park Ranger I | | | | |
| 1221 | or Park Ranger II | 15 | 15 | 15 | 15 |
| 1220 | or Park Ranger III | 4 | 5 | 5 | 5 |
| 1207 | Parks Facilities Manager | 1 | 1 | 1 | 1 |
| 1208 | Parks Superintendent-Maintenance | 1 | 1 | 1 | 1 |
| 1226 | Parks Superintendent-Visitor Service | 1 | 1 | 1 | 1 |
| 0614 | Property Manager | 1 | 1 | 1 | 1 |
| 0609 | Property Management Aide | 1 | 1 | 1 | 1 |
| 0622 | or Assistant Real Property Agent | | | | |
| 0623 | or Associate Real Property Agent | 1 | 1 | 1 | 1 |
| 1125 | Purchasing Technician | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk | 3 | 3 | 3 | 3 |
| 0619 | Senior Capital Projects Coordinator | 2 | 3 | 4 | 4 |
| 0951 | Senior Typist Clerk/Senior Clerk | 3 | 3 | 3 | 3 |
| 1336 | Storekeeper I | 1 | 1 | 1 | 1 |
| 0939 | Supervising Admin. Clerk II - Confidential | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 4 | 6 | 6 | 6 |
| Total | | 121 | 126 | 127 | 127 |

SUMMARY OF POSITIONS (Continued)

Temporary Help

Park Ranger Aide (2 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Aerifier | 1,300 | 1 | 1,300 |
| A | Circuit Tracer | 590 | 1 | 590 |
| A | Key Cutter & Converter | 2,090 | 1 | 2,090 |
| A | Key Punch Machine | 650 | 1 | 650 |
| A | Lettering Machine | 1,660 | 1 | 1,660 |
| R | Lift Gate | 1,610 | 1 | 1,610 |
| A | Lighting Cart | 640 | 1 | 640 |
| R | Mower | 800 | 1 | 800 |
| R | Mower | 600 | 2 | 1,200 |
| A | PC System: Basic w/ Enhancements | 4,070 | 2 | 8,140 ** |
| A | PC System: Basic w/ Printer | 3,030 | 1 | 3,030 ** |
| A | PC System: Standard w/ Enhancements | 6,180 | 2 | 12,360 ** |
| R | Portable Lift | 6,680 | 1 | 6,680 |
| A | Printer: Mainframe | 3,800 | 1 | 3,800 ** |
| R | Sprayer | 3,750 | 1 | 3,750 |
| A | Sprayer | 640 | 1 | 640 |
| A | Thatcher | 2,650 | 1 | 2,650 |
| A | Upholstery Cleaner | 3,400 | 1 | 3,400 |
| A | Vehicle: Pickup, Midsized | 10,400 | 1 | 10,400 ## |
| A | Workstation | 600 | 1 | 600 |
| Total | | | | $65,990 |

## PURPOSE

The Department of General Services is primarily a service department to other county departments. The department is responsible for management of county properties, veterans and community buildings, a concessionaire-operated golf course, county recreational facilities, facility maintenance, custodial and utility services to most county facilities, purchasing, and mail delivery. Support is given to the County Airport, Central Reprographics, Lopez Lake, Morro Bay Golf Course, Recreation Facilities, County Museum and County Garage. The department also administers all of the county's capital projects.

## SERVICE DELIVERY PROGRAMS

1. Maintenance Projects and Utilities: Projects required to maintain the existing county facility assets. Included are utility costs for county facilities, and heating, ventilating, and air conditioning maintenance contracts.

2. General Services Administration: General management, supervision, secretarial and accounting support of all divisions of General Services, County Airport, County Garage, Central Reprographics, Lopez Lake and Morro Bay Golf Course.

3. Maintenance Services: Provides general and preventative maintenance of county facilities and force account labor for selected projects.

4. Real Property: Sale, purchase, lease, sublease, relocation assistance, acquisition, disposal and utilization of county real property, including land and improvements. The department also manages central reservations for the county parks, veterans and community buildings.

5. Custodial Services: The provision of custodial services and related supplies for county facilities.

6. Architectural Services: Analysis, production, administration and implementation of capital improvement and maintenance projects.

7. Central Services/Mail: Provides a centralized purchasing program for all county departments and special districts under the control of the Board of Supervisors. Also, the division supervises the operations of Central Reprographics and Central Mail, provides for the distribution of incoming U.S. mail and the pick-up, metering, and sorting of outgoing U.S. mail to take advantage of pre-sort discounts.

8. Park/Grounds Facilities: Provides ground maintenance and repair to county buildings and recreation areas. Includes management support to Lopez Lake, and county golf courses. Most costs are charged to the Recreation budget for services provided.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Department of General Services is substantially higher than the 1988-89 funding level. However, a majority of the increase is offset by a significant increase in revenues. The projection for 1988-89 exceeds the budget amount due to the change in the way capital and maintenance projects are budgeted and accounted for. The establishment of separate funds for both capital and maintenance projects resulted in a shift of intrafund transfers to revenues, increasing the net appropriation.

A large component of the budget increase is reflected in the salaries and benefits accounts, as the recommended budget includes funding for six new positions. Three of the recommended positions, one Associate/Assistant and two Senior Capital Projects Coordinators, are recommended for the Architectural Services Division. These capital projects coordinators will allow the department to meet the substantial increase in demand within the capital improvement program. Major components of the increased workload are the Main Jail Expansion, North and South County Government Centers, Social Services Building, General Hospital improvements,

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

and the numerous smaller construction and maintenance projects recommended within the capital and maintenance projects budgets. The increased architectural services staff are 100 percent offset by revenues, charged against the individual projects completed. A Park Ranger is also recommended to meet the increased workload associated with the addition of several parks facilities maintained by the Park/Grounds Facilities Division. This position is cost offset by charges against the Recreation Facilities budget. An Administrative Services Officer position is recommended to meet an increased workload in the Accounting Division. Accounting responsibilities associated with the volume of capital projects, grants administration, garage and reprographics administration, property management and other departmental responsibilities all contribute to the need for the recommended accounting position. The salaries and benefits accounts are recommended to include funding for an Intermediate Typist Clerk for the Central Services Division, also justified by workload increases within the division.

The recommended funding in the services and supplies accounts also represents a significant portion of the overall increase, and is reflected primarily in the Real Property service program. Rents and leases for departments outside of county-owned facilities are included in the General Services budget, and have increased $400,000 to over $1.2 million for 1989-90. Other increases exist in postage, utilities and garage costs, activities over which the department has little control.

Fixed asset expenditures are also recommended for a significant increase in 1989-90. Included in the recommendation are several pieces of equipment for facilities maintenance, including a portable lift, upholstery cleaner, key cutter and lettering machine, and equipment for grounds maintenance, including a thatcher, sprayer, aerifier and mowers. The fixed asset recommendation also includes five PC systems. Two of the PC systems will automate the purchasing function and should be more than offset by savings on the volume of equipment and other purchases. Two of the systems will contribute to the phased automation of the architectural services division. The fifth PC system will be used by the department's Director and Deputy Director to track staff projects, monitor financial data, and prepare and review correspondence.

Revenues are recommended at a substantial increase over 1988-89 levels. The increase is primarily due to the growth in capital projects activity, which is offset by transfers from the separately funded capital projects and maintenance projects budgets. The significant increase projected for 1988-89 revenues is also reflective of the change from general fund supported to separately funded capital and maintenance projects, shifting support charges by architectural services staff from intra-fund transfers to revenues.

BOARD ADOPTED CHANGES

None.

Budget Unit: General Fund Capital Projects
Fund: 001 - General Fund
Function: General Government
Activity: Plant Acquisition

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 395,105 | $ 0 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 2,437,306 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 2,832,411 | $ 0 | $ 0 | $ 0 | $ 0 |
| Revenues | $ 225,096 | $ 0 | $ 0 | $ 0 | $ 0 |

This budget unit provided general fund support for approximately $2 million of high priority capital projects. In 1988-89, funding for capital projects was budgeted in a separate Capital Projects Fund, Budget Unit 2207, instead of in this General Fund budget unit. For this reason, no funding was recommended in this budget unit. Similarly, countywide maintenance projects were budgeted in a separate Maintenance Projects Fund, Budget Unit 2208. The separation of capital and maintenance projects into two independant funds has proven beneficial, and is again recommended in 1989-90. The Capital Projects section in the back of this document includes a list of specific recommended capital projects.

BOARD ADOPTED CHANGES

None.

Budget Unit: Capital Projects
Fund: 003 - Capital Projects
Function: General Government
Activity: Plant Acquisition

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 122,233 | $ 500,813 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $ 216,096 | $ 191,414 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 1,759,462 | $ 4,990,554 | $12,105,207 | $ 6,316,930 | $ 7,062,518 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 2,097,791 | $ 5,682,781 | $12,105,207 | $ 6,316,930 | $ 7,062,518 |
| Revenues | $ 9,711,429 | $10,659,810 | $ 3,100,000 | $ 3,267,280 | $ 3,645,608 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Capital Projects | $20,239,840 | $12,105,207 | $ 6,316,930 | $ 7,062,518 |
| Gross Totals | $20,239,840 | $12,105,207 | $ 6,316,930 | $ 7,062,518 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $20,239,840 | $12,105,207 | $ 6,316,930 | $ 7,062,518 |

## PURPOSE

The Capital Projects/Accumulative Capital Outlay (ACO) fund provides funds for acquiring and constructing buildings, structures and improvements to facilities.

## SERVICE DELIVERY PROGRAMS

1. Capital Projects: Funding of Board adopted capital projects.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Prior to 1988-89, capital projects were funded within the following three budget units: 2209 - Federal Revenue Sharing Capital Projects, 2201 - General Fund Capital Projects, and this budget. Starting in 1988-89, funding for all capital projects, other than those for separately funded budgets such as the Airport, Morro Bay Golf Course and Lopez Recreation Area, was budgeted within this fund. For 1989-90, it is recommended that funding for capital projects continue to be budgeted in this budget. As in the past, a Capital Projects section listing the specific projects recommended for funding and a narrative describing the projects by general category is included in the back of this document.

## BOARD ADOPTED CHANGES

Please refer to comments in Section E.

Budget Unit: Maintenance Projects
Fund: 004 - Maintenance Projects
Function: General Government
Activity: Property Management

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 0 | $ 603,593 | $ 2,093,460 | $ 1,752,760 | $ 1,813,052 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 67,087 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 0 | $ 670,680 | $ 2,093,460 | $ 1,752,760 | $ 1,813,052 |
| Revenues | $ 0 | $ 10,015 | $ 0 | $ 92,700 | $ 105,847 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. County Maintenance Projects | $ 850,000 | $ 942,050 | $ 775,000 | $ 749,991 |
| 2. Facility Maintenance | 411,060 | 774,580 | 657,020 | 731,120 |
| 3. Park Maintenance | 357,280 | 376,830 | 320,740 | 331,941 |
| Gross Totals | $ 1,618,340 | $ 2,093,460 | $ 1,752,760 | $ 1,813,052 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 1,618,340 | $ 2,093,460 | $ 1,752,760 | $ 1,813,052 |

## PURPOSE

To provide funds for countywide repair, renovation and maintenance of existing county facilities.

## SERVICE DELIVERY PROGRAMS

1. County Maintenance Projects: Provides funding for the following types of countywide maintenance projects: roof repair, heating, ventilation and air conditioning equipment maintenance; painting; restroom renovation; flooring, sidewalk and paving maintenance; coaxial cable installation; signage of facilities; coastal accessway maintenance; tennis court, playground equipment and safety surface maintenance; and tree trimming projects.

SERVICE DELIVERY PROGRAMS (Continued)

2. Facility Maintenance: Provides funding for specific maintenance projects necessary to maintain the county's facilities, excluding parks.

3. Park Maintenance: Provides funding for specific maintenance projects necessary to maintain the county's parks.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Maintenance Projects budget was created in 1988-89 to fund countywide maintenance projects. Maintenance projects had previously been budgeted along with capital projects. The segregation of maintenance and capital projects was recommended to improve disclosure and accounting. Maintenance projects are not capitalized by the county. Those improvements which are capitalized and are over $25,000 in cost will be considered capital projects and can be found in the Capital Projects Fund, Budget Unit 2207.

The maintenance project budget is recommended at a significantly higher level than 1988-89, and represents on-going maintenance programs for preservation of county facilities and parks. The Department of General Services administers this budget and initiates the highest priority maintenance projects each year. In 1988-89, approximately $1.6 million was approved for maintenance projects countywide. For 1989-90, the recommendation totals approximately $1.75 million, with approximately half of the total financing coming from 1988-89 fund balance. A list of the recommended maintenance projects begins on the next page.

## BOARD ADOPTED CHANGES

Appropriations were increased $84,460, reflecting the addition of three new maintenance projects and revised projections for year-end balances remaining in existing projects that need to be appropriated again in 1989-90.

# MAINTENANCE PROJECTS APPROVED FOR FUNDING

| REF NO. | PROJECT NUMBER | PROJECT DESCRIPTION | PROJECT BUDGET | NEW FUNDING TO BE APPROPRIATED | PREVIOUS YEAR BALANCE TO BE APPROPRIATED |
|---|---|---|---|---|---|
| | | COUNTYWIDE PROJECTS | | | |
| 1 | 5720 | Countywide Coastal Accessway Maintenance | 6,980 | | 6,980 |
| 2 | 5348 | Countywide Co-Axial Cable Program | 8,000 | 8,000 | |
| 3 | 5681 | Countywide Drapes/Window Covering Maintenance | 19,200 | 19,200 | |
| 4 | 5601 | Countywide Flooring Replacement | 116,478 | 82,010 | 34,468 |
| 5 | 5602 | Countywide Mechanical Maintenance | 194,918 | 40,000 | 154,918 |
| 6 | 5603 | Countywide Paint Program | 104,150 | 104,150 | |
| 7 | 5682 | Countywide Picnic Table Top Maintenance | 12,000 | 12,000 | |
| 8 | 5235 | Countywide Playground Safety Surface/Equipment Replacement | 25,600 | 25,000 | 600 |
| 9 | 5680 | Countywide Rekeying/Security Program | 25,000 | 25,000 | |
| 10 | 5280 | Countywide Restroom Renovation | 48,289 | 20,000 | 28,289 |
| 11 | 5605 | Countywide Roof Program | 108,060 | 86,500 | 21,560 |
| 12 | 5778 | Countywide Sidewalk and Paving Maintenance | 46,316 | 42,300 | 4,016 |
| 13 | 5606 | Countywide Signage Program | 5,000 | 5,000 | |
| 14 | 5608 | Countywide Tree Trimming | 30,000 | 30,000 | |
| | | Total Countywide Projects | 749,991 | 499,160 | 250,831 |
| | | FACILITIES | | | |
| 15 | 5722 | Atascadero Complex - Renovate Plumbing | 58,000 | 58,000 | |
| 16 | 5689 | Atascadero Health Complex - Fence Replacement | 11,800 | 11,800 | |
| 17 | 5723 | Cambria - Replace Library Window Glazing | 16,095 | | 16,095 |
| 18 | 5688 | County Operational Center - Ag Comm Building Repairs | 21,250 | 21,250 | |
| 19 | 5684 | County Operational Center - Ag Commissioner Exhaust Fan | 6,000 | 6,000 | |
| 19A | 5744 | County Operational Center - Animal Regulation Drop-Off Boxes | 13,200 | 13,200 | |
| 20 | 5724 | County Operational Center - Install Backflow Devices | 45,100 | | 45,100 |
| 21 | 5616 | County Operational Center - Repair Juvn Servs Control Desk | 11,970 | | 11,970 |
| 21A | 5617 | County Operational Center - Replace Juvn Services Doors | 4,177 | | 4,177 |
| 22 | 5683 | County Operational Center - Replace Main Jail Cell Hardware | 100,000 | 100,000 | |
| 23 | 5725 | County Operational Center - Water Conservation Measures | 49,436 | | 49,436 |
| 24 | 5690 | Creston - Repair Library Exterior | 10,500 | 10,500 | |
| 25 | 5726 | Edna Valley CDF Station - Building Repairs Phase II | 57,918 | 20,400 | 37,518 |
| 26 | 5741 | Edna Valley CDF - Remove Burn Pit | 38,282 | | 38,282 |
| 27 | 5727 | Engineering Road Yards - Oil Discharge Corrections | 46,143 | | 46,143 |
| 27A | 5701 | Government Center - Mainframe Computer Maintenance | 6,000 | 6,000 | |
| 28 | 5687 | * Government Center - Energy Management Study | 6,450 | 6,450 | |
| 29 | 5685 | Government Center - Install Sewer Lift Station | 24,700 | 24,700 | |
| 29A | 5679 | Government Center - Superior Court Public Address System | 13,679 | | 13,679 |
| 30 | 5686 | Los Osos - Library Security Lighting | 8,700 | 8,700 | |
| 31 | 5263 | San Luis Obispo - Veterans Building Rehabilitation | 22,500 | | 22,500 |
| | | Total Facilities | 571,900 | 287,000 | 284,900 |

* Indicates Grant Related Project

## MAINTENANCE PROJECTS APPROVED FOR FUNDING

| REF NO. | PROJECT NUMBER | | PROJECT DESCRIPTION | PROJECT BUDGET | NEW FUNDING TO BE APPROPRIATED | PREVIOUS YEAR BALANCE TO BE APPROPRIATED |
|---|---|---|---|---|---|---|
| | | | HEALTH AGENCY | | | |
| 32 | 5691 | | General Hospital - Install Backflow Device | 23,200 | 23,200 | |
| 33 | 5292 | | General Hospital - Land Development | 35,270 | | 35,270 |
| 34 | 5692 | | General Hospital - Reroof Storage Building | 4,950 | 4,950 | |
| 35 | 5693 | | Health Agency - Grover City Security Lighting | 3,000 | 3,000 | |
| 36 | 5251 | | Health Agency - Improve Fire Safety | 42,800 | | 42,800 |
| 37 | 5728 | | Health Agency - Johnson Avenue Remodel OB | 50,000 | 18,930 | 31,070 |
| | | | Total Health Agency | 159,220 | 50,080 | 109,140 |
| | | | PARKS | | | |
| 38 | 5730 | | Cayucos - Beach Accessway Seawall - 16th & Pacific | 18,019 | | 18,019 |
| 39 | 5697 | * | Cayucos - Develop E Street Accessway | 2,800 | 2,800 | |
| 40 | 5698 | | Cayucos - Pier Structural Survey/Repairs | 42,150 | 42,150 | |
| 41 | 5640 | | Cayucos - Repair Maintenance Storage Building | 16,600 | | 16,600 |
| 42 | 5731 | | Cayucos - Replace Pier Railings & Install Light | 18,191 | | 18,191 |
| 43 | 5736 | | Chalk Mt Golf Course - Adandon Septic Systems | | | |
| 44 | 5737 | | Chalk Mt Golf Course - Drainage & Fairway Improvements | 48,500 | | 48,500 |
| 44A | 5743 | | Chalk Mt Golf Course - Irrigation Systems Modifications | 24,468 | | 24,468 |
| 45 | 5694 | * | Heilmann Park - Construct Group Area Parking | 3,000 | 3,000 | |
| 46 | 5696 | | Heilmann Park - Correct Water System Cross Connections | 9,900 | 9,900 | |
| 47 | 5265 | | San Miguel Pool - Renovate Pool | 58,400 | | 58,400 |
| 48 | 5733 | | Santa Margarita Lake - Install Pool Leach Line | 15,750 | | 15,750 |
| 49 | 5734 | | Santa Margarita Lake - Replace Water Line & Marina Tank Road | 21,005 | | 21,005 |
| 50 | 5269 | | Santa Margarita Lake - Road Repair (White Oak Tanks) | 12,273 | | 12,273 |
| 51 | 5695 | | Shandon Park - Pool Safety Fencing | 15,100 | 15,100 | |
| 52 | 5699 | | South Bay Park - Repair Play Structures/Retaining Walls | 17,000 | 17,000 | |
| 53 | 5735 | | Templeton Park - Renovate Storage Building | 8,785 | | 8,785 |
| | | | Total Parks | 331,941 | 89,950 | 241,991 |
| | | | Grand Totals All Projects | 1,813,052 | 926,190 | 886,862 |

* Indicates Grant Related Project

Budget Unit: Special Aviation
Fund: 032 - Special Aviation
Function: Public Ways and Facilities
Activity: Transportation Terminals

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 4,950 | $ 4,887 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 5,000 | $ 5,000 | $ 5,000 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 4,950 | $ 4,887 | $ 5,000 | $ 5,000 | $ 5,000 |
| Revenues | $ 0 | $ 10,011 | $ 5,000 | $ 5,000 | $ 5,000 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. San Luis Obispo Airport | $ 5,000 | $ 5,000 | $ 5,000 | $ 5,000 |
| Gross Totals | $ 5,000 | $ 5,000 | $ 5,000 | $ 5,000 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 5,000 | $ 5,000 | $ 5,000 | $ 5,000 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Mower | 5,000 | 1 | 5,000 |
| Total | | | | $5,000 |

## PURPOSE

To provide for the purchase of a Flail Mower Unit for the San Luis Obispo County Airport.

## SERVICE DELIVERY PROGRAM

1. San Luis Obispo Airport: To provide for the purchase of a Flail Mower Unit to maintain the San Luis Obispo County Airport grounds.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget unit is financed with grant monies from the State Department of Aeronautics and administered by the Department of General Services. Funding is recommended for the purchase of a flail mower to maintain the turf portions of the airport airfield area at the San Luis Obispo County Airport.

The revenue projection for 1988-89 is twice the amount usually received from the state in any one year. This is because the 1987-88 allocation was not received in time to be credited to that fiscal year, and now shows as twice the usual revenue amount in the current year.

Fiscal year 1988-89 funding completed the fifth year of a five year lease/purchase for a pavement sweeper, used to maintain airport runways and taxiways. Therefore, the 1989-90 allocation is available to fund the recommended equipment purchase.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Surveyor
Fund: 001 - General Fund
Function: General Government
Activity: Other General

| | Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|---|
| 1000 | Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 | Services & Supplies | $ 424,381 | $ 446,134 | $ 512,970 | $ 512,970 | $ 512,970 |
| 3000 | Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 | Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 | Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** | Totals | $ 424,381 | $ 446,134 | $ 512,970 | $ 512,970 | $ 512,970 |
| Revenues | | $ 181,067 | $ 197,208 | $ 208,310 | $ 208,310 | $ 208,310 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Development Plans | $ 64,594 | $ 55,450 | $ 55,450 | $ 55,450 |
| 2. Public Documents | 27,609 | 40,687 | 40,687 | 40,687 |
| 3. Committees and Boards | 29,598 | 34,294 | 34,294 | 34,294 |
| 4. Public Inquiry | 62,274 | 55,590 | 55,590 | 55,590 |
| 5. Surveyor - General | 116,308 | 124,719 | 124,719 | 124,719 |
| 6. Parcel Maps | 46,409 | 53,570 | 53,570 | 53,570 |
| 7. Records of Survey | 32,960 | 39,162 | 39,162 | 39,162 |
| 8. Flood Plan Management | 5,777 | 5,846 | 5,846 | 5,846 |
| 9. Subdivision Maps | 88,036 | 103,652 | 103,652 | 103,652 |
| Gross Totals | $ 473,565 | $ 512,970 | $ 512,970 | $ 512,970 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 473,565 | $ 512,970 | $ 512,970 | $ 512,970 |

## PURPOSE

To provide surveyor services to the public and county offices as mandated by state law, and as required for orderly development within the county.

## SERVICE DELIVERY PROGRAMS

1. Development Plans: Sets conditions and checks grading and drainage referral plans for various building permits, mobile home parks, apartments and other development reviews.

2. Public Documents: Stores, retrieves, indexes and microfilms public documents to provide agency and public access to maps and records.

3. Committees and Boards: Provides surveyor services to the Board of Supervisors, Subdivision Review Board, and Planning Commission.

4. Public Inquiry: Handles routine questions from the public on surveys, permits, subdivisions, flood insurance, drainage, etc.

5. Surveyor - General: Provides surveyor support to the Board of Supervisors, LAFCo, District Attorney, Clerk-Recorder and other county departments.

6. Parcel Maps: Checks maps for recordation, checks improvement plans, inspects improvements, and general map administration.

7. Records of Survey: Map checking of records of survey countywide.

8. Flood Plan Management: Coordinates the National Flood Insurance Program and compiles flood data for drainage plan and general plan reviews.

9. Subdivision Maps: Map checks, improvement plan checks, inspection of improvements, and general map administration.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Surveyor's budget functions under the umbrella of the Engineer's Internal Service Fund. All staffing, services, supplies, and equipment necessary to maintain the Surveyor's budget are provided by the Internal Service Fund and charged back as services are performed.

The recommendation for this budget is significantly higher for 1989-90. However, higher projected revenues offset the recommended increase in funding, resulting in a slightly lower net general fund contribution for 1989-90. Deviations can be seen in a majority of the service programs. This merely represents anticipated trends in development throughout the county. The Public Documents service program is higher for 1989-90 to reflect an expanded scope of work for the department's aerial mapping program. Recommended funding will allow the Engineer to map the community of Nipomo and the surrounding areas. The Engineer has placed a priority on mapping Nipomo due to the growth that has taken place in this area over the last several years.

Recommended revenues are significantly higher for 1989-90 reflecting additional monies that will be received for performing an increased number of records of survey, tract map and parcel map inspections.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Monumentation
Fund: 001 - General Fund
Function: General Government
Activity: Other General

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 24,542 | $ 16,736 | $ 72,700 | $ 72,700 | $ 72,700 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 24,542 | $ 16,736 | $ 72,700 | $ 72,700 | $ 72,700 |
| Revenues | $ 25,543 | $ 16,736 | $ 72,700 | $ 72,700 | $ 72,700 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Monumentation | $ 58,040 | $ 72,700 | $ 72,700 | $ 72,700 |
| Gross Totals | $ 58,040 | $ 72,700 | $ 72,700 | $ 72,700 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 58,040 | $ 72,700 | $ 72,700 | $ 72,700 |

## PURPOSE

To comply with state and county requirements regarding the monumentation of sections and subdivision corners by searching for, locating and reestablishing survey markers in various tracts throughout the county.

## SERVICE DELIVERY PROGRAMS

1. Monumentation: Searching, perpetuating and reestablishing section corners and other subdivision corners.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Monumentation budget functions under the umbrella of the Engineer's Internal Service Fund. All staffing, services, supplies, and equipment necessary to maintain the Monumentation budget are provided by the Internal Service Fund and charged back as services are performed.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Funding for the Monumentation budget is derived from fees levied when certain real property is recorded in the county. These monies are then deposited into a trust fund designated for Monumentation activities.

The recommended level of funding for this budget unit is significantly higher for 1989-90. This will provide a slightly accelerated Monmentation Program while still maintaining an adequate reserve level. Recommended funding will allow the department to monument portions of the Salinas Reservoir area, Cuesta-by-the-Sea, and the Huero Huero Rancho.

BOARD ADOPTED CHANGES

None.

Budget Unit: Technical Services
Fund: 001 - General Fund
Function: General Government
Activity: Other General

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 2,205,972 | $ 2,382,607 | $ 2,603,700 | $ 2,876,130 | $ 2,976,130 |
| 2000 Services & Supplies | $ 1,380,974 | $ 1,701,355 | $ 3,093,360 | $ 3,109,290 | $ 3,109,290 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 1,081,165 | $ 338,390 | $ 368,360 | $ 205,640 | $ 205,640 |
| 5000 Transfers & Reimbursements | $(1,394,789) | $ (983,538) | $(1,191,740) | $(1,191,740) | $(1,191,740) |
| **** Totals | $ 3,273,322 | $ 3,438,814 | $ 4,873,680 | $ 4,999,320 | $ 5,099,320 |
| Revenues | $ 522,439 | $ 555,892 | $ 451,020 | $ 451,020 | $ 451,020 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Telephones and Switchboards | $ 883,365 | $ 974,850 | $ 974,850 | $ 974,850 |
| 2. Radio Communications | 469,190 | 539,600 | 501,600 | 501,600 |
| 3. Data Processing Operations | 1,571,111 | 2,450,410 | 2,873,680 | 2,873,680 |
| 4. Systems Development | 760,153 | 739,360 | 750,575 | 850,575 |
| 5. Systems Maintenance | 711,035 | 735,610 | 746,825 | 746,825 |
| 6. Consultation and Planning | 116,011 | 153,530 | 153,530 | 153,530 |
| 7. Office Automation | 167,000 | 472,060 | 190,000 | 190,000 |
| Gross Totals | $ 4,677,865 | $ 6,065,420 | $ 6,191,060 | $ 6,291,060 |
| Less Intrafund Transfers | 1,176,430 | 1,191,740 | 1,191,740 | 1,191,740 |
| Net Totals | $ 3,501,435 | $ 4,873,680 | $ 4,999,320 | $ 5,099,320 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0858 | Director of Technical Services | 1 | 1 | 1 | 1 |
| 0911 | Account Clerk | 0 | 1 | 0 | 0 |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0913 | Accounting Technician - Confidential | 1 | 1 | 1 | 1 |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | | | | |
| 8893 | or Administrative Services Officer III | 1 | 1 | 1 | 1 |
| 9677 | Communications Manager | 1 | 1 | 1 | 1 |
| 0959 | Communications Technician I | | | | |
| 0958 | or Communications Technician II | 4 | 4 | 4 | 4 |
| 0969 | Senior Communications Technician | 1 | 1 | 1 | 1 |
| 0970 | Computer Systems Tech. Aide - Confidential | | | | |
| 0987 | or Computer Systems Tech. I - Confidential | | | | |
| 0988 | or Computer Systems Tech. II - Confidential | 7 | 8 | 8 | 8 |
| 8896 | Data Center Manager | 0 | 0 | 1 | 1 |
| 0986 | Data Entry Operator Trainee | | | | |
| 0991 | or Data Entry Operator I - Confidential | | | | |
| 0981 | or Data Entry Operator II - Confidential | | | | |
| 0982 | or Data Entry Operator III - Confidential | 2 | 2 | 2 | 2 |
| 0972 | Data Processing Operations Manager | 1 | 1 | 1 | 1 |
| 8895 | Data Processing Project Manager | 0 | 0 | 3 | 3 |
| 0975 | Programmer - Confidential | | | | |
| 0974 | or Programmer Analyst I | | | | |
| 0973 | or Programmer Analyst II | 18 | 18 | 18 | 21 |
| 0995 | or Senior Programmer Analyst | 5 | 5 | 5 | 5 |
| 0995 | Senior Programmer Analyst 1/2 Time | 1 | 1 | 1 | 1 |
| 0925 | Secretary - Confidential | 1 | 1 | 1 | 1 |
| 0971 | Senior Computer Systems Technician | 1 | 1 | 1 | 1 |
| 0978 | Senior Systems Software Specialist | 1 | 1 | 1 | 1 |
| 0962 | Switchboard Operator | | | | |
| 0960 | or Chief Switchboard Operator | 1 | 1 | 1 | 1 |
| 0963 | Systems Analyst | | | | |
| 0964 | or Systems Analyst I | | | | |
| 0965 | or Systems Analyst II | 4 | 4 | 4 | 4 |
| 0963 | Systems Analyst 1/2 Time | | | | |
| 0964 | or Systems Analyst I 1/2 Time | | | | |
| 0965 | or Systems Analyst II 1/2 Time | 2 | 2 | 2 | 2 |
| 0966 | Senior Systems Analyst | 1 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk | 0 | 0 | 2 | 2 |
| 8897 | Systems and Programming Manager | 1 | 1 | 1 | 1 |
| 0997 | Systems Software Specialist | | | | |
| 0998 | or Systems Software Specialist I | | | | |
| 0999 | or Systems Software Specialist II | 2 | 2 | 2 | 2 |
| 0961 | Telephone Systems Coordinator | 1 | 1 | 1 | 1 |
| Total | | 58 | 60 | 65 | 68 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Dial Back Modem | 1,000 | 1 | 1,000 |
| A | Local Controllers w/ Multiplexors | 10,750 | 3 | 32,250 |
| R | Modem | 3,250 | 6 | 19,500 |
| A | Modem | 3,250 | 4 | 13,000 |
| A | PC System: Advanced | 6,900 | 1 | 6,900 |
| A | PC System: Standard | 4,500 | 2 | 9,000 |
| A | PC System: w/ Terminal Emulation | 6,000 | 4 | 24,000 |
| A | Copier | 4,500 | 1 | 4,500 |
| A | Portable Generator | 1,800 | 1 | 1,800 |
| A | Remote Computer Communications System | 43,000 | 1 | 43,000 |
| R | Remote Terminal Controller | 5,410 | 9 | 48,690 |
| A | Training Display System | 2,000 | 1 | 2,000 |
| Total | | | | $205,640 |

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

| Code | Description | Unit Cost | Quantity | 1989-90 Payment |
|---|---|---|---|---|
| E | 3090 Mainframe | 3,590,690 | 1 | 1,196,897 |
| E | Disk Drive | 71,755 | 1 | 6,720 |
| E | Disk Drive | 98,670 | 1 | 23,304 |
| E | Microfiche Autocom | 67,215 | 1 | 14,525 |
| E | Printer: Mainframe | 28,567 | 1 | 6,824 |
| Total | | | | $1,248,270 |

## PURPOSE

To satisfy the information processing and communication needs of the county in a cost-effective manner through centralized funding, planning, operation and control of all radio communication, telephone, data processing and word processing functions. These services are also available to any government agency able to share the total costs.

## SERVICE DELIVERY PROGRAMS

1. Telephones and Switchboards: Administers and controls the county telephone system. This includes phone consulting services to county agencies, coordinating phone changes, billing for phone services, and operating the telephone switchboard.

2. Radio Communications: Provides two-way radio communications, supervision of system implementation, and system maintenance for county user departments. Medical communications between the Sheriff's Office, hospitals, and ambulance is also provided.

SERVICE DELIVERY PROGRAMS (Continued)

3. Data Processing Operations: Produces the actual information processing results via the computer. The tasks include computer operation, data entry, computer output microfilm, scheduling, quality assurance, forms handling and other related production activities, on a twenty-four hour per day basis.

4. Systems Development: Provides for the implementation of new computer services and tools. These new additions to the data processing workload either provide new capabilities to the county or replace or enhance overburdened manual efforts.

5. Systems Maintenance: Provides for changes and modifications necessary for the continued usefulness of current computer-based county processes to ensure that ongoing processes continue to meet legislative, policy and organizational changes.

6. Consultation and Planning: Provides assistance to other departments in assessing needs for communications, computer-based processes, word processing, and the general uses of technologies.

7. Office Automation: Manages, controls and provides word processing and professional computer capabilities, including training and technical consultation, feasibility studies, order processing and related activities to those county departments where such equipment can reduce overall costs.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended level of funding for the Department of Technical Services is substantially higher for 1989-90. This is primarily the result of a mid-year decision by the Board of Supervisors to lease-purchase a new mainframe computer system over a three-year period. The lease-purchase payment for 1989-90, reflected in the Data Processing Operations service program, is approximately $1.2 million and accounts for the majority of the recommended increase. Recommendations from the Data Processing Steering Committee regarding the department's additional programming needs have not been included in the recommendation. The Committee is still compiling information regarding countywide information system needs and priorities. This information will be available prior to the budget hearings. Revised staffing recommendations, if necessary, will be presented in the Supplemental Document. It should be noted that the original budget request was revised to incorporate needs identified by the new Director of Technical Services. This resulted in a budget recommendation higher than the originally requested budget.

Recommended staffing includes a total of seven additional positions and will allow the department to reorganize in a manner that will facilitate implementation of recommendations generated from the Data Processing Steering Committee. The department's highest priority positions, three Data Processing Project Managers, have been recommended to develop and implement project management and scheduling processes. Establishing standards for tracking and managing information systems development will provide the department with tools for planning and accountability. A Data Center Manager has also been recommended in recognition of the organizational restructuring needs of the department. The position will oversee computer room operations and technical support for the mainframe, thereby providing a critically needed communication link in the department. Two Senior Typist Clerk positions have been included to provide necessary clerical and receptionist support to the

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

to the department. One Senior Typist Clerk will be located at remote lease space acquired to address over crowding in the department's office in the Old Courthouse building. Finally, one Computer Systems Technician Aide has been recommended to provide after-hours computer room support. This need is currently met through a combination of temporary help and overtime monies.

Recommended funding for the services and supplies accounts is significantly higher for 1989-90. Again, the majority of the recommended increase can be attributed to the mainframe computer lease-purchase payment. Phone system costs are also higher, primarily reflecting increased usage of the system. Monies have also been recommended for an increased level of training. The department has placed a high priority on training its personnel to respond to the rapidly changing automation environment.

Recommendations for equipment are lower for 1989-90, however, funding levels are adequate to maintain service levels. Recommendations include a total of seven personal computers to phase-in automation of the department's programming management staff. In addition, funding has been recommended to purchase a remote computer communications system. This will provide a communication link between the mainframe and remote lease space acquired to address office over crowding. Monies have also been included to continue the replacement of outdated terminal controllers and modems at various remote locations, such as the Social Services offices on Lower Higuera Street and the County Operations Center.

The recommendation for intrafund transfers is higher for 1989-90 reflecting increased phone system charges. Recommended revenues are slightly lower for 1989-90. Revenue generated from support of cities law enforcement communication equipment (CLETS) is no longer available. The support function is now handled by the individual cities.

BOARD ADOPTED CHANGES

Appropriations were increased by $100,000 to reflect the addition of three programmer positions. These positions will be used to address the systems development needs of the Criminal Justice Departments.

B.U. No. 2290

Budget Unit: Services to Special Districts
Fund: 001 - General Fund
Function: General Government
Activity: Other General

B.U. No. 2290

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 175,128 | $ 107,736 | $ 211,420 | $ 211,420 | $ 479,920 |
| 3000 Other Charges | $ 1,174,896 | $ 618,848 | $ 748,700 | $ 678,700 | $ 557,980 |
| 4000 Fixed Assets | $ 0 | $ 1,011 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 1,350,024 | $ 727,595 | $ 960,120 | $ 890,120 | $ 1,037,900 |
| Revenues | $ 12,985 | $ 12,993 | $ 11,250 | $ 11,250 | $ 11,250 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Assessment Apportionments | $ 7,099 | $ 7,279 | $ 7,279 | $ 7,279 |
| 2. General and Undistributed Engineering | 48,621 | 52,576 | 52,576 | 321,076 |
| 3. Assessment District Formations | 27,370 | 27,065 | 27,065 | 27,065 |
| 4. Road Purpose Expenditures | 369,208 | 476,472 | 406,472 | 406,472 |
| 5. Cooperative Road Improvement Projects | 150,000 | 150,000 | 150,000 | 150,000 |
| 6. Equipment Replacement Program | 168,204 | 122,233 | 122,233 | 1,513 |
| 7. Diablo Canyon Emergency Plan | 1,871 | 5,745 | 5,745 | 5,745 |
| 8. Solid Waste Management Plan | 12,891 | 118,750 | 118,750 | 118,750 |
| Gross Totals | $ 785,264 | $ 960,120 | $ 890,120 | $ 1,037,900 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 785,264 | $ 960,120 | $ 890,120 | $ 1,037,900 |

## PURPOSE

To provide support in fiscal, legal and engineering areas to districts in the formation process, to perform general utility and district planning, assessment apportionments, special studies and projects as directed by the Board of Supervisors.

## SERVICE DELIVERY PROGRAMS

1. Assessment Apportionments: Provides for assessment apportionments on property that is changing in character (lot splits, subdivisions, etc.) for all assessment districts in the county.

2. General and Undistributed Engineering: Provides funds for administrative costs associated with providing general design, planning and engineering services to unfunded special districts, as well as assisting the Board of Supervisors in establishing and administering policies for Special Districts budget preparation and fiscal control, public relations and governmental planning.

3. Assessment District Formations: Funds the costs of creating special assessment districts to finance local improvements for sewer, water, drainage, etc., as authorized by the Board of Supervisors.

4. Road Purpose Expenditures: Funds the inflationary increment contribution to the Engineer's equipment replacement program and the general fund contribution for new, roads related equipment.

5. Cooperative Road Improvement Projects: Provides funding for 30 percent of the cost of new construction or improvements to roads in established subdivisions or developments and 100 percent of the annual administrative cost associated with these projects.

6. Equipment Replacement Program: Provides funds to maintain the Engineer's equipment replacement program.

7. Diablo Canyon Emergency Plan: Funds the cost of participating in emergency preparedness exercises and other required training for the Nuclear Power Plant Emergency Response Plan.

8. Solid Waste Management Plan: Provides funds to implement the county's Solid Waste Management Plan.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Services to Special Districts budget functions under the umbrella of the Engineer's Internal Service Fund. All staffing, services, supplies, and equipment necessary to maintain the Services to Special Districts budget are provided by the Internal Service Fund and charged back as services are performed.

The recommended level of funding for this budget is significantly higher for 1989-90. The entire net increase for this budget can be found in the Solid Waste Management service program. Monies have been allocated to fund the equivalent of a full-time licensed engineer to staff the Solid Waste Management Commission and continue the implementation of the Solid Waste Management Plan. Prior to 1989-90, only 20 percent of an engineer position was allocated to this function. With the rise in solid waste issues that continue to confront the county, it was determined that a full-time position was necessary to adequately respond to the Commission's needs and address the daily tasks associated with the closure of the Los Osos

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Landfill. In addition, a planner position has been included to implement the Recycling Plan approved by the Board of Supervisors during 1988-89. Both positions are reflected on the Internal Service Fund's position allocation list.

In addition to monies provided for solid waste issues in the Services to Special Districts budget, $152,000 has been set aside in a capital project to provide initial funding needs for the siting of a transfer station in the north coast area of the county. The $152,000 will be used for property acquisition and preliminary design and engineering work. The balance of needed funding, approximately $250,000, will be requested in future year budgets and used to fund road improvements necessary to support the transfer station. The county will be reimbursed for these expenses by the private party ultimately selected to operate the transfer station.

Approximately $122,000 has been included in the recommendation to continue the Engineer's equipment replacement program. The recommended contribution for this program is significantly lower for 1989-90, however, this does not represent any service level changes. The contribution varies annually depending on the equipment scheduled for replacement. To date, the general fund has contributed approximately $2.4 million to this program, which is expected to be self-supporting by 1993-94.

The Road Purpose Expenditure service program is higher for 1989-90. This reflects an increase in the inflationary increment charge for the equipment replacement program. This charge will continue to grow in proportion to the size of the equipment replacement program. Approximately $97,000 has also been recommended for new equipment to enhance the county's road program, representing a recommendation consistent with funding in previous years.

Funding for the Diablo Canyon Emergency Plan service program is significantly higher for 1989-90 as well. Additional funding will allow the Engineer to participate in the biennial emergency preparedness exercise.

Recommended revenues are higher for 1989-90 reflecting increased levels of reimbursement from the state for emergency planning activities in connection with the biennial emergency exercise.

BOARD ADOPTED CHANGES

Appropriations were increased by a net total of $147,780. This provided funding to re-budget $268,500 for an approved, but unfinished prior year road drainage project in the Los Osos area and transfer $120,720 to the Equipment Replacement Designation.

B.U. No. 2340 | B.U. No. 2340

Budget Unit: Risk Management
Fund: 001 - General Fund
Function: General Government
Activity: Other General

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 142,151 | $ 156,081 | $ 156,320 | $ 156,320 | $ 156,320 |
| 2000 Services & Supplies | $ 1,158,733 | $ 1,187,467 | $ 744,010 | $ 744,010 | $ 744,010 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 5,038 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ (22,916) | $ (29,773) | $ (54,430) | $ (54,430) | $ (54,430) |
| **** Totals | $ 1,277,968 | $ 1,318,813 | $ 845,900 | $ 845,900 | $ 845,900 |
| Revenues | $ 142,100 | $ 212,493 | $ 238,870 | $ 238,870 | $ 238,870 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Risk Management | $ 54,049 | $ 34,020 | $ 34,020 | $ 34,020 |
| 2. Claims Administration | 10,650 | 10,390 | 10,390 | 10,390 |
| 3. Insurance Policy Administration | 658,008 | 696,360 | 696,360 | 696,360 |
| 4. Self-Insurance | 145,264 | 12,250 | 12,250 | 12,250 |
| 5. Employee Benefits | 83,331 | 89,330 | 89,330 | 89,330 |
| 6. Workers' Compensation and Safety | 435,705 | 57,980 | 57,980 | 57,980 |
| Gross Totals | $ 1,387,007 | $ 900,330 | $ 900,330 | $ 900,330 |
| Less Intrafund Transfers | 33,720 | 54,430 | 54,430 | 54,430 |
| Net Totals | $ 1,353,287 | $ 845,900 | $ 845,900 | $ 845,900 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 9674 | Risk Manager | 1 | 1 | 1 | 1 |
| 9657 | Risk Management Analyst I | | | | |
| 9658 | or Risk Management Analyst II | | | | |
| 9663 | or Risk Management Analyst III | 2 | 2 | 2 | 2 |
| Total | | 3 | 3 | 3 | 3 |

## PURPOSE

To provide consolidated management of the County's Risk and Insurance Programs, including Self-Insured Liability and Property, Employee Benefits, Self-Insured Workers' Compensation, Aviation Liability, Hospital Professional Liability, and Self-Insured Unemployment Insurance. To coordinate and evaluate the countywide safety program to reduce accidents causing injuries to county employees and the public.

## SERVICE DELIVERY PROGRAMS

1. Risk Management: Includes all activities involved in identifying and analyzing risk exposure areas; developing recommendations on how to manage these risks; and reviewing current legislation for impact on the county's risk exposure areas.

2. Claims Administration: Includes activities and costs associated with processing claims filed against the county.

3. Insurance Policy Administration: Includes activities involved in broker selection, placement of insurance policies, payment of premiums, and development of underwriting data and costs of insurance policies.

4. Self-Insurance: Includes the costs associated with the operation of the Liability Self-Insurance Internal Service Fund.

5. Employee Benefits: Includes all activities involved in the placement, negotiation, drafting of specifications, and administration of employee benefit plans.

6. Workers' Compensation and Safety: Includes the costs associated with the administration of Workers' Compensation and Safety Programs.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Risk Management Division of the Administrative Office is substantially lower than the adopted budget for 1988-89. The reason the proposed budget is lower for 1989-90 is because no general fund contribution to the Self-Insurance Fund is recommended. Consequently, the Self-Insurance and Workers' Compensation and Safety service programs show significant reductions for 1989-90. The Risk Management service program is also lower for 1989-90, attributable to a reduction in insurance charges to this budget.

The 1988-89 Risk Management budget includes $515,000 for the purpose of increasing the current reserve levels of both the Liability Self-Insurance and Workers' Compensation funds. The contribution to the internal service fund in 1988-89 represented the fourth year of a ten year plan for reducing fund deficits. The budget includes $140,000 for the Liability Self-Insurance fund and $375,000 for the Workers' Compensation fund. However, based upon the results of an actuarial study of fund reserves conducted in November of 1988, it is not necessary to continue making contributions. The goal for reaching satisfactory funding and confidence levels of both insurance funds has been achieved. Confidence levels represent a

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

measure of credibility that can be attributable to an audit or actuarial report's conclusions. The higher the confidence level, the lower the chances of errors and variations of cost projections. Actuarial studies are conducted each year for both insurance funds, so funding levels will be closely monitored to assure compliance with overall funding goals.

Premium costs for medical malpractice insurance have increased significantly for 1989-90. There has been a large increase in 1988-89 in the Health Agency's caseload and outpatient visits, which has forced up the cost of medical malpractice insurance. Additionally, there have been cost increases for obtaining malpractice insurance. Reductions in the cost of property and aviation insurance have tempered the significant increases for malpractice insurance.

Included as part of the Proposed Budget, but not reflected in the Risk Management budget, is a recommendation to place an additional $59,000 into the liability insurance designation. The purpose of this recommendation is to maintain contingent liability reserves at acceptable levels. The contingent liability reserve allows for the payment of unbudgeted costs during the year for such things as judgments against the county, settlements, judicial and administrative assessments, attorneys' fees, and expert witness fees. The contingent liability reserve is also intended to supplement the county's Self-Insurance fund against changing circumstances in the insurance marketplace.

Funding has been included in the recommended budget to provide continuing consultant support in the areas of health and wellness, employee benefits and actuarial reviews of the liability and workers' compensation programs. Monies have also been budgeted to continue support of the new employee orientation program for 1989-90. Funding for the activities of the County Health Care Committee has also been recommended.

Recommended intrafund transfer accounts are higher than those budgeted in 1988-89. However, proposed revenues are significantly lower. Monies in these accounts reflect distribution of insurance costs to various budget units for property, crime and excess medical malpractice insurance charges paid by this budget unit. Revenues are significantly lower for 1989-90 reflecting reduced charges to the Airport budget for aviation insurance costs.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Superior Court
Fund: 001 - General Fund
Function: Public Protection
Activity: Judicial

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 730,323 | $ 840,241 | $ 1,230,848 | $ 1,050,660 | $ 1,050,660 |
| 2000 Services & Supplies | $ 506,790 | $ 673,889 | $ 739,365 | $ 650,540 | $ 730,540 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 2,433 | $ 11,746 | $ 80,325 | $ 68,420 | $ 68,420 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ (12,000 | $ (12,000) |
| **** Totals | $ 1,239,546 | $ 1,525,876 | $ 2,050,538 | $ 1,757,620 | $ 1,837,620 |
| Revenues | $ 291,159 | $ 328,305 | $ 457,700 | $ 409,500 | $ 409,500 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Civil Case Processing | $ 319,522 | $ 451,118 | $ 390,681 | $ 390,681 |
| 2. Criminal Case Processing | 812,895 | 1,148,301 | 992,269 | 1,072,269 |
| 3. Court/Conservatorship Investigations | 72,580 | 102,527 | 87,880 | 87,880 |
| 4. Family Court Mediation | 246,602 | 348,592 | 298,790 | 298,790 |
| Gross Totals | $ 1,451,599 | $ 2,050,538 | $ 1,769,620 | $ 1,849,620 |
| Less Intrafund Transfers | 0 | 0 | 12,000 | 12,000 |
| Net Totals | $ 1,451,599 | $ 2,050,538 | $ 1,757,620 | $ 1,837,620 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0124 | Superior Court Judge | 5 | 5 | 5 | 5 |
| 8889 | Court Administrator/Jury Commissioner | 1 | 1 | 1 | 1 |
| 0306 | Court Attorney | 1 | 2 | 2 | 2 |
| 1525 | Court Conservatorship Investigator | 2 | 3 | 2 | 2 |
| 0129 | Court Reporter | 6 | 7 | 7 | 7 |
| 0300 | Family Court Mediator I | 2 | 1 | 1 | 1 |
| 0304 | or Family Court Mediator II | 1 | 3 | 3 | 3 |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0307 | Juvenile Court Ref./Sup. Ct. Comm. | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk 1/2 Time | 0 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk/Senior Clerk | 2 | 2 | 2 | 2 |
| 0951 | Senior Typist Clerk/Senior Clerk 1/2 Time | 0 | 1 | 1 | 1 |
| 0934 | Superior Court Secretary | 3 | 3 | 3 | 3 |
| 0305 | Supervising Family Court Mediator | 1 | 1 | 1 | 1 |
| Total | | 25 | 31 | 30 | 30 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Copier | 6,400 | 1 | 6,400 |
| A | Copier | 3,100 | 2 | 6,200 |
| A | Desk | 550 | 4 | 2,200 |
| A | Desk | 800 | 1 | 800 |
| A | PC System: Basic w/ Modem | 3,350 | 6 | 20,100 ** |
| A | PC System: Basic w/ Printer | 3,000 | 8 | 24,000 ** |
| A | Printer: PC | 2,000 | 2 | 4,000 ** |
| A | Printer: Upgrade | 750 | 1 | 750 |
| A | Projector: Overhead | 520 | 1 | 520 |
| A | Projector: Slide | 700 | 1 | 700 |
| A | Typewriter | 800 | 1 | 800 |
| A | Typewriter | 975 | 2 | 1,950 |
| Total | | | | $68,420 |

## PURPOSE

To render judgment in all cases brought before the court, trying all civil jury cases within five months of the Memorandum to Set, and all short causes within 90 days. All criminal cases must be tried within 60 days of the filing, unless time is waived by the defendant.

## SERVICE DELIVERY PROGRAMS

1. Civil Case Processing: Hear law and motion matters, conduct settlement conferences, set trials, preside at trials, both with and without jury; hear contested cases and conduct default trials in family law matters, conduct hearings and trials in cases in equity, conduct hearings and trials in matters

SERVICE DELIVERY PROGRAMS (Continued)

involving title to property; conduct hearings on adoptions, appeals from lower court, probate matters and conservatorships.

2. Criminal Case Processing: Conduct arraignments, hearings, other law and motion matters, trials with and without jury, and habeas corpus matters; conduct hearings and trials of contested issues in juvenile matters.

3. Court/Conservatorship Investigations: Investigate proposed conservatees; review conservatorship cases and prepare recommendations for the court; audit accounting filed by conservators and oversee management of the estate to ensure that conservatees are dealt with in a manner to preserve their dignity in spite of their capacity.

4. Family Court Mediation: Mediate and resolve child custody disputes in family law cases; provide court ordered supervision of visitations; provide assistance and support in implementing court orders and stipulations.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Superior Court is substantially higher than 1988-89 and represents an increase in service levels. This recommendation reflects receipt of Trial Court Funding for 1989-90.

The salaries and benefits accounts include funding for five additional positions. A court reporter position is recommended to handle the increase of judicial resources. It is planned that in 1989-90 the court will utilize more visiting judges to handle the increase in criminal trials and start a new court program to address the backlog of civil trials utilizing retired judges. This program, called "reference judges", has been successful in many other areas that experience a large civil backlog. Litigants who normally would have to wait years before their case comes to trial are able to pay for the privilege of having their case heard in a much shorter time period. Although the litigants pay for the judge's time, the ancillary costs of such a program are borne by the county.

A court attorney is being recommended to handle an increase in workload associated with legal research for the judges. A family court mediator is recommended to handle the increase in cases requiring family mediation associated with family law filings. A half-time account clerk is recommended to shift the court's accounting from the Clerk/Recorder's Office to the court. A half-time senior typist clerk is recommended to provide additional clerical support to the Family Mediation section of the court. Finally, three reclassifications are recommended based upon increased responsibilities and provision of career series opportunities. Most of the position costs are reflected in the Criminal Case Processing Service Program.

The services and supplies accounts are also recommended at a substantial increase over the 1988-89 budgeted levels. The majority of the increase is attributable to the projected increase in professional and specialized services. It is expected that the fee paid to court appointed attorneys will increase in 1989-90. In addition, travel accounts have risen dramatically. According to the state, travel costs that have been normally paid by the state, for judges and staff to attend training conferences, will now have to be absorbed by the county's Trial Court Funding monies. Recommended fixed assets include three copiers, fourteen computers to complete the court's phased response to computer needs, an overhead projector and

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

slide projector for use in courtroom presentations and a variety of office furniture and equipment to support the new positions. It should be noted that monies are budgeted in the Department of General Services' budget to provide lease space for the positions being recommended for the Superior Court, as existing county owned space will not accommodate the recommended positions.

Intrafund transfers are recommended for the first time in 1989-90, representing the amount of time the Court Administrator spends as the appointed Jury Commissioner. As of January 1989, the court appointed the Court Administrator position, in addition to its normal duties, to act as Jury Commissioner.

Revenues are recommended at approximately the same level as 1988-89. Although the $60,000 state block grant for the fourth superior court judge has been eliminated as a result of Trial Court Funding, increases in court reporter fees, mediation fees and other court related fees and revenues balance the projection to approximately last year's level.

## BOARD ADOPTED CHANGES

Appropriations were increased by $80,000, reflecting the increased court appointed attorney fees within the Superior Court's services and supplies accounts.

Budget Unit: County Clerk-Recorder
Fund: 001 - General Government
Function: Public Protection
Activity: Judicial

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 1,298,304 | $ 1,455,349 | $ 1,615,880 | $ 1,578,500 | $ 1,578,500 |
| 2000 Services & Supplies | $ 676,341 | $ 522,659 | $ 720,330 | $ 690,610 | $ 690,610 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 9,252 | $ 16,964 | $ 31,390 | $ 23,210 | $ 23,210 |
| 5000 Transfers & Reimbursements | $ (33,276) | $ (41,810) | $ (160,000) | $ (160,000) | $ (160,000) |
| **** Totals | $ 1,950,621 | $ 1,953,162 | $ 2,207,600 | $ 2,132,320 | $ 2,132,320 |
| Revenues | $ 2,141,799 | $ 2,829,066 | $ 2,162,850 | $ 2,203,850 | $ 2,203,850 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Superior Court | $ 974,095 | $ 1,121,937 | $ 1,090,949 | $ 1,090,949 |
| 2. County Clerk | 47,468 | 26,191 | 26,191 | 26,191 |
| 3. Board of Supervisors | 145,278 | 137,836 | 130,914 | 130,914 |
| 4. Assessment Appeals | 16,593 | 15,581 | 15,581 | 15,581 |
| 5. Elections | 465,944 | 659,746 | 627,736 | 627,736 |
| 6. Recorder | 330,881 | 332,644 | 327,284 | 327,284 |
| 7. Document Conversion | 41,492 | 17,710 | 17,710 | 17,710 |
| 8. Recorder's Special Projects | 50,793 | 55,955 | 55,955 | 55,955 |
| Gross Totals | $ 2,072,544 | $ 2,367,600 | $ 2,292,320 | $ 2,292,320 |
| Less Intrafund Transfers | 40,260 | 160,000 | 160,000 | 160,000 |
| Net Totals | $ 2,032,284 | $ 2,207,600 | $ 2,132,320 | $ 2,132,320 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0108 | County Clerk-Recorder | 1 | 1 | 1 | 1 |
| 0911 | Account Clerk | 1 | 0 | 0 | 0 |
| 0913 | Accounting Technician - Confidential | 1 | 0 | 1 | 1 |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | | | | |
| 8893 | or Administrative Services Officer III | 1 | 2 | 1 | 1 |
| 0933 | Board of Supervisors Clerk | 1 | 1 | 1 | 1 |
| 0976 | Senior Board Clerk | 1 | 1 | 1 | 1 |
| 0601 | Cadastral Drafter Aide | | | | |
| 0612 | or Cadastral Drafter | 1 | 1 | 1 | 1 |
| 0986 | Data Entry Operator Trainee | | | | |
| 0985 | or Data Entry Operator I | | | | |
| 0984 | or Data Entry Operator II | | | | |
| 0983 | or Data Entry Operator III | 3 | 3 | 3 | 3 |
| 0721 | Deputy Recorder | 1 | 1 | 1 | 1 |
| 0719 | Deputy Registrar of Voters | 1 | 1 | 1 | 1 |
| 9610 | Legal Process Clerk Trainee | | | | |
| 9642 | or Legal Process Clerk I | | | | |
| 9641 | or Legal Process Clerk II | 18 | 17 | 20 | 20 |
| 9610 | Legal Process Clerk Trainee 1/2 Time | | | | |
| 9642 | or Legal Process Clerk I 1/2 Time | | | | |
| 9641 | or Legal Process Clerk II 1/2 Time | 1 | 3 | 1 | 1 |
| 9639 | Legal Process Clerk III | 3 | 4 | 2 | 2 |
| 0909 | Senior Account Clerk | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk 1/2 Time | 1 | 1 | 1 | 1 |
| 0932 | Superior Court Clerk I | 0 | | | |
| 0931 | or Superior Court Clerk II | 9 | 11 | 11 | 11 |
| 9640 | Supervising Legal Process Clerk | 2 | 6 | 5 | 5 |
| 9638 | Supervising Superior Court Clerk | 2 | 2 | 2 | 2 |
| Total | | 49 | 56 | 54 | 54 |
| Contract | | | | | |
| | Legal Process Clerk I | 1 | 0 | 0 | 0 |
| Grand Total | | 50 | 56 | 54 | 54 |

Temporary Help

Intermediate Typist Clerk (2.5 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Cabinet | 2,970 | 1 | 2,970 |
| A | Cabinet | 650 | 2 | 1,300 |
| R | Film Viewer | 1,500 | 2 | 3,000 |
| A | Modem | 600 | 1 | 600 ** |
| A | PC System: Standard w/o Printer | 3,710 | 1 | 3,710 ** |
| A | PC: Upgrade/ Tape Drive | 1,450 | 1 | 1,450 ** |
| R | Printer: Mainframe | 3,800 | 1 | 3,800 ** |
| R | Safe | 1,250 | 1 | 1,250 |
| A | Typewriter | 810 | 3 | 2,430 |
| A | Video Public Information System | 2,700 | 1 | 2,700 |
| Total | | | | $23,210 |

## PURPOSE

The County Clerk-Recorder is the ex-officio Clerk of the Superior Court, Clerk of the Board of Supervisors, Registrar of Voters and Recorder of official and legal documents. The goal of the County Clerk/Recorder is to provide staff for all Court and Board sessions, all sessions of Assessment Appeals Board, the Air Pollution Control Board, Rent Stabilization Board and City Selection Committee; to file and process in a timely manner and record the legal documents presented to those bodies; to safely keep and maintain the permanent records of the Court, Board, Recorder and the registration to vote of all electors residing within the county; and to conduct all state, county, school and district elections held within the county.

## SERVICE DELIVERY PROGRAMS

1. Superior Court: File and index Superior Court documents and prepare certifications. Attend and take minutes of all Superior Court sessions including empanelment of the Grand Jury and Naturalization ceremonies; preserve and maintain all Superior Court files and records.

2. County Clerk: Issue passports and marriage licenses; file notary bonds and fictitious business name statements; file, index and certify miscellaneous documents.

3. Board of Supervisors: Attend and take minutes of all sessions of the Board of Supervisors, Air Pollution Control Hearing Board, City Selection Committee; preserve and maintain files and records of the Board.

SERVICE DELIVERY PROGRAMS (Continued)

4. Assessment Appeals: Attend and take minutes of all sessions of the Assessment Appeals Board; preserve and maintain files and records of the Board.

5. Elections: Provide for registration to vote of all electors residing within the county; prepare and maintain indexes to registration by precinct; conduct all state, county, school and district elections.

6. Recorder: Record and maintain records and legal documents and provide copies of said documents upon request.

7. Document Conversion: Microfilm official documents pursuant to Assembly Bill 332.

8. Recorder's Special Projects: Provide monies to automate the Recorder's Office pursuant to Senate Bill 2277.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended appropriation level for the County Clerk-Recorder is significantly higher than the 1988-89 budget. However, increased revenues more than offset the increased cost. The majority of cost increases can be found in two service areas, Elections and Superior Court. The Elections service program is higher because two elections will be held in 1989-90, as opposed to one election in 1988-89. The Superior Court service program is substantially higher for 1988-89, reflecting the addition of four new positions and the conversion of a contract position to permanent to meet the increased demands of the court's workload.

At the recommended level of funding, the department will gain two court clerks, one legal clerk, one supervising legal clerk and convert one contract legal clerk to permanent status. These positions are recommended as a result of the receipt of Trial Court Funding and the subsequent recommendation to increase service levels in the Superior Court. The court section of the Clerk-Recorder's Office is directly impacted by the court's increased workload. Two court clerks are recommended to support the court's plans to add judicial staff. The court intends to utilize more visiting judges and implement a reference judges program. Retired judges will be utilized to hear civil cases that would not normally be heard for years due to the backlog of cases. Litigants would have the option of paying for the judge's time to have the case come to trial much faster. In view of this plan, court clerks are needed to support the new program. One legal clerk will assume the juvenile processing duties while the other recommended legal clerk position will address general workload increases. Additionally, the recommended supervising legal clerk will supervise the court calendar section. Finally, four reclassifications are recommended to better reflect each position's duties and responsibilities.

The recommendation for the services and supplies accounts is higher to reflect additional expenses associated with the extra election to be held in 1989-90. Recommended equipment includes replacement items such as two 35mm film viewers, a storage safe for the Recorder's Office and a mainframe printer for Elections. Other items include cabinets for additional storage of records, a VCR and monitor for the

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Recorder's Office for the public to review informational tapes, a computer for the storage and retrieval of Board of Supervisor's information, and a backup tape drive and modem for the Election's signature verification system. The majority of the fixed assets for the Recorder's Office are offset by the department's special reserves.

Recommended intrafund transfers are significantly higher for 1989-90. The transfers represent the resources devoted to the Family Support Division of the District Attorney's Office. A new state approved formula for calculating the amount of clerk time spent for Family Support activities has been implemented and dramatically increases the cost applied for supporting the Family Support program. Revenues have increased in the areas of election services fees, recording fees and property transfer tax fees.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Municipal Court
Fund: 001 - General Fund
Function: Public Protection
Activity: Judicial

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 1,761,492 | $ 1,975,352 | $ 2,195,430 | $ 2,131,820 | $ 2,181,820 |
| 2000 Services & Supplies | $ 507,669 | $ 510,610 | $ 627,753 | $ 557,980 | $ 557,980 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 2,129 | $ 91,449 | $ 121,802 | $ 26,990 | $ 26,990 |
| 5000 Transfers & Reimbursements | $ 0 | $ (30) | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 2,271,290 | $ 2,577,381 | $ 2,944,985 | $ 2,716,790 | $ 2,766,790 |
| Revenues | $ 1,239,725 | $ 1,359,285 | $ 1,146,000 | $ 1,222,700 | $ 1,222,700 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Criminal Division | $ 1,412,702 | $ 1,643,381 | $ 1,522,220 | $ 1,522,220 |
| 2. Traffic and Parking Division | 554,990 | 650,802 | 597,285 | 647,285 |
| 3. Civil Division and Small Claims | 504,537 | 591,638 | 542,986 | 542,986 |
| 4. Juvenile Traffic Process | 50,454 | 59,164 | 54,299 | 54,299 |
| Gross Totals | $ 2,522,683 | $ 2,944,985 | $ 2,716,790 | $ 2,766,790 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 2,522,683 | $ 2,944,985 | $ 2,716,790 | $ 2,766,790 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0123 | Municipal Court Judge | 5 | 5 | 5 | 5 |
| 0298 | Municipal Court Commissioner | 0 | 1 | 0 | 1 |
| 0905 | Accountant I | | | | |
| 0906 | or Accountant II | 1 | 1 | 1 | 1 |
| 8884 | Administrative Analyst | 0 | 1 | 0 | 0 |
| 8891 | Administrative Services Officer I | 1 | 1 | 1 | 1 |
| 0316 | Assistant Clerk Administrator | 1 | 1 | 1 | 1 |
| 0131 | Calendar Coordinator 1/2 Time | 2 | 2 | 2 | 2 |
| 0131 | Calendar Coordinator | 0 | 1 | 1 | 1 |

## SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0315 | Court Executive Officer - Municipal | 1 | 1 | 1 | 1 |
| 0139 | Court Data Manager | 1 | 1 | 1 | 1 |
| 0116 | Municipal Court Account Clerk | 2 | 2 | 2 | 2 |
| 0117 | Municipal Court Accounting Technician | 1 | 2 | 2 | 2 |
| 0137 | Municipal Court Clerk Trainee | | | | |
| 0125 | or Municipal Court Clerk I | | | | |
| 0126 | or Municipal Court Clerk II | 9 | 11 | 11 | 11 |
| 0137 | Municipal Court Clerk Trainee 1/2 Time | | | | |
| 0125 | or Municipal Court Clerk I 1/2 Time | | | | |
| 0126 | or Municipal Court Clerk II 1/2 Time | 2 | 2 | 2 | 2 |
| 0138 | Municipal Court Legal Process Clk Trainee | | | | |
| 0120 | or Municipal Court Legal Process Clerk I | | | | |
| 0121 | or Municipal Court Legal Process Clerk II | 29 | 29 | 29 | 29 |
| 0122 | or Municipal Court Legal Process Clerk III | 3 | 3 | 3 | 3 |
| 0122 | Municipal Court Legal Process Clk 1/2 Time | 2 | 2 | 2 | 2 |
| 0957 | Mail Clerk | 0 | 1 | 1 | 1 |
| | Network Specialist | 0 | 1 | 0 | 0 |
| 0132 | Supervising Municipal Court Clerk | 4 | 4 | 4 | 4 |
| Total | | 64 | 72 | 69 | 70 |

Temporary Help

Intermediate Typist Clerk (1 FTE)

## LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Cabinet | 1,955 | 1 | 1,955 |
| A | Cabinet | 1,625 | 1 | 1,625 |
| A | Chair: Orthopedic | 930 | 2 | 1,860 |
| A | Dual Deck Recorder | 3,890 | 1 | 3,890 |
| A | Shelves | 287 | 10 | 2,870 |
| A | Typewriter | 490 | 1 | 490 |
| A | Vehicle: Mini Passenger Van (Used) | 14,300 | 1 | 14,300 |
| Total | | | | $26,990 |

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

| Code | Description | Unit Cost | Quantity | 1989-90 Payment |
|---|---|---|---|---|
| E | Copier | 5,873 | 1 | 2,190 |
| E | Copier | 3,978 | 1 | 1,483 |
| Total | | | | $3,673 |

## PURPOSE

To provide central court and clerical functions at the county seat in the City of San Luis Obispo, with branch courts in Grover City and Paso Robles. To provide timely process on all matters within the jurisdiction of the Municipal Court.

The Municipal Court has original trial jurisdiction in criminal misdemeanor and infraction cases, except those for which the juvenile court is given jurisdiction, and in all civil cases arising within its district for which the amount in controversy is $25,000 or less. The Municipal Court, acting as a magistrate, conducts arraignments and preliminary examinations in felony cases.

## SERVICE DELIVERY PROGRAMS

1. Criminal Division: Arraignment and preliminary examination on felonies; arraignment, trial, and sentencing on misdemeanors; arraignment, trial and sentencing on infractions, other than Vehicle Code; trial and sentencing on Vehicle Code infractions. With limited exceptions, the matters before the Criminal Division require mandatory appearance in court and can not be concluded by bail forfeiture without appearance.

2. Traffic and Parking Division: Arraignment and sentencing on infraction matters in the Vehicle Code, and county and city ordinances concerning the safe operation and parking of motor vehicles. With limited exceptions, mandatory court appearance is not required and matters can be concluded by bail forfeiture without appearance.

3. Civil Division and Small Claims: Trial jurisdiction in civil cases to $25,000, and small claims in civil cases to $2,000.

4. Juvenile Traffic Process: At the request of the Superior Court and with the concurrence of the Municipal Court, the Board of Supervisors transferred jurisdiction over juvenile infraction traffic to the Municipal Court so that the Municipal Court might provide that service to the Superior Court.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Municipal Court is higher than 1988-89. It is reflective of Trial Court Funding and represents a maintenance of current service levels. Five new positions are being recommended. A calendar coordinator is recommended to help maintain the calendar and the delay reduction program. This

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

position will also act as a judicial secretary to five judges and the traffic referee. Two additional court clerks are recommended so that each courtroom will have an experienced clerk acting as the lead clerk. An accounting technician is also recommended to enhance the staff's ability to set up and monitor new accounts, bail schedules, and penalty assessments, and to supervise daily accounting procedures. Additionally, a mail clerk is recommended to relieve legal process clerks of daily retrieving, sorting, and delivery of mail. The mail clerk will also make deliveries to the branch courts.

The Court submitted a late request, amending their original budget request, to include a Court Commissioner to handle the increasing judicial workload. This request is a result of information received from the state that it is unlikely that any new judgeships will be authorized for 1989-90. Since this position would not be eligible for Trial Court block grant funding, the position is not recommended for funding.

The recommended funding level for the services and supplies accounts is also higher than the 1988-89 level. Similar to the Superior Court, professional services and travel accounts have increased. The professional services accounts are reflective of the increased need for interpreters, court reporters, and other case driven costs such as the increased cost for appointed attorneys. The travel accounts have increased due to the state's shift of the financial burden to the county for the costs of judge's travel. Previous to the receipt of Trial Court Funding, much of the travel costs for judges were paid by the state.

Recommended fixed assets include cabinets and shelves for storage of law books, replacement chairs for two of the judges, a recorder for the courtroom and a vehicle for the transportation of mail, equipment and files to the branch courts. Requested data processing equipment is not recommended pending the completion of a court data processing master plan. Once the plan is complete, the equipment is expected to be funded from the court's restricted revenues.

Revenues are recommended at a significantly higher level than 1988-89. Revenues have been increased to more accurately reflect 1988-89 revenue projections.

BOARD ADOPTED CHANGES

Appropriations were increased by $50,000, reflecting the addition of a Municipal Court Commissioner.

Budget Unit: Jury Commissioner
Fund: 001 - General Fund
Function: Public Protection
Activity: Judicial

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 105,948 | $ 87,380 | $ 112,710 | $ 112,710 | $ 112,710 |
| 2000 Services & Supplies | $ 211,356 | $ 239,033 | $ 254,666 | $ 259,160 | $ 259,160 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 1,119 | $ 7,425 | $ 7,430 | $ 7,430 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 317,304 | $ 327,532 | $ 374,801 | $ 379,300 | $ 379,300 |
| Revenues | $ 74,763 | $ 52,160 | $ 105,000 | $ 90,000 | $ 90,000 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Qualifying/Summoning Jurors | $ 357,569 | $ 363,557 | $ 367,921 | $ 367,921 |
| 2. Juror Statistics | 7,372 | 7,496 | 7,519 | 7,519 |
| 3. Grand Jury/Coroner's Jury | 3,687 | 3,748 | 3,860 | 3,860 |
| Gross Totals | $ 368,628 | $ 374,801 | $ 379,300 | $ 379,300 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 368,628 | $ 374,801 | $ 379,300 | $ 379,300 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0130 | Jury Commissioner | 1 | 0 | 0 | 0 |
| 9604 | Jury Supervisor | 0 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk/Senior Clerk | 3 | 3 | 3 | 3 |
| 0951 | or Senior Typist Clerk/Senior Clerk 1/2 Time | -1 | 0 | 0 | 0 |
| Total | | 5 | 4 | 4 | 4 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Copier | 3,100 | 1 | 3,100 |
| A | Printer: PC | 830 | 1 | 830 ** |
| R | Terminal: Mainframe | 900 | 3 | 2,700 ** |
| R | Typewriter | 800 | 1 | 800 |
| Total | | | | $7,430 |

## PURPOSE

The Jury Commissioner is appointed pursuant to the Code of Civil Procedure 204.1 to assist the judges in making selections of trial jurors and grand jurors, to assist in the selection of juries in justice and municipal courts and to perform other collateral duties as assigned. Prospective jurors are summoned, qualified and assigned to trial courts for jury selection as the needs of the courts dictate.

## SERVICE DELIVERY PROGRAMS

1. Qualifying/Summoning Jurors: Integrate names from the Voter Registration and Driver Registration files to compile the prospective juror master list. Select prospective juror pools and mail questionnaire/summons and process. Supply an adequate number of prospective jurors to the courts for selection of trial juries. Present orientation and control the movement of prospective jurors to and from voir dire. Prepare and verify payment of jury fees.

2. Juror Statistics: Collect and analyze pertinent statistical data to monitor and control the jury system in order to effectively supply the courts with an appropriate number of prospective jurors.

3. Grand Jury/Coroner's Jury: Recruitment and qualification of prospective jurors for the selection of the Grand Jury by the Superior Court and the Coroner's Jury by the Municipal Court.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

It is recommended that the Jury Commissioner's budget be funded slightly above the requested level, which represents a maintenance of current service levels. The salaries and benefits accounts have been reduced due to a reclassification of the Jury Commissioner position. As of January 1989, the Superior Court appointed the Court's Administrator as the Jury Commissioner, in addition to the Administrator's existing responsibilities. As a result, the former Jury Commissioner position has been reclassified downward to a Jury Supervisor, producing salary savings. Conversely, increases in the services and supplies accounts are primarily attributed to the inclusion of a portion of the salary costs of the Court Administrator's time spent as the Jury Commissioner. This adjustment was made after the budget request was submitted and accounts for the recommended budget being higher than the requested budget. Recommended fixed assets include a copier, a computer printer and a replacement typewriter.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Revenues are recommended at an increased level from 1988-89. Revenue increases are primarily attributable to an expected increase in civil litigation fees generated by the addition of a sixth Superior Court judge.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Public Defender
Fund: 001 - General Fund
Function: Public Protection
Activity: Judicial

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 824,986 | $ 1,099,181 | $ 1,429,800 | $ 1,293,000 | $ 1,313,000 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 824,986 | $ 1,099,181 | $ 1,429,800 | $ 1,293,000 | $ 1,313,000 |
| Revenues | $ 27,501 | $ 27,442 | $ 28,000 | $ 28,000 | $ 28,000 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Primary Public Defender | $ 823,360 | $ 1,173,000 | $ 965,000 | $ 985,000 |
| 2. Conflict Public Defender | 284,100 | 256,800 | 328,000 | 328,000 |
| Gross Totals | $ 1,107,460 | $ 1,429,800 | $ 1,293,000 | $ 1,313,000 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 1,107,460 | $ 1,429,800 | $ 1,293,000 | $ 1,313,000 |

## PURPOSE

To provide Public Defender services at a minimum cost to defendants unable to afford private attorneys.

## SERVICE DELIVERY PROGRAMS

1. Primary Public Defender: To contract at a competitive cost for public defender services.

2. Conflict Public Defender: To contract at a competitive cost for public defender services in the event the Primary Public Defender has a conflict of interest.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for Public Defender services is substantially higher than the 1988-89 budget. This budget unit provides for administration of Public Defender services for the county. Public Defender services are currently provided through separate contracts with two private law firms. One law firm handles primary Public Defender services and the other handles cases when a conflict of interest is present. 1988-89 represented the third year of a three-year contract with both firms. Based upon the success of contracting for Public Defender services, it is recommended that the county renew the agreements with the current law firms for another three years. These agreements will be presented for Board approval before July 1, 1989. In addition, it is recommended that the third level of the conflict Public Defender services, known as the "Conflict-Conflict Public Defender" be separated from the Conflict Public Defender contract. Currently these two levels are combined into one contractual agreement. This separation of duties is proposed in light of recommendations from the Superior and Municipal Courts and the Office of County Counsel.

Each law firm acting as Public Defender has requested increases in resources over the next three years. Additional attorney assistance is recommended to handle the increases in the juvenile court caseload as well as general workload. Also, it is recommended that funds be provided to increase clerical assistance and investigations for the Primary Public Defender.

Recommended revenues are consistent with 1988-89 levels. All revenues represent state reimbursements associated with the California Men's Colony and Atascadero State Hospital.

## BOARD ADOPTED CHANGES

Appropriations were increased $20,000 to provide investigative resources.

Budget Unit: District Attorney
Fund: 001 - General Fund
Function: Public Protection
Activity: Judicial

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 2,370,045 | $ 2,706,121 | $ 2,913,710 | $ 2,696,090 | $ 2,763,400 |
| 2000 Services & Supplies | $ 381,045 | $ 455,083 | $ 518,550 | $ 475,420 | $ 475,420 |
| 3000 Other Charges | $ 0 | $ 5,500 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 2,282 | $ 9,996 | $ 32,200 | $ 12,590 | $ 12,590 |
| 5000 Transfers & Reimbursements | $ (7,162) | $ (6,401) | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 2,746,210 | $ 3,170,299 | $ 3,464,460 | $ 3,184,100 | $ 3,251,410 |
| Revenues | $ 229,502 | $ 339,628 | $ 165,580 | $ 172,960 | $ 172,960 |

## SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Felony Prosecutions | $ 1,440,059 | $ 1,610,973 | $ 1,464,686 | $ 1,531,996 |
| 2. Misdemeanor Prosecutions | 1,390,492 | 1,555,524 | 1,401,004 | 1,401,004 |
| 3. Juvenile Court Assistance | 266,351 | 297,963 | 318,410 | 318,410 |
| Gross Totals | $ 3,096,902 | $ 3,464,460 | $ 3,184,100 | $ 3,251,410 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 3,096,902 | $ 3,464,460 | $ 3,184,100 | $ 3,251,410 |

## SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0105 | District Attorney | 1 | 1 | 1 | 1 |
| 0911 | Account Clerk 1/2 Time | 2 | 2 | 2 | 2 |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | | | | |
| 8893 | or Administrative Services Officer III | 1 | 1 | 1 | 1 |
| 9648 | Chief District Attorney Investigator | 1 | 1 | 1 | 1 |
| 0214 | Chief Prosecutor | 1 | 1 | 1 | 1 |
| 0308 | Deputy District Attorney I | | | | |
| 0309 | or Deputy District Attorney II | | | | |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0311 | or Deputy District Attorney III | | | | |
| 0314 | or Deputy District Attorney IV | 21 | 22 | 20 | 22 |
| 9645 | District Attorney Investigator I | | | | |
| 9646 | or District Attorney Investigator II | 2 | 3 | 1 | 1 |
| 9647 | or District Attorney Investigator III | 6 | 6 | 6 | 7 |
| 0937 | Law Clerk | 1 | 1 | 1 | 1 |
| 0937 | Law Clerk 1/2 Time | 1 | 0 | 1 | 1 |
| 0937 | Law Clerk 3/4 Time | 0 | 1 | 0 | 0 |
| 0860 | Legal Assistant | 1 | 1 | 1 | 1 |
| 9600 | Legal Clerk Trainee | | | | |
| 9601 | or Legal Clerk I | | | | |
| 9602 | or Legal Clerk II | 10 | 11 | 11 | 11 |
| 9603 | Legal Clerk III | 1 | 1 | 1 | 1 |
| 0299 | Principal Deputy District Attorney | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk | 1 | 1 | 1 | 1 |
| 9609 | Supervising Legal Clerk - Confidential | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 2 | 2 | 2 | 2 |
| Total | | 54 | 57 | 53 | 56 |
| Contract | | | | | |
| | Diversion Program Specialist 1/4 Time | 1 | 0 | 0 | 0 |
| Grand Total | | 55 | 57 | 53 | 56 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Automatic Call Sequencer | 7,500 | 1 | 7,500 |
| A | Desk | 590 | 1 | 590 |
| A | Terminal: Mainframe | 900 | 5 | 4,500 ** |
| Total | | | | $12,590 |

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

| Code | Description | Unit Cost | Quantity | 1989-90 Payment |
|---|---|---|---|---|
| E | Copier | 8,008 | 1 | $2,985 |

## PURPOSE

To prosecute criminal violations which occur in the County of San Luis Obispo and provide assistance to the Juvenile Court.

## SERVICE DELIVERY PROGRAMS

1. Felony Prosecutions: To accomplish the tasks necessary to prosecute felony crime violators including: investigating crimes, answering citizen inquiries, filing complaints, assisting victims, coordinating court appearances of witnesses, handling pre-trial motions, presenting evidence to juries and judges, and post-trial motions.

2. Misdemeanor Prosecutions: To perform the tasks necessary to prosecute misdemeanor crime violators including: investigating crimes, filing complaints, answering citizen inquiries, assisting victims, coordinating court appearances of witnesses, handling pre-trial motions, presenting evidence to juries and judges, and post-trial procedures.

3. Juvenile Court Assistance: To provide the required assistance to the Probation Department and Juvenile Court in the processing of juvenile offenders from investigation through post-disposition procedure.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the District Attorney's Office is higher than the 1988-89 budget but represents a reduction in service levels. It includes one additional position, a legal clerk, to accommodate an increase in clerical workload, and a reduction of two positions related to a grant funded program in which funds are no longer guaranteed. Due to the uncertainty of state funding for the grant funded "Child Abuser Vertical Prosecution Program", the attorney and investigator positions associated with this program are not recommended. Your Board approved participation in this program in 1986 with the condition that no county funds would be required. This grant program was approved by the state for three succeeding years, ending in June of 1989. The state has informed the county that grant funds for the next three years, starting with 1989-90, are to be allocated on a competitive basis with no assurance that a county will be successful in securing the grant award. This recommendation for a reduction in services is made pursuant to the Board's budget policies, which state that funding of discretionary programs are to be considered only if monies are available from sources outside the general fund. Should the county be successful in obtaining additional state funding to support this program, the recommendation will be in support of retaining the current positions for this program.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Funding for services and supplies is recommended at a higher level than 1988-89. The majority of the increase is due to a rise in jury and witness expense and insurance costs. These factors also contributed to the reason expenditure projections for 1988-89 exceed budgeted levels. Fixed assets include an automatic telephone call sequencer to handle the increase in telephone calls to the office and mainframe computer terminals for criminal justice information system input and retrieval.

Revenues are recommended at a lower level than to 1988-89. Grant revenues for the Child Abuse Vertical Prosecution Program have not been included due to the uncertainty of their allocation to the county.

## BOARD ADOPTED CHANGES

Appropriations were increased $67,310, adding one attorney position and continuing the Child Abuser Vertical Prosecution Program for three months until the state approves or denies the CAVP grant application. The position allocation list was amended, adding two Attorney positions and one Investigator position.

Budget Unit: Family Support
Fund: 001 - General Fund
Function: Public Protection
Activity: Judicial

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 652,554 | $ 728,447 | $ 739,600 | $ 739,600 | $ 739,600 |
| 2000 Services & Supplies | $ 374,526 | $ 375,978 | $ 560,650 | $ 560,650 | $ 560,650 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 3,460 | $ 18,188 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 1,030,540 | $ 1,122,613 | $ 1,300,250 | $ 1,300,250 | $ 1,300,250 |
| Revenues | $ 1,065,980 | $ 1,384,867 | $ 1,446,150 | $ 1,446,150 | $ 1,446,150 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Aid To Families With Dependent Children Receiving AFDC Payment | $ 627,738 | $ 648,115 | $ 648,115 | $ 648,115 |
| 2. Aid To Families With Dependent Children not receiving AFDC Payments | 480,118 | 488,090 | 488,090 | 488,090 |
| 3. Out-of-County Activities | 232,277 | 244,817 | 244,817 | 244,817 |
| Gross Totals | $ 1,340,133 | $ 1,381,022 | $ 1,381,022 | $ 1,381,022 |
| Less Countywide Overhead | 162,894 | 80,772 | 80,772 | 80,772 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 1,177,239 | $ 1,300,250 | $ 1,300,250 | $ 1,300,250 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0314 | Deputy District Attorney IV | 1 | 1 | 1 | 1 |
| 0914 | Accounting Technician | 1 | 1 | 1 | 1 |
| 9647 | District Attorney Investigator III | 1 | 1 | 1 | 1 |
| 9621 | Family Support Officer I | | | | |
| 9622 | or Family Support Officer II | 8 | 8 | 8 | 8 |
| 9600 | Legal Clerk Trainee | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 9601 | or Legal Clerk I | | | | |
| 9602 | or Legal Clerk II | 6 | 6 | 6 | 6 |
| 9675 | Supervising District Attorney Investigator | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 1 | 1 | 1 | 1 |
| Total | | 20 | 20 | 20 | 20 |

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

| Code | Description | Unit Cost | Quantity | 1989-90 Payment |
|---|---|---|---|---|
| E | Copier | 4,476 | 1 | $1,669 |

## PURPOSE

To establish parentage and to collect child support from non-custodial parents to defray expenditures by the custodial parent and/or the San Luis Obispo County Social Services Department.

## SERVICE DELIVERY PROGRAMS

1. Aid to Families with Dependent Children Receiving AFDC Payments: To interview and open case files for child support applicants receiving aid from the Social Services Department, conduct paternity investigations, establish paternity judgments and enforce court orders to collect child support. To provide for the execution of judgments to reimburse the County of San Luis Obispo for welfare expenditures.

2. Aid to Families with Dependent Children Not Receiving AFDC Payments: To interview and open case files for all child support applicants requesting assistance, conduct paternity investigations, establish paternity judgments and child support judgments and enforce court orders to collect voluntary or involuntary child support.

3. Out-of-County Activities: The utilization of an out-of-county agency to pursue the parent of a child residing in San Luis Obispo County in order to obtain child support from that absent parent.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Family Support Division of the District Attorney's Office is higher for 1989-90. It is recommended that this budget be funded at the requested level which represents a maintenance of current service levels. Salaries and benefits accounts reflect a slight increase due to merit raises. Services and supplies accounts are higher than 1988-89 due to increased lease payments associated with a recent move to the downtown area of San Luis Obispo. Additionally, payments to the Clerk-Recorder's Office for court related activities have increased due to a revised workload formula approved by the state. No fixed assets were requested.

Recommended revenues are higher than current year levels. Revenues are based upon the department's direct and indirect costs of providing services and are approximately seventy percent reimbursable through federal and state sources. Additional federal revenues are generated through incentives based on the productivity of the department.

## BOARD ADOPTED CHANGES

None.

B.U. No. 2562

B.U. No. 2562

Budget Unit: Victim-Witness Assistance
Fund: 001 - General Fund
Function: Public Assistance
Activity: Other Assistance

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 329,755 | $ 394,823 | $ 498,950 | $ 406,940 | $ 406,940 |
| 2000 Services & Supplies | $ 52,029 | $ 50,681 | $ 53,920 | $ 55,970 | $ 55,970 |
| 3000 Other Charges | $ 29,116 | $ 30,672 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 541 | $ 0 | $ 13,700 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 411,441 | $ 476,176 | $ 566,570 | $ 462,910 | $ 462,910 |
| Revenues | $ 209,556 | $ 232,028 | $ 195,155 | $ 195,150 | $ 195,150 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Victim Assistance | $ 306,403 | $ 396,599 | $ 322,957 | $ 322,957 |
| 2. Witness Assistance | 131,315 | 169,971 | 139,953 | 139,953 |
| Gross Totals | $ 437,718 | $ 566,570 | $ 462,910 | $ 462,910 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 437,718 | $ 566,570 | $ 462,910 | $ 462,910 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 9636 | Victim/Witness Assistance Supervisor | 1 | 1 | 1 | 1 |
| 9600 | Legal Clerk Trainee | | | | |
| 9601 | or Legal Clerk I | | | | |
| 9602 | or Legal Clerk II | 2 | 2 | 2 | 2 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 1 | 1 | 1 | 1 |
| 9634 | Victim/Witness Assistance Coordinator I | | | | |
| 9637 | or Victim/Witness Assistance Coordinator II | 5 | 7 | 5 | 5 |
| 9634 | Victim/Witness Assistance Coord I 3/4 Time | | | | |
| 9637 | or Victim/Witness Assist Coord II 3/4 Time | 1 | 1 | 1 | 1 |
| 9634 | Victim/Witness Assistance Coord I 1/2 Time | | | | |
| 9637 | or Victim/Witness Assist Coord II 1/2 Time | 2 | 2 | 2 | 2 |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| | Senior Victim/Witness Coordinator | 0 | 1 | 1 | 1 |
| Total | | 12 | 15 | 13 | 13 |
| Contract | | | | | |
| | Claims Specialist | 1 | 0 | 0 | 0 |
| Grand Total | | 13 | 15 | 13 | 13 |

## PURPOSE

To reduce crime and increase criminal justice efficiency by providing a multidisciplinary program with coordination between all criminal justice and social service agencies within the county to aid the victims of crime and minimize inconveniences to witnesses.

## SERVICE DELIVERY PROGRAMS

1. Victim Assistance: Review police reports to ascertain needs of victims; provide immediate, 24-hour on-call assistance to victims when necessary, including counseling, food, shelter and clothing; train law enforcement officers in victimology.

2. Witness Assistance: Provide special victim/witness services such as court escort, transportation assistance, intimidation control, property return and crisis counseling.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Victim/Witness Assistance Division of the District Attorney's Office is higher for 1989-90, and represents a maintenance of current service levels.

The salaries and benefits accounts include a conversion of a contract position to permanent. In 1987-88, your Board approved a contract Claims Coordinator position that was offset by state grant funds. This position assists victims of crime by completing and verifying the contents of claims submitted to the State Board of Control for reimbursement. According to the state, this position will continue to be funded with state funds indefinitely, and with that assurance, it is recommended that the contract position be converted to a permanent Victim/Witness Assistance Coordinator position. In addition, a reclassification of a Victim/Witness Coordinator II to a Senior Victim/Witness Coordinator is recommended to provide additional supervision for the office.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

The services and supplies accounts are recommended at a slightly higher level than 1988-89 due to the purchase of a replacement vehicle. This vehicle replaces a similar sized vehicle, used for transporting multiple passangers. No fixed assets are recommended.

Recommended revenues are consistent with 1988-89 levels. All revenues for this budget are received from state grants.

BOARD ADOPTED CHANGES

None.

Budget Unit: Grand Jury
Fund: 001 - General Fund
Function: Public Protection
Activity: Judicial

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 35,124 | $ 33,326 | $ 37,960 | $ 37,960 | $ 37,960 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 1,939 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 35,124 | $ 35,265 | $ 37,960 | $ 37,960 | $ 37,960 |
| Revenues | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Committee Investigations | $ 22,960 | $ 22,960 | $ 22,960 | $ 22,960 |
| 2. Special Investigations | 15,000 | 15,000 | 15,000 | 15,000 |
| Gross Totals | $ 37,960 | $ 37,960 | $ 37,960 | $ 37,960 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 37,960 | $ 37,960 | $ 37,960 | $ 37,960 |

## PURPOSE

To review the operation and management of certain public entities and recommend corrective action where appropriate. To investigate allegations of misconduct and violations of law.

## SERVICE DELIVERY PROGRAMS

1. Committee Investigations: To fulfill the responsibility of reviewing county and city operation and management, certain departments are selected each year for thorough committee investigation. Interim or final reports, which acknowledge needs, recommend improvements and suggest possible corrective measures, are prepared for submission to the Board of Supervisors.

2. Special Investigations: With the approval of the Superior Court, the Grand Jury may order special audits and special investigations of various county and city government operations.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended Grand Jury budget will provide for the maintenance of 1988-89 service levels. The budget is the same as the current year and has been approved by the Grand Jury. It will adequately fund the anticipated activities of the 1989-90 Grand Jury.

## BOARD ADOPTED CHANGES

None.

B.U. No. 2590

Budget Unit: Sheriff-Coroner
Fund: 001 - General Fund
Function: Public Protection
Activity: Police Protection

B.U. No. 2590

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 9,537,538 | $10,877,383 | $13,329,766 | $11,451,960 | $11,655,860 |
| 2000 Services & Supplies | $ 2,170,305 | $ 2,398,538 | $ 2,574,395 | $ 2,459,670 | $ 2,465,310 |
| 3000 Other Charges | $ 0 | $ 26,000 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 31,783 | $ 188,767 | $ 390,080 | $ 131,840 | $ 164,950 |
| 5000 Transfers & Reimbursements | $ (21,351) | $ (27,310) | $ (40,000) | $ (40,000) | $ (50,150) |
| **** Totals | $11,718,275 | $13,463,378 | $16,254,241 | $14,003,470 | $14,235,970 |
| Revenues | $ 567,669 | $ 616,065 | $ 746,100 | $ 746,100 | $ 746,100 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Administration | $ 1,376,129 | $ 1,685,281 | $ 1,440,153 | $ 1,440,153 |
| 2. Patrol | 4,843,332 | 6,004,810 | 5,075,653 | 5,228,303 |
| 3. Detectives | 1,623,955 | 1,683,272 | 1,703,478 | 1,703,478 |
| 4. Custody | 3,110,559 | 4,090,281 | 3,205,885 | 3,285,885 |
| 5. Civil | 676,647 | 814,712 | 700,192 | 700,192 |
| 6. Administrative Services | 956,305 | 1,211,285 | 1,113,509 | 1,123,509 |
| 7. Court Services | 802,876 | 804,600 | 804,600 | 804,600 |
| Gross Totals | $13,389,803 | $16,294,241 | $14,043,470 | $ 14,286,120 |
| Less Intrafund Transfers | 38,520 | 40,000 | 40,000 | 50,150 |
| Net Totals | $13,351,283 | $16,254,241 | $14,003,470 | $ 14,235,970 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0107 | Sheriff-Coroner | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | | | | |
| 8893 | or Administrative Services Officer III | 1 | 1 | 1 | 1 |
| 0332 | Captain | 1 | 2 | 1 | 1 |
| 1340 | Cook II | 3 | 3 | 3 | 3 |
| 0354 | Correctional Officer Food Service Supv. | 1 | 1 | 1 | 1 |
| 0349 | Crime Analyst Aide | 1 | 1 | 1 | 1 |
| 0344 | Crime Analyst | 1 | 1 | 1 | 1 |
| 0350 | Crime Prevention Specialist | 3 | 5 | 3 | 3 |
| 0312 | Deputy County Counsel IV | 0 | 1 | 0 | 0 |
| 0342 | Dispatcher | 9 | 12 | 9 | 10 |
| 0342 | Dispatcher 1/2 Time | 2 | 2 | 2 | 2 |
| 0355 | Identification Technician | 1 | 1 | 1 | 1 |
| 9600 | Legal Clerk Trainee | | | | |
| 9601 | or Legal Clerk I | | | | |
| 9602 | or Legal Clerk II | 21 | 21 | 21 | 21 |
| 9603 | Legal Clerk III | 1 | 1 | 1 | 1 |
| 0334 | Lieutenant | 7 | 7 | 7 | 7 |
| 0883 | Secretary - Confidential | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk | 3 | 3 | 3 | 3 |
| 0343 | Senior Dispatcher | 3 | 3 | 3 | 3 |
| 0345 | Senior Sheriff's Correctional Officer | 7 | 7 | 7 | 7 |
| 0951 | Senior Typist Clerk/Senior Clerk | 10 | 15 | 10 | 10 |
| 0336 | Sergeant | 15 | 17 | 15 | 15 |
| 0331 | Sheriff's Chief Deputy | 2 | 2 | 2 | 2 |
| 0347 | Sheriff's Correctional Officer | 54 | 64 | 54 | 56 |
| 0339 | Sheriff's Cadet | | | | |
| 0338 | or Deputy Sheriff | 60 | 88 | 65 | 68 |
| 0348 | Sheriff's Property Officer | 1 | 1 | 1 | 1 |
| 0340 | Sheriff's Senior Deputy | 28 | 30 | 28 | 28 |
| 9604 | Supervising Legal Clerk | 1 | 1 | 1 | 1 |
| Total | | 238 | 292 | 243 | 249 |

Temporary Help

Reserve Deputy Sheriff (1 FTE)
Intermediate Typist Clerk (.50 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Breathing Apparatus | 1,500 | 2 | 3,000 |
| A | Cabinet | 1,450 | 2 | 2,900 |
| R | Color Print Dryer | 720 | 1 | 720 |
| A | FAX Machine | 2,200 | 1 | 2,200 |
| R | Furniture | 630 | 4 | 2,520 |
| A | Intercom System | 1,200 | 1 | 1,200 ** |
| A | PC System: Advanced | 6,500 | 1 | 6,500 ** |
| A | PC System: Standard | 4,510 | 1 | 4,510 |
| A | PC: Modem | 750 | 2 | 1,500 ** |
| A | PC: Network Adapter | 750 | 1 | 750 ** |
| A | PC: Upgrade | 1,000 | 2 | 2,000 ** |
| A | PC: Upgrade | 2,000 | 1 | 2,000 ** |
| A | PC: Upgrade | 900 | 1 | 900 ** |
| A | Printer: Mainframe | 3,800 | 3 | 11,400 ** |
| A | Printer: PC | 4,200 | 1 | 4,200 ** |
| A | Printer: PC Plotter | 4,300 | 1 | 4,300 ** |
| A | Radio | 1,030 | 6 | 6,180 ** |
| A | Radio | 630 | 4 | 2,520 ** |
| A | Scanner | 1,650 | 1 | 1,650 |
| A | Serial Port | 900 | 1 | 900 ** |
| R | Shotgun | 300 | 9 | 2,700 |
| A | Terminal: Mainframe | 900 | 5 | 4,500 ** |
| A | Vehicle: Intermediate Sedan (Used) | 11,100 | 1 | 11,100 ## |
| A | Vehicle: Minivan | 15,300 | 1 | 15,300 ## |
| A | Vehicle: Patrol Sedan | 17,500 | 2 | 35,000 ## |
| A | Vehicle: Specialty Intermediate Sedan | 14,500 | 1 | 14,500 ## |
| A | Vehicle: Transportation Van | 20,000 | 1 | 20,000 ## |
| Total | | | | $164,950 |

## PURPOSE

The purpose of the Sheriff's Department is to enforce federal, state, and county criminal and civil laws and statutes within the unincorporated areas of San Luis Obispo County and to assist or take over such enforcement within the incorporated areas if needed; to provide for the custody, safekeeping, and welfare of all prisoners; to encourage safety and crime prevention; to perform the legal aspects of the coroner functions within the county; and to provide for order and public safety in the Superior and Municipal Courts of the county.

## SERVICE DELIVERY PROGRAMS

1. Administration: Direct, coordinate, and control the functions of the office of Sheriff-Coroner-Marshal.

2. Patrol: Preserve the peace, respond to citizen's requests for assistance, and prevent criminal activity.

SERVICE DELIVERY PROGRAMS (Continued)

3. Detectives: Investigate criminal activities and prepare for prosecution where indicated, provide coroner investigative functions, and determine the circumstances, manner, and the cause of all violent deaths.

4. Custody: Operate the county jail; provide custodial care, vocational training, rehabilitative services, booking, food services, inmate workers and alternate forms of incarceration.

5. Civil: Receive and serve all civil processes and notices including summons, complaints, attachments, garnishments, and subpoenas.

6. Administrative Services: Process, store, and maintain all department records and warrants, provide central transcribing services, and maintain control over departmental property, to include evidence. Provide training as requested by the California Peace Officer Standards and Training (P.O.S.T.) and California Board of Corrections for all peace officers and correctional officers and other employees as needed. Coordinate a countywide crime prevention program designed to educate the residents of the county in security and prevention techniques and precautions.

7. Court Services: Provide support services to Superior and Municipal Courts including transportation of jail inmates to and from court, bailiff and marshal services and operation of the court holding facilities.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Sheriff's Department is substantially higher than the 1988-89 budget. Of the fifty-four positions requested, five deputy sheriff positions are recommended for funding. These recommended positions are based on the department's highest priorities. The additional staff will provide added patrol activities to meet increasing law enforcement demands of the growing population in the unincorporated areas of the county.

This recommendation for personnel was made after careful consideration of the fiscal impact the current jail expansion program will have on the county. Preliminary projections indicate that a minimum of forty additional positions will be required to staff the new facilities when they are completed. It is estimated that the new Honor Farm will be completed in March of 1990, and the new presentenced facility will be complete by March of 1991. When these facilities are fully staffed, it is conservatively estimated that the salary expense for new positions will be in excess of $1.5 million annually. The recommended funding level for salaries and benefits also includes a significant increase in overtime monies to adequately address jail and patrol overtime demands.

The recommended funding level for the services and supplies accounts is also higher than 1988-89. The major increases are a result of higher garage rates and training expenses. The majority of training related expenses are reimbursed by the state. Recommended fixed assets are well below the requested level. They include two vehicles for patrol, a van for transportation of prisoners, and a van for crime prevention officers to carry training equipment. Additionally, computers, office equipment, replacement shotguns, and radios for the custody division are being recommended for acquisition.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Intrafund transfers have increased slightly for 1989-90. They include law enforcement services for the Lopez Lake Recreation area and civil process fees from County Counsel.

Revenues are recommended at a higher level than the current year. The increase is a result of additional state reimbursements for training.

## BOARD ADOPTED CHANGES

Appropriations and intrafund transfers were increased $10,150, reflecting anticipated changes to the proposed state budget pertaining to the AB 90 funding level. Appropriations were also increased by an additional $232,500, adding three Deputy Sheriffs, two Correctional Officers, one Dispatcher, one patrol vehicle and one intermediate sedan.

Budget Unit: Justice System Subventions
Fund: 001 - General Fund
Function: Public Protection
Activity: Detention and Correction

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 468,829 | $ 478,269 | $ 212,631 | $ 214,110 | $ 472,510 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 468,829 | $ 478,269 | $ 212,631 | $ 214,110 | $ 472,510 |
| Revenues | $ 468,298 | $ 478,773 | $ 212,631 | $ 214,110 | $ 472,510 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Subvention Program Implementation | $ 472,513 | $ 212,631 | $ 214,110 | $ 472,510 |
| Gross Totals | $ 472,513 | $ 212,631 | $ 214,110 | $ 472,510 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 472,513 | $ 212,631 | $ 214,110 | $ 472,510 |

## PURPOSE

The County Justice System Subvention Program is a state grant program administered by the California Department of Youth Authority. The goals of the program are to protect society from crime and delinquency and to protect and care for children and youths who are in need of services as a result of truancy, running away and being beyond the control of their parents. The subvention monies are for specified programs intended to assist counties in achieving these goals by maintaining and improving local criminal justice systems, encouraging greater selectivity in the kinds of juvenile and adult offenders retained in the community, reducing the number of offenders reentering local criminal justice systems and providing appropriate services and facilities for children and youths.

## SERVICE DELIVERY PROGRAMS

1. Subvention Program Implementation: The County Justice System Subvention Program provides funding for various programs relating to crime and delinquency which are recommended to the Board of Supervisors by the County Justice System Advisory Group.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget unit serves as a cost control center for receipt and disbursement of San Luis Obispo County's entitlement under the County Justice System Subvention Program. Recommended funding levels reflect the state's preliminary estimate of the county's entitlement for 1989-90. This preliminary estimate represents a 55 percent reduction in current funding levels. This reduction is a result of the Governor's proposed state budget which contains a $36.7 million statewide reduction in funding for the County Criminal Justice System Subvention (AB 90) Program. The actual allocation for the program will not be known until the state's 1989-90 budget is adopted. Should additional funds become available a recommendation will be made to your Board to restore selected projects.

Based upon the substantial reduction of program funds, it is recommended that only three existing programs be considered for funding. These three programs represent the highest priorities based upon service to the community and include two Probation Department programs (Probation Outreach and Community Work Service Training Project) and the Mental Health Department's Jail Program. These programs are described below. It should be noted that the County Justice System Advisory Group recommendation is slightly different then the Administrative Office's recommendation. The Advisory Group also recommends that three existing programs be funded, but the programs are different from the recommendation herein. They are, in priority order, Probation Outreach, Community Work Service Training Project, and Family Enrichment. Although the Administrative Office considers all of the Advisory Group's recommended programs valuable, it is felt that the mental health services provided to the jail are critical. With an ever-expanding jail population, jail operations are extremely dependent upon the professional services provided during the numerous crisis situations faced by jail inmates and staff. Following are descriptions of the projects recommended for funding:

1. Probation Outreach ($119,655): This program provides decentralized probation services throughout the county. Juvenile Probation Officers are placed directly in various communities to provide intake screening of first-time misdemeanor and/or minimally involved juvenile offenders and first-time felony offenders referred from the District Attorney. Personal and family counseling, crisis resolution and informal supervision are also an integral part of the program.

2. Community Service Work Training Project ($42,455): This project provides work service assignments to certain juvenile offenders as a dispositional alternative or adjunct to probation. Work assignments are designed to allow minors to engage in work projects in which practical experience can be gained in work attitudes, ethics and personal pride. The project is administered by the Probation Department.

3. Jail Program ($52,000): This project provides crisis services, on going counseling and therapy, and educational/vocational services to county jail inmates. This program is implemented by the Mental Health Services Division of the County Health Agency.

## BOARD ADOPTED CHANGES

Appropriations and revenues were increased $258,400, reflecting anticipated changes to the proposed state budget pertaining to the AB 90 funding level. All current programs were approved at the 1988-89 levels, with the exception of Sheriff Department's DARE program and the County Superintendent of Schools' program. Final program amounts will be decided after the state budget is approved.

Budget Unit: Special Roads
Fund: 020 - Special Roads
Function: Public Protection
Activity: Police Protection

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| Revenues | $ 630,391 | $ 689,920 | $ 680,000 | $ 704,250 | $ 684,250 |

## PURPOSE

To serve as a depository for the special road tax on unincorporated areas of the county.

## SERVICE DELIVERY PROGRAMS

1. Special Roads: Revenue from special road taxes are transferred from this budget to Budget Unit 2920-Roads, and used to fund a school crossing guard program and other road-related programs.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

No appropriation is necessary for this budget unit as its only function is to collect revenues derived from special road taxes collected in the unincorporated areas of the county. These monies are credited to this budget unit and transferred to the Roads budget to provide a portion of financing for the county's road related activities. This budget unit is necessary to satisfy accounting requirements of the Streets and Highways Code.

Recommended revenue is up slightly from the amount budgeted for 1988-89, reflecting anticipated increases in property tax revenue. It should be noted that the recommendation differs slightly from the department's request as property tax revenues were re-estimated subsequent to this budget's submittal.

## BOARD ADOPTED CHANGES

Revenues for this budget were decreased $20,000 by the Board when tax rates were set and revenue estimates finalized. The adjustments resulted from the revision of property tax and sales tax revenue estimates.

Budget Unit: Probation
Fund: 001 - General Fund
Function: Public Protection
Activity: Detention and Correction

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 3,227,879 | $ 3,462,184 | $ 4,419,140 | $ 3,651,360 | $ 3,728,550 |
| 2000 Services & Supplies | $ 520,728 | $ 562,875 | $ 836,280 | $ 578,830 | $ 578,830 |
| 3000 Other Charges | $ 60,445 | $ 35,241 | $ 26,380 | $ 26,380 | $ 26,380 |
| 4000 Fixed Assets | $ 4,202 | $ 26,999 | $ 414,390 | $ 43,830 | $ 43,830 |
| 5000 Transfers & Reimbursements | $ (233,208) | $ (241,625) | $ (297,190) | $ (162,110) | $ (239,300) |
| **** Totals | $ 3,580,046 | $ 3,845,674 | $ 5,399,000 | $ 4,138,290 | $ 4,138,290 |
| Revenues | $ 146,399 | $ 111,863 | $ 170,760 | $ 174,960 | $ 174,960 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Residential and Personal Care | $ 1,347,989 | $ 1,651,218 | $ 1,376,928 | $ 1,376,928 |
| 2. Supervision and Counseling | 1,141,973 | 1,808,368 | 1,142,735 | 1,219,925 |
| 3. Health Care Services | 84,249 | 109,868 | 99,898 | 99,898 |
| 4. Educational Services | 79,644 | 142,584 | 87,118 | 87,118 |
| 5. Court Services | 628,869 | 629,481 | 629,481 | 629,481 |
| 6. Staff Training | 42,124 | 40,650 | 40,650 | 40,650 |
| 7. Management and Operations | 887,617 | 1,314,021 | 923,590 | 923,590 |
| Gross Totals | $ 4,212,465 | $ 5,696,190 | $ 4,300,400 | $ 4,377,590 |
| Less Intrafund Transfers | 239,290 | 297,190 | 162,110 | 239,300 |
| Net Totals | $ 3,973,175 | $ 5,399,000 | $ 4,138,290 | $ 4,138,290 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0213 | Chief Probation Officer | 1 | 1 | 1 | 1 |
| 0911 | Account Clerk | 2 | 2 | 2 | 2 |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | | | | |
| 8893 | or Administrative Services Officer III | 1 | 1 | 1 | 1 |
| 0920 | Collections Officer | 2 | 2 | 2 | 2 |
| 1341 | Cook I | | | | |
| 1340 | or Cook II | 2 | 2 | 2 | 2 |
| 0319 | Deputy Chief Probation Officer | 1 | 1 | 1 | 1 |
| 0324 | Deputy Probation Officer I | | | | |
| 0323 | or Deputy Probation Officer II | 51 | 71 | 51 | 54 |
| 0321 | Deputy Probation Officer III | 8 | 8 | 8 | 8 |
| 1344 | Food Service Worker 1/2 Time | 1 | 1 | 1 | 1 |
| 9600 | Legal Clerk Trainee | | | | |
| 9601 | or Legal Clerk I | | | | |
| 9602 | or Legal Clerk II | 8 | 8 | 8 | 8 |
| 9603 | Legal Clerk III | 1 | 1 | 1 | 1 |
| 8582 | Mental Health Therapist II | 0 | 1 | 0 | 0 |
| 0320 | Probation Division Manager | 4 | 4 | 4 | 4 |
| 0974 | Programmer Analyst I | 0 | 1 | 0 | 0 |
| 0525 | Psychologist | 0 | 1 | 1 | 1 |
| 0525 | Psychologist 1/2 Time | 0 | 1 | 0 | 0 |
| 0421 | Senior Public Health Nurse | 1 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk/Senior Clerk | 2 | 2 | 2 | 2 |
| 0951 | Senior Typist Clerk/Senior Clerk 3/4 Time | 1 | 1 | 1 | 1 |
| 0928 | Supervising Administrative Clerk II | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 4 | 5 | 5 | 5 |
| Total | | 91 | 116 | 93 | 96 |

Temporary Help

Deputy Probation Officer (.50 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Air Conditioning Unit | 1,500 | 1 | 1,500 |
| R | Copier | 4,800 | 1 | 4,800 |
| A | File Stand | 632 | 1 | 632 |

LIST OF APPROVED FIXED ASSETS (Continued)

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC Network System: Hardware | 6,780 | 1 | 6,780 ** |
| A | PC System: Advanced | 6,440 | 1 | 6,440 ** |
| A | PC System: Basic | 3,000 | 3 | 9,000 ** |
| A | PC: Laptop | 4,636 | 1 | 4,636 ** |
| A | Printer: PC | 2,550 | 1 | 2,550 ** |
| R | Radio | 2,176 | 2 | 4,352 ** |
| A | Television | 650 | 1 | 650 |
| A | Terminal Emulation Board | 850 | 2 | 1,700 ** |
| R | Typewriter | 790 | 1 | 790 |
| Total | | | | $43,830 |

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

| Code | Description | Unit Cost | Quantity | 1989-90 Payment |
|---|---|---|---|---|
| E | Copier | 4,582 | 1 | $1,708 |

## PURPOSE

The goals of the Probation Department are to protect the community, rehabilitate probationers, prevent crimes and delinquency, and protect non-delinquent youth.

## SERVICE DELIVERY PROGRAMS

1. Residential and Personal Care: Includes juvenile detention, return of juveniles to their county of jurisdiction or residence, placement in foster and group homes, and commitments to juvenile hall, county camps, and the California Youth Authority. This program also includes providing short-term shelter care for troubled minors, such as truants and runaways and others that have family problems.

2. Supervision and Counseling: Includes pre-court diversion, special counseling for juveniles, and supervision of juvenile wards and adult felons and misdemeanants.

3. Health Care Services: Includes diagnostic and treatment services, mainly for juvenile wards.

4. Educational Services: Includes the parent, youth, and teacher effectiveness training courses.

5. Court Services: Includes conducting investigations and preparing reports to the municipal, superior, and juvenile courts.

## SERVICE DELIVERY PROGRAMS (Continued)

6. Staff Training: Includes funds to train deputy probation officers to meet state established professional standards.

7. Management and Operations: Includes collections, business and clerical services, departmental management, and operational expenses.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Probation Department's budget is recommended at a higher level in comparison with the budget for 1988-89. It provides increased levels of service in some program areas, while there are decreases in other program areas. Increases in salaries and benefits reflect the addition of two new positions: a psychologist to re-establish mental health services at the Juvenile Services Center (JSC) which were previously provided by the Department of Mental Health; and a typist clerk position to provide adequate clerical assistance at the JSC. Reductions in service levels are due to a substantial reduction of state subventions, as reflected in Budget Unit 2595 - Justice System Subventions. Based upon this reduction, it is recommended that three Deputy Probation Officer positions be transferred from subventions funded programs and utilized to maintain adequate supervision for adult and juvenile probationers. These transfers are based upon departmental priorities to maintain supervision standards.

Services and supplies accounts are recommended at a slightly higher level than 1988-89. The primary increase in these accounts are due to the annual increase in a contract with Transitions Inc., a provider of shelter care to troubled youth.

The recommendation for juvenile out-of-county placements is lower than 1988-89. This reduction is based upon current use of out-of-county placements and a more aggressive approach by the department to shift costs of placements to Social Services' Aid to Families with Dependent Children (AFDC) rather than the general fund. Recommendations for fixed assets include replacement items such as vehicle radios, a copier and a typewriter. Computer equipment is also recommended to complete an accounts receivable and collections system and to support management staff.

Intrafund transfers are recommended at a lower level than 1988-89. These transfers are funds received from the Justice System Subvention Program, Budget Unit 2595. The Governor's 1989-90 proposed state budget includes a reduction of approximately 55 percent of all subvention monies for 1989-90. In light of this cut to state funding, it is recommended that reductions be made to three Probation Department programs to bring expenditures down to the amount of subvention funds available. Of the seven probation officer positions currently funded from subvention funds, three will be eliminated from these programs and utilized in other areas of the Probation Department as stated above.

Recommended revenues are higher than 1988-89 levels, reflecting an increase in participation in the department's alternative work program.

## BOARD ADOPTED CHANGES

Appropriations and intrafund transfers were increased $77,190 to reflect anticipated increases pertaining to the AB 90 program. In addition, the position allocation list was amended, adding three Deputy Probation Officers.

Budget Unit: County Fire
Fund: 001 - General Fund
Function: Public Protection
Activity: Fire Protection

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 1,958,472 | $ 2,032,611 | $ 2,495,966 | $ 2,286,320 | $ 2,331,320 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 249,870 | $ 92,959 | $ 406,835 | $ 160,230 | $ 215,220 |
| 5000 Transfers & Reimbursements | $ 0 | $ (45,063) | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 2,208,342 | $ 2,080,507 | $ 2,902,801 | $ 2,446,550 | $ 2,546,540 |
| Revenues | $ 82,950 | $ 83,396 | $ 84,100 | $ 84,100 | $ 84,100 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Fire Protection | $ 2,260,379 | $ 2,902,801 | $ 2,446,550 | $ 2,546,540 |
| Gross Totals | $ 2,260,379 | $ 2,902,801 | $ 2,446,550 | $ 2,546,540 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 2,260,379 | $ 2,902,801 | $ 2,446,550 | $ 2,546,540 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Battery Charger | 500 | 1 | 500 ** |
| A | Battery Tester | 700 | 1 | 700 ** |
| A | Floto Pump | 1,400 | 1 | 1,400 |
| A | Fourway Valve | 900 | 1 | 900 |
| A | Hydraulic Lucas Tool Ram | 1,200 | 1 | 1,200 |
| A | Ladder | 730 | 1 | 730 |
| A | PC System: Basic | 3,000 | 2 | 6,000 ** |
| A | Proximity Suit | 1,000 | 1 | 1,000 |
| A | Radio | 1,000 | 2 | 2,000 ** |
| R | Radio | 1,500 | 5 | 7,500 ** |
| R | Siren and Light Bar | 1,100 | 1 | 1,100 |
| A | Smoke Machine | 700 | 1 | 700 |
| A | Vehicle: Patrol Sedan | 15,500 | 1 | 15,500 ## |

LIST OF APPROVED FIXED ASSETS (Continued)

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Vehicle: Squad w/4x4 | 58,330 | 3 | 174,990 ## |
| A | Water Vac | 1,000 | 1 | 1,000 |
| Total | | | | $215,220 |

PURPOSE

To provide fire protection and emergency services in areas of the county outside of incorporated cities and fire protection districts.

SERVICE DELIVERY PROGRAMS

1. Fire Protection: Fire protection and emergency services for areas of the county outside of incorporated cities and fire protection districts.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the County Fire Department is significantly higher than the current year. It is recommended that the remaining funds for the construction of the Mesa Fire Station in West Nipomo, as well as the remainder of funds to complete the purchase of a fire engine, be set aside in the designation established for this purpose in 1987-88. In each of the last two years, your Board has set aside $200,000 in this designation. In 1988-89, your Board appropriated $25,000 from the designation and $25,000 from a separate designation, so that the Mesa fire engine could be ordered when needed. Therefore, $375,000 currently remains in the Mesa Fire Station designation. An additional $375,000 would be needed to completely fund the capital and equipment needs of the station. This additional amount is recommended to be placed in the designation in 1989-90, to be appropriated during the year as necessary.

Because construction of the Mesa Fire Station will not occur in 1988-89, the fire engine for the station was not ordered. The $50,000 appropriated in the current year's budget will therefore revert back to "fund balance available" at year-end. In order that the engine may be purchased when needed, it is recommended that the Board place an additional $50,000 in the Mesa Fire Station designation. This is not an added cost, but will simply replace the funds that revert back to the General Fund at year-end. Therefore, the total amount of new reserves recommended to be placed in the Mesa Fire Station designation in 1989-90 is $425,000. A total of $800,000 will exist in the designation in 1989-90. It is unlikely that the station will become operational in 1989-90, so no funds for staffing are recommended in this budget. Should the station come on-line during the year, the budget will need to be augmented.

In the past, to mitigate the impact of its proposed onshore oil processing facility, Shell Western Oil Company agreed to fund the capital portion of the Mesa Fire Station, exclusive of land, up to a maximum dollar limit. In the event that the onshore facility becomes a reality, it is anticipated that the county's contribution to the capital and equipment needs of the Mesa Fire Station would be offset by renewal of the same agreement.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

The recommendation for the County Fire Department includes funding for a number of position changes. Because the county contracts with the California Department of Forestry for fire protection services, all positions are state employees and do not appear on the county's position allocation list. Two seasonal Firefighters are recommended at the Templeton Station to aid in the response to structural protection for wildland fires and to support the volunteers in Templeton. Also recommended is an additional six months of a Dispatch Clerk for the San Luis Obispo Headquarters to handle the increased incident load during nighttime hours, and three additional months of Fire Prevention Assistant to accommodate the increased workload due to the pending adoption of the Uniform Fire Code, clearance inspections, and a general increase in other fire prevention activities. Staffing for an "Amador" station at the San Luis Obispo Headquarters to protect the area between the City of San Luis Obispo and Morro Bay, is recommended. In addition, the recommendation includes several other position upgrades and reclassifications. Funding is also recommended for increased overtime responsibilities as a result of the Fair Labor Standards Act. As mentioned above, staffing for the Mesa Fire Station is not recommended for inclusion in the 1989-90 budget.

In the area of services and supplies, increases are recommended for replacement items or to reflect current year expenditure trends. Several other items in these accounts have increased based upon historical trends and inflation. Not recommended is a $45,000 contribution for the county's share of design costs for a Regional Training Center. This recommendation is based upon a limited benefit to the county and an unknown financial commitment to a project with a total estimated cost of over $3 million.

The recommended funding for fixed asset accounts is approximately equivalent to the current year. As previously mentioned, although the County Fire Department has requested funding in the budget for the remainder of the fire engine for the proposed Mesa Fire Station, it is recommended that these funds, as well as the remaining funds for the capital expenditure portion of the project, be added to the designation established for this purpose. A substantial portion of the other recommended fixed asset expenditure items are scheduled for replacement as part of the County Fire Department's equipment replacement schedule and will be funded from the equipment replacement fund established for this purpose. Recommended additional fixed asset items (not replacements), are recommended for funding at approximately the same level as for 1988-89.

In the department's budget request, the County Fire Chief pointed out that the County Fire Department is on the threshold in many areas of the county for increased fire protection requirements in the next few years. In this regard, the county needs to address the issue of funding for fire protection services. Such financing mechanisms as developer fees, assessment districts, zones of benefit, Mello-Roos Districts, and even user fees, may become necessary in the foreseeable future.

BOARD ADOPTED CHANGES

The professional and special services account was increased by $45,000 for the county's share of design costs for a Regional Training Center. In addition, the fixed asset list was amended to add three squad trucks and delete two squad trucks.

Budget Unit: Wildlife and Grazing
Fund: 016 - Wildlife and Grazing
Function: Public Protection
Activity: Flood Control Soil & Water Conservation

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 35,541 | $ 8,228 | $ 39,970 | $ 23,070 | $ 23,070 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 35,541 | $ 8,228 | $ 39,970 | $ 23,070 | $ 23,070 |
| Revenues | $ 13,638 | $ 6,625 | $ 12,410 | $ 12,410 | $ 12,410 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Range Improvement | $ 26,310 | $ 29,970 | $ 15,570 | $ 15,570 |
| 2. Predator Control | 10,000 | 10,000 | 7,500 | 7,500 |
| Gross Totals | $ 36,310 | $ 39,970 | $ 23,070 | $ 23,070 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 36,310 | $ 39,970 | $ 23,070 | $ 23,070 |

## PURPOSE

The Taylor Grazing Act of 1934 provides that 50 percent of the grazing fees on Bureau of Land Management land outside of organized districts be returned to the state. The California Public Resources Code requires the state share to be distributed to the counties in proportion to the grazing fees received and specifies that funds shall be expended by the counties for range improvements and for control of predators. The Public Resources Code also established a Grazing Advisory Board, which is appointed by the Board of Supervisors and is required to meet at least once annually and recommend to the Board of Supervisors plans or projects for range development and predator control.

## SERVICE DELIVERY PROGRAMS

1. Range Improvement: Provides funding for projects such as fencing, water development and research.

## SERVICE DELIVERY PROGRAMS (Continued)

2. Predator Control: Provides funds to the U.S. Department of Agriculture for the salary and mileage costs of a trapper employed to control predators causing animal damage on private and public range land.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended level of funding is significantly lower than 1988-89. This budget is funded through payments made by livestock owners to the Bureau of Land Management for animal grazing on federal lands. Grazing fees are returned to the state and distributed to counties. Use of these funds are restricted to range improvement and predator control activities.

The Wildlife and Grazing Advisory Committee (WGAC) convened after the requested budget was submitted and has recommended three range improvement projects on Bureau of Land Management lease areas as required, totaling approximately $16,000. Additionally, the WGAC is recommending continued, but decreased funding of a full-time predator trapper position for the U.S. Department of Agriculture, with the condition that the general fund increase its contribution to make up the difference. This recommendation by the WGAC was made because much of the trapper's activities are now being conducted on lands not associated with the Bureau of Land Management and this budget's limited annual revenues. Currently, general fund monies are contributed for the trapper's position through the Farm Advisor's budget. The additional general fund contribution recommended by the WGAC was not included in the Farm Advisor's Budget request nor recommendation.

Recommended revenues are slightly higher than the amount budgeted for 1988-89. This is principally due to a projected increase of Federal Grazing fees.

## BOARD ADOPTED CHANGES

None.

B.U. No. 2710 B.U. No. 2710

Budget Unit: Fish and Game
Fund: 031 - Fish and Game
Function: Public Protection
Activity: Other Protection

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 3,579 | $ 11,032 | $ 15,470 | $ 14,970 | $ 14,970 |
| 3000 Other Charges | $ 0 | $ 1,000 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 4,715 | $ 0 | $ 2,500 | $ 2,500 | $ 2,500 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 8,294 | $ 12,032 | $ 17,970 | $ 17,470 | $ 17,470 |
| Revenues | $ 15,801 | $ 21,462 | $ 20,000 | $ 20,000 | $ 20,000 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Education and Information | $ 4,977 | $ 7,368 | $ 7,163 | $ 7,163 |
| 2. Habitat Improvement | 2,671 | 3,953 | 3,843 | 3,843 |
| 3. Research | 607 | 898 | 874 | 874 |
| 4. Recreation | 364 | 540 | 524 | 524 |
| 5. Field Equipment | 3,521 | 5,211 | 5,066 | 5,066 |
| Gross Totals | $ 12,140 | $ 17,970 | $ 17,470 | $ 17,470 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 12,140 | $ 17,970 | $ 17,470 | $ 17,470 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Assorted Field Equipment | 1,000 | 1 | 1,000 |
| A | Trailer | 1,500 | 1 | 1,500 |
| Total | | | | $2,500 |

## PURPOSE

Under direction of the Board of Supervisors, to oversee the expenditure of funds generated by fines levied as a result of Fish and Game violations; to encourage education and activities related to Fish and Game.

## SERVICE DELIVERY PROGRAMS

1. Education and Information: Films, filmstrips, motivational materials, awards, certificates, hunter safety, naturalist time, books, pamphlets, news items, publicity, fish and game regulation information and signs.

2. Habitat Improvement: Terrestrial: Forestry projects, control burns, spring development, chaparral management, native plantings, guzzler installation and maintenance. Aquatic: Artificial reefs, water level maintenance, stream improvements, barrier removal, and flow control.

3. Research: Fisheries and wildlife research, habitat reconnaissance, historical fisheries and wildlife surveys, studies to support and maintain species.

4. Recreation: Nature trails, access to fish and wildlife areas, public wildlife area development for non-consumptive use.

5. Field Equipment: Field biology equipment including but not limited to cameras, vehicles, scanners, scopes, traps, fencing, nets, thermometers, etc.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget is significantly higher than 1988-89, principally due to additional projects being recommended for funding by the Fish and Game Advisory Committee. Additional projects include: establishing a Hunters' Safety Project, support of the Central Coast Salmon Enhancement Program, additional lease money for Fish & Game projects in the county and other improvements on Fish & Game conservation land.

Revenues are recommended at a significantly higher level for 1989-90, based upon increased receipts from a statutory increase in the State Fish and Game Fines law. Increased revenues more than offset the recommended appropriation.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Agricultural Commissioner
Fund: 001 - General Fund
Function: Public Protection
Activity: Protective Inspection

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 1,123,042 | $ 1,219,160 | $ 1,293,040 | $ 1,258,640 | $ 1,274,440 |
| 2000 Services & Supplies | $ 225,666 | $ 271,732 | $ 331,930 | $ 321,790 | $ 325,800 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 6,085 | $ 18,274 | $ 107,230 | $ 25,130 | $ 25,130 |
| 5000 Transfers & Reimbursements | $ (5,800) | $ (5,602) | $ (8,710) | $ (8,710) | $ (8,710) |
| **** Totals | $ 1,348,993 | $ 1,503,564 | $ 1,723,490 | $ 1,596,850 | $ 1,616,660 |
| Revenues | $ 632,610 | $ 793,093 | $ 770,090 | $ 736,720 | $ 736,720 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Pest Prevention | $ 293,596 | $ 309,650 | $ 309,650 | $ 309,650 |
| 2. Product Quality | 76,568 | 79,840 | 79,840 | 79,840 |
| 3. Environmental Protection | 376,212 | 337,410 | 337,410 | 337,410 |
| 4. Pest Management | 328,020 | 286,020 | 246,830 | 266,640 |
| 5. Measurement Standards | 187,186 | 250,020 | 167,840 | 167,840 |
| 6. Administration and Special Services | 275,768 | 469,260 | 463,990 | 463,990 |
| Gross Totals | $ 1,537,150 | $ 1,732,200 | $ 1,605,560 | $ 1,605,560 |
| Less Intrafund Transfers | 10,680 | 8,710 | 8,710 | 8,710 |
| Net Totals | $ 1,526,470 | $ 1,723,490 | $ 1,596,850 | $ 1,616,660 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0201 | Agric. Comm./Sealer Weights & Measures | 1 | 1 | 1 | 1 |
| 0816 | Agricultural Inspector/Biologist Trainee | | | | |
| 0817 | or Agricultural Inspector/Biologist I | | | | |
| 0818 | or Agricultural Inspector/Biologist II | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0819 | or Agricultural Inspector/Biologist III | 13 | 13 | 13 | 13 |
| 0816 | Agric Inspector/Biologist Trainee 1/2 Time | | | | |
| 0817 | or Agric Inspector/Biologist I 1/2 Time | | | | |
| 0818 | or Agric Inspector/Biologist II 1/2 Time | | | | |
| 0819 | or Agric Inspector/Biologist III 1/2 Time | 2 | 2 | 2 | 3 |
| 0815 | Agricultural/Measurement Standards Aide | 4 | 5 | 4 | 4 |
| 0801 | Assistant Agricultural Commissioner | 1 | 1 | 1 | 1 |
| 0823 | Chief Deputy Sealer of Weights & Measures | 1 | 1 | 1 | 1 |
| 0804 | Deputy Agricultural Commissioner | 3 | 4 | 4 | 4 |
| 0822 | Deputy Sealer of Weights & Measures | 1 | 1 | 0 | 0 |
| 0951 | Senior Typist Clerk | 2 | 2 | 2 | 2 |
| 0927 | Supervising Administrative Clerk I | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk 3/4 Time | | | | |
| 0952 | or Intermediate Typist Clerk 3/4 Time | 1 | 2 | 1 | 1 |
| 0953 | Typist Clerk 1/2 Time | | | | |
| 0952 | or Intermediate Typist Clerk 1/2 Time | 1 | 0 | 1 | 1 |
| 0826 | Weights & Measures Inspector Trainee | | | | |
| 0824 | or Weights & Measures Inspector I | | | | |
| 0821 | or Weights & Measures Inspector II | | | | |
| 0825 | or Weights & Measures Inspector III | 2 | 2 | 3 | 3 |
| Total | | 34 | 36 | 35 | 36 |

Temporary Help

Agric/Measurement Stand Aide (1.75 FTE)
Agric Inspector/Biologist III (.25 FTE)
Rodent Control Foreman (.50 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Copier | 6,400 | 1 | 6,400 |
| A | Lift Gate | 1,430 | 1 | 1,430 |
| A | PC: Upgrade | 800 | 1 | 800 ** |
| A | Radio | 600 | 2 | 1,200 ** |
| R | Radio | 600 | 3 | 1,800 ** |
| A | Vehicle: Pickup, Midsized | 11,000 | 1 | 11,000 ## |
| A | Water Meter Test Bench | 2,500 | 1 | 2,500 |
| Total | | | | $25,130 |

## PURPOSE

The Agricultural Commissioner and Sealer of Weights and Measures is responsible for insuring equity in the market place, promoting and protecting agriculture, environmental quality and the health and welfare of San Luis Obispo County's citizens.

## SERVICE DELIVERY PROGRAMS

1. Pest Prevention: Prevents the introduction of serious pests through pest exclusion, pest detection, and pest eradication as well as protecting and regulating the apiary industry.
2. Product Quality: Provides the consumer and the agricultural industry protection through enforcement programs in fruit, vegetable, egg, honey, and nut standardization as well as nursery and seed inspection.
3. Environmental Protection: Conducting a comprehensive pesticide use enforcement program, protects agriculture and the public's welfare, assists the public in the safe disposal of pesticides, and allows response to pesticide emergencies.
4. Pest Management: Involves controlling of vertebrate, weed, and other pests and the prevention of their spread by chemical, cultural, and biological methods, reducing their detrimental impact to agriculture and the environment.
5. Measurement Standards: Inspects and tests for the accuracy of all commercial devices; weighs and measures packaged commodities to insure that stated contents are correct; guarantees the quality of petroleum products, investigates and audits public weighmasters in the performance of their duties; and guarantees equity in the marketplace as a whole.
6. Administration and Special Services: Provides support to the service delivery programs through policy development and implementation, sound fiscal management, progressive personnel management, project coordination, personnel safety, computer systems management, and the development of agricultural statistics, land use planning, and special projects.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Agricultural Commissioner/Sealer's Office is reflective of moderate increases over 1988-89 funding levels. The recommended budget provides for the maintenance of existing service levels and an increase in the Administrative Services program to address continued growth in land use and emergency response planning activities. The recommended budget also includes a reallocation of expenses within the various service program areas. The changes are reflective of a new method of more accurately showing true program costs. With the exception of the increase in Administrative Services mentioned above, recommended increases are actually relatively consistent within service programs.

Recommended salaries and benefits accounts include funding for a new Deputy Agricultural Commissioner position. This position is almost completely revenue offset and will be assigned to land use and nuclear power plant emergency response planning activities. Not recommended for funding is an Agricultural and Measurement

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Standards Aide position requested for the Biological Control Program and Urban Pest Information effort. This position is not part of a mandated program, and would not be revenue offset due to the elimination of the previous state Biological Control Program grant.

The services and supplies accounts are recommended for a substantial increase over 1988-89. The recommendation reflects full implementation of a program to control noxious weeds on county road right-of-ways and pest control/eradication programs. Communications are recommended for increase based upon higher phone rates and increased workload in outlying offices. The increase in professional and special services is due to contracting with the private sector for household hazardous material transportation and disposal. The contract will be offset by savings in eliminated in-house packing and disposal costs. The recommended budget also provides for an increase in garage charges associated with the new and fully depreciated weight truck, approved during the 1988-89 budget year. Travel accounts are recommended for a significant increase, due to the Agricultural Commissioner/Sealer's involvement in state-wide agricultural and weights and measures issues and the emphasis placed by the department on professional development.

Fixed asset expenditures are recommended for a significant increase over 1988-89 to cover the cost of a pickup truck for the recommended Deputy Agricultural Commissioner. The vehicle is required for field inspections for land use planning and emergency response planning efforts and is revenue offset.

Transfers and reimbursements have decreased for 1989-90, due to reduced bait purchase requests from the Department of General Services. Overall, revenues are recommended at an increased level over 1988-89, even though the previously state-funded Biological Control Program has been eliminated. Reimbursement for nuclear power plant emergency response planning activities and land use permit referrals are recommended for a significant increase based upon the increased activity associated with the recommended new position.

BOARD ADOPTED CHANGES

Appropriations were increased $19,810 and one Agricultural Inspector/Biologist III half-time was added to maintain the existing Biological Pest Control Program.

Budget Unit: Environmental Coordinator
Fund: 001 - General Fund
Function: Public Protection
Activity: Other Protection

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 194,435 | $ 217,725 | $ 272,440 | $ 258,580 | $ 258,580 |
| 2000 Services & Supplies | $ 60,039 | $ 47,470 | $ 46,850 | $ 42,870 | $ 42,870 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 6,093 | $ 5,970 | $ 2,100 | $ 2,100 |
| 5000 Transfers & Reimbursements | $ (10,237) | $ (1,129) | $ (9,050) | $ (9,050) | $ (9,050) |
| **** Totals | $ 244,237 | $ 270,159 | $ 316,210 | $ 294,500 | $ 294,500 |
| Revenues | $ 75,008 | $ 127,668 | $ 117,850 | $ 128,900 | $ 128,900 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Project Review | $ 144,461 | $ 170,660 | $ 159,030 | $ 159,030 |
| 2. Environmental Impact Report Evaluation | 29,427 | 34,760 | 32,395 | 32,395 |
| 3. Public Information | 58,854 | 69,530 | 64,790 | 64,790 |
| 4. Public Hearings | 18,726 | 22,300 | 20,615 | 20,615 |
| 5. Environmental Impact Report Proposal Evaluation | 16,052 | 18,960 | 17,670 | 17,670 |
| 6. Offshore Oil Development | 6,860 | 9,050 | 9,050 | 9,050 |
| Gross Totals | $ 274,380 | $ 325,260 | $ 303,550 | $ 303,550 |
| Less Intrafund Transfers | 6,860 | 9,050 | 9,050 | 9,050 |
| Net Totals | $ 267,520 | $ 316,210 | $ 294,500 | $ 294,500 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0877 | Environmental Coordinator | 1 | 1 | 1 | 1 |
| 0881 | Environmental Specialist I | | | | |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permenent | | | | | |
| 0882 | or Environmental Specialist II | 4 | 5 | 5 | 5 |
| Total | | 5 | 6 | 6 | 6 |
| Contract | | | | | |
| | Environmental Specialist 3/4 Time | 1 | 1 | 0 | 0 |
| Grand Total | | 6 | 7 | 6 | 6 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC System: Basic | 2,100 | 1 | 2,100 ** |
| Total | | | | $2,100 |

## PURPOSE

The purpose of the Office of Environmental Coordinator is to assist elected and appointed county officials and the public in evaluating potential impacts of land use projects, both private and county, on environmental resources as required by the California Public Resources Code.

## SERVICE DELIVERY PROGRAMS

1. Project Review: Involves preparation of written evaluations of projects for consideration by the Board of Supervisors; preparation of negative declarations by the Environmental Coordinator; associated legal issues; and implementation of the monitoring/reporting programs as required by AB 3180. This function consumes the largest portion of staff time.

2. Environmental Impact Report Evaluation: Includes review and supervision of draft preparation; written summarization of all public and agency responses received concerning draft environmental impact reports; preparation of written analysis of major issues raised during agency and public review period; preparation of findings; and associated legal issues.

3. Public Information: Includes making draft environmental impact reports available; providing a source of data to the public regarding the California Environmental Quality Act; and pre-application review.

SERVICE DELIVERY PROGRAMS (Continued)

4. Public Hearings: Attendance at Planning Commission and the Board of Supervisors meetings to present initial findings on projects and to present environmental impact reports when such reports have been prepared.

5. Environmental Impact Report Proposal Evaluation: Preparation of requests for proposals from environmental impact report consultants; outlining the scope of needed investigation when an Environmental Impact Report has been ordered by the Board of Supervisors or when the applicant seeks to have a report prepared for his project.

6. Offshore Oil Development: This program was approved by the Board of Supervisors in November of 1984. It includes processing the Shell Oil (formerly the Cities Service Offshore Oil) development and production plan; environmental impact report preparation and evaluation; public information; consultant and agency coordination; condition compliance review and attendance at meetings and hearings.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Although the proposed budget for the Environmental Coordinator's Office appears to be significantly higher than the 1988-89 budget, revenues are also higher, resulting in only a slight increase in county cost for this budget unit. Workload for 1989-90 is expected to continue to climb, forcing the cost of the budget to increase. However, additional revenues resulting from the increased workload will help offset a large portion of that cost.

To illustrate the increase in workload, 23 percent more projects were received in the first six months of 1988-89 than for the same period one year earlier. Additionally, it is expected that a substantial amount of time will be spent by the Environmental Coordinator's Office in 1989-90 processing large, potentially controversial projects. The office also expects to spend a larger portion of time processing public projects, which are non-revenue producing. County government projects, such as road and bridge improvements, parks projects, the jail project, the north coast transfer station project and the north county government center project, have taken a considerable amount of staff time to process. County projects now represent approximately 30 percent of the overall workload. Processing county projects in 1988-89 is the reason the budget projections for expenses exceed the budgeted amount. Appropriation transfers were made during the year to provide for work on the South County and Black Lake environmental impact reports as well as the Kangaroo Rat habitat conservation plan.

The increase in workload can also be attributed to the increasing complexity of processing projects. The increase in public involvement and concern with environmental impacts, and the fact that many areas of the county are experiencing resource availability problems, contribute to the need for additional staff time to process these types of projects. In addition, the number of categorically exempt projects has doubled. Staff spends approximately one hour on each categorically exempt project reviewing the file to determine if the project meets the exemption criteria and completing the necessary paperwork and notices. The increase in these types of projects is a result of the county's take over of the Local Coastal Plan process.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

In light of the workload increases for the office, the staffing recommendation for 1989-90 includes the conversion of a contract Environmental Specialist position to permanent status. The contract position was first authorized in 1987-88. Due to the increasing workload trend, it is necessary to convert the position to a permanent one. The recommended staffing pattern for 1989-90 should allow processing times for projects to stabilize.

The services and supplies accounts are up significantly for 1989-90 reflecting increased workload levels. Higher costs in the areas of legal notices, pool car charges for viewing proposed project sites, copying costs for the paperwork associated with processing projects, telephone expenses, and clerical and typing support are reflected in the proposed funding level for 1989-90. Intrafund transfers for this budget are higher, reflecting the expectation that the Shell Offshore Oil Development project will be processed in 1989-90. All costs associated with the Shell project are reimbursed by the oil company. The recommended fixed asset accounts include an additional computer system to help streamline project processing and staff efficiency. The computer will assist in project and budget tracking, data storage and general correspondence.

In addition to continuing to perform the functions under the existing service programs, the Environmental Coordinator and Planning Department will be required to address a new program in 1989-90 resulting from the passage of AB 3180. This legislation requires that an agency adopting a negative declaration or environmental impact report also adopt a reporting and monitoring program for required mitigations. The new program must include monitoring of adopted mitigations and preparation of reports. The program must be designed to ensure compliance during project implementation. This means that once a mitigation is required, the county is responsible for making sure that the mitigation is carried out over the life of the project. This is a state-mandated local program which imposes new duties on local agencies. Because many mitigations become conditions of approval, staff from both the Environmental Coordinator's Office and Planning Department will be working on setting up the program during 1989-90. Once the program is established, it is anticipated that a new fee will be created to offset the cost of the program.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Emergency Services
Fund: 001 - General Fund
Function: Public Protection
Activity: Other Protection

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 93,115 | $ 100,690 | $ 132,210 | $ 132,210 | $ 132,210 |
| 2000 Services & Supplies | $ 9,346 | $ 10,205 | $ 38,760 | $ 38,760 | $ 38,760 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 12,661 | $ 18,900 | $ 13,600 | $ 13,600 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 102,461 | $ 123,556 | $ 189,870 | $ 184,570 | $ 184,570 |
| Revenues | $ 37,258 | $ 101,809 | $ 138,000 | $ 132,700 | $ 132,700 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. General Emergency Planning | $ 47,039 | $ 47,467 | $ 47,467 | $ 47,467 |
| 2. Nuclear Power Plant Emergency Planning | 57,895 | 66,454 | 61,154 | 61,154 |
| 3. Nuclear Power Plant Emergency Worker Training | 0 | 56,961 | 56,961 | 56,961 |
| 4. Emergency Preparedness/ Coordination | 9,481 | 11,393 | 11,393 | 11,393 |
| 5. Public Information | 6,200 | 7,595 | 7,595 | 7,595 |
| Gross Totals | $ 120,615 | $ 189,870 | $ 184,570 | $ 184,570 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 120,615 | $ 189,870 | $ 184,570 | $ 184,570 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0844 | Emergency Services Coordinator I | | | | |
| 0845 | or Emergency Services Coordinator II | | | | |
| 0846 | or Emergency Services Coordinator III | 2 | 3 | 3 | 3 |
| Total | | 2 | 3 | 3 | 3 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Vehicle: Compact Station Wagon | 9,000 | 1 | 9,000 ## |
| A | Video Projection System | 4,600 | 1 | 4,600 |
| Total | | | | $13,600 |

## PURPOSE

To coordinate the emergency response resources within the county in the event of a disaster which might endanger the safety of persons and/or property. In pursuing this goal, the Office of Emergency Services must work with the California Office of Emergency Services at the state level and the Federal Emergency Management Agency at the federal level.

## SERVICE DELIVERY PROGRAMS

1. General Emergency Planning: Development and maintenance of the San Luis Obispo County Basic Plan in accordance with State guidelines regarding multi-hazard functional planning; development of specific contingency plans and annexes to the plan; assist in the development of coordinated emergency plans for outside agencies and jurisdictions.

2. Nuclear Power Plant Emergency Planning: Coordination and maintenance of the San Luis Obispo County/Cities Nuclear Power Plant Emergency Response Plan; coordination of response and evacuation planning, including development of standard operating procedures to the plan.

3. Nuclear Power Plant Emergency Worker Training: Development, maintenance and coordination of the San Luis Obispo County/Cities Nuclear Power Plant Emergency Worker training program. Includes training emergency workers through classroom training, drills and exercises.

4. Emergency Preparedness/Coordination: Preparation of those reports required by the California Office of Emergency Services and Federal Emergency Management Agency so as to maintain the county's eligibility to participate fully in state and federal funding programs; respond to inquiries for civil disaster and emergency services materials and information; coordinate and assist in the planning of simulated disaster exercise in coorperation with appropriate state, county and local agencies.

5. Public Information: Development of public information emergency procedures throughout the county; prepare materials concerning emergency preparedness for public distribution; discuss before public groups and organizations the emergency organization of the county.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Office of Emergency Services is substantially higher for 1989-90. However, the increase in costs is entirely offset by revenue. The

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

increase in appropriations is a result of the passage of the Radiation Protection Act of 1988 which has added additional training requirements and increased reimbursements for nuclear power plant emergency planning and training. It is recommended that an additional Emergency Services Coordinator position be funded to assume training responsibilities that currently are provided by a consultant. This coordinator position will expand, coordinate and conduct emergency worker training programs with county, city, state, school and volunteer agencies through classroom training, drills and exercises. This is reflected in a new service program, Nuclear Plant Emergency Worker Training, being added to this budget unit. Additionally, the recommended budget provides increased clerical assistance due to workload demands. Clerical services are provided by the Administrative Office clerical pool and additional funds are recommended to provide added assistance to the Emergency Services Division.

The services and supplies accounts are recommended at a higher level than 1988-89 to provide sufficient training supplies and material for the recommended coordinator position. Recommended fixed assets include a compact station wagon for the coordinator/trainer and a portable video projector for training presentations.

Recommended revenues are considerably higher than those budgeted in 1988-89, reflecting increases in nuclear power plant reimbursement.

BOARD ADOPTED CHANGES

None.

Budget Unit: Planning and Building
Fund: 001 - General Fund
Function: Public Protection
Activity: Other Protection

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 2,600,809 | $ 2,927,310 | $ 3,416,250 | $ 3,201,790 | $ 3,214,290 |
| 2000 Services & Supplies | $ 493,193 | $ 552,134 | $ 820,270 | $ 657,200 | $ 737,200 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 5,084 | $ 40,475 | $ 178,755 | $ 68,830 | $ 68,830 |
| 5000 Transfers & Reimbursements | $ (6,790) | $ (5,849) | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 3,092,296 | $ 3,514,070 | $ 4,415,275 | $ 3,927,820 | $ 4,020,320 |
| Revenues | $ 2,604,654 | $ 2,510,527 | $ 2,728,100 | $ 2,728,100 | $ 2,728,100 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Planning Services to the Public | $ 345,280 | $ 353,220 | $ 353,504 | $ 353,504 |
| 2. Department Operations, Board, Commissions and County Agency Support | 764,916 | 927,202 | 824,842 | 824,842 |
| 3. Area Council of Governments Support | 178,529 | 176,610 | 196,391 | 196,391 |
| 4. Development Management | 312,519 | 397,373 | 314,226 | 314,226 |
| 5. Mid- and Long-Range Planning | 541,111 | 618,135 | 589,173 | 681,673 |
| 6. Code Enforcement | 262,088 | 309,067 | 274,947 | 274,947 |
| 7. Building and Safety Services | 867,617 | 1,192,143 | 942,677 | 942,677 |
| 8. Energy Policy and Project Review | 408,961 | 441,525 | 432,060 | 432,060 |
| Gross Totals | $ 3,681,021 | $ 4,415,275 | $ 3,927,820 | $ 4,020,320 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 3,681,021 | $ 4,415,275 | $ 3,927,820 | $ 4,020,320 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0237 | Planning Director | 1 | 1 | 1 | 1 |
| 0914 | Accounting Technician | 1 | 1 | 1 | 1 |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | 1 | 1 | 1 | 1 |
| 0654 | Assistant Planning Director | 1 | 1 | 1 | 1 |
| 1603 | Building Inspector III | 11 | 13 | 11 | 11 |
| 1701 | Building Plans Examiner I | | | | |
| 1702 | or Building Plans Examiner II | 1 | 1 | 1 | 1 |
| 1703 | Building Plans Examiner III | 2 | 3 | 3 | 3 |
| 0629 | Chief Building Official | 1 | 1 | 1 | 1 |
| | Personal Computer Coordinator | 0 | 1 | 0 | 0 |
| 0607 | Planning Drafter | 1 | 2 | 1 | 1 |
| 0606 | Planning Technician | | | | |
| 0605 | or Assistant Planner | | | | |
| 0604 | or Associate Planner | 21 | 25 | 23 | 23 |
| 0602 | Principal Planner | 3 | 3 | 3 | 3 |
| 0883 | Secretary I | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk | 1 | 1 | 1 | 1 |
| 0603 | Senior Planner | 7 | 7 | 7 | 7 |
| 0946 | Senior Stenographer Clerk | 1 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk/Senior Clerk | 9 | 10 | 10 | 9 |
| 0951 | Senior Typist Clerk/Senior Clerk 1/2 Time | 2 | 2 | 2 | 2 |
| 0927 | Supervising Administrative Clerk I | 0 | 0 | 0 | 1 |
| 0928 | Supervising Administrative Clerk II | 1 | 1 | 1 | 1 |
| 1600 | Supervising Building Inspector | 2 | 2 | 2 | 2 |
| 1700 | Supervising Plans Examiner | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 2 | 2 | 2 | 2 |
| 1604 | Zoning Investigator I | | | | |
| 1605 | or Zoning Investigator II | 3 | 3 | 3 | 3 |
| Total | | 74 | 84 | 78 | 78 |
| Contract | | | | | |
| | Associate Planner | 2 | 2 | 2 | 3 |
| | Principal Planner | 1 | 1 | 1 | 1 |
| Grand Total | | 77 | 87 | 81 | 82 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Copier | 16,500 | 1 | 16,500 |

LIST OF APPROVED FIXED ASSETS (Continued)

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC System: Standard w/o Printer | 3,685 | 6 | 22,110 ** |
| A | Printer: PC w/ Upgrade | 3,800 | 2 | 7,600 ** |
| R | Radio | 600 | 3 | 1,800 ** |
| A | Radio | 600 | 1 | 600 ** |
| A | Terminal: Mainframe | 900 | 6 | 5,400 ** |
| A | Vehicle: Intermediate Sedan (Used) | 10,100 | 1 | 10,100 ## |
| A | Workstation Accessories | 1,180 | 4 | 4,720 |
| Total | | | | $68,830 |

## PURPOSE

The purposes of the Department of Planning and Building are to administer, implement, enforce, and provide staff support in regard to adopted land use regulations and policies of the county as defined by: the general plan and its implementing ordinances, the Building Code, the Local Coastal Plan, and the Agricultural Preserve and Capital Improvement programs; thereby protecting the public interest in the use of land in San Luis Obispo County.

## SERVICE DELIVERY PROGRAMS

1. Planning Services to the Public: Responding to general inquiries on land use regulations and building permits. Provides initial review and acceptance of all permit applications filed with the department and ordinance interpretations. Management of road naming/addressing, population and census data and graphics program.

2. Department Operations, Board, Commissions and County Agency Support: Professional and clerical staff support to the County Planning Commission, Board of Supervisors, various commissions (including the Airport Land Use Commission), and county agencies such as LAFCo, the County Engineer and General Services Department. General management, accounting, budgetary and clerical support.

3. Area Council of Governments Support: Primary staff support to the Area Council of Governments. Also includes administration of the Regional Transportation Agency special funding program.

4. Development Management: Processing of all land use entitlement applications, including staff review and approval of plot plans, minor use permits, development plans, tract maps, special plans and issuance of coastal development permits to locally implement the Local Coastal Program.

5. Mid- and Long-Range Planning: Maintenance and update of the county general plan and related ordinances, processing of amendments initiated by private parties and the Board of Supervisors, implementation of the Local Coastal Plan,

SERVICE DELIVERY PROGRAMS (Continued)

the Resource Management System, update of the Housing Element, participation in preparation of the county Hazardous Waste Management Plan and implementation of the Solid Waste Management Plan, preparation of specific plans and administration of the Agricultural Preserve Program.

6. Code Enforcement: Includes Planning Department enforcement of land use codes, nuisance abatement activities, and compliance of conditions of approval on development projects.

7. Building and Safety Services: Includes the processing, plan check, and field inspection of all projects requiring building or construction permit approval, as well as administration of codes relating to housing and dangerous buildings.

8. Energy Policy and Project Review: Evaluation and response to proposed energy development within the county, including the processing of site specific applications for major onshore/offshore projects, evaluation of impacts from alternative energy sources, monitoring of offshore oil development activities and development of countywide energy policies, and administration of all projects under the SB 959 program to mitigate the onshore impacts of offshore oil development.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Recommended funding for the Planning and Building Department is moderately higher for 1989-90. Higher revenue levels, however, more than offset the recommended appropriations increase. With respect to the salaries and benefits accounts, a total of four additional positions have been recommended to address the workload demands experienced throughout the department. Two of the recommended positions, an Associate Planner and Senior Typist Clerk will be added to the Current Planning section of the office to reduce Planner caseloads to more manageable levels. This section is responsible for reviewing and processing all land use entitlement applications. During 1988-89, the caseload in this section grew by over 30 percent. This was primarily in response to the county assuming Coastal Development permit responsibility from the Coastal Commission. In addition, the complexity of land use regulations has continued to increase the time required to process applications. A third recommended position, an Assistant Planner, will be added to the Public Information Center staff, allowing the department to work toward restoring public information service levels to those provided prior to the assumption of the Coastal Development permit responsibility. The final recommended position, a Building Plans Examiner, will be devoted to reviewing grading plans and assisting with the implementation of grading ordinance amendments approved by the Board of Supervisors during 1988-89.

Recommended funding for the services and supplies accounts is moderately higher for 1989-90 and reflects normal increases in office supplies, photocopying costs, and other office related expenses. In addition, $10,000 has been included to use outside plan review consultants during periods when backlogs produce unacceptable delays in the Building Division. It should also be noted that the department requested $75,000 for consultant services to update the county's safety element of the General Plan. Monies to accomplish this have not been recommended at this time. Rather, it is recommended that the safety element update process be handled

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

in the same manner as the noise element. Once cooperative agreements have been reached with cities interested in participating in the update process, a proposal will be presented to the Board of Supervisors requesting funding for the county's pro-rated share of the costs.

Recommended funding for fixed assets is higher for 1989-90, and will provide for a phased approach to automating the department's management staff. A copier has been recommended to replace an existing model that breaks down regularly and no longer accommodates the needs of the department. A vehicle has also been recommended for the Code Enforcement Division of the office.

Recommended revenues are substantially higher for 1989-90. The majority of the increase is attributable to building related revenues which are consistent with realization trends experienced during 1988-89.

## BOARD ADOPTED CHANGES

Appropriations were increased by a total of $92,500 to provide funding for a countywide landfill siting study ($80,000) and a contract planner position ($12,500) to oversee the general plan amendment and development plan processing for the Los Osos Sewer project.

Budget Unit: Animal Regulation
Fund: 001 - General Fund
Function: Public Protection
Activity: Other Protection

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 449,880 | $ 502,590 | $ 593,856 | $ 554,140 | $ 554,140 |
| 2000 Services & Supplies | $ 168,290 | $ 207,379 | $ 229,075 | $ 217,010 | $ 222,010 |
| 3000 Other Charges | $ 1,655 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 11,046 | $ 20,933 | $ 15,320 | $ 15,320 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 619,825 | $ 721,015 | $ 843,864 | $ 786,470 | $ 791,470 |
| Revenues | $ 388,837 | $ 459,612 | $ 454,500 | $ 447,500 | $ 447,500 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Administration | $ 100,214 | $ 100,510 | $ 97,820 | $ 97,820 |
| 2. Licensing | 28,633 | 57,290 | 57,290 | 57,290 |
| 3. Education | 21,474 | 23,725 | 23,730 | 23,730 |
| 4. Shelter | 85,898 | 93,390 | 93,390 | 93,390 |
| 5. Enforcement | 443,124 | 519,034 | 469,320 | 469,320 |
| 6. Spay-Neuter | 15,000 | 20,000 | 15,000 | 20,000 |
| 7. Livestock | 21,474 | 29,915 | 29,920 | 29,920 |
| Gross Totals | $ 715,817 | $ 843,864 | $ 786,470 | $ 791,470 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 715,817 | $ 843,864 | $ 786,470 | $ 791,470 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 1407 | Director of Animal Regulation | 1 | 1 | 1 | 1 |
| 0911 | Account Clerk | 1 | 1 | 1 | 1 |
| 1422 | Animal Control Lead Officer | 2 | 2 | 2 | 2 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 1417 | Animal Control Officer | 7 | 9 | 8 | 8 |
| 1419 | Animal Control Aide | 1 | 1 | 1 | 1 |
| 0427 | Community Service Aide | 1 | 1 | 1 | 1 |
| 0984 | Data Entry Operator II | 0 | 1 | 1 | 1 |
| 1420 | Kennelworker | 1 | 2 | 1 | 1 |
| 1420 | Kennelworker 1/2 Time | 1 | 0 | 0 | 0 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 2 | 2 | 2 | 2 |
| Total | | 17 | 20 | 18 | 18 |

Temporary Help

Data Entry Operator II (1 FTE)
Intermediate Typist Clerk (.20 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Answering Machine | 750 | 1 | 750 |
| R | Copier | 3,900 | 1 | 3,900 |
| A | PC System: Standard w/o Printer | 3,685 | 2 | 7,370 ** |
| A | Printer: PC | 820 | 1 | 820 ** |
| R | Radio | 850 | 1 | 850 |
| R | Typewriter | 815 | 2 | 1,630 |
| Total | | | | $15,320 |

## PURPOSE

The County Department of Animal Regulation provides animal control services to all unincorporated areas and, through contracts, to all seven incorporated cities. The goal of the department is to reduce health and safety hazards and nuisances caused by strays and wild or domesticated small animals and to provide humane/cruelty investigation of abused large animals.

## SERVICE DELIVERY PROGRAMS

1. Administration: Management and supervision of the animal control programs, record keeping, communications and dispatch headquarters including receiving and release of animals.

## SERVICE DELIVERY PROGRAMS (Continued)

2. Licensing: Collect license fees, issue licenses and receipts for licenses, enforce license ordinances and state and local rabies control laws. The rabies suppression program is conducted in cooperation with the County Health Department.

3. Education: The dissemination of information on the necessity of animal control to the public through programs to schools, youth and service groups, and other media.

4. Shelter: Facility for care, housing and disposal of animals seized or delivered.

5. Enforcement: Patrol and investigation of complaints, including those involving animal bites; issuance of citations required to enforce animal control ordinances.

6. Spay-Neuter: Provides for spay-neuter of dogs and cats to limit the proliferation of unattended animals in the county.

7. Livestock: Humane/cruelty investigation of abused large animals in the unincorporated areas of the county and under specific contract provisions to incorporated cities.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Department of Animal Regulation will provide for a maintenance of service levels in the enforcement area by adding one Animal Control Officer. The position is justified by increased workload and will be completely revenue offset. A requested second additional Animal Control Officer and half-time Kennel Worker are not recommended based on insufficient revenue generation and workload statistics. A requested Data Entry Operator position is recommended to be funded through temporary help. This will allow increased staffing during peak work periods and reduced staffing during slower periods. During 1989-90 the department will also assume lead responsibility for small animal humane/cruelty investigations. In this regard, the department will work cooperatively with the Sheriff's Office.

In the area of services and supplies, increases over the 1988-89 budget are recommended based on historical trends and current year expenditure projections. Professional and special services have been increased because of higher veterinary costs. Funding for spay-neuter activities is recommended at the same level as the current year, with the understanding that if funds for the unincorporated areas of the county are expended before the end of the fiscal year, a transfer will be made from the Spay-Neuter Trust Fund to augment the program. This occurred in the current year and sufficient funds remain to again transfer on an as-needed basis in 1989-90. Other increases are recommended to allow the purchase of computer software and to supplement the training program, where an emphasis has been place on special training to enhance the department's public relation skills.

The recommended budget will allow the purchase of additional personal computers, to complement the equipment approved by your Board in 1988-89. The computer purchase will be completely revenue offset and, in conjunction with the new Animal Control

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Officer and temporary help Data Entry Operator, will generate significant additional revenues. Because of this, and historical trends, revenue projections for the department are recommended at a significantly higher level for 1989-90.

BOARD ADOPTED CHANGES

The spay-neuter service program was increased by $5,000.

Budget Unit: Intergovernmental Services/LAFCo
Fund: 001 - General Fund
Function: Public Protection
Activity: Other Protection

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 91,761 | $ 99,894 | $ 100,092 | $ 100,090 | $ 100,090 |
| 2000 Services & Supplies | $ 19,522 | $ 615,367 | $ 17,365 | $ 21,470 | $ 21,470 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 2,653 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 111,283 | $ 717,914 | $ 117,457 | $ 121,560 | $ 121,560 |
| Revenues | $ 1,290 | $ 17,127 | $ 16,000 | $ 16,000 | $ 16,000 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Intergovernmental and Special Projects | $ 72,871 | $ 64,601 | $ 66,850 | $ 66,850 |
| 2. LAFCo Administration | 12,145 | 5,873 | 6,080 | 6,080 |
| 3. LAFCo Services and Programs | 12,145 | 11,746 | 12,160 | 12,160 |
| 4. Budget Administration | 24,290 | 35,237 | 36,470 | 36,470 |
| Gross Totals | $ 121,451 | $ 117,457 | $ 121,560 | $ 121,560 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 121,451 | $ 117,457 | $ 121,560 | $ 121,560 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 8886 | Principal Administrative Analyst | 1 | 1 | 1 | 1 |
| 8887 | Administrative Analyst Aide - Confidential | | | | |
| 8884 | or Administrative Analyst I | | | | |
| 8883 | or Administrative Analyst II | 1 | 1 | 1 | 1 |
| Total | | 2 | 2 | 2 | 2 |

## PURPOSE

To coordinate liaison activities among government agencies; to determine economic development strategies; to coordinate long-term capital financing programs; to represent the county in community redevelopment agency activities; to develop the county's federal and state legislative program and monitor the same for the Board of Supervisors; to review all proposals for changes of organization and/or reorganization for the Local Agency Formation Commission (LAFCO); to function as liaison between the Board and county departments and assist in preparation and administration of the annual county budget.

## SERVICE DELIVERY PROGRAMS

1. Intergovernmental and Economic Development Projects: Includes coordination of liaison activities between the county and other governmental agencies; analysis and development of economic development programs; development and management of the county's annual legislative program; development of long-term capital financing programs; community redevelopment agency coordination; county contact for joint projects involving other agencies, including cities, schools, special districts, and the state and federal governments.

2. LAFCO Administration: Preparation and control of the Local Agency Formation Commission's budget, its bylaws and daily operations.

3. LAFCO Services and Programs: Process, research and prepare recommendations on all proposals for changes of organization and reorganization and make all legally required filings. Preparation of studies of existing governmental agencies, including inventories and determinations of maximum service areas and capacities; development, determination and periodic review of the sphere of influence of each local governmental agency within the county.

4. Budget Administration: Includes assistance in preparation and administration of the annual county budget; acting as liaison between the Board of Supervisors and county departments; administration and implementation of county policies related to changes in appropriation levels, personnel requirements, program revisions and quarterly reporting.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended funding level for the Intergovernmental Services Division of the County Administrative Office will provide for the maintenance of services at current levels. Estimated expenses for this budget for 1988-89 appear to significantly exceed budgeted levels. However, this is due to a mid-year appropriation transfer to this budget unit for a $600,000 payment to the Five Cities Redevelopment Agency. The slight increase in salary and benefit costs can be attributed to merit increases and cost-of-living adjustments. Clerical support for the division is recommended at an increased level based upon an increase in LAFCO proposals. Because the 1989 CALAFCO Conference will be held in San Luis Obispo County, travel accounts for this budget unit are less than in the past. Requested revenues have been increased based upon current trends that indicate a significant increase in LAFCO proposals.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Off Highway Motor Vehicles
Fund: 011 - Off Highway Motor Vehicles
Function: Recreation and Cultural Services
Activity: Recreation Facilities

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 50,421 | $ 0 | $ 24,330 | $ 24,330 | $ 24,330 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 50,421 | $ 0 | $ 24,330 | $ 24,330 | $ 24,330 |
| Revenues | $ 6,328 | $ 5,351 | $ 6,000 | $ 6,000 | $ 6,000 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Oceano Campground | $ 0 | $ 24,330 | $ 24,330 | $ 24,330 |
| 2. Planning | $ 250 | $ 0 | $ 0 | 0 |
| 3. Off-Highway Projects | 600 | 0 | 0 | 0 |
| Gross Totals | $ 850 | $ 24,330 | $ 24,330 | $ 24,330 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 850 | $ 24,330 | $ 24,330 | $ 24,330 |

## PURPOSE

To develop, operate and maintain facilities for off-highway vehicles and to protect restricted areas from use by off-highway vehicles.

## SERVICE DELIVERY PROGRAMS

1. Oceano Campground: Provides for services to campers who use the dune area for off-highway motor vehicle recreation.
2. Planning: Provides for a planning program for off-highway motor vehicle usage.
3. Off-Highway Projects: Selected off-highway projects.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended funding for this budget is substantially higher for 1989-90. It is recommended that Off-Highway monies be used in conjunction with the Oceano Campground Renovation Project to purchase picnic tables, upgrade restroom facilities by adding a skylight, install play equipment and provide additional landscaping. Upon completion of this renovation project, future expenditures for this budget will be minimal in order to re-build its reserve. This project is completely financed from Off-Highway Vehicle (OHV) funds.

The Off-Highway Vehicle fund was created by the Chappie-Z'Berg Off Highway Motor Vehicle Act in 1971. Funds are generated from gas taxes from off-road vehicles, user fees paid at state OHV areas, and one-half of the fines for OHV infractions. The Department of General Services applied for grant funds from the Off-Highway Vehicle fund in May 1984 to renovate the Oceano Campground. This request was approved, but funds were not released because of a dispute regarding the location of a beach access way. The dispute was subsequently settled, permission was granted to proceed and the funds were released in 1988. The campground design was completed and the project was recently approved by the Board. It is projected that the Oceano Campground Renovation project will be completed by the end of July 1989.

Revenues are recommended at a slightly higher level based upon actual receipts received during 1988-89.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Roads
Fund: 002 - Road Fund
Function: Public Ways and Facilities
Activity: Public Ways

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $11,158,209 | $10,511,005 | $11,876,910 | $12,401,520 | $12,036,520 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $11,158,209 | $10,511,005 | $11,876,910 | $12,401,520 | $12,036,520 |
| Revenues | $ 5,186,762 | $ 5,128,069 | $ 5,060,100 | $ 5,060,100 | $ 5,149,520 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Roads Maintenance | $ 5,431,361 | $ 5,914,340 | $ 5,791,340 | $ 5,576,340 |
| 2. Roads Construction | 4,691,040 | 4,326,800 | 4,974,410 | 4,824,410 |
| 3. School Crossing Guards | 38,207 | 40,301 | 40,301 | 40,301 |
| 4. Undistributed Engineering Programs | 1,635,230 | 1,595,469 | 1,595,469 | 1,595,469 |
| Gross Totals | $11,795,838 | $11,876,910 | $12,401,520 | $ 12,036,520 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $11,795,838 | $11,876,910 | $12,401,520 | $ 12,036,520 |

## PURPOSE

To carry out the Board of Supervisors' policies regarding administration of the county-maintained road system, and to administer the Streets and Highways Code where applicable. In addition, to keep in a state of good and safe repair the county's 1,262 miles of road, culverts, bridges, and traffic signs; to increase traffic safety and control right-of-way encroachments.

## SERVICE DELIVERY PROGRAMS

1. Roads Maintenance: Maintenance of roads, roads structures, and rights-of-way in the unincorporated areas of San Luis Obispo County.

SERVICE DELIVERY PROGRAMS (Continued)

2. Roads Construction: Design, survey and construction supervision services for county contracts, Federal Aid Secondary and Federal Aid Urban projects, curbs and gutters activities; includes contract payments, right-of-way services and payments, and participation with state and federal agencies.

3. School Crossing Guards: Provide for crossing guard protection on county roads near schools in the unincorporated areas.

4. Undistributed Engineering Programs: Includes general traffic engineering, transportation planning, property management and road abandonments, cable television franchise administration, permits, encroachments, roads accounting and budgeting and other road services not previously defined. This program also provides for the Roads fund's annual allocation of the county's liability insurance premium as well as the cost of general fund support for Roads through the countywide Cost Allocation Plan.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Roads budget functions under the umbrella of the Engineer's Internal Service Fund. All staffing, services, supplies, and equipment necessary to maintain the Roads budget are provided by the Internal Service Fund and charged back to the Roads budget as services are performed.

The recommended budget for the Roads Program is higher for 1989-90 and will allow the department to provide the same level of service as in 1988-89, adjusted for inflation. The recommendation is higher than the Engineer's request to reflect the inclusion of approximately $742,000 in carry-over monies for unfinished 1988-89 road construction projects. It was determined that it would be necessary to carry-over monies for these projects subsequent to submittal of the budget request, accounting for the increased recommendation.

Recommended increases in the Roads Maintenance Program are attributed to the addition of two Public Works Worker positions, as well as projected salary increases for 1989-90. The positions are necessary to keep pace with the county's growing road system and are reflected on the Internal Service Fund's position allocation list. Recommended funding for the Roads Construction Program is consistent with 1988-89 funding levels. Notable construction projects in the 1989-90 program include the widening of Pomeroy Road and Tefft Street in the community of Nipomo. Decreases can be seen in the Undistributed Engineering Program. This merely reflects minor reductions in assessments for countywide overhead and insurance. In addition to the recommendations contained in this budget unit, approximately $97,000 in new roads related equipment has been funded in Budget Unit 2290 - Services to Special Districts.

Recommended revenues are higher for 1989-90 and reflect anticipated growth trends. The general fund contribution, a major financing source for the Roads budget, is approximately $5.8 million or five percent higher than 1988-89. As a technical matter, it is recommended that if the actual 1988-89 fund balance for the Road Fund is greater than estimated for budget purposes, the excess amount should be deducted

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

from the 1989-90 general fund contribution. Conversely, if the actual fund balance is less than estimated, it will be recommended that the general fund contribution be increased to fund the shortfall.

## BOARD ADOPTED CHANGES

The Roads budget appropriation was reduced by a total of $365,000; $215,000 of which was taken from the Roads Maintenance Program and $150,000 of which was taken from the Roads Construction Program. The reduction in the Roads Maintenance Program reflects an adjustment for maintenance supply purchases made during 1988-89, but intended for use in 1989-90. This adjustment will not effect the 1989-90 Board adopted service levels for the Roads Maintenance Program. The Roads Construction Program reduction reflects the Board's decision to take $150,000 from the Pecho Valley Road construction project and add it to the Twin Bridges Replacement Designation.

COUNTY OF SAN LUIS OBISPO
ENGINEERING DEPARTMENT
1989-90 ADOPTED ROAD CONSTRUCTION PROGRAM

## County Financed Projects

| Length Miles | Location | Description | Total | | Type of Project |
|---|---|---|---|---|---|
| 0.2 | Avila Road at Ontario Road | Improve Intersection | $ 223,295 | (C) | County |
| 0.1 | Santa Fe Road - 0.2 mi. South of Tank Farm Road | Bridge Replacement | 10,000* | (C) | County |
| 0.8 | Nacimiento Lake Drive | Widen and Realign | 47,000* | (C) | County |
| 0.9 | Main Street - Cambria Dr. to Burton | Widen for Center Turn Lane | 140,400** | (C) | County |
| 0.1 | Tefft Street Overpass at Hwy 101 | Widen | 5,000* | (C) | County |
| 0.8 | Tefft Street - Hwy 101 - Extend to Orchard Ave. | Widen to Four Lanes | 40,000* | (C) | County |
| 0.3 | Unnamed Road - Juniper Street to Tefft Street | Construct Road | 380,916 | (C) | County |
| 0.1 | River Road about 1.4 mi. South of Wellsona Road | Bridge Replacement | 15,000* | (C) | County |
| 1.0 | Willow Road - Hwy 1 to Via Concha | Shoulder Widen | 274,000 | (C) | County |
| 0.7 | Noyes Road - at Printz Road Intersection | Reconstruct Intersection and Curves | 83,000** | (C) | County |
| - | Various Locations | Install Guardrail | 50,000 | (C) | County |
| - | Various Locations | Paint Steel Bridges | 6,000 | (C) | County |
| | Theatre Drive North of Templeton Cemetery Road | Extend Box Culvert | 42,300 | (C) | County |
| 0.1 | Pablo Lane | Drainage Facility | 138,500 | (C) | County |
| 0.1 | Tank Farm Road at Santa Fe Road | Drainage Facility | 45,000* | (C) | County |
| 0.2 | Pecho Valley Road - Los Osos Valley Road Curve | Realign Curve and Install Left Turn Lane | 119,000 | (C) | County |
| 1.0 | Willow Road Extension Thompson Road to Pomeroy Road | Prepare Plan Line | 16,000 | (C) | County |
| 0.4 | San Marcos Road at Wellsona Road | Realign Road and Dip Structure | 30,000* | (C) | County |
| - | Main Street at Burton Drive - Cambria | Install Signal | 12,000* | (C) | County |
| - | Main Street from Wall Street to Bridge Street - Cambria | Street Drainage Facility | 10,000 | (C) | County |
| 0.6 | Branch Road | Drainage Facility/Pave | 35,000 | (C) | County |
| 0.1 | Tank Farm Road from Broad Street Westerly | Widen Eastbound Lanes | 44,000** | (C) | County |
| 0.1 | Elm Street - from Paso Robles Street Southerly - Oceano | Construct Road | 10,000* | (C) | County |
| 0.4 | Summit Station Road to Pomeroy Road | Study Road Alignment | 12,000* | (C) | County |
| 0.2 | El Pomar Drive East of Vaquero Drive | Realign Two Curves | 15,000* | (C) | County |
| 0.1 | Foothill Road - O'Connor Way | Intersection Left Turn Pocket | 15,000* | (C) | County |
| 0.5 | El Moro Ave. from South Bay Blvd. to 12th St. - Los Osos | Construct Road | 15,000* | (C) | County |

| | | | | | |
|---|---|---|---|---|---|
| 1.2 | Pleasant Valley Road from 1 mi. North of Estrella Road to Cross Canyons Road | Realign, Base and Pave | 123,589 | (C) | County |
| 1.4 | Main Street Cambria - Burton Drive to Windsor | Install Center Turn Lane | 187,000 | (C) | County |
| 0.1 | Los Osos Valley Road at Hwy 101 | County's Share of Caltrans' Signal Installation | 35,000 | (C) | County |
| - | Various Roads | Curb & Gutter Design | 37,410 | (C) | County |
| - | Various Roads | A/C Blanket | 1,997,000 | (C) | County |

| Length Miles | Location | Description | Total | | Type of Project |
|---|---|---|---|---|---|
| | | Federal Aid Financed Projects | | | |
| 0.1 | Los Osos Valley Road at Los Osos Creek | Replace Bridge and Widen to Four Lanes | $ 132,000<br>100,000 | (C)<br>(F) | County |
| 7.2 | Los Osos Valley Road from SLO City Limits to Los Osos Creek | Preliminary Design and Environmental for Widening to Four Lanes | 50,000 | (C) | FAS |
| 2.4 | Pomeroy Road from Tefft Street to Willow Road | Realign and Widen | 108,000<br>872,000 | (C)<br>(F) | FAS |
| 0.1 | Ash Street Bridge on Little Cayucos Creek | Replace Bridge | 48,000<br>306,000 | (C)<br>(F) | BR |
| 0.1 | Union Road Bridge on Huer Huero Creek | Replace Bridge | 36,000** | (C) | BR |
| 0.1 | Los Osos Valley Road at 9th and 10th Streets | Install Traffic Signals | 137,000<br>57,000 | (C)<br>(F) | FAU |
| 0.1 | Lakeside Avenue Bridge on Oceano Lagoon | Replace Bridge | 20,000* | (C) | BR |
| 0.4 | South Bay Blvd. on Chorro Creek (Twin Bridges) | Replace Bridge | (1) | | BR |
| 0.5 | Pier Avenue - Hwy 1 to Strand Way | Widen | 60,000* | (C) | STATE |
| 0.1 | Tefft Street and Hwy 101 | Traffic Signals | 20,000* | (C) | FAU |
| | | TOTAL | $6,159,410 | | |

| Total by Funding Agency | | |
|---|---|---|
| (C) County's Share of Project Funding ($742,000 Reapprop.) | $4,824,410 | (C) |
| (F) Federal And/or State Share of Project Funding | 1,335,000 | (F) |
| | $6,159,410 | |

(1) A General Fund designated reserve has been established to aid in the construction of the Twin Bridges Project. Budget adjustments may be made during fiscal year 1989-90 based upon this project's scheduling.

Type of Project

| | |
|---|---|
| FAS | Federal Aid Secondary Project |
| FAU | Federal Aid Urban Program |
| BR | Federal Bridge Replacement Program |

* Design Only

**Design and Right-of-Way Only

7917x 0051x

Budget Unit: Airport
Fund: 009 - Airport
Function: Public Ways and Facilities
Activity: Transportation Terminals

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 237,060 | $ 250,941 | $ 243,600 | $ 243,600 | $ 243,600 |
| 2000 Services & Supplies | $ 520,382 | $ 548,773 | $ 606,950 | $ 585,980 | $ 651,739 |
| 3000 Other Charges | $ 370,338 | $ 201,718 | $ 15,000 | $ 15,000 | $ 15,000 |
| 4000 Fixed Assets | $ 6,124 | $ 397,267 | $ 302,540 | $ 445,060 | $ 338,898 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 1,133,904 | $ 1,398,699 | $ 1,168,090 | $ 1,289,640 | $ 1,249,237 |
| Revenues | $ 622,543 | $ 671,256 | $ 676,090 | $ 676,090 | $ 676,090 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Airport Operations | $ 1,112,230 | $ 886,800 | $ 849,890 | $ 915,649 |
| 2. Capital Improvements | 0 | 281,290 | 439,750 | 333,588 |
| Gross Totals | $ 1,112,230 | $ 1,168,090 | $ 1,289,640 | $ 1,249,237 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 1,112,230 | $ 1,168,090 | $ 1,289,640 | $ 1,249,237 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0852 | Airports Manager | 1 | 1 | 1 | 1 |
| 1406 | Airport Maintenance Worker | 1 | 1 | 1 | 1 |
| 1403 | Airport Operations Supervisor | 1 | 1 | 1 | 1 |
| 8891 | Administrative Services Officer I | 1 | 1 | 1 | 1 |
| 1335 | Custodian | 1 | 1 | 1 | 1 |
| 1222 | Park Ranger I | | | | |
| 1221 | or Park Ranger II | 1 | 1 | 1 | 1 |
| Total | | 6 | 6 | 6 | 6 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Contract | | | | | |
| | Airport Intern | 1 | 1 | 1 | 1 |
| Grand Total | | 7 | 7 | 7 | 7 |
| Temporary Help | | | | | |
| | Airport Maintenance Worker (.50 FTE) | | | | |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC: Upgrade | 1,560 | 1 | 1,560 ** |
| A | Public Address System Augmentation | 3,000 | 1 | 3,000 |
| A | Workstation | 750 | 1 | 750 |
| Total | | | | $5,310 |

## PURPOSE

The Airport budget funds the management, security, maintenance, and operation of San Luis Obispo Airport. Functionally, the Airport is under the Department of General Services, which administers county policy regarding airport operations.

## SERVICE DELIVERY PROGRAM

1. Airport Operations: The management, security, operation and maintenance of the San Luis Obispo County Airport.

2. Capital Improvements: This program includes the renovation and long term capital improvements at the Airport. The Airport provides local share match for Federal Aviation Administration and State funded projects.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

In 1986-87, your Board created a special revenue fund for the Airport budget in order to accurately identify and report all operational costs associated with the San Luis Obispo County Airport. This special revenue fund is responsible for budgeting its own capital projects, fixed assets, insurance and countywide overhead. Because the 1986-87 expenditure exceeded revenues, a general fund contribution was required. That contribution was approximately $205,000 in 1987-88, and approximately $270,000 in 1988-89.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

The recommended budget for 1989-90 reflects higher funding and revenue levels than 1988-89 and will require an approximate $350,000 contribution from the general fund. Although the general fund contribution is significantly higher than in 1988-89, it consists of an operational subsidy of approximately $130,000, with the remaining $220,000 providing funds for the local share of two grant-funded capital projects. In 1988-89, funding for capital projects was included in the same service program with operational expenses. For 1989-90, it is recommended that an additional service program be established specifically for capital and maintenance project expenses.

No new positions were requested for 1989-90. The recommended services and supplies accounts provide for increases in utilities, maintenance contracts, General Services support charges and countywide overhead. Decreased insurance and structural maintenance charges moderate the overall increase in these accounts.

Capital projects recommended for funding include several projects approved and funded in 1988-89, for which funding is being re-budgeted in 1989-90 in accordance with the existing capital projects encumbrance policy. Additionally, the local share of two new grant-funded projects is recommended. The first will provide improvements to airfield apron areas through a Special Transportation Improvement Program (STIP) grant. The second will provide for clearzone property acquisitions under the first year of a five year FAA grant-funded land acquisition program previously approved by your Board.

It is recommended that, if actual 1988-89 fund balance for the Airport fund is greater than estimated for budget purposes, the excess amount be deducted from the general fund contribution for 1989-90.

## BOARD ADOPTED CHANGES

Appropriations were decreased $36,150 to reflect revised projections for year-end balances for existing projects and the resultant amount to be appropriated again in 1989-90.

Budget Unit: Health Department
Fund: 001 - General Fund
Function: Health and Sanitation
Activity: Health

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 4,161,196 | $ 4,562,316 | $ 5,007,020 | $ 5,007,020 | $ 5,007,020 |
| 2000 Services & Supplies | $ 1,170,237 | $ 1,302,133 | $ 1,346,890 | $ 1,416,890 | $ 1,416,890 |
| 3000 Other Charges | $ 0 | $ 10,000 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 68,999 | $ 72,516 | $ 66,820 | $ 57,090 | $ 57,090 |
| 5000 Transfers & Reimbursements | $ (11,653) | $ (24,177) | $ (24,180) | $ (24,180) | $ (24,180) |
| **** Totals | $ 5,388,779 | $ 5,922,788 | $ 6,396,550 | $ 6,456,820 | $ 6,456,820 |
| Revenues | $ 3,402,622 | $ 4,015,002 | $ 4,048,890 | $ 4,118,890 | $ 4,118,890 |

## SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Public Health Administration | $ 630,460 | $ 621,470 | $ 681,740 | $ 681,740 |
| 2. Environmental Health | 979,587 | 1,030,640 | 1,030,640 | 1,030,640 |
| 3. Public Health Nursing | 1,817,138 | 2,115,420 | 2,115,420 | 2,115,420 |
| 4. Child Health and Disability Prevention | 243,522 | 241,350 | 241,350 | 241,350 |
| 5. Women, Infants, and Children's Program | 143,425 | 159,520 | 159,520 | 159,520 |
| 6. Public Health Laboratory Services | 459,232 | 499,640 | 499,640 | 499,640 |
| 7. Home Health/Hospice Agency | 1,454,556 | 1,752,690 | 1,752,690 | 1,752,690 |
| Gross Totals | $ 5,727,920 | $ 6,420,730 | $ 6,481,000 | $ 6,481,000 |
| Less Intrafund Transfers | 14,960 | 24,180 | 24,180 | 24,180 |
| Net Totals | $ 5,712,960 | $ 6,396,550 | $ 6,456,820 | $ 6,456,820 |

## SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0911 | Account Clerk | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0914 | Accounting Technician | 1 | 1 | 1 | 1 |
| 8891 | Administrative Services Officer I | 1 | 1 | 1 | 1 |
| 9632 | Communicable Disease Investigator | 1 | 1 | 1 | 1 |
| 9632 | Communicable Disease Investigator 1/2 Time | 2 | 2 | 2 | 2 |
| 0420 | Community Health Nurse | | | | |
| 0417 | or Public Health Nurse | | | | |
| 0415 | or Senior Community Health Nurse | | | | |
| 0421 | or Senior Public Health Nurse | | | | |
| 0532 | or Nurse Practitioner | 18 | 19 | 19 | 19 |
| 0420 | Community Health Nurse 1/2 Time | | | | |
| 0417 | or Public Health Nurse 1/2 Time | | | | |
| 0415 | or Senior Community Health Nurse 1/2 Time | | | | |
| 0421 | or Senior Public Health Nurse 1/2 Time | | | | |
| 0532 | or Nurse Practitioner 1/2 Time | 2 | 2 | 2 | 2 |
| 0420 | Community Health Nurse 3/4 Time | | | | |
| 0417 | or Public Health Nurse 3/4 Time | | | | |
| 0415 | or Senior Community Health Nurse 3/4 Time | | | | |
| 0421 | or Senior Public Health Nurse 3/4 Time | | | | |
| 0532 | or Nurse Practitioner 3/4 Time | 1 | 1 | 1 | 1 |
| 0410 | Cross Connection Specialist | 1 | 1 | 1 | 1 |
| 8401 | Director of Environmental Health | 1 | 1 | 1 | 1 |
| 0412 | Director of Public Health Nursing | 1 | 1 | 1 | 1 |
| 8406 | Environmental Health Aide | 1 | 1 | 1 | 1 |
| 8405 | Environmental Health Officer I | | | | |
| 8407 | or Environmental Health Officer II | | | | |
| 8403 | or Environmental Health Officer III | 11 | 11 | 11 | 11 |
| 0536 | Head Nurse | 3 | 3 | 3 | 3 |
| 0226 | Health Agency Administrator I | | | | |
| 0227 | or Health Agency Administrator II | | | | |
| 0228 | or Health Agency Administrator III | 2 | 2 | 2 | 2 |
| 0229 | or Health Agency Administrator IV | | | | |
| 0230 | Home Health Agency Director | 1 | 1 | 1 | 1 |
| 0428 | Home Health Aide 1/2 Time | 7 | 7 | 7 | 7 |
| 0428 | Home Health Aide 3/4 Time | 2 | 2 | 2 | 2 |
| 0447 | Laboratory Assistant I 1/2 Time | 1 | 1 | 1 | 1 |
| 0446 | Laboratory Assistant II | 1 | 1 | 1 | 1 |
| 0526 | Nurse Midwife | 2 | 2 | 2 | 2 |
| 0526 | or Nurse Midwife 1/2 Time | 1 | 1 | 1 | 1 |
| 8538 | Patient Services Representative | 1 | 1 | 1 | 1 |
| 0571 | Physical or Occupational Therapist I | | | | |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| **Permanent** | | | | | |
| 0572 | or Physical or Occupational Therapist II | 2 | 2 | 2 | 2 |
| 0422 | Public Health Aide I | 7 | 7 | 7 | 7 |
| 0423 | or Public Health Aide II | | | | |
| 0422 | Public Health Aide I 1/2 Time | 7 | 7 | 7 | 7 |
| 0423 | or Public Health Aide II 1/2 Time | | | | |
| 0442 | Public Health Microbiologist I 3/4 Time | 2 | 2 | 2 | 2 |
| 0441 | Public Health Microbiologist II | 2 | 2 | 2 | 2 |
| 0443 | Public Health Microbiologist III | 1 | 1 | 1 | 1 |
| 1347 | Public Health Nutritionist I | 1 | 1 | 1 | 1 |
| 1348 | Public Health Nutritionist II | 1 | 1 | 1 | 1 |
| 0541 | Pre-Licensed Nurse | 17 | 17 | 17 | 17 |
| 0540 | or Registered Nurse I | | | | |
| 0537 | or Registered Nurse II | | | | |
| 0537 | or Registered Nurse II 3/4 Time | | | | |
| 0537 | or Registered Nurse II 1/2 Time | | | | |
| 0884 | Secretary II | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk | 4 | 4 | 4 | 4 |
| 0929 | Senior Account Clerk - Confidential | 1 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk/Senior Clerk | 7 | 7 | 7 | 7 |
| 0951 | Senior Typist Clerk/Senior Clerk 1/2 Time | 1 | 1 | 1 | 1 |
| 1532 | Social Worker II 1/2 Time | 1 | 1 | 1 | 1 |
| 1524 | or Social Worker III 1/2 Time | | | | |
| 8402 | Supervising Environmental Health Officer | 3 | 3 | 3 | 3 |
| 0414 | Supervising Public Health Nurse | 5 | 5 | 5 | 5 |
| 0953 | Typist Clerk | 12 | 13 | 13 | 13 |
| 0952 | or Intermediate Typist Clerk | | | | |
| 0953 | Typist Clerk 3/4 Time | 1 | 1 | 1 | 1 |
| 0952 | or Intermediate Typist Clerk 3/4 Time | | | | |
| 0953 | Typist Clerk 1/2 Time | 6 | 6 | 6 | 6 |
| 0952 | or Intermediate Typist Clerk 1/2 Time | | | | |
| Total | | 145 | 147 | 147 | 147 |

Temporary Help

Registered Nurse II (1 FTE)
Social Services Worker III (.50 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Cabinet | 650 | 3 | 1,950 |
| A | Cash Register | 700 | 1 | 700 |

LIST OF APPROVED FIXED ASSETS (Continued)

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Examination Table | 890 | 2 | 1,780 |
| R | Examination Table | 810 | 1 | 810 |
| R | Examination Table | 935 | 2 | 1,870 |
| R | Furniture: Waiting Room | 2,000 | 1 | 2,000 |
| R | Furniture: Waiting Room | 7,200 | 1 | 7,200 |
| A | Incubator | 640 | 1 | 640 |
| A | PC: Upgrade | 2,890 | 1 | 2,890 ** |
| R | Printer: PC | 2,500 | 1 | 2,500 ** |
| A | Scinillator | 950 | 1 | 950 |
| A | VCR w/ Television Monitor | 1,200 | 1 | 1,200 |
| R | Vehicle: Pickup, Midsize w/ Camper Shell | 11,100 | 2 | 22,200 ## |
| R | Work Station | 2,000 | 1 | 2,000 |
| R | Work Station | 1,400 | 6 | 8,400 |
| Total | | | | $57,090 |

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

| Code | Description | Unit Cost | Quantity | 1989-90 Payment |
|---|---|---|---|---|
| E | Copier | 5,509 | 1 | $1,544 |

## PURPOSE

To provide public health and sanitation services necessary to preserve and protect the public health as required by state and local laws and regulations. To provide needed health services as approved for the citizens of the county.

## SERVICE DELIVERY PROGRAMS

1. Public Health Administration: Overall administration and clerical support, vital statistics reporting, personnel, payroll and purchasing. Additionally, provides funding for clerical staff for the Nipomo Medical Center and all indirect departmental operational costs.

2. Environmental Health: Inspections of food, water, wastewaters, bathing places, housing, vector control, land use, radiological health, rabies control and solid waste activities; determine compliance with public health laws; complaint investigations, permit issuance, epidemiological investigation, information services, public education, certification of underground storage tanks and hazardous materials release response plans inventory.

SERVICE DELIVERY PROGRAMS (Continued)

3. Public Health Nursing: Public health nursing for preventive and therapeutic care through prenatal clinics, family planning clinics, child health care, cancer screening, tuberculosis and communicable disease control, sexually transmitted disease control and field services.

4. Child Health and Disability Prevention: A screening program for early and periodic assessment of the health status of children who are Medi-Cal beneficiaries under the age of 21, and of all children 0-6 years of age, especially those who are beginning the first grade.

5. Women, Infants and Children's Program: Provides food supplements and nutrition education to eligible women and children.

6. Public Health Laboratory Services: Public health laboratory services, assistance in the diagnosis, control, and prevention of diseases that concern the health of the public, epidemiological investigations, environmental health and safety monitoring, information and consultation to private laboratories and the medical community in the laboratory science field.

7. Home Health/Hospice Agency: The agency is licensed by the state to provide skilled nursing services in the home on an intermittent basis by registered nurses, licensed physical therapists, speech and occupational therapists and certified home health aides. Services are provided to patients in their home under written orders from the patient's physician.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended Health Department budget for 1989-90 represents a substantial increase over 1988-89 funding levels. The 1988-89 projection exceeds the budgeted amount due to a mid-year adjustment approved by your Board. The adjustment reconciled the Health Department budget to the final state budget. The recommended level of funding for 1989-90 will allow current service levels to be maintained and accommodate continued growth in the Home Health Care, prenatal services, and Sexually Transmitted Diseases/AIDS programs.

The salaries and benefits accounts include funding for negotiated salary increases, merit increases for existing staff, and two additional permanent positions. One Public Health Nurse and one Intermediate Typist Clerk are recommended to address the growth in prenatal services and other public health programs, and are reflected in the increase to the allocation for the Public Health Nursing service program. Both of these positions are funded within the department's AB-8, State Aid for Health, allocation and fee for service revenues.

Included in the services and supplies accounts is funding for increased costs associated with the expanding Home Health Agency/Hospice program, increased medical and laboratory costs, transfer of the full cost of the Emergency Medical Services Agency contract to this budget, and general inflation.

The recommended budget includes funds for the purchase of a number of fixed asset items. Replacement furniture is recommended to improve the appearance and operation of the Paso Robles, Atascadero and Morro Bay clinic facilities. Replacement examination tables are recommended for the Paso Robles, Grover City and San Luis Obispo clinics. Two replacement pickup trucks are recommended for the Environmental Health Division's hazardous and solid waste management programs.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Revenues for 1989-90 are significantly higher than in 1988-89. This is primarily due to continued growth in the Home Health Agency and Health Clinic/OB Units. The recommended budget deletes state grant funds for Family Planning services consistent with the Governor's proposed state budget. Family planning services will continue to be provided by the department, however. Increased local revenues, minor reductions in the scope of services and program efficiencies relating to the elimination of previously required state administrative procedures will allow family planning services to continue as a primarily revenue offset component of the public health program.

The recommended budget does not include previous year's revenues for hazardous waste management planning and small water systems testing, both grant funded programs which have accomplished their desired objectives and are no longer in effect. Revenues previously derived from a state perinatal grant have been eliminated, but will be offset by Medi-Cal and other revenue. State revenues to the general fund were projected without any cost-of-living increase, consistent with the proposed state budget. The estimated general fund reimbursement loss associated with that action could be as high as $325,000. Developments on state budget issues will be monitored closely, and modifications to affected budgets will be made as necessary.

BOARD ADOPTED CHANGES

None.

Budget Unit: Homemaker Services
Fund: 001 - General Fund
Function: Health and Sanitation
Activity: Health

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 186,336 | $ 120,013 | $ 128,285 | $ 128,290 | $ 128,290 |
| 2000 Services & Supplies | $ 16,733 | $ 11,997 | $ 15,275 | $ 15,270 | $ 15,270 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ (79,289) | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 123,780 | $ 132,010 | $ 143,560 | $ 143,560 | $ 143,560 |
| Revenues | $ 127,625 | $ 146,571 | $ 143,560 | $ 143,560 | $ 143,560 |

## SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. In-Home Supportive Service (Seniors) | 113,430 | 116,560 | 116,560 | 116,560 |
| 2. In-Home Supportive Service (Respite Care) | 25,130 | 27,000 | 27,000 | 27,000 |
| Gross Totals | $ 138,560 | $ 143,560 | $ 143,560 | $ 143,560 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 138,560 | $ 143,560 | $ 143,560 | $ 143,560 |

## SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0454 | Homemaker Services Field Supervisor 1/2 Time | 1 | 1 | 1 | 1 |
| 0456 | Homemaker Services Coordinator | 1 | 1 | 1 | 1 |
| Total | | 2 | 2 | 2 | 2 |

Temporary Help

Community Homemaker (4.75 FTE)

## PURPOSE

The Homemaker Services Program provides non-medical supportive services and in-home care for physically and mentally handicapped individuals.

## SERVICE DELIVERY PROGRAMS

1. In-Home Supportive Service (Seniors): This in-home service provides homemaker services to seniors under the Area Agency on Aging grant. Donations are accepted.

2. In-Home Supportive Service (Respite Care): This in-home service provides respite care for brain impaired adult family members. The care is covered by a grant from the Coast Regional Resource Center.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for Homemaker Services is slightly higher than in 1988-89, and provides for the maintenance of current service levels. The recommended budget provides for no additional positions or purchases of fixed assets.

Revenues consist of grant funds from the Area Agency on Aging for providing homemaker services to seniors, and from the Central Coast Regional Resource Center for respite care services. A portion of revenues consist of donations from patients. In the event that additional revenues are realized, either through grants or other sources, expenditures can be similarly increased to maximize the provision of services. This has been the case in the current year, demonstrated by the relatively minor increases projected in both revenues and expenditures for 1988-89.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Public Guardian
Fund: 001 - General Fund
Function: Public Protection
Activity: Other Protection

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 22,040 | $ 112,397 | $ 115,490 | $ 115,490 | $ 115,490 |
| 2000 Services & Supplies | $ 9,859 | $ 26,601 | $ 31,870 | $ 31,870 | $ 31,870 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 1,794 | $ 14,642 | $ 1,160 | $ 1,160 | $ 1,160 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 33,693 | $ 153,640 | $ 148,520 | $ 148,520 | $ 148,520 |
| Revenues | $ 8,886 | $ 34,532 | $ 21,000 | $ 21,000 | $ 21,000 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Public Guardian | $ 167,159 | $ 148,520 | $ 148,520 | $ 148,520 |
| Gross Totals | $ 167,159 | $ 148,520 | $ 148,520 | $ 148,520 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 167,159 | $ 148,520 | $ 148,520 | $ 148,520 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | 1 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk/Senior Clerk | 2 | 2 | 2 | 2 |
| 1532 | Social Worker II 3/4 Time | | | | |
| 1524 | or Social Worker III 3/4 Time | 0 | 1 | 1 | 1 |
| 1532 | Social Worker II 1/2 Time | | | | |
| 1524 | or Social Worker III 1/2 Time | 1 | 0 | 0 | 0 |
| Total | | 4 | 4 | 4 | 4 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Typewriter | 1,160 | 1 | 1,160 |
| Total | | | | $1,160 |

## PURPOSE

The Public Guardian acts in a fiduciary capacity in conducting the personal and/or business affairs of individuals. Appointment of Public Guardian is made by the Superior Court after investigation of the need for such appointment is heard by the court and letters of conservatorship are issued if found necessary. The Public Guardian acts to protect the person and estates of persons who are unable to act for themselves and in their own best interests as determined by the Superior Court. The Office of Public Guardian also acts as a Public Representative Payee for persons who need money management services and who have a Case Manager.

## SERVICE DELIVERY PROGRAMS

1. Public Guardian: Administration of the Public Guardian functions as described above.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Public Guardian is slightly lower than in 1988-89, and provides for the maintenance of current service levels. During 1987-88, the Public Guardian function was transferred from the Treasurer-Tax Collector-Public Administrator's Office to the Health Agency. Consequently, 1988-89 was the first year that the Public Guardian function has stood alone as its own separate budget unit, and has provided a full year of operation from which more accurate budget projections can be made.

The salaries and benefits accounts provide for an upgrade of a Social Worker position from half-time to three-quarter time to perform court required contacts, reports and accountings. The recommended funding level provides for the purchase of one replacement typewriter.

Departmental revenues consist of public guardianship fees awarded at the discretion of the Superior Court when conservatorship accountings are heard for approval, and are recommended at a significantly higher level than in 1988-89.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Mental Health
Fund: 001 - General Fund
Function: Health and Sanitation
Activity: Health

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 3,638,120 | $ 3,895,891 | $ 4,443,991 | $ 4,140,240 | $ 4,301,130 |
| 2000 Services & Supplies | $ 2,231,404 | $ 2,381,722 | $ 2,456,260 | $ 2,417,680 | $ 2,438,860 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 34,654 | $ 7,215 | $ 19,910 | $ 18,150 | $ 18,150 |
| 5000 Transfers & Reimbursements | $ (130,030) | $ (158,449) | $ (168,610) | $ (81,000) | $ (168,320) |
| **** Totals | $ 5,774,148 | $ 6,126,379 | $ 6,751,551 | $ 6,495,070 | $ 6,589,820 |
| Revenues | $ 5,213,295 | $ 5,482,000 | $ 5,744,238 | $ 5,835,160 | $ 5,869,210 |

## SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. 24-Hour Care Services | 2,053,544 | 2,272,701 | 2,189,610 | 2,189,610 |
| 2. Day Treatment Services | 1,206,718 | 1,343,450 | 1,252,820 | 1,265,520 |
| 3. Outpatient Services | 1,693,432 | 1,883,850 | 1,748,020 | 1,813,660 |
| 4. Continuing Care Services | 548,294 | 648,300 | 606,340 | 606,340 |
| 5. Community Services | 618,574 | 684,610 | 669,330 | 685,740 |
| 6. Drug Program | 376,260 | 427,590 | 427,590 | 514,910 |
| 7. Sex Offenders Treatment Grant | 150,000 | 0 | 0 | 0 |
| 8. Primary Prevention Grant | 19,990 | 0 | 0 | 0 |
| Gross Totals | $ 6,666,812 | $ 7,260,501 | $ 6,893,710 | $ 7,075,780 |
| Less Countywide Overhead | 344,910 | 340,340 | 317,640 | 317,640 |
| Less Intrafund Transfers | 134,970 | 168,610 | 81,000 | 168,320 |
| Net Totals | $ 6,186,932 | $ 6,751,551 | $ 6,495,070 | $ 6,589,820 |

## SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0502 | Director of Mental Health Services | | | | |
| 0503 | or Dir of Mental Health Srvs - Non Medical | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0911 | Account Clerk | 2 | 2 | 2 | 2 |
| 0905 | Accountant I | | | | |
| 0906 | or Accountant II | | | | |
| 0907 | or Accountant III | 1 | 1 | 1 | 1 |
| 0914 | Accounting Technician | 1 | 1 | 1 | 1 |
| 8534 | Assistant Mental Health Administrator | 1 | 1 | 1 | 1 |
| 0920 | Collections Officer | 1 | 1 | 1 | 1 |
| 1335 | Custodian 3/4 Time | 3 | 3 | 3 | 3 |
| 1335 | Custodian 1/2 Time | 1 | 1 | 1 | 1 |
| 0580 | Medical Records Administrator | 1 | 1 | 1 | 1 |
| 0582 | Medical Records Technician | 2 | 2 | 2 | 2 |
| 8532 | Mental Health Administrator | 1 | 1 | 1 | 1 |
| 8533 | Mental Health Clinical Program Manager | 1 | 1 | 1 | 1 |
| | Mental Health Medical Director | 0 | 1 | 1 | 1 |
| 8570 | Mental Health Nurse Trainee | | | | |
| 8573 | or Mental Health Nurse I | | | | |
| 8572 | or Mental Health Nurse II | 4 | 5 | 5 | 5 |
| 8525 | Mental Health Program Supervisor | 5 | 5 | 5 | 5 |
| 8529 | Mental Health Therapist I | | | | |
| 8528 | or Mental Health Therapist II | | | | |
| 3527 | or Mental Health Therapist III | | | | |
| 8526 | or Mental Health Therapist IV | 43 | 48 | 43 | 45 |
| 8529 | Mental Health Therapist I 3/4 Time | | | | |
| 8528 | or Mental Health Therapist II 3/4 Time | | | | |
| 8527 | or Mental Health Therapist III 3/4 Time | | | | |
| 8526 | or Mental Health Therapist IV 3/4 Time | 5 | 5 | 5 | 5 |
| 8529 | Mental Health Therapist I 1/2 Time | | | | |
| 8528 | or Mental Health Therapist II 1/2 Time | | | | |
| 8527 | or Mental Health Therapist III 1/2 Time | | | | |
| 8526 | or Mental Health Therapist IV 1/2 Time | 5 | 7 | 5 | 6 |
| 8576 | Mental Health Worker Aide | | | | |
| 8575 | or Mental Health Worker I | | | | |
| 8574 | or Mental Health Worker II | 1 | 1 | 1 | 1 |
| 0525 | Psychologist | 4 | 3 | 3 | 3 |
| 0525 | Psychologist 1/4 Time | 1 | 1 | 1 | 1 |
| 0883 | Secretary I | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk | 2 | 2 | 2 | 2 |
| 0951 | Senior Typist Clerk/Senior Clerk | 11 | 11 | 11 | 11 |
| 0522 | Staff Psychiatrist | 2 | 3 | 3 | 3 |
| 0927 | Supervising Administrative Clerk I | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk 1/2 Time | | | | |
| 0952 | or Intermediate Typist Clerk 1/2 Time | 2 | 2 | 2 | 2 |
| Total | | 104 | 113 | 106 | 109 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Contract | | | | | |
| | Medical Director/Psychiatrist | 1 | 0 | 0 | 0 |
| Grand Total | | 105 | 113 | 106 | 109 |

Temporary Help

Mental Health Worker II (4.75 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Addressograph Machine | 5,500 | 1 | 5,500 |
| R | Chair | 550 | 2 | 1,100 |
| R | Copier | 6,400 | 1 | 6,400 |
| R | Furniture | 550 | 1 | 550 |
| A | Printer: PC | 830 | 1 | 830 ** |
| R | Refrigerator | 550 | 1 | 550 |
| A | Shelves | 950 | 1 | 950 |
| R | Table and Chairs | 1,200 | 1 | 1,200 |
| R | Typewriter | 570 | 1 | 570 |
| A | VCR w/ Television Monitor | 500 | 1 | 500 |
| Total | | | | $18,150 |

## PURPOSE

To provide a comprehensive network of community mental health services for San Luis Obispo County, to provide treatment and alternatives to placement within the State Mental Hospital system, to plan for and provide information, education and community services related to the field of mental health, and to comply with local, state, and federal mental health regulations.

## SERVICE DELIVERY PROGRAMS

1. 24-Hour Care Services: Provides brief voluntary and involuntary hospital care, including evaluation, intensive, crisis oriented treatment and planning for follow-up treatment for mentally ill people in need of removal from their immediate surroundings. Provides funds for the mentally disabled homeless, 24-hour care beds to reduce the incidence of mentally disordered persons from being placed in the County Jail, and provides inpatient services as needed to

SERVICE DELIVERY PROGRAMS (Continued)

clients released under the State's Conditional Release Program. Includes three residential treatment homes for adults and an adolescent group home, which provide rehabilitative treatment.

2. Day Treatment Services: The Day Treatment Program provides a variety of individual and group therapy approaches that serve as an alternative to 24-hour care. A socialization program provides living skills training aimed at more independent functioning, as well as vocational training. Also provides these services as needed to clients released under the State's Conditional Release Program, and to chronically mentally ill clients who are homeless or at risk of becoming homeless.

3. Outpatient Services: Provides crisis and emergency psychiatric services as well as ongoing treatment for those people able to utilize regular outpatient contacts with the treatment staff. Offers individual and group therapy approaches as well as supervision of medication and psychiatric evaluation for diagnostic purposes in establishing treatment plans and follow-up care. Also provides these services as needed to clients released under the State's Conditional Release Program, and for clients receiving services in the Victim Assistance Program.

4. Continuing Care Services: A service to assure continuity of care and ongoing maintenance for individuals whose mental or emotional disabilities preclude independent functioning. The intent is to monitor each identified client's progress and movement within the system and to intervene as needed to assure the availability and adequacy of treatment services and mental health social services. Also provides these services as needed to clients released under the State's Conditional Release Program. Provides funding for Supplemental Residential Care Services for eligible clients housed in certified board and care homes required by the State.

5. Community Services: Provides information, consultation, and educational training to individuals, Mental Health employees, and communities regarding mental health programs. Also provides community client services for assisting individuals and families for whom there is no open case record, but who may achieve a more adaptive level of functioning through a single or occasional contact. The latter services are generally provided by the Crisis Team, Mental Health staff employed at the County Jail and Juvenile Services Center, and upon request of physicians for psychiatric evaluations of patients seeking services at General Hospital. Provides funds for assessment of special education pupils as required by the State.

6. Drug Program: This service offers treatment and community services related to drug abuse and drug-related problems including drug diversion and residential treatment. Provides services to the jail and participates with other community agencies in the development of preventative programs, particularly in the schools. This service also provides a county-funded residential treatment program at the Genesis House for heroin addicts who otherwise would be in the county jail or probation programs.

7. Sex Offenders Treatment Program Grant: Provides treatment to sex offenders on probation who were convicted of sex crimes against children. The grant is a pilot program to evaluate the effectiveness of treatment for both

SERVICE DELIVERY PROGRAMS (Continued)

intra-familial abusers, where child molestation appears to be a family characteristic, and for pedophiliac abusers, those committing sexual assault where children are the prime candidates.

8. Primary Prevention Grant: Provides early intervention services to those children in grades kindergarten through third grade who may be living or functioning in high stress situations. The primary prevention services are provided in conjunction with the San Luis Unified School District. The State requires that the county sub-contract with the School District for the service. Under the State guidelines, Mental Health does not retain any of the grant funds.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Department of Mental Health Services represents a significant increase over the 1988-89 budgeted level. The 1988-89 projection exceeds the budgeted amount due to a mid-year adjustment approved by your Board which reconcilled the mental health budget to the final state budget. The budget recommendation for 1989-90 is based upon the Governor's proposed state budget which includes a $270,000 increase for core community mental health and drug programs, a continuation of categorical and most grant funded programs, projected revenues associated with the provision of client services, and an increase in the general fund overmatch for mental health services.

In 1987-88, it was necessary to augment the mental health program budget through a general fund overmatch of approximately $350,000. In 1988-89, the state continued reductions in funding for core mental health programs. In order to maintain an acceptable level of critical mental health services, it was necessary to increase the budgeted general fund operational subsidy or overmatch for 1988-89 to approximately $650,000. However, current estimates for the 1988-89 budget project an approximate $100,000 fund balance, which will revert to the general fund at year's end, resulting in an actual overmatch of approximately $550,000. That contribution allowed the department to fund cost-of-living salary increases, other operational cost increases, and maintain the level of services that had been established in 1987-88. The increase in core services allocation included in the Governor's proposed state budget for 1989-90 provides for a recommended level of funding which will require an overmatch of approximately $600,000. The recommended budget will allow the replacement of a portion of service levels that were reduced in 1987-88.

The salaries and benefits accounts are recommended to include funding for three additional permanent positions. The existing contract Medical Director position is recommended to be converted to permanent status. Also recommended is the conversion of a temporary help Mental Health Nurse to permanent. This conversion will provide more stability in permanent staffing to the department's Inpatient Unit. Conversion of several part-time Phychiatrist contracts to a full-time permanent position will allow the department to address problems pertaining to fragmented services, lack of therapeutic continuity, and staffing shortfalls when one or more of the existing phychiatrists is unavailable. One phychologist position is recommended for deletion due to the discontinuation of the State Office of Criminal Justice (OCJP) Grant.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

The services and supplies accounts are recommended at a significantly higher level than in 1988-89. The majority of the increase consists of higher hospital care and examination charges and increases in professional and special services contracts within grant and categorically funded programs. Funding is recommended for the replacement of one passenger van and the purchase of several fixed asset items, including a copier, computer printer, and miscellaneous furniture.

The intrafund transfers are substantially reduced from 1988-89 levels. This reduction is reflective of the reduced allocation under the County Justice System Subvention Program (AB 90) proposed in the state budget. Remaining in the recommended budget is sufficient AB 90 funding to maintain the Mental Health Treatment Program at the County Jail. Also included as intrafund transfers is funding from the Health Department for AIDS drug patients and Social Services funding for mentally ill homeless individuals.

Revenues are recommended at a significantly higher level than in 1988-89. This is attributable to the increased state allocation for core mental health services and projected increases in client generated revenues. The proposed state budget includes no funding for either the Sex Offender Treatment Program or the Primary Prevention Grant Program, both of which are neither requested nor recommended for local funding within this budget.

It should again be noted that the recommended budget is based on the Governor's proposed state budget, which includes an increased allocation for local mental health programs for 1989-90. However, the Governor has made significant reductions to allocations to other local programs, and has indicated that, if those reductions are not implemented by the state legislature, he will propose cuts to local mental health programs that could be as high as 40 percent of the existing allocation. If such a reduction were made to San Luis Obispo County's state allocation for core mental health services, it would leave the county with a shortfall in excess of $1.3 million at the recommended level of services. The state budget and its potential impact on local programs will be closely monitored by staff.

The recommended appropriation has been reduced by countywide overhead charges in order to allow the general fund to be reimbursed for the cost of general fund support of mental health programs in 1989-90.

## BOARD ADOPTED CHANGES

Appropriations were increased $182,070, intrafund transfers were increased $87,320, and revenues were increased $34,050 to restore the AB 90 funded Youth Offenders Program, increase the payment to the Mental Health Association, and add two full-time and one half-time Mental Health Therapists to improve outpatient services.

Budget Unit: Alcohol Services
Fund: 001 - General Fund
Function: Health and Sanitation
Activity: Health

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 722,396 | $ 856,748 | $ 957,060 | $ 930,930 | $ 930,930 |
| 2000 Services & Supplies | $ 226,963 | $ 227,840 | $ 263,680 | $ 261,460 | $ 261,460 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 2,081 | $ 2,735 | $ 8,730 | $ 8,730 | $ 8,730 |
| 5000 Transfers & Reimbursements | $ (302) | $ (2,022) | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 951,138 | $ 1,085,301 | $ 1,229,470 | $ 1,201,120 | $ 1,201,120 |
| Revenues | $ 956,116 | $ 1,085,766 | $ 1,287,630 | $ 1,257,360 | $ 1,257,360 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Non-residential Programs | $ 861,480 | $ 939,170 | $ 908,900 | $ 908,900 |
| 2. Second Chance Program | 201,000 | 267,000 | 267,000 | 267,000 |
| 3. Adult Residential Services | 22,000 | 22,000 | 22,000 | 22,000 |
| 4. Community Recovery Centers | 31,450 | 59,460 | 59,460 | 59,460 |
| Gross Totals | $ 1,115,930 | $ 1,287,630 | $ 1,257,360 | $ 1,257,360 |
| Less Countywide Overhead | 56,320 | 58,160 | 56,240 | 56,240 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 1,059,610 | $ 1,229,470 | $ 1,201,120 | $ 1,201,120 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 8584 | Director of Alcoholism Services | 1 | 1 | 1 | 1 |
| 0905 | Accountant I | 1 | 0 | 0 | 0 |
| 0906 | Accountant II | 0 | 1 | 1 | 1 |
| 9635 | Alcoholism Health Educator | 2 | 2 | 2 | 2 |
| 8577 | Alcoholism Therapist I | | | | |
| 8578 | or Alcoholism Therapist II | 10 | 11 | 11 | 11 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 8587 | Alcohol Services Prev. & Planning Sup. I | | | | |
| 8588 | Alcohol Services Prev. & Planning Sup. II | 1 | 1 | 1 | 1 |
| 0883 | Secretary I | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk | 1 | 1 | 1 | 1 |
| 8585 | Supervising Alcoholism Therapist I | 2 | 2 | 2 | 2 |
| 8586 | Supervising Alcoholism Therapist II | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 3 | 3 | 3 | 3 |
| Total | | 23 | 24 | 24 | 24 |
| Contract | | | | | |
| | Alcoholism Therapist I | 1 | 1 | 1 | 1 |
| | Community Services Aide | 1 | 0 | 0 | 0 |
| | Intermediate Typist Clerk 1/2 Time | 1 | 0 | 0 | 0 |
| | Public Health Nurse | 0 | 2 | 2 | 2 |
| Grand Total | | 26 | 27 | 27 | 27 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Desk | 600 | 1 | 600 |
| A | Furniture | 800 | 1 | 800 |
| A | PC System: Standard w/ Enhancements | 6,680 | 1 | 6,680 ** |
| A | VCR w/ Television Monitor | 650 | 1 | 650 |
| Total | | | | $8,730 |

## PURPOSE

To provide information and referral, education and prevention, treatment and support for recovery to San Luis Obispo County alcoholics, and individuals with alcohol-related problems; to reduce the prevalence and incidence of alcoholism and alcohol related problems among individuals, families, and communities of San Luis Obispo County; and to be a resource to empower San Luis Obispo County communities to take action leading to: 1) an improved understanding of alcoholism and alcohol-related issues; 2) an ability to assess needs and plan appropriate action; and 3) improved health behavior related to alcohol and to continued recovery.

## SERVICE DELIVERY PROGRAMS

1. Non-residential Programs: Includes indirect services, provides individualized treatment planning for those persons with alcohol problems and to those who are affected by those problems. Provides structured treatment programs for alcoholics, co-dependents, adult children and youth.

2. Second Chance Program: One year treatment program for second or multiple drinking-driver offenders.

3. Adult Residential Services: The county contracts with an organization for operation of recovery services for alcoholics.

4. Community Recovery Centers: The Community Recovery Center is a community model program based on the principals of mutual aid and self-help and characterized by a sober and supportive peer environment. The Recovery Centers provide a forum and a meeting place for public policy change, school and youth centered activities, 12 Step programs, volunteer services, information, referral programs, outreach, drop-in and community awareness services.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Alcohol Services Division of the Health Agency represents a substantial increase over the 1988-89 funding level. The 1988-89 projection exceeds the budgeted appropriation due to a mid-year adjustment to implement the grant-funded Home Based Detoxification Program. The major issue associated with the recommended 1989-90 budget is the initiation of a transition from the clinical method of treatment to the social or community model. Minor changes are recommended to both the Purpose Statement and description of the Community Recovery Centers service program to reflect the proposed shift in service program delivery methods.

In 1987-88, funding was approved for the Cambria Neighborhood Recovery Center, a community-based recovery center intended to examine the social or community model for treatment and recovery as an effective and less costly alternative to current clinical treatment methods. The Cambria center was again recommended for funding in 1988-89 to provide an adequate base from which to fully evaluate the effectiveness of the program. The center has proved to be an extremely successful program. Consequently, it now serves as the basis for the recommended change from the clinical treatment model to the community recovery model included in the 1989-90 budget.

One of the main advantages of the community model is that is does not constrain the number of participants entering recovery services to limited staffing resources. This is due to its reliance on self-help programs, not on professional counselors and their attendant limitations based on maximum client to counselor caseloads. Program activities occur in local community centers, an environment which supports recovery. As such, no additional positions are recommended for core programs for 1989-90. It is anticipated that the community model will accommodate increased demand for recovery services without the need to add staff for at least the next three years.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

One additional Alcoholism Therapist is recommended for the Second Chance program. State mandates for instructor to student ratios and full revenues to offset the position provide its justification. Recommended salaries and benefits accounts also provide for the continuation of the grant funded Home Based Detoxification Program and anticipated cost-of-living increases for existing permanent staff.

The services and supplies accounts are recommended at a substantially higher level for 1989-90, reflecting one-time costs associated with the establishment of community recovery centers in both the north and south county. Increased training and travel costs will allow staff to attend training programs which will assist in the effective implementation of the community model. The recommended budget will also provide for the purchase of a PC system and workstation, a TV/VCR for client education, and furniture for the first new community recovery center.

Revenues are recommended at a substantially higher level for 1989-90 to provide for the increase in appropriations. Recommended revenues are based on the proposed state allocation for 1989-90, the use of restricted alcohol fines money and revenue expected to be generated through client fees. Under state law, AB 2086, a percentage of drunk-driving conviction fines is designated to support alcohol programs. The revenue is collected by the court during the year and deposited into a trust fund for alcoholism services. For the last several years, the rate of deposits to the AB 2086 trust account has slowed to the point where withdrawals exceeded deposits. A second state law, SB 920, was passed in late 1986, providing an additional source of fines-generated revenue to alcohol programs. The two trust funds are now an ongoing source of funding for local alcohol programs. The recommended budget for 1989-90 requires a contribution from the trust funds that will leave the funds with a combined year-end balance of at least $150,000, assuming collection rates remain within anticipated limits. The addition of the second trust account as a revenue source combined with a limitation on expenditure growth resulting from implementation of the community recovery method of treatment should allow the department to operate without general fund support into the near future.

The recommended appropriation is reduced by the countywide overhead charge, so revenues will exceed expenditures by this amount. Additional revenue will allow the general fund to be reimbursed for the cost of countywide overhead for alcohol programs in 1989-90.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Air Pollution Control
Fund: 007 - Air Pollution Control
Function: Health and Sanitation
Activity: Health

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 351,340 | $ 422,805 | $ 501,740 | $ 483,560 | $ 483,560 |
| 2000 Services & Supplies | $ 149,895 | $ 205,401 | $ 152,300 | $ 151,040 | $ 151,783 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 16,921 | $ 64,568 | $ 18,190 | $ 18,190 | $ 19,110 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 518,156 | $ 692,774 | $ 672,230 | $ 652,790 | $ 654,453 |
| Revenues | $ 549,021 | $ 582,724 | $ 614,400 | $ 625,400 | $ 657,500 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Administrative Services | $ 101,430 | $ 105,460 | $ 105,460 | $ 105,460 |
| 2. Engineering Services | 139,610 | 161,970 | 161,970 | 161,970 |
| 3. Field Services | 143,560 | 159,640 | 159,640 | 161,070 |
| 4. Technical Services | 129,700 | 159,690 | 140,250 | 140,250 |
| 5. Air Quality Planning | 76,263 | 85,470 | 85,703 | 85,703 |
| Gross Totals | $ 590,463 | $ 672,230 | $ 654,453 | $ 654,453 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 590,463 | $ 672,230 | $ 654,453 | $ 654,453 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0827 | Director of Air Pollution Control | 1 | 1 | 1 | 1 |
| 0832 | Air Pollution Control Engineer I | | | | |
| 0829 | or Air Pollution Control Engineer II | 2 | 2 | 2 | 2 |
| 0834 | Air Quality Specialist Trainee | | | | |
| 0835 | or Air Quality Specialist I | | | | |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0836 | or Air Quality Specialist II | 2 | 2 | 2 | 2 |
| 0834 | Air Quality Specialist Trainee 1/2 Time | | | | |
| 0835 | or Air Quality Specialist I 1/2 Time | | | | |
| 0836 | or Air Quality Specialist II 1/2 Time | 1 | 2 | 2 | 2 |
| 0952 | Intermediate Typist Clerk | 1 | 1 | 1 | 1 |
| 0837 | Senior Air Quality Specialist | 3 | 3 | 3 | 3 |
| 0948 | Stenographer Clerk | 1 | 1 | 1 | 1 |
| 0952 | or Intermediate Typist Clerk 1/2 Time | 1 | 0 | 0 | 0 |
| 0952 | Intermediate Typist-Clerk 3/4 Time | 0 | 1 | 1 | 1 |
| Total | | 12 | 13 | 13 | 13 |
| Contract | | | | | |
| | Air Quality Specialist | 1 | 1 | 1 | 1 |
| | Systems Analyst | 0 | 1 | 0 | 0 |
| Grand Total | | 13 | 15 | 14 | 14 |
| Temporary Help | | | | | |
| | Student Intern Trainee (.50 FTE) | | | | |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Air Sampler | 3,750 | 1 | 3,750 |
| R | Calibration Orifice and Manometer | 700 | 1 | 700 |
| R | Data Logger | 3,710 | 1 | 3,710 |
| R | DEC Computer Terminal Upgrade | 1,600 | 1 | 1,600 ** |
| A | Modem | 630 | 3 | 1,890 ** |
| R | PC System: Standard w/ Enhancements | 6,540 | 1 | 6,540 ** |
| Total | | | | $18,190 |

## PURPOSE

The Air Pollution Control District provides protection from air pollution damage through control of air pollution at its source, and is responsible for assuring that federal and state air quality standards are achieved and maintained. The District

PURPOSE (Continued)

is also required to protect the public from exposure to known and suspected airborne carcinogens. These are accomplished through a countywide air quality attainment and maintenance plan and district rules and regulations.

## SERVICE DELIVERY PROGRAMS

1. Administrative Services: Provide management of district programs, including supervision of line programs; project manager for Air Quality Attainment and Maintenance Plan; budgeting and grant applications; interagency coordination of programs; representation on various county and state committees.

2. Engineering Services: Evaluate permit applications for all new or modified sources, including emissions and fuel tests, to determine compliance with control strategies and impact of emissions on general air quality; develop new control strategies; conduct annual countywide emissions inventory; administer emission reduction credit system.

3. Field Services: Assurance of continued compliance of existing sources through regular inspection of facilities; scheduling source tests and assisting engineer in testing; patrol and field surveillance; investigation of citizen complaints; preparing for office and district attorney hearings, hearing board cases and court action.

4. Technical Services: Monitor air quality throughout the county to compare to air quality standards; provide information used to determine strategies that should be implemented and progress toward achieving and maintaining the standards; provide public information on air quality.

5. Air Quality Planning: Predicts future air pollutant levels by analyzing air quality, emissions and population trends; examines all alternatives and recommends strategies for maintaining current and future air quality within health standards; prepares and reviews air quality environmental impact reports; provides district input on Outer Continental Shelf (OCS) related tasks including: review of exploration and development plans, preparation of modeling guidelines and protocols, and comments on Federal OCS rulemaking and leasing plans.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended funding level for the Air Pollution Control District is moderately higher than the 1988-89 level. The 1988-89 projection exceeds the budgeted amount due to a mid-year increase in appropriations reflecting the receipt of SB 959 funds.

In the area of salaries and benefits, a half-time Air Quality Specialist position is recommended based on workload increases in the Enforcement and Technical Services programs. Also recommended is an upgrade of an existing half-time Intermediate Typist Clerk to 3/4-time to meet workload increases associated primarily with Enforcement and Engineering programs. The Systems Analyst position requested by the department is not recommended at this time pending a complete review of current policies regarding computer programming support to operating departments. Instead, an increase in temporary help is recommended to assist in departmental support services.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

Recommended funding in the services and supplies accounts is slightly higher than the 1988-89 level. Travel accounts are higher to allow involvement in statewide offshore oil issues. Professional and special services are recommended at a higher level for a consultant contract to develop brochures and a tape/slide show for an educational program on the causes, effects and ways to reduce air pollution. Increased funding is also recommended for the purchase of word processor and spreadsheet programs for the department's computer system. Other increases are attributed to expenses over which the department has no control. Fixed assets are recommended for funding at a lower level than 1988-89. With the exception of three modems for air monitoring station data loggers, all other fixed assets are replacement items.

Revenues are projected for a significant increase based upon a one-time surcharge against major stationary emissions sources. Other departmental billings will increase because the department's receptionist will be shared with the Farm Advisor as well as the Agricultural Commissioner's Office. Other revenue increases will occur in almost all revenue accounts, primarily because the Air Pollution Control District, as a special district, receives property tax revenues. Additionally, the district is proposing a fee for review of land use permits and environmental impact reports pertaining to potential air quality impacts.

## BOARD ADOPTED CHANGES

Appropriations were increased $2,870 to reflect a revised projection for the year-end balance for an existing capital project and the resultant amount to be appropriated again in 1989-90.

Budget Unit: Social Services Administration
Fund: 001 - General Fund
Function: Public Assistance
Activity: Administration

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 5,836,416 | $ 7,236,267 | $ 8,433,057 | $ 8,244,660 | $ 8,357,842 |
| 2000 Services & Supplies | $ 2,283,668 | $ 2,410,842 | $ 2,501,260 | $ 2,406,800 | $ 2,430,598 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 52,621 | $ 54,614 | $ 56,400 | $ 58,000 | $ 58,000 |
| 5000 Transfers & Reimbursements | $ (93,352) | $ (70,386) | $ (110,050) | $ (163,210) | $ (163,210) |
| **** Totals | $ 8,079,353 | $ 9,631,337 | $10,880,667 | $10,546,250 | $10,683,230 |
| Revenues | $ 6,452,413 | $ 7,797,010 | $ 9,186,170 | $ 8,966,460 | $ 9,129,440 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Cash Assistance | $ 3,696,188 | $ 4,600,783 | $ 4,389,545 | $ 4,389,545 |
| 2. Food Assistance | 1,096,223 | 1,162,812 | 1,162,810 | 1,162,810 |
| 3. Medical Assistance | 1,300,837 | 1,317,360 | 1,317,360 | 1,317,360 |
| 4. Social Service Assistance | 3,379,937 | 4,011,824 | 3,941,805 | 4,078,785 |
| 5. Employment and Training Assistance | 1,784,890 | 1,373,842 | 1,373,840 | 1,373,840 |
| Gross Totals | $11,258,075 | $12,466,621 | $12,185,360 | $ 12,322,340 |
| Less Countywide Overhead | 1,331,711 | 1,475,904 | 1,475,900 | 1,475,900 |
| Less Intrafund Transfers | 91,150 | 110,050 | 163,210 | 163,210 |
| Net Totals | $ 9,835,214 | $10,880,667 | $10,546,250 | $ 10,683,230 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 1501 | County Social Services Director | 1 | 1 | 1 | 1 |
| 0911 | Account Clerk | 7 | 3 | 3 | 2 |
| 0914 | Accounting Technician | 4 | 4 | 4 | 4 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | 0 | 0 | 1 | 1 |
| 8893 | or Administrative Services Officer III | 1 | 1 | 1 | 1 |
| 1535 | Child Care Specialist | 1 | 1 | 1 | 1 |
| 0986 | Data Entry Operator Trainee | | | | |
| 0985 | or Data Entry Operator I | | | | |
| 0984 | or Data Entry Operator II | | | | |
| 0983 | or Data Entry Operator III | 3 | 3 | 3 | 3 |
| 9514 | Deputy Director of Social Services | 1 | 1 | 1 | 1 |
| 1528 | Eligibility Supervisor I | 10 | 14 | 10 | 10 |
| 1526 | Eligibility Supervisor II | 2 | 2 | 2 | 2 |
| 1538 | Eligibility Worker I | | | | |
| 1534 | Eligibility Worker II | 49 | 56 | 52 | 52 |
| 1534 | Eligibility Worker II 1/2 Time | 3 | 4 | 4 | 4 |
| 1527 | Eligibility Worker III | 11 | 12 | 12 | 12 |
| 0454 | Homemaker Services Field Supervisor | 2 | 0 | 0 | 0 |
| 9600 | Legal Clerk Trainee | | | | |
| 9601 | or Legal Clerk I | | | | |
| 9602 | or Legal Clerk II | 6 | 6 | 6 | 6 |
| 9603 | Legal Clerk III | 1 | 1 | 1 | 1 |
| 0957 | Mail Clerk | 2 | 2 | 2 | 2 |
| 0957 | Mail Clerk 1/2 Time | 1 | 1 | 1 | 1 |
| 9508 | Principal Social Services Division Manager | 2 | 2 | 2 | 2 |
| 0909 | Senior Account Clerk | 6 | 11 | 11 | 12 |
| 0909 | Senior Account Clerk 1/2 Time | 0 | 1 | 0 | 0 |
| 1533 | Senior Social Services Investigator | 1 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk/Senior Clerk | 24 | 24 | 24 | 24 |
| 0951 | Senior Typist Clerk/Senior Clerk 1/2 Time | 4 | 4 | 4 | 4 |
| 9510 | Social Services Division Manager | 5 | 5 | 5 | 5 |
| 1531 | Social Services Investigator | 6 | 6 | 6 | 6 |
| 1529 | Social Services Program Review Tech | 11 | 13 | 11 | 13 |
| 1529 | Social Services Program Review Tech 1/2 Time | 2 | 2 | 2 | 2 |
| 1522 | Social Services Program Specialist I | | | | |
| 1521 | or Social Services Program Specialist II | 5 | 5 | 5 | 5 |
| 1536 | Social Worker I | | | | |
| 1532 | or Social Worker II | 11 | 13 | 11 | 11 |
| 1536 | Social Worker I 1/2 Time | | | | |
| 1532 | or Social Worker II 1/2 Time | 1 | 1 | 1 | 1 |
| 1524 | Social Worker III | 14 | 15 | 14 | 14 |
| 1524 | Social Worker III 1/2 Time | 6 | 7 | 7 | 7 |
| 1519 | Social Worker IV | 16 | 16 | 16 | 16 |
| 1519 | Social Worker IV 1/2 Time | 2 | 2 | 2 | 2 |
| 1512 | Social Worker Supervisor I | 5 | 5 | 5 | 5 |
| 1516 | Social Worker Supervisor II | 6 | 6 | 6 | 6 |
| 1338 | Stock Clerk | 1 | 0 | 0 | 0 |
| 0927 | Supervising Administrative Clerk I | 6 | 7 | 7 | 7 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0938 | Supervising Administrative Clerk I - Conf. | 1 | 1 | 1 | 1 |
| 0928 | Supervising Administrative Clerk II | 1 | 1 | 1 | 1 |
| 1537 | Supervising Social Services Investigator | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | 4 | 4 | 4 | 4 |
| 0952 | or Intermediate Typist Clerk | | | | |
| Total | | 246 | 265 | 252 | 254 |
| Contract | | | | | |
| | Independent Living Skills Assistant | 1 | 0 | 0 | 0 |
| | Independent Living Skills Coordinator | 1 | 0 | 0 | 0 |
| | GAIN Education Coordinator | 1 | 1 | 1 | 1 |
| Grand Total | | 249 | 266 | 253 | 258 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Copier | 4,000 | 1 | 4,000 |
| R | Copier | 5,000 | 1 | 5,000 |
| A | PC System: Standard | 5,730 | 1 | 5,730 ** |
| A | PC System: Standard w/o Printer | 3,700 | 1 | 3,700 ** |
| A | Printer: Mainframe | 3,800 | 2 | 7,600 ** |
| A | Telephone: Mobile | 800 | 3 | 2,400 |
| A | Terminal: Mainframe | 900 | 11 | 9,900 ** |
| R | Terminal: Mainframe | 900 | 4 | 3,600 ** |
| A | Typewriter | 820 | 1 | 820 |
| R | Typewriter | 820 | 1 | 820 |
| A | Vehicle: Compact Sedan (Used) | 8,500 | 1 | 8,500 ## |
| A | Video Camera | 1,260 | 1 | 1,260 |
| R | Workstation: Wordprocessing | 2,340 | 2 | 4,670 |
| Total | | | | $58,000 |

## PURPOSE

To provide all required financial and social service programs to eligible persons and families consistent with federal, state and county laws, regulations, ordinances, and policies within established fiscal constraints utilizing efficient administrative procedures and effective management practices.

## SERVICE DELIVERY PROGRAMS

1. Cash Assistance: Provides financial aid for those eligible persons who lack financial support and care; protects and preserves individuals and/or family unit as the key to sound growth and development of children; rehabilitates or provides the opportunity for rehabilitation of the family or individuals wherever possible and makes available to children who cannot live in their own homes the kind of care and treatment best suited to their needs.

2. Food Assistance: Provides increased food purchasing ability by providing food stamps redeemable at participating stores, with the goal of raising the nutrition level of low income households whose limited purchasing power contributes to hunger and malnutrition.

3. Medical Assistance: Provides health care services to eligible persons including medical services, social services, devices, drugs and any other medical care provided by regulations.

4. Social Services Assistance: Provides protection to endangered children and adults; finds foster homes; places and supervises children; places relinquished children in approved adoptive homes. Authorizes provision of Homemaker/Chore services for aged and disabled persons; provides information and referral to appropriate resources for Family Planning Services, Child Care Services, Health Services and Employment Services; provides social services to registrants in the Greater Avenues for Independence Program (GAIN).

5. Employment and Training Assistance: Provides employment and training services through the Greater Avenues For Independence (GAIN) program for mandated AFDC registrants.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for Social Services Administration represents a significant increase for 1989-90. The 1988-89 projection is also significantly higher reflecting mid-year staffing increases and appropriation adjustments related to increases in caseloads. At the recommended funding level, current service levels will be maintained and staff will be added to address present organizational needs including continuation of the Long Term Case Management program developed in 1988-89.

Recommended personnel changes for the eligibility programs include the addition of four and one-half eligibility workers to address current staffing needs. These positions are approximately eighty percent revenue offset with money from the state and federal government. Similar to the 1988-89 approach to staffing caseload increases, Eligibility Workers will be added during the year only as caseload justifies. Recommended positions for social service programs include a Senior Typist Clerk and a half-time Social Worker to support the Independent Living Skills and Parent Support Programs. These positions are 100 percent revenue offset. Administrative support positions include an entry level Administrative Services Officer to provide support for administration and coordination of the homeless program and to provide case management services in the form of a Representative Payee in conjunction with the Public Guardian. Requested, but not recommended positions include two Social Worker field supervisors for the In-Home Supportive Services Program and two Program Review Technicians. Funding for these positions

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

was not included in the Governor's Proposed Budget, and therefore, not recommended. Several reclasses are recommended, consistent with a study completed by the Personnel Department. The reclasses are to ensure the correct job classification of the work performed by the individual.

Significant increases are also recommended in the services and supplies accounts. The majority of the increases can be attributed to expenses associated with 29 positions added mid-year to address increased workloads, additional positions recommended for 1989-90, overhead and new mandates.

The recommended fixed assets accounts provide for the acquisition of two standard personal computer systems, one vehicle, and several office equipment items needed to accommodate increased workloads.

The intrafund transfer accounts are slightly higher for 1989-90 reflecting reimbursed costs associated with the provision of services to the Family Support Division of the District Attorney's Office and to General Hospital for Medi-Cal processing. Also included are reimbursed costs associated with the Representative Payee/Homeless Assistance individual provided through the General Relief budget.

Revenues are recommended at a slightly higher level for 1989-90 reflecting increased reimbursements from the state and federal government. Additionally, all expenses associated with the Greater Avenues for Independence (GAIN) program are totally reimbursed by the state.

It should be noted that a county "overmatch" of funding continues to be recommended for the Children's Welfare Services program and the Long Term Case Management program, a recommendation supported by the Children's Protective Services Task Force. These two programs comprise the overmatch amount for 1989-90 and total $675,780.

BOARD ADOPTED CHANGES

As a result of the Governor's restoration of full funding for the In-Home Supportive Services program appropriations were increased by $136,980, revenues were increased by $162,980 and two Social Worker II's were added. Additionally, an Account Clerk was reclassified to a Senior Account Clerk to more accurately reflect the duties and responsibilities of the position.

Budget Unit: State Aid Adult Programs
Fund: 001 - General Fund
Function: Public Assistance
Activity: Aid to Aged

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $ 29,894 | $ 23,687 | $ 37,300 | $ 37,300 | $ 37,300 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 29,894 | $ 23,687 | $ 37,300 | $ 37,300 | $ 37,300 |
| Revenues | $ 38,409 | $ 23,112 | $ 37,300 | $ 37,300 | $ 37,300 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. State Aid Adult Programs | $ 45,040 | $ 37,300 | $ 37,300 | $ 37,300 |
| Gross Totals | $ 45,040 | $ 37,300 | $ 37,300 | $ 37,300 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 45,040 | $ 37,300 | $ 37,300 | $ 37,300 |

## PURPOSE

To issue financial assistance to eligible aged, blind and disabled applicants or recipients of Supplemental Security Income/State Supplemental Payments to meet needs arising out of individual circumstances not otherwise provided for by the SSI/SSP Program.

## SERVICE DELIVERY PROGRAMS

1. State Aid Adult Programs: To appropriate sufficient funds to provide necessary financial assistance to all eligible persons who make application for benefits under emergency loans, interim assistance or special circumstances.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended level of funding for this budget for 1989-90 reflects an anticipated reduction in caseloads based upon actual caseloads experienced in 1988-89. Included in the recommended budget is a 4.79 percent statutory cost-of-living adjustment that is not included in the Governor's Proposed Budget at present, but is expected to be included in the state's final budget. This program is state mandated and 100 percent of expenditures are reimbursed by the state.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Aid to Families with Dependent Children
Fund: 001 - General Fund
Function: Public Assistance
Activity: Aid to Families with Dependent Children

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $10,931,796 | $13,144,710 | $16,414,110 | $16,414,110 | $16,414,110 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $10,931,796 | $13,144,710 | $16,414,110 | $16,414,110 | $16,414,110 |
| Revenues | $10,221,281 | $12,506,812 | $15,527,750 | $15,527,750 | $15,527,750 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Aid to Families with Dependent Children | $12,779,550 | $16,414,110 | $16,414,110 | $ 16,414,110 |
| Gross Totals | $12,779,550 | $16,414,110 | $16,414,110 | $ 16,414,110 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $12,779,550 | $16,414,110 | $16,414,110 | $ 16,414,110 |

## PURPOSE

To issue financial assistance to needy eligible families with dependent children who are deprived of one or both parents because of death, incapacitation, or continued absence.

## SERVICE DELIVERY PROGRAMS

1. Aid to Families With Dependent Children: To appropriate sufficient funds to provide necessary financial assistance to all eligible persons and families who make application for benefits including homeless assistance special needs added to this program, effective February 1, 1988.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommendation for this budget for 1989-90 will provide funding for an increased caseload experienced during 1988-89. During the first half of 1988-89, actual expenditures exceeded both anticipated caseloads and average grant amounts, thus

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

requiring an increased appropriation to meet expenditures for the remainder of the year. Included in the recommendation is a 4.79 percent statutory cost-of-living adjustment not included in the Governor's Proposed Budget, but expected to be included in the state's final budget. It is important to note that the Family Support Act of 1988 includes a provision for the payment of child care for a period of six months following the discontinuance of cash assistance based on acceptance of employment. The impact of this provision cannot be determined at this time. However, caseload levels will be closely monitored during 1989-90 and should they increase beyond the projected rate, a mid-year appropriation adjustment may be recommended. This program is state mandated with 94.6 percent federal and state funding and a 5.4 percent county share.

## BOARD ADOPTED CHANGES

None.

B.U. No. 3235

Budget Unit: Aid to Families with Dep. Children-Unemployed
Fund: 001 - General Fund
Function: Public Assistance
Activity: Aid to Families with Dependent Children

B.U. No. 3235

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $ 1,099,397 | $ 1,298,100 | $ 1,662,780 | $ 1,662,780 | $ 1,662,780 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 1,099,397 | $ 1,298,100 | $ 1,662,780 | $ 1,662,780 | $ 1,662,780 |
| Revenues | $ 1,029,345 | $ 1,225,581 | $ 1,571,330 | $ 1,571,330 | $ 1,571,330 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Aid to Families with Dependent Children-Unemployed | $ 1,234,310 | $ 1,662,780 | $ 1,662,780 | $ 1,662,780 |
| Gross Totals | $ 1,234,310 | $ 1,662,780 | $ 1,662,780 | $ 1,662,780 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 1,234,310 | $ 1,662,780 | $ 1,662,780 | $ 1,662,780 |

## PURPOSE

To issue financial assistance to needy eligible families with dependent children who are deprived of parental support because of unemployment.

## SERVICE DELIVERY PROGRAMS

1. Aid to Families with Dependent Children - Unemployed: To appropriate sufficient funds to provide necessary financial assistance to all eligible persons and families who make application for benefits, including homeless assistance special needs which was added to this program effective February 1, 1988.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget provides funding for increased caseloads experienced during 1988-89, which are anticipated to continue through 1989-90. During the first half

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

of 1988-89, actual expenditures exceeded both anticipated caseloads and average grant amounts, thus requiring an increased appropriation to meet expenditures for the remainder of the year. Although not included in the Governor's Proposed Budget, the recommendation for 1989-90 includes a 4.79 statutory cost-of-living adjustment, which is expected to be included in the state's final budget. This state mandated program is funded with 94.5 percent federal and state funding and a 5.5 percent county share. Caseloads will be closely monitored during 1989-90. Should they increase above the anticipated level, a mid-year appropriation adjustment may be necessary.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Aid to Families with Dep. Child.-Foster Care
Fund: 001 - General Fund
Function: Public Assistance
Activity: Aid Child Board Homes and Inst

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $ 2,841,472 | $ 3,434,372 | $ 4,096,610 | $ 4,096,610 | $ 4,096,610 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 2,841,472 | $ 3,434,372 | $ 4,096,610 | $ 4,096,610 | $ 4,096,610 |
| Revenues | $ 2,778,092 | $ 3,253,356 | $ 3,937,250 | $ 3,937,250 | $ 3,937,250 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Aid to Children - Foster Care | $ 3,044,500 | $ 4,096,610 | $ 4,096,610 | $ 4,096,610 |
| Gross Totals | $ 3,044,500 | $ 4,096,610 | $ 4,096,610 | $ 4,096,610 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 3,044,500 | $ 4,096,610 | $ 4,096,610 | $ 4,096,610 |

## PURPOSE

To issue financial assistance to eligible needy children who cannot remain in their own homes.

## SERVICE DELIVERY PROGRAMS

1. Aid to Children - Foster Care: To appropriate sufficient funds to provide necessary financial assistance to all eligible children living in Foster Care Homes and Institutions under the jurisdiction of the Juvenile Court.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget will provide funding for increased caseloads and average grant amounts experienced during 1988-89. During the first half of 1988-89, actual expenditures exceeded both anticipated caseloads and average grant amounts, thus requiring an increased appropriation to meet expenditures for the remainder of the year. There is no statutory cost-of-living adjustment included in the recommendation. None was included in the Governor's Proposed Budget or expected to be included in the state's final budget. This program is state mandated with 96.11 percent funded by federal and state governments and 3.89 percent funded by the county.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Medical Assistance Program
Fund: 001 - General Fund
Function: Public Assistance
Activity: Medical Services

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $ 3,450,952 | $ 4,745,328 | $ 5,036,090 | $ 4,700,390 | $ 4,700,390 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 3,450,952 | $ 4,745,328 | $ 5,036,090 | $ 4,700,390 | $ 4,700,390 |
| Revenues | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Contribution for Local Medical Care Program | $ 4,649,616 | $ 5,036,090 | $ 4,700,390 | $ 4,700,390 |
| Gross Totals | $ 4,649,616 | $ 5,036,090 | $ 4,700,390 | $ 4,700,390 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 4,649,616 | $ 5,036,090 | $ 4,700,390 | $ 4,700,390 |

## PURPOSE

To provide funds for the medical care of indigent persons and for the county's share of the Medi-Cal program.

## SERVICE DELIVERY PROGRAMS

1. Contribution for Local Medical Care Program: Payments to the General Hospital for medical costs which are non-reimbursable costs under the Medicare and Medi-Cal programs; and for uncollectible charges to the medically indigent.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The county is responsible for providing care to the medically indigent who do not qualify for other medical assistance programs. Funding recommended in this budget is for that purpose, as well as to cover the shortfalls associated with inadequate reimbursement rates from other public programs such as MediCare and Medi-Cal. The money is transferred to the Hospital Enterprise Fund during the year as revenue to assist the Hospital in meeting its expenses.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

The recommended funding level for the Medical Assistance Program is essentially the same as in 1988-89. The Hospital is expected to complete the 1988-89 budget year within the allocated funding amount provided by this budget unit. The projection for expenses for 1988-89 appears to be in excess of budgeted funds. However, the projection reflects salary increases provided by a mid-year appropriation transfer.

The recommendation for 1989-90 is based in part on the Governor's proposed state budget and in part on assumptions made regarding modifications which might reasonably be expected to be made prior to its adoption. Issues of uncertain resolution which could affect this budget include the Governor's proposal to reduce the County Medical Services Program (CMSP) allocation and replace those funds with a new County Healthcare for Indigents Program (CHIP) allocation, resolution of current Medi-Cal rate negotiations, and the funding available from the Legalization Impact Assistant Grant (LIMA) program. Developments on these issues will be closely monitored by staff.

A more complete description of the Hospital's financial picture for 1989-90 is included in the Hospital Enterprise Fund budget in the back of this document.

BOARD ADOPTED CHANGES

None.

Budget Unit: Law Enforcement Medical Care
Fund: 001 - General Fund
Function: Public Assistance
Activity: Other Assistance

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 209,517 | $ 261,694 | $ 280,800 | $ 280,800 | $ 280,800 |
| 2000 Services & Supplies | $ 349,740 | $ 413,789 | $ 374,700 | $ 324,700 | $ 324,700 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ (19,621) | $ (74,715) | $ (74,000) | $ (24,000) | $ (24,000) |
| **** Totals | $ 539,636 | $ 600,768 | $ 581,500 | $ 581,500 | $ 581,500 |
| Revenues | $ 18,951 | $ 21,097 | $ 20,200 | $ 20,200 | $ 20,200 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Jail Dispensary | $ 227,410 | $ 342,180 | $ 308,020 | $ 308,020 |
| 2. Emergency Room or Hospital Care | 100,080 | 181,700 | 165,860 | 165,860 |
| 3. Rape Victim/Child Abuse Program | 96,420 | 107,900 | 107,900 | 107,900 |
| 4. Hospital Nurse Coordinator | 22,270 | 23,720 | 23,720 | 23,720 |
| Gross Totals | $ 446,180 | $ 655,500 | $ 605,500 | $ 605,500 |
| Less Intrafund Transfers | 72,710 | 74,000 | 24,000 | 24,000 |
| Net Totals | $ 373,470 | $ 581,500 | $ 581,500 | $ 581,500 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0536 | Head Nurse | 1 | 1 | 1 | 1 |
| 0537 | Registered Nurse II | 1 | 1 | 1 | 1 |
| 0537 | Registered Nurse II 3/4 Time | 2 | 2 | 2 | 2 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0534 | Supervising Nurse 3/4 Time | 1 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk | 1 | 1 | 1 | 1 |
| Total | | 6 | 6 | 6 | 6 |

Temporary Help

Registered Nurse II (.25 FTE)
Mental Health Therapist I (1.15 FTE)

## PURPOSE

To provide cost effective quality medical care as required for persons who are inmates of the jail, who are under arrest, or who are on a law enforcement agency hold, and to provide funding for medical examinations for victims of sexual assault and children who law enforcement or protective services suspect are victims of child abuse.

## SERVICE DELIVERY PROGRAMS

1. Jail Dispensary: Registered nurses and a physician provide mandated medical care for jail inmates and juvenile hall wards. The nurses also coordinate referrals for other services, such as drug abuse and alcohol programs, as well as Mental Health Services. Twenty-four hour backup care is provided by the General Hospital Emergency Room.

2. Emergency Room or Hospital Care: This program purchases hospital care for acutely ill or injured law enforcement patients under the direction of a physician. The program includes emergency transport to the hospital, referral specialist services, hospital inpatient care, emergency room care, and other ancillary services not available at the jail dispensary.

3. Rape Victim/Child Abuse Program: This program provides funds for mandated medical examinations to determine whether there is evidence of child abuse. The results of the examinations will provide information which will be used by child protective services and law enforcement for the purpose of taking appropriate action to safeguard the child. This program also provides funds for medical examinations and follow-up for victims of rape and provides funding for General Hospital staff support of the Sexual Assault Response Team (SART).

4. Hospital Nurse Coordinator: This program provides funds for supervision and administration for the General Hospital Nurse Coordinator for SART/SCAN exams.

## COUNTY ADMINSTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommendation for the Law Enforcement Medical Care budget represents a substantial increase over the 1988-89 level. The recommendation is based on projected caseloads, the current rate of reimbursement paid to medical providers for client services, and an anticipated cost-of-living salary adjustment for existing employees. The recommended level of funding provides for no increases in permanent staff nor purchases of fixed assets.

The significant increase in the services and supplies accounts is recommended to accommodate increased medical provider payments, medical supplies needs and hospital care. Due to the increasing jail inmate population and resulting medical care costs, the department may require mid-year adjustments to this budget in 1989-90 to most effectively utilize available funding within all of the budget units funded by Assembly Bill 8. This was necessary in 1988-89 as costs exceeded the budget requiring a transfer of funds from the Health Department's budget, within Assembly Bill 8 and discretionary revenue funding levels. Additionally, should the department incur large costs from one or more medical providers, it may be necessary to return to your Board for an appropriation adjustment during the year.

## BOARD ADOPTED CHANGES

None.

Budget Unit: County Medical Services Program
Fund: 149 - County Medical Services Program
Function: Public Assistance
Activity: Medical Assistance

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 179,156 | $ 321,150 | $ 370,490 | $ 370,490 | $ 370,490 |
| 2000 Services & Supplies | $ 2,752,730 | $ 2,720,167 | $ 3,079,890 | $ 2,719,890 | $ 2,719,890 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 2,931,886 | $ 3,041,317 | $ 3,450,380 | $ 3,090,380 | $ 3,090,380 |
| Revenues | $ 3,095,444 | $ 3,170,718 | $ 3,450,380 | $ 3,090,380 | $ 3,008,228 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. County Medical Services Program Administration | $ 3,086,750 | $ 3,450,380 | $ 3,090,380 | $ 3,090,380 |
| Gross Totals | $ 3,086,750 | $ 3,450,380 | $ 3,090,380 | $ 3,090,380 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 3,086,750 | $ 3,450,380 | $ 3,090,380 | $ 3,090,380 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 1528 | Eligibility Supervisor I | 1 | 1 | 1 | 1 |
| 1538 | Eligibility Worker I | | | | |
| 1534 | or Eligibility Worker II | 2 | 2 | 2 | 2 |
| 1527 | or Eligibility Worker III | 1 | 1 | 1 | 1 |
| 0226 | Health Agency Administrator I | | | | |
| 0227 | or Health Agency Administrator II | 1 | 1 | 1 | 1 |
| 0228 | or Health Agency Administrator III | 1 | 1 | 1 | 1 |
| 0540 | Registered Nurse I | | | | |
| 0537 | or Registered Nurse II | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0909 | Senior Account Clerk | 2 | 2 | 2 | 2 |
| 0951 | Senior Typist Clerk/Senior Clerk | 2 | 2 | 2 | 2 |
| Total | | 11 | 11 | 11 | 11 |

## PURPOSE

The purpose of the County Medical Services Program is to provide medical care to the medically indigent adult population in San Luis Obispo County. The program is entirely state-funded.

## SERVICE DELIVERY PROGRAM

1. County Medical Services Program Administration: Administration of the County Medical Services Program for such things as medical pre-authorization, utilization review, program payment and accountability. Includes a program evaluation audit and systems support.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The County Medical Services Program (CMSP) is 100 percent state funded, carrying out the state's Medically Indigent Services Program (MISP) for medically indigent adults. Annually, the CMSP budget is based upon the state MISP allocation and projections for expenditures associated with the provision of medical services to eligible recipients.

The Governor's proposed budget for 1989-90 includes an approximate 73 percent reduction in the MISP allocation to counties for medically indigent adult programs. The Governor has proposed to replace the reduced MISP allocation with Proposition 99 funds. Proposed is the creation of the California Healthcare for Indigents Program (CHIP), financed by tobacco tax revenues, along with an increase in State Legalization Impact Assistance Grant (SLIAG) funds. However, the proposal to reduce MISP allocations and replace them with tobacco tax revenues through the proposed CHIP program may be found to be inconsistent with the intent of Proposition 99 and, ultimately, disallowed.

In light of the numerous uncertainties which currently exist relative to the Governor's proposed budget, it is recommended that the CMSP budget for 1989-90 be based on the assumption that the county will receive approximately the same level of state funding that it received in 1988-89. That approach provides for maintenance of existing service levels, no new positions and no purchases of fixed assets.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

At this point it would appear overly optimistic to expect that resolution of state budget issues will result in an increased allocation for MISP programs. Due to the continued inadequacy of available state financing, CMSP will reduce payments to providers in 1989-90. As it has for the past two years, this translates into an additional financial liability for General Hospital. General Hospital will continue to provide medical services to those clients that are eligible under program criteria, but will not receive reimbursement for those services. In the event that finalization of the state budget does impact the CMSP budget, either positively or negatively, staff will return to your Board with additional information and recommendations as to how to proceed at that time.

BOARD ADOPTED CHANGES

None.

Budget Unit: General Relief
Fund: 001 - General Fund
Function: Public Assistance
Activity: General Relief

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 0 | $ 158,950 | $ 150,000 | $ 153,160 | $ 153,160 |
| 3000 Other Charges | $ 154,414 | $ 84,900 | $ 205,200 | $ 235,840 | $ 235,840 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 154,414 | $ 243,850 | $ 355,200 | $ 389,000 | $ 389,000 |
| Revenues | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. General Relief Program | $ 324,000 | $ 205,200 | $ 262,420 | $ 262,420 |
| 2. Homeless Assistance Programs | 75,000 | 150,000 | 126,580 | 126,580 |
| Gross Totals | $ 399,000 | $ 355,200 | $ 389,000 | $ 389,000 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 399,000 | $ 355,200 | $ 389,000 | $ 389,000 |

## PURPOSE

To issue financial assistance to eligible persons and families in need who are not eligible for Federal and State Aid Programs.

## SERVICE DELIVERY PROGRAMS

1. General Relief Program: To appropriate sufficient funds to provide necessary financial assistance to all eligible persons and families who make application for benefits.

2. Homeless Assistance Programs: To appropriate sufficient funds for the county contribution for sheltering and other needs of the homeless in San Luis Obispo County.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the General Relief program is slightly lower than 1988-89. The recommendation is based upon an average monthly caseload and associated grant amount which were based upon historical data. Caseloads will continue to be closely monitored for this budget during the year.

As part of the 1988-89 budget hearings, a new service program was recommended to assist the homeless in San Luis Obispo. Funding was budgeted in 1988-89 for six months operation of homeless programs. The funding recommendation for 1989-90 represents the county's contribution, or one-third of the total amount, for sheltering and other assistance for the homeless. The remaining two-thirds is the responsibility of the City of San Luis Obispo and the private sector. The recommended budget includes matching monies for a Salvation Army homeless program for continued daytime homeless case management services. Although one year of funding for case management has been included in the budget, monies for the second half of the year are contingent upon the Salvation Army extending the grant. The Salvation Army's case management grant operates on a calendar year versus the county's fiscal year. The budget recommendation also provides funding for a position in Social Services Administration that will be partially dedicated to provide Representative Payee case management services and partially dedicated to support the Homeless Assistance program.

## BOARD ADOPTED CHANGES

None.

Budget Unit: California Children's Services
Fund: 001 - General Fund
Function: Health and Sanitation
Activity: Crippled Children's Services

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 307,613 | $ 325,793 | $ 344,105 | $ 344,110 | $ 344,110 |
| 2000 Services & Supplies | $ 322,858 | $ 365,288 | $ 371,600 | $ 371,600 | $ 371,600 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 5,173 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ (1,934) | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 628,537 | $ 696,254 | $ 715,705 | $ 715,710 | $ 715,710 |
| Revenues | $ 453,269 | $ 497,809 | $ 505,000 | $ 505,000 | $ 505,000 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Financial Screening | $ 43,520 | $ 79,630 | $ 79,630 | $ 79,630 |
| 2. Program Administration | 84,460 | 54,620 | 54,620 | 54,620 |
| 3. Medical Treatment Payment | 326,550 | 350,500 | 350,500 | 350,500 |
| 4. Physical Therapy | 224,690 | 230,955 | 230,960 | 230,960 |
| Gross Totals | $ 679,220 | $ 715,705 | $ 715,710 | $ 715,710 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 679,220 | $ 715,705 | $ 715,710 | $ 715,710 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0435 | CA Childrens Services Supervisor | 1 | 1 | 1 | 1 |
| 8538 | Patient Services Representative | 1 | 1 | 1 | 1 |
| 0575 | Physical/Occupational Therapist Aide | 1 | 1 | 1 | 1 |
| 0571 | Physical/Occupational Therapist I 3/4 Time | | | | |
| 0572 | or Physical/Occupational Therapist II 3/4 Time | 3 | 3 | 3 | 3 |
| 0571 | Physical/Occupational Therapist I 1/2 Time | | | | |
| 0572 | or Physical/Occupational Therapist II 1/2 Time | 2 | 2 | 2 | 2 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0909 | Senior Account Clerk | 1 | 1 | 1 | 1 |
| 0573 | Supervising Physical/Occupational Therapist | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 1 | 1 | 1 | 1 |
| Total | | 11 | 11 | 11 | 11 |

## PURPOSE

The California Children's Services Program administers state, federal and county funds which provide medical diagnosis and treatment for children with congenital and acquired disabilities. It determines client eligibility, monitors professional services, provides case management, and bills and collects fees according to state regulations and codes. Designation of treatable disorders and financial eligibility standards are determined at the state level.

## SERVICE DELIVERY PROGRAMS

1. Financial Screening: Includes case findings, screening new referrals and yearly reevaluation of existing cases for medical and financial eligibility.

2. Program Administration: Includes setting up charts, issuing diagnostic and treatment authorizations, maintaining correspondence, work-up clinics, attending clinics, communicating with physicians, hospitals, therapists, and patients' families.

3. Medical Treatment Payment: Includes fee checking, follow-up of health insurance payments, quarterly reports, posting and processing claims for payment.

4. Physical Therapy: Includes administering physical and occupational therapy, record keeping and filing reports.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the California Children's Services Program provides for a maintenance of current service levels based upon projected caseloads, revenues and an anticipated cost-of-living increase in employee salaries. No additional positions or fixed asset purchases have been requested. The increased costs to this budget unit are primarily due to the cost-of-living salary increases and increased charges by physicians and other medical care providers.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

The recommended budget is higher than the adopted budget for 1988-89, but in line with departmental projections for the current year. Appropriations were adjusted mid-year by your Board as a component of the Assembly Bill 8 adjustment which also involved the Health Department and the Law Enforcement Medical Care budgets.

This program is state mandated, with the state reimbursing the county for approximately 70 percent of all claims submitted. Additionally, approximately 60 percent of the net county cost for this budget is reimbursed by the state under Assembly Bill 8, State Aid for Health. The number of children authorized, and the resulting payments, are based upon state regulations. Any unusually large or costly cases during 1989-90 would require additional funding shared by the state and county, and may necessitate a mid-year appropriation adjustment. Staff will closely monitor caseloads and notify your Board through the quarterly report process if such an adjustment is needed.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Veterans Services
Fund: 001 - General Fund
Function: Public Assistance
Activity: Veterans Services

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 183,758 | $ 190,600 | $ 193,120 | $ 193,120 | $ 193,120 |
| 2000 Services & Supplies | $ 12,677 | $ 14,386 | $ 14,070 | $ 14,070 | $ 14,070 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 5,470 | $ 5,010 | $ 5,010 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 196,435 | $ 204,986 | $ 212,660 | $ 212,200 | $ 212,200 |
| Revenues | $ 10,574 | $ 35,038 | $ 27,860 | $ 27,860 | $ 27,860 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Counseling and Claim Filing | $ 205,574 | $ 211,210 | $ 210,750 | $ 210,750 |
| 2. Transporting Indigent Veterans | 2,500 | 1,450 | 1,450 | 1,450 |
| Gross Totals | $ 208,074 | $ 212,660 | $ 212,200 | $ 212,200 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 208,074 | $ 212,660 | $ 212,200 | $ 212,200 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0252 | Veterans Service Officer | 1 | 1 | 1 | 1 |
| 0868<br>0866 | Assistant Veterans Service Officer I<br>or Assistant Veterans Service Officer II | 3 | 3 | 3 | 3 |
| 0953<br>0952 | Typist Clerk<br>or Intermediate Typist Clerk | 2 | 2 | 2 | 2 |
| Total | | 6 | 6 | 6 | 6 |

Temporary Help

Veterans Services Aide (.10 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC System: Standard | 4,510 | 1 | 4,510 ** |
| A | Typewriter | 480 | 1 | 480 |
| Total | | | | $4,990 |

## PURPOSE

To assist all veterans, their dependents and survivors in obtaining assistance or maximum benefits to which they may be entitled by the Acts of Congress or the State Legislature.

## SERVICE DELIVERY PROGRAMS

1. Counseling and Claims Filing: Counseling all taxpayers seeking assistance and filing of claims for those persons found to be potentially eligible.

2. Transporting Indigent Veterans: Providing transportation to Veterans' Administration hospitals for the indigent veteran who has an appointment, but has no other way of getting to the hospital due to physical, mental or economic reasons.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget is slightly higher than 1988-89, but will maintain current service levels. The slight increase is a result of a recommended equipment acquisition for the Veterans Service Office. The decrease in the Transporting Indigent Veterans service program does not reflect a decrease in service levels but rather a more accurate distribution of resources. Revenues are recommended at a significantly higher level for 1989-90 because the state subvention for veterans service has increased the county allocation by approximately 25 percent of the current subvention.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Library
Fund: 026 - Library
Function: Education
Activity: Library Services

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 1,360,756 | $ 1,582,112 | $ 1,756,900 | $ 1,765,540 | $ 1,765,540 |
| 2000 Services & Supplies | $ 1,188,625 | $ 1,276,835 | $ 1,410,050 | $ 1,432,800 | $ 1,432,800 |
| 3000 Other Charges | $ 2,839 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 9,098 | $ 59,956 | $ 42,090 | $ 38,570 | $ 38,570 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 2,561,318 | $ 2,918,903 | $ 3,209,040 | $ 3,236,910 | $ 3,236,910 |
| Revenues | $ 3,020,139 | $ 3,350,049 | $ 3,338,950 | $ 3,255,750 | $ 3,209,570 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Library Programs | $ 2,982,992 | $ 3,133,815 | $ 3,161,685 | $ 3,161,685 |
| 2. Literacy Program | 64,609 | 75,225 | 75,225 | 75,225 |
| Gross Totals | $ 3,047,601 | $ 3,209,040 | $ 3,236,910 | $ 3,236,910 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 3,047,601 | $ 3,209,040 | $ 3,236,910 | $ 3,236,910 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0210 | Library Director | 1 | 1 | 1 | 1 |
| 0914 | Accounting Technician 3/4 Time | 1 | 1 | 1 | 1 |
| 1001 | Assistant Library Director | 1 | 1 | 1 | 1 |
| 1012 | Bookmobile Driver-Clerk | 1 | 1 | 1 | 1 |
| 1003<br>1004 | Librarian I<br>or Librarian II | 13 | 13 | 13 | 13 |
| 1003<br>1004 | Librarian I 1/2 Time<br>or Librarian II 1/2 Time | 1 | 1 | 1 | 1 |
| 1011 | Librarian III | 1 | 1 | 1 | 1 |
| 1013 | Library Assistant | 2 | 2 | 2 | 2 |
| 1013 | Library Assistant 3/4 Time | 1 | 1 | 1 | 1 |
| 1013 | Library Assistant 1/2 Time | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 1013 | Library Assistant 1/4 Time | 6 | 6 | 6 | 6 |
| 1006 | Literacy Program Assistant | 1 | 1 | 1 | 1 |
| 0967 | Page | 6 | 5 | 5 | 5 |
| 0967 | Page 3/4 Time | 3 | 3 | 3 | 3 |
| 0967 | Page 1/2 Time | 3 | 3 | 3 | 3 |
| 0967 | Page 1/4 Time | 1 | 1 | 1 | 1 |
| 0927 | Supervising Administrative Clerk I | 1 | 1 | 1 | 1 |
| 1007 | Supervising Library Assistant | 6 | 6 | 6 | 6 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 10 | 12 | 13 | 13 |
| 0953 | Typist Clerk 3/4 Time | | | | |
| 0952 | or Intermediate Typist Clerk 3/4 Time | 4 | 4 | 4 | 4 |
| 0953 | Typist Clerk 1/2 Time | | | | |
| 0952 | or Intermediate Typist Clerk 1/2 Time | 6 | 7 | 6 | 6 |
| Total | | 70 | 72 | 72 | 72 |
| Contract | | | | | |
| | Library Assistant | 1 | 1 | 1 | 1 |
| Grand Total | | 71 | 73 | 73 | 73 |

Temporary Help

Library Assistant (.50 FTE)
Intermediate Typist Clerk (1.5 FTE)
Librarian I (.50 FTE)
Page (2 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Answering Machine | 690 | 1 | 690 |
| A | Book Security System | 15,500 | 1 | 15,500 |
| A | Black Gold Letter Transmitter | 3,600 | 1 | 3,600 |
| R | Copier | 4,290 | 1 | 4,290 |
| A | PC: Upgrade | 1,630 | 1 | 1,630 ** |
| A | Shelving System | 3,500 | 1 | 3,500 |
| A | VCR | 610 | 1 | 610 |
| A | Video Cleaner/Evaluator | 7,850 | 1 | 7,850 |
| A | Video Monitor | 900 | 1 | 900 |
| Total | | | | $38,570 |

PURPOSE

To provide library services to county residents (except to residents of Paso Robles, which maintains an independent library), through books and other media which contain informational, educational and recreational materials.

SERVICE DELIVERY PROGRAMS

1. Library Programs: Covers the cost of administration, support staff, materials and operating expense for fifteen branch libraries, and provides bookmobile service to various locations in the county on a regular basis.
2. Literacy Program: Allows for the implementation of the Literacy Program within the county. This program is entirely grant funded and provides tutorial support to individuals with reading disabilities.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

Recommended funding for the Library is higher for 1989-90. The recommendation includes funding to maintain the Library's existing service levels throughout the county, accommodate a full year of operating expenses for the new San Luis Obispo City/County Library, and maintain an adequate reserve level. Monies have also been included to fund a slightly higher level of service for the Literacy Program. The recommendation for the Library's budget is slighty higher than the request. Subsequent to the budget's submittal, it was determined that funding for two capital projects should be reflected in the Library budget, accounting for the increased recommendation.

At the recommended level of funding, the Library's personnel will increase by a total of two Intermediate Typist Clerk positions. One position will be stationed at the new City/County Library and provide additional staffing to address increases in projected circulation levels. The remaining position will be added to the Atascadero Library staff and provide sufficient personnel for the Library to open one additional day per week. A reclassification of a Page to an Intermediate Typist Clerk has also been recommended to better reflect the position's duties and responsibilities.

The majority of recommended increases in the services and supplies accounts can be attributed to the opening of the new San Luis Obispo City/County Library. Additional monies have been included for projected increases in books, materials, utilities, and custodial services. Funding has also been recommended for two minor capital projects that will be administered by the Department of General Services. Security lighting will be installed at the South Bay Library and minor structural repairs will be made to the Creston Library. Notable items of recommended equipment include a book security system for the San Luis Obispo City/County Library and a new copier for the Atascadero Library.

Recommended revenues are higher for 1989-90. The majority of the increase in revenues is based upon property tax estimates provided by the Auditor-Controller. These revenues, along with the estimated year-end fund balance will provide sufficient funding for the recommended operational budget, the annual $5,000 contribution to the Bookmobile Replacement Reserve, and contingencies. It should be

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

noted that as part of the 1989-90 budget process, $423,852 will be transferred from the Library's reserve to the general fund to repay the balance of the construction loan for the San Luis Obispo City/County Library.

## BOARD ADOPTED CHANGES

Revenues for this budget were decreased $46,180 by the Board when tax rates were set and revenue estimates finalized. The adjustments resulted from the revision of property tax and sales tax revenue estimates.

Budget Unit: SB-959 Grant Program
Fund: 027 - SB-959 Grant Program
Function: Public Protection
Activity: Other Protection

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 216,077 | $ 691,664 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 216,077 | $ 691,664 | $ 0 | $ 0 | $ 0 |
| Revenues | $ 104,143 | $ 102,697 | $ 50,000 | $ 50,000 | $ 50,000 |

## PURPOSE

The purpose of the county's SB 959 Program is to design and implement planning, mitigation and monitoring projects to help offset current or anticipated impacts related to offshore oil development. Those projects which have been approved for funding thus far under the program are targeted for the following: fishing and tourism enhancement, natural resource conservation, oil spill prevention and response, and land use and air quality planning.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This budget serves as the cost control center to receive and disburse San Luis Obispo County's block grant entitlement under the Coastal Resources and Energy Assistance Program (SB 959). San Luis Obispo's portion of the Coastal Resources and Energy Assistance grant amounted to approximately $1.9 million. To receive these monies, the county was required to submit a program identifying specific projects to be funded. On November 20, 1986, the Board of Supervisors approved a program for submittal to the Secretary of Environmental Affairs. On April 3, 1987, the county received $1,715,274, which represented approved grant funding less ten percent. The remaining grant funds will be provided to the county upon completion of the program.

In March of 1987, the Board of Supervisors established this special revenue fund and budget unit for implementation of the SB 959 grant program. In first (November 1986) and second (March 1988) round funding cycles, approximately $1,576,000 was allocated to 23 projects. These projects are in various stages of implementation and portions of these funds will continue to be expended during 1989-90.

In April of 1989, your Board approved $480,000 in projects for the third and final round of the SB 959 projects. This included $191,000 representing ten percent of the original grant amount retained by the State until final program reports are submitted, $139,000 of funding not yet allocated from the reserve fund, and $150,000 in earned interest. The projects approved as part of the third round must be completed by February of 1990 unless the Federal Government grants a time extension.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

The projects approved by your Board are listed below:

1. Public Information Program ($20,000): Public information concerning offshore oil development activities will be provided by this program through a variety of media, including an informational newsletter, presentations, and workshops.

2. Offshore Energy Monitoring ($40,000): This program provides a continuation of current monitoring for offshore oil-related activities and coordination with other local, state and federal agencies.

3. Air Quality Monitoring ($50,000): This program will enable the Air Pollution Control District to track and plan for air quality related Outer Continental Shelf development issues.

4. Hazardous Materials Planning ($45,000): These funds will be used by the County Office of Emergency Services to assess current response capabilities for oil and gas related emergencies and identify areas for improvement.

5. Oil and Gas Newsletter ($10,000): These funds will be used by the Marine Advisory Program of Santa Barbara to publish a monthly newsletter for fisherman on a variety of issues related to the exploration and development of offshore oil.

6. Morro Bay Coordination ($30,000): This project is intended to improve coordination among various agencies involved in resource management and pollution control affecting Morro Bay, and to establish a permanent coordination system leading to a management plan and policies for the Morro Bay wetlands/estuary.

7. Freshwater Flow Study ($35,000): These funds will be used by The Bay Foundation to conduct a study that will identify all sources of freshwater entering the Morro Bay estuary. This information will be used to determine sedimentation sources and potential pollutants of the estuary.

8. Friends of the Morro Bay Estuary ($6,500): These funds will be used for start-up activities for the Friends of the Estuary of Morro Bay. This organization is dedicated to extending the life of the bay.

9. Offshore Energy Master Plan - Phase Two ($49,000): These funds will be used to continue a project to develop policies and recommendations applicable to offshore development and related onshore facilities.

10. Coastal Accessway Inventory ($20,000): These monies will be used to develop information regarding existing coastal accessways in the county.

11. Geographic Information System ($105,500): These monies will be used to fund a pilot study for development of an automated geographic data base and information system in the Coastal Zone of the county from Point San Luis to the South County line.

12. Foam Manifold System ($12,000): These monies will be used to purchase a trailerized foam manifold system to extinguish any potential petroleum or petroleum related fires in the Nipomo Mesa area.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

13. Grant Administration ($20,000): These monies will be used by the Planning and Building Department, County Counsel, County Administrator, and Auditor-Controller for activities associated with the administration of the SB 959 grant program.

14. Audit Expenses/Contingencies ($37,000): These monies will be reserved to fund closing expenses of the SB 959 grant program, including any state or federal audit requirements.

BOARD ADOPTED CHANGES

None.

Budget Unit: Farm Advisor
Fund: 001 - General Fund
Function: Education
Activity: Agricultural Education

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 107,564 | $ 121,742 | $ 126,450 | $ 126,450 | $ 126,450 |
| 2000 Services & Supplies | $ 64,703 | $ 77,486 | $ 86,010 | $ 86,010 | $ 89,010 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 7,143 | $ 6,880 | $ 5,490 | $ 5,490 |
| 5000 Transfers & Reimbursements | $ (122) | $ (112) | $ (200) | $ (200) | $ (200) |
| **** Totals | $ 172,145 | $ 206,259 | $ 219,140 | $ 217,750 | $ 220,750 |
| Revenues | $ 20,696 | $ 25,336 | $ 22,260 | $ 22,260 | $ 22,260 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Agriculture | $ 81,034 | $ 87,736 | $ 87,120 | $ 90,120 |
| 2. 4-H Youth | 40,517 | 43,868 | 43,610 | 43,610 |
| 3. Home Economics | 24,310 | 26,321 | 26,206 | 26,206 |
| 4. Community Resource Development | 16,207 | 17,547 | 17,454 | 17,454 |
| 5. Public Information | 16,207 | 17,547 | 17,454 | 17,454 |
| 6. Marine Science | 4,052 | 4,387 | 4,351 | 4,351 |
| 7. Area Natural Resources | 20,258 | 21,934 | 21,755 | 21,755 |
| Gross Totals | $ 202,585 | $ 219,340 | $ 217,950 | $ 220,950 |
| Less Intrafund Transfers | 160 | 200 | 200 | 200 |
| Net Totals | $ 202,425 | $ 219,140 | $ 217,750 | $ 220,750 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0813 | 4-H Program Assistant | 1 | 1 | 1 | 1 |
| 0927 | Supervising Administrative Clerk I | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| **Permanent** | | | | | |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 2 | 2 | 2 | 2 |
| 0953 | Typist Clerk 1/2 Time | | | | |
| 0952 | or Intermediate Typist Clerk 1/2 Time | 1 | 1 | 1 | 1 |
| Total | | 5 | 5 | 5 | 5 |

Temporary Help

Field/Lab Assistant (.25 FTE)
Typist Clerk (.25 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC System: Standard | 5,490 | 1 | 5,490 ** |
| Total | | | | $5,490 |

## PURPOSE

Cooperative Extension is a three-way partnership between the U.S. Department of Agriculture at the federal level (20 percent), the University of California at the state level (60 percent) and the County of San Luis Obispo at the local level (20 percent). Its purpose is to disseminate factual information and develop new information in program areas relating to: (1) Agriculture, (2) 4-H Youth, (3) Home Economics, (4) Community Resource Development, (5) Public Information, (6) Marine Science, and (7) Area Natural Resources.

## SERVICE DELIVERY PROGRAMS

1. Agriculture: Assist farmers and livestock producers in growing and marketing their crops and animals as economically, efficiently, and safely as possible.

2. 4-H Youth: An educational program for urban and rural youth from the ages of 9 to 19.

3. Home Economics: Development of programs which stress practical concerns relating to human nutrition, money management, selection and care of clothing, and food buying, preparation, and preservation.

## SERVICE DELIVERY PROGRAMS (Continued)

4. Community Resource Development: Help public and private groups and agencies with community decision-making problems.

5. Public Information: Provide backyard gardeners and small farmers with information relating to gardening, farming and animal management.

6. Marine Science: An off-campus teaching program of the University of California to provide educational opportunities to the people of San Luis Obispo County concerning its ocean and coastal resources.

7. Area Natural Resources: Assists Farm Advisors and Land Managers in research and education of range hardwoods and wildlife resources.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for the Farm Advisor will maintain existing service levels, although it is higher for 1989-90. Increases are largely a result of additional funding provided for the Area Natural Resources Program (ANR). The ANR assists farm advisors and land managers in research and education of range hardwoods and wildlife resources. The program has been successfully operating since 1987 and is recommended for funding in 1989-90. The ANR program is 100 percent offset with revenues from the University of California. Recommended fixed assets include a standard PC system to utilize agricultural programs by Farm Advisors. Funding is also recommended to offset the costs associated with a central receptionist shared between the Farm Advisor, Agricultural Commissioner and Air Pollution Control District. No additional positions are recommended.

Revenues are recommended at a higher level to reflect additional funding provided through the contract between the County of San Luis Obispo and the University of California for the Area Natural Resources program.

## BOARD ADOPTED CHANGES

Appropriations were increased $3,000 to reflect adoption of the Grazing Advisory Committee's recommendation to increase county support of the predator trapper position.

Budget Unit: First Offender Drinking Driver Program
Fund: 017 - First Offender Drinking Driver Program
Function: Education
Activity: Other Education

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 58,151 | $ 72,555 | $ 77,350 | $ 77,350 | $ 77,350 |
| 2000 Services & Supplies | $ 31,438 | $ 34,492 | $ 42,450 | $ 42,990 | $ 42,990 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 528 | $ 0 | $ 4,290 | $ 4,290 | $ 4,290 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 90,117 | $ 107,047 | $ 124,090 | $ 124,630 | $ 124,630 |
| Revenues | $ 117,055 | $ 106,813 | $ 124,090 | $ 124,630 | $ 124,630 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Educational Services | $ 111,637 | $ 124,090 | $ 124,630 | $ 124,630 |
| Gross Totals | $ 111,637 | $ 124,090 | $ 124,630 | $ 124,630 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 111,637 | $ 124,090 | $ 124,630 | $ 124,630 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 8580 | Drinking Driver Program Specialist | 1 | 1 | 1 | 1 |
| 8580 | Drinking Driver Program Specialist 1/2 Time | 1 | 1 | 1 | 1 |
| 0952 | Intermediate Typist Clerk | 1 | 1 | 1 | 1 |
| Total | | 3 | 3 | 3 | 3 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Desk | 600 | 1 | 600 |
| A | PC System: Standard w/o Printer | 3,690 | 1 | 3,690 ** |
| | | | | $4,290 |

## PURPOSE

The First Offender Drinking Driver program serves as an educational component of the Alcohol Services division of the Health Agency. The program goal is to provide early intervention through alcohol education for the first offender.

## SERVICE DELIVERY PROGRAM

1. Educational Services: The First Offender Drinking Driver program has the bjective of reducing the incidence of repeat drunk driving among first offenders.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended level of funding for the First Offender Drinking Driver Program is significantly higher than the 1988-89 level, and provides for the maintenance of current service levels to a growing caseload. No new positions were requested.

The significant increase in services and supplies accounts provides a contingency for substitute class instructors and speakers for a Drinking Driver Forum. The recommended level of funding will allow the purchase of a Standard PC System and desk.

Revenues for this budget are substantially higher for 1989-90. The increase reflects anticipated increases in enrollment, due in part to continued monitoring of mandated attendance. Class enrollment fees will be maintained at 1988-89 levels.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Recreation Facilities
Fund: 001 - General Fund
Function: Recreation and Cultural Services
Activity: Recreation Facilities

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 45,513 | $ 53,817 | $ 61,280 | $ 61,280 | $ 61,280 |
| 2000 Services & Supplies | $ 699,409 | $ 1,334,604 | $ 1,336,890 | $ 1,323,180 | $ 1,323,180 |
| 3000 Other Charges | $ 80,019 | $ 5,340 | $ 10,120 | $ 10,120 | $ 10,120 |
| 4000 Fixed Assets | $ 989 | $ 11,472 | $ 11,900 | $ 12,200 | $ 12,200 |
| 5000 Transfers & Reimbursements | $ 0 | $ (5,171) | $ (9,250) | $ (9,250) | $ (9,250) |
| **** Totals | $ 825,930 | $ 1,400,062 | $ 1,410,940 | $ 1,397,530 | $ 1,397,530 |
| Revenues | $ 286,248 | $ 265,549 | $ 312,570 | $ 312,570 | $ 312,570 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Lifeguard Program | $ 80,120 | $ 95,830 | $ 95,830 | $ 95,830 |
| 2. Grounds Support | 1,237,960 | 1,253,270 | 1,239,860 | 1,239,860 |
| 3. Chalk Mountain Golf Course | 5,080 | 11,570 | 11,570 | 11,570 |
| 4. Museum | 48,500 | 50,370 | 50,370 | 50,370 |
| 5. Parks and Recreation Commission | 0 | 9,150 | 9,150 | 9,150 |
| Gross Totals | $ 1,371,660 | $ 1,420,190 | $ 1,406,780 | $ 1,406,780 |
| Less Intrafund Transfers | 7,820 | 9,250 | 9,250 | 9,250 |
| Net Totals | $ 1,363,840 | $ 1,410,940 | $ 1,397,530 | $ 1,397,530 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Temporary Help | | | | | |
| | Lifeguard (3 FTE) | 2 | 3 | 3 | 3 |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | PC System: Basic w/ Enhancements | 3,800 | 1 | 3,800 ** |
| A | Pool Controller | 2,600 | 2 | 5,200 |
| A | Pool Cover | 3,200 | 1 | 3,200 |
| Total | | | | $12,200 |

## PURPOSE

Functionally under the Department of General Services, this budget provides recreation services to county residents. All full-time employees are allocated in Budget Unit 2180 - General Services, and services rendered are charged to this budget by intrafund transfers. In addition, the Chalk Mountain Golf Course(formerly Budget Unit 4170) is now operated by a concessionaire under an agreement with the county. General Services' support charges to the golf course are shown in this budget. The County Museum (formerly Budget Unit 4180) is also now listed under this budget, with the only expense being a payment to the San Luis Obispo Historical Society for the operation of the Museum. The department also provides support to the County Parks and Recreation Commission through this budget.

## SERVICE DELIVERY PROGRAMS

1. Lifeguard Program: Provides lifeguard services at Cayucos Beach and various county-operated swimming pools.

2. Grounds Support: Funds grounds maintenance provided by the General Services budget.

3. Chalk Mountain Golf Course: Provides administrative support to the golf course which is now operated by a concessionaire. This includes the capital improvement projects at this facility.

4. Museum: Provides for an annual payment to the County Historical Society for the complete operation of the Museum under the terms of a negotiated agreement with the county.

5. Parks and Recreation Commission: The Department of General Services, Parks Division provides support services to the County Parks and Recreation Commission. The five member commission advises the Board of Supervisors on planning and development of the County's park system.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended level of funding for the Recreation Facilities budget is slightly higher than for 1988-89, and reflects a maintenance of current service levels. The increase is primarily due to a countywide increase in the number of recreational

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

facilities, support of the new Parks and Recreation Commission, and a continued transfer of recreation related costs from the Department of General Services budget to this budget unit.

An additional lifeguard position is recommended to be funded as temporary help to provide more support for Lopez Lake lifeguard relief. Other charges have increased because of a new subvention to the San Miguel School District for operation of the San Miguel Pool. Fixed assets are recommended for a slight increase to allow the purchase of a personal computer system and a cover for the pool at Santa Margarita Lake.

Revenues are recommended for a substantial decrease, reflecting reduced camping activity at El Chorro Park and the continued drought conditions at Santa Margarita Lake.

## BOARD ADOPTED CHANGES

None.

B.U. No. 4150 B.U. No. 4150

Budget Unit: Lopez Recreation Area
Fund: 001 - General Fund
Function: Recreation and Cultural Services
Activity: Recreation Facilities

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 343,628 | $ 374,202 | $ 375,270 | $ 375,270 | $ 375,270 |
| 2000 Services & Supplies | $ 470,503 | $ 354,305 | $ 566,530 | $ 565,530 | $ 565,530 |
| 3000 Other Charges | $ 167,544 | $ 405,579 | $ 678,450 | $ 576,950 | $ 570,620 |
| 4000 Fixed Assets | $ 46,883 | $ 922 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 1,028,558 | $ 1,135,008 | $ 1,620,250 | $ 1,517,750 | $ 1,511,420 |
| Revenues | $ 1,020,992 | $ 1,135,028 | $ 1,620,250 | $ 1,517,750 | $ 1,517,750 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Park Operations and Maintenance | $ 775,278 | $ 942,600 | $ 941,600 | $ 941,600 |
| 2. Capital Improvements | 447,260 | 648,150 | 566,650 | 560,320 |
| 3. Equipment Acquisition | 9,060 | 29,500 | 9,500 | 9,500 |
| Gross Totals | $ 1,231,598 | $ 1,620,250 | $ 1,517,750 | $ 1,511,420 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 1,231,598 | $ 1,620,250 | $ 1,517,750 | $ 1,511,420 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0968 | Park Gate Attendant | 1 | 1 | 1 | 1 |
| 1223 | Park Ranger Aide | | | | |
| 1222 | or Park Ranger I | | | | |
| 1221 | or Park Ranger II | 6 | 6 | 4 | 4 |
| 1220 | Park Ranger III | 1 | 1 | 1 | 1 |
| 1219 | Parks Supervisor | 1 | 1 | 1 | 1 |
| Total | | 9 | 9 | 7 | 7 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Temporary Help | | | | | |
| | Lifeguard (4 FTE) | | | | |
| | Park Gate Attendant (1 FTE) | | | | |
| | Park Ranger Aide (6 FTE) | | | | |

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Boat: Maintenance | 5,000 | 1 | 5,000 |
| R | Fire Pump w/ Holding Tank | 2,000 | 1 | 2,000 |
| R | Fuel Pump | 2,500 | 1 | 2,500 |
| Total | | | | $9,500 |

## PURPOSE

The purpose of the Lopez Recreation Area is to provide a year-round lake oriented recreational facility open to the general public. In the scope of recreational opportunities are included such areas as camping, fishing, boating, swimming, interpretive and educational activities. The entire cost of operations, maintenance and capital development of this facility is recovered through user fees and charges.

## SERVICE DELIVERY PROGRAMS

1. Park Operations and Maintenance: This program provides for the maintenance and operation of the park.

2. Capital Improvements: This program includes the renovation and long term capital improvements at Lopez Lake.

3. Equipment Acquisition: This program provides for the acquisition of equipment necessary to adequately maintain the facility.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Lopez Recreation Area budget is administered by the Department of General Services. The recommended level of funding is significantly higher than 1988-89, will maintain current service levels and fund the highest priority capital improvements and equipment.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

A slight increase in salaries and benefits is recommended to provide merit and cost-of-living increases. Temporary help is recommended at a higher level due to increased demand for seasonal help. The flexibility provided through the use of seasonal help has resulted in two Park Ranger positions being held vacant for the last few years. It is recommended that these two positions be deleted. Service levels at the recreation area will not be affected by the reduction.

The services and supplies accounts are recommended for a substantial increase to allow for the completion of several one-time projects including erosion control, turf expansion and improvements at the Marina and Mallard Cove. In addition, the initiation of a new program that allows reservations to be made by credit card is recommended for funding. This program has an initial cost which should be recouped by increased facility usage. A large proportion of the other recommended increases in the services and supplies accounts result from expenses over which the department has no control, such as insurance and garage charges.

Recommended capital projects include parking lot paving and construction of a new group picnic area, as well as additional funding for previously approved bridge construction and restroom renovation. A significant balance of previously approved capital projects funds is recommended to be carried over and re-budgeted in 1989-90.

Revenues are recommended for a substantial increase in 1989-90, based primarily on anticipated increases in gate receipts. The department is currently reviewing its fee schedule for possible revision. All revenues from gate receipts are credited to the Lopez Flood Control and Water Conservation District. The direct cost of providing recreation services, not exceeding the revenue collected, is then charged by the Lopez Recreation Area to the district.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Morro Bay Golf Course
Fund: 008 - Morro Bay Golf Course
Function: Recreation and Cultural Services
Activity: Recreation Facilities

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 312,020 | $ 336,092 | $ 346,640 | $ 346,640 | $ 346,640 |
| 2000 Services & Supplies | $ 196,826 | $ 266,784 | $ 313,600 | $ 314,900 | $ 331,594 |
| 3000 Other Charges | $ 18,850 | $ 193,170 | $ 37,500 | $ 37,500 | $ 37,500 |
| 4000 Fixed Assets | $ 378,610 | $ 76,216 | $ 362,800 | $ 359,400 | $ 363,320 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 906,306 | $ 872,262 | $ 1,060,540 | $ 1,058,440 | $ 1,079,054 |
| Revenues | $ 1,135,045 | $ 831,738 | $ 827,040 | $ 827,040 | $ 827,040 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Golf Course Operations | $ 585,170 | $ 660,240 | $ 661,540 | $ 715,734 |
| 2. Equipment Acquisition | 45,160 | 10,600 | 10,600 | 10,600 |
| 3. Capital Improvements | 355,620 | 389,700 | 386,300 | 352,720 |
| Gross Totals | $ 985,950 | $ 1,060,540 | $ 1,058,440 | $ 1,079,054 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 985,950 | $ 1,060,540 | $ 1,058,440 | $ 1,079,054 |

SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 1212 | Golf Course Superintendent | 1 | 1 | 1 | 1 |
| 1121 | Equipment Mechanic I | 1 | 1 | 1 | 1 |
| 1234 | Greenskeeper | 6 | 6 | 6 | 6 |
| 1233 | Lead Greenskeeper | 1 | 1 | 1 | 1 |
| Total | | 9 | 9 | 9 | 9 |

Temporary Help

Park Ranger Aide (1 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Mower | 10,600 | 1 | 10,600 |
| Total | | | | $10,600 |

## PURPOSE

The purpose of this budget is to provide funds to maintain and operate an 18-hole championship golf course and supporting facilities.

## SERVICE DELIVERY PROGRAMS

1. Golf Course Operations: This program includes maintenance of greens, fairways, tees, and grounds associated with the golf course.
2. Equipment Acquisition: This program provides for the acquisition of equipment necessary to adequately maintain the golf course.
3. Capital Improvements: This program provides for construction projects to repair and improve the golf course, and includes funding for the repayment of the CSAC loan for the new irrigation system.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Morro Bay Golf Course budget is administered by the Department of General Services. The recommended level of funding is significantly higher than 1988-89. The increase is primarily due to increased operational costs and an expanded capital improvement program for the course.

The salaries and benefits accounts are recommended to include a slight increase in temporary help to allow a Park Ranger Aide to work additional hours at the course. Services and supplies are recommended at an increased level to allow the purchase of replacement equipment and three replacement vehicles. Countywide overhead and insurance costs have been reduced for 1989-90, which partially offsets the overall increase in services and supplies.

The 1988-89 budget included a capital project improving the Morro Bay Golf Course irrigation system, funded through the CSAC Pool Loan Program. The 1988-89 budget included a one-time principal payment toward retirement of the loan, which is not scheduled for 1989-90, hence the recommended reduction in "other charges" accounts.

Fixed assets are recommended for a significant increase due to expansion of the capital improvement program at the course and re-budgeting of unfinished 1988-89 projects. Major projects for 1989-90 include a new parking area, additional paving cart paths, cart storage and a new practice area. Revenues are projected to increase, although no additional fee increases are included in the budget.

BOARD ADOPTED CHANGES

Appropriations were increased $20,740, reflecting revised projections for year-end balances for existing projects and the resultant amount to be appropriated again in 1989-90.

Budget Unit: C.S.A.C. Debt Service
Fund: 1901 - C.S.A.C. Debt Service
Function: Debt Service
Activity: Interest and Principal Repayment

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 3000 Other Charges | $ 0 | $ 1,125,905 | $ 1,135,450 | $ 2,125,230 | $ 2,125,230 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 0 | $ 1,125,905 | $ 1,135,450 | $ 2,125,230 | $ 2,125,230 |
| Revenues | $ 0 | $ 3,258,506 | $ 1,135,450 | $ 1,435,450 | $ 1,435,450 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. 1988 Loan | $ 1,125,905 | $ 1,135,450 | $ 1,135,450 | $ 1,135,450 |
| 2. 1989 Loan | 0 | 0 | 989,780 | 989,780 |
| Gross Totals | $ 1,125,905 | $ 1,135,450 | $ 2,125,230 | $ 2,125,230 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 1,125,905 | $ 1,135,450 | $ 2,125,230 | $ 2,125,230 |

## PURPOSE

To provide for the payment of interest and principal associated with the county's participation in the pool loan program of the County Supervisors Association of California.

## SERVICE DELIVERY PROGRAMS

1. 1988 Loan: Funding of interest and principal payments on the county's loan initiated in April, 1988.
2. 1989 Loan: Funding of interest and principal payments on the county's loan initiated in April, 1989.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

This fund and budget unit were established to provide for debt service associated with the county's participation in the C.S.A.C. pool loan program. During 1987-88, the county drew down approximately $11.67 million to finance several major capital projects. These projects include the expansion of the Main Jail, construction of courtrooms and Sheriff's substations in the north and south county, and an irrigation system at the Morro Bay Golf Course. During 1988-89, the county drew down $9.95 million to finance the construction of a Social Services building.

The appropriations in this budget unit represent the interest and principal payments to be made on the loans in 1989-90. They are offset by previously identified sources of revenue and interest earnings on the loan proceeds. These revenues include a transfer from the Morro Bay Golf Course for the irrigation project's share of the loan, funds removed from the Criminal Justice Construction and Courthouse Temporary Construction penalty assessment trust accounts, and reimbursement from the state for construction costs of the Social Services building once it is completed.

## BOARD ADOPTED CHANGES

None.

Budget Unit: Litter Clean-Up
Fund: 012 - Litter Clean-Up
Function: Health and Sanitation
Activity: Sanitation

| Expenditure/Revenue Classification | Actual 1987-88 | Actual 1988-89 | Department Request 1989-90 | C. A. O. Recommendation 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1000 Salaries & Benefits | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 2000 Services & Supplies | $ 1,508 | $ 1,597 | $ 1,330 | $ 1,600 | $ 1,600 |
| 3000 Other Charges | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 4000 Fixed Assets | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| 5000 Transfers & Reimbursements | $ 0 | $ 0 | $ 0 | $ 0 | $ 0 |
| **** Totals | $ 1,508 | $ 1,597 | $ 1,330 | $ 1,600 | $ 1,600 |
| Revenues | $ 1,465 | $ 1,271 | $ 1,300 | $ 1,300 | $ 1,300 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Litter Clean-up | $ 1,600 | $ 1,330 | $ 1,600 | $ 1,600 |
| Gross Totals | $ 1,600 | $ 1,330 | $ 1,600 | $ 1,600 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 1,600 | $ 1,330 | $ 1,600 | $ 1,600 |

## PURPOSE

To provide funds to carry out selected litter control projects approved by the Board of Supervisors.

## SERVICE DELIVERY PROGRAMS

1. Litter Clean-up: Selected litter control projects.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

It is recommended that this budget unit be funded at the same level as in 1988-89. The recommended revenues are slightly higher based upon actual receipts received in the years 1982 through 1988 and the first eight months of 1988-89. During 1989-90, County Engineering and General Services will equally use these funds to maintain litter clean-up programs around Nipomo Park, Santa Margarita Lake, Cayucos Beach, Oceano Campground and Avila Beach. California Men's Colony inmates will again be utilized for this work. Existing reserves will be used to make up any shortfall between expenditure and revenue levels.

## BOARD ADOPTED CHANGES

None.

# SUMMARY OF FIXED ASSETS
# AND
# CAPITAL PROJECTS

## FIXED ASSETS AND LEASE/PURCHASE EQUIPMENT SUMMARY

This section of the budget document contains a complete listing of all requested and recommended fixed asset and lease/purchase equipment acquisitions for 1989-90. Lists for individual budget units are combined with the narratives for each in Section D.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

With the termination of federal revenue sharing in 1986-87, recommended equipment acquisitions for general fund departments, previously included in a single federal revenue sharing budget, were incorporated into each department's appropriations.

Recommended expenditures for fixed assets are slightly higher than the 1988-89 budget but significantly less than requested by departments. The following List of Recommended Fixed Assets includes descriptions of all equipment items, designations as replacements or additions, unit prices, and quantities both requested and recommended. Items highlighted with two asterisks (**) represent word processing, data processing and communications equipment for which all purchases are coordinated through the Department of Technical Services. Items highlighted with two pound signs (##) represent vehicles, for which all purchases are coordinated through the Department of General Services. It should be noted that, although an attempt has been made to place personal computer (PC) equipment systems into categories, hardware variations from one system to another produce variations in unit cost. Because of the numerous and diverse departmental applications for PC Systems, variations in hardware and software are necessary to ensure effective system performance.

The Lease/Purchase Equipment List contains item descriptions, designations as existing or additionally recommended agreements, purchase prices, and total 1989-90 lease/purchase payments.

The recommended funding for equipment acquisition provides for the purchases of high priority items within the constraints of the 1989-90 means of financing.

## BOARD ADOPTED CHANGES

The Board authorized several changes to the fixed asset list during the budget hearings. As a result, the following items were added to the list:

| Budget Unit | Description | Qty | Total Cost |
|---|---|---|---|
| 2590 | PC System: Standard | 1 | $ 4,510 |
| 2590 | Vehicle: Intermediate Sedan / radio | 1 | 11,100 |
| 2590 | Vehicle: Patrol Sedan | 1 | 17,500 |
| 2670 | Vehicle: Squad Truck w/ 4X4 | 3 | 174,990 |

The following items were deleted from the list:

| Budget Unit | Description | Qty | Total Cost |
|---|---|---|---|
| 2670 | Vehicle: Squad Truck w/ 4X4 | 2 | $120,000 |

## 1989-90 FINAL BUDGET
## LIST OF APPROVED FIXED ASSETS

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| 2000 - Board of Supervisors | | | | |
| A | Dictation System | 2,370 | 1 | 2,370 * |
| A | PC System: Basic | 2,100 | 4 | 8,400 * |
| A | Printer: PC w/ Shared Interface | 3,050 | 1 | 3,050 * |
| Total | | | | $13,820 |
| 2040 - Administration | | | | |
| R | Copier | 6,400 | 1 | 6,400 |
| A | PC System: Basic | 2,100 | 2 | 4,200 * |
| A | Printer: PC w/ Shared Interface | 3,050 | 1 | 3,050 * |
| Total | | | | $13,650 |
| 2050 - Auditor-Controller | | | | |
| A | PC System: Standard w/ Term. Emulation | 5,330 | 1 | 5,330 * |
| Total | | | | $5,330 |
| 2060 - Treasurer-Tax Collector | | | | |
| R | Envelope Opener | 5,950 | 1 | 5,950 |
| A | PC System: Standard w/ Term. Emulation | 6,200 | 4 | 24,800 * |
| A | PC: Upgrade | 2,600 | 1 | 2,600 * |
| A | PC: Upgrade | 870 | 1 | 870 * |
| A | Printer: Mainframe | 3,800 | 1 | 3,800 * |
| A | Printer: PC | 790 | 1 | 790 * |
| A | Terminal: Mainframe | 900 | 2 | 1,800 * |
| R | Terminal: Mainframe | 900 | 4 | 3,600 * |
| Total | | | | $44,210 |
| 2070 - Assessor | | | | |
| A | Cabinet | 600 | 4 | 2,400 |
| A | Cadastral Lettering System | 1,650 | 1 | 1,650 |
| A | Copier | 4,000 | 1 | 4,000 |
| A | PC System: Basic | 2,100 | 1 | 2,100 * |
| A | PC System: High Capacity w/ Enhancements | 11,460 | 1 | 11,460 * |
| A | PC: Upgrade | 1,510 | 1 | 1,510 * |

# 1989-90 FINAL BUDGET
# LIST OF APPROVED FIXED ASSETS

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| **2070 - Assessor (Continued)** | | | | |
| A | Printer: PC | 1,980 | 2 | 3,960 ** |
| A | Printer: Upgrade | 750 | 1 | 750 ** |
| A | Tape Drive | 1,560 | 1 | 1,560 ** |
| A | Terminal Emulation Card | 820 | 1 | 820 ** |
| A | Terminal: Mainframe | 900 | 4 | 3,600 ** |
| R | Terminal: Mainframe | 900 | 17 | 15,300 ** |
| A | Uninterruptible Power Supply | 540 | 2 | 1,080 ** |
| Total | | | | $50,190 |
| **2100 - County Counsel** | | | | |
| A | Desk | 1,600 | 1 | 1,600 |
| A | PC Network System w/ Hardware | 5,700 | 7 | 39,900 ** |
| Total | | | | $41,500 |
| **2110 - Personnel** | | | | |
| A | PC Network Hardware | 8,360 | 1 | 8,360 ** |
| A | PC System: Standard w/o Printer | 3,700 | 3 | 11,100 ** |
| A | Printer: PC | 820 | 1 | 820 ** |
| Total | | | | $20,280 |
| **2120 - Retirement Plans** | | | | |
| A | PC System: High Capacity w/ Accessories | 9,840 | 1 | 9,840 ** |
| Total | | | | $9,840 |
| **2179 - Operations Center** | | | | |
| R | Chlorine Scale System | 1,020 | 1 | 1,020 |
| R | Sanitary Seal System | 5,070 | 1 | 5,070 |
| A | Sewer Main System | 4,070 | 1 | 4,070 |
| Total | | | | $10,160 |

# 1989-90 FINAL BUDGET
# LIST OF APPROVED FIXED ASSETS

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

## 2180 - General Services

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| R | Aerifier | 1,300 | 1 | 1,300 |
| A | Circuit Tracer | 590 | 1 | 590 |
| A | Key Cutter & Converter | 2,090 | 1 | 2,090 |
| A | Key Punch Machine | 650 | 1 | 650 |
| A | Lettering Machine | 1,660 | 1 | 1,660 |
| R | Lift Gate | 1,610 | 1 | 1,610 |
| A | Lighting Cart | 640 | 1 | 640 |
| R | Mower | 800 | 1 | 800 |
| R | Mower | 600 | 2 | 1,200 |
| A | PC System: Basic w/ Enhancements | 4,070 | 2 | 8,140 * |
| A | PC System: Basic w/ Printer | 3,030 | 1 | 3,030 * |
| A | PC System: Standard w/ Enhancements | 6,180 | 2 | 12,360 * |
| R | Portable Lift | 6,680 | 1 | 6,680 |
| A | Printer: Mainframe | 3,800 | 1 | 3,800 * |
| R | Sprayer | 3,750 | 1 | 3,750 |
| A | Sprayer | 640 | 1 | 640 |
| A | Thatcher | 2,650 | 1 | 2,650 |
| A | Upholstery Cleaner | 3,400 | 1 | 3,400 |
| A | Vehicle: Pickup, Midsized | 10,400 | 1 | 10,400 # |
| A | Workstation | 600 | 1 | 600 |
| Total | | | | $65,990 |

## 2212 - Special Aviation

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| A | Mower | 5,000 | 1 | 5,000 |
| Total | | | | $5,000 |

## 2250 - Technical Services

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| A | Dial Back Modem | 1,000 | 1 | 1,000 * |
| A | Local Controllers w/ Multiplexors | 10,750 | 3 | 32,250 * |
| R | Modem | 3,250 | 6 | 19,500 * |
| A | Modem | 3,250 | 4 | 13,000 * |
| A | PC System: Advanced | 6,900 | 1 | 6,900 * |
| A | PC System: Standard | 4,500 | 2 | 9,000 * |
| A | PC System: w/ Terminal Emulation | 6,000 | 4 | 24,000 * |
| A | Copier | 4,500 | 1 | 4,500 |
| A | Portable Generator | 1,800 | 1 | 1,800 |
| A | Remote Computer Communications System | 43,000 | 1 | 43,000 * |
| R | Remote Terminal Controller | 5,410 | 9 | 48,690 * |
| A | Training Display System | 2,000 | 1 | 2,000 * |
| Total | | | | $205,640 |

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| **2270 - Reprographics** | | | | |
| A | FAX Machine | 4,000 | 1 | 4,000 |
| R | Microfiche Camera | 26,000 | 1 | 26,000 |
| R | Plate Processor | 5,000 | 1 | 5,000 |
| Total | | | | $35,000 |
| **2300 - Garage** | | | | |
| A | Air Compressor | 3,400 | 1 | 3,400 |
| A | Car Caddy for Towing | 2,000 | 1 | 2,000 |
| A | Electric Crane for Shop Truck | 2,000 | 1 | 2,000 |
| R | Riding Mower | 13,920 | 1 | 13,920 |
| R | Turf Vacuum/Sweeper | 20,300 | 1 | 20,300 |
| R | Vehicle: Pickup, Midsized | 10,400 | 5 | 52,000 |
| R | Vehicle: B & W Sedan (Capitalization) | 1,500 | 13 | 19,500 |
| R | Vehicle: Intermediate Sedan, Used | 10,100 | 3 | 30,300 |
| R | Vehicle: Compact Sedan, Used | 9,200 | 11 | 101,200 |
| R | Vehicle: Inter. Specialty Sedan, Used | 13,500 | 7 | 94,500 |
| R | Vehicle: Passenger Van | 20,000 | 2 | 40,000 |
| R | Vehicle: Pickup w/ Ladder Rack | 12,800 | 1 | 12,800 |
| R | Vehicle: Pickup w/ Rack & Tool Box | 10,900 | 2 | 21,800 |
| R | Vehicle: Pickup w/ Oversized Tires | 17,300 | 1 | 17,300 |
| R | Vehicle: Pickup w/ Toolbox | 10,600 | 8 | 84,800 |
| R | Vehicle: Pickup w/ Utility Bed | 16,000 | 1 | 16,000 |
| R | Vehicle: Utility | 9,240 | 1 | 9,240 |
| R | Vehicle: Cargo Van | 16,600 | 4 | 66,400 |
| R | Vehicle: C&C Animal Box | 18,500 | 3 | 55,500 |
| R | Vehicle: Pickup, 4 x 4 | 16,900 | 1 | 16,900 |
| R | Vehicle: Pickup, 4 x 4 w/ Toolbox | 17,200 | 1 | 17,200 |
| Total | | | | $697,060 |
| | Expense Distribution: | | | |
| | - Replacement Reserve | | | 649,809 |
| | - Morro Bay Golf Course | | | 27,957 |
| | - Garage Equipment | | | 7,400 |
| | - Social Services | | | 5,120 |
| | - Air Pollution Control | | | 6,774 |
| | | | | $697,060 |
| **2500 - Superior Court** | | | | |
| R | Copier | 6,400 | 1 | 6,400 |
| A | Copier | 3,100 | 2 | 6,200 |
| A | Desk | 550 | 4 | 2,200 |

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| 2500 - Superior Court (Continued) | | | | |
| A | Desk | 800 | 1 | 800 |
| A | PC System: Basic w/ Modem | 3,350 | 6 | 20,100 * |
| A | PC System: Basic w/ Printer | 3,000 | 8 | 24,000 * |
| A | Printer: PC | 2,000 | 2 | 4,000 * |
| A | Printer: Upgrade | 750 | 1 | 750 |
| A | Projector: Overhead | 520 | 1 | 520 |
| A | Projector: Slide | 700 | 1 | 700 |
| A | Typewriter | 800 | 1 | 800 |
| A | Typewriter | 975 | 2 | 1,950 |
| Total | | | | $68,420 |
| 2509 - County Clerk-Recorder | | | | |
| A | Cabinet | 2,970 | 1 | 2,970 |
| A | Cabinet | 650 | 2 | 1,300 |
| R | Film Viewer | 1,500 | 2 | 3,000 |
| A | Modem | 600 | 1 | 600 * |
| A | PC System: Standard w/o Printer | 3,710 | 1 | 3,710 * |
| A | PC: Upgrade/ Tape Drive | 1,450 | 1 | 1,450 * |
| R | Printer: Mainframe | 3,800 | 1 | 3,800 * |
| R | Safe | 1,250 | 1 | 1,250 |
| A | Typewriter | 810 | 3 | 2,430 |
| A | Video Public Information System | 2,700 | 1 | 2,700 |
| Total | | | | $23,210 |
| 2510 - Municipal Court | | | | |
| A | Cabinet | 1,955 | 1 | 1,955 |
| A | Cabinet | 1,625 | 1 | 1,625 |
| A | Chair: Orthopedic | 930 | 2 | 1,860 |
| A | Dual Deck Recorder | 3,890 | 1 | 3,890 |
| A | Shelves | 287 | 10 | 2,870 |
| A | Typewriter | 490 | 1 | 490 |
| A | Vehicle: Mini Passenger Van (Used) | 14,300 | 1 | 14,300 |
| Total | | | | $26,990 |
| 2530 - Jury Commissioner | | | | |
| A | Copier | 3,100 | 1 | 3,100 |
| A | Printer: PC | 830 | 1 | 830 * |

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

### 2530 - Jury Commissioner (Continued)

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| R | Terminal: Mainframe | 900 | 3 | 2,700 ** |
| R | Typewriter | 800 | 1 | 800 |
| Total | | | | $7,430 |

### 2560 - District Attorney

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| A | Automatic Call Sequencer | 7,500 | 1 | 7,500 |
| A | Desk | 590 | 1 | 590 |
| A | Terminal: Mainframe | 900 | 5 | 4,500 ** |
| Total | | | | $12,590 |

### 2590 - Sheriff-Coroner

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| A | Breathing Apparatus | 1,500 | 2 | 3,000 |
| A | Cabinet | 1,450 | 2 | 2,900 |
| R | Color Print Dryer | 720 | 1 | 720 |
| A | FAX Machine | 2,200 | 1 | 2,200 |
| R | Furniture | 630 | 4 | 2,520 |
| A | Intercom System | 1,200 | 1 | 1,200 ** |
| A | PC System: Advanced | 6,500 | 1 | 6,500 ** |
| A | PC System: Standard | 4,510 | 1 | 4,510 ** |
| A | PC: Modem | 750 | 2 | 1,500 ** |
| A | PC: Network Adapter | 750 | 1 | 750 ** |
| A | PC: Upgrade | 1,000 | 2 | 2,000 ** |
| A | PC: Upgrade | 2,000 | 1 | 2,000 ** |
| A | PC: Upgrade | 900 | 1 | 900 ** |
| A | Printer: Mainframe | 3,800 | 3 | 11,400 ** |
| A | Printer: PC | 4,200 | 1 | 4,200 ** |
| A | Printer: PC Plotter | 4,300 | 1 | 4,300 ** |
| A | Radio | 1,030 | 6 | 6,180 ** |
| A | Radio | 630 | 4 | 2,520 ** |
| A | Scanner | 1,650 | 1 | 1,650 |
| A | Serial Port | 900 | 1 | 900 ** |
| R | Shotgun | 300 | 9 | 2,700 |
| A | Terminal: Mainframe | 900 | 5 | 4,500 ** |
| A | Vehicle: Intemediate Sedan w/ radio | 11,100 | 1 | 11,100 ## |
| A | Vehicle: Minivan | 15,300 | 1 | 15,300 ## |
| A | Vehicle: Patrol Sedan | 17,500 | 2 | 35,000 ## |
| A | Vehicle: Specialty Intermediate Sedan | 14,500 | 1 | 14,500 ## |
| A | Vehicle: Transportation Van | 20,000 | 1 | 20,000 ## |
| Total | | | | $164,950 |

# 1989-90 FINAL BUDGET
# LIST OF APPROVED FIXED ASSETS

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

## 2660 - Probation

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| A | Air Conditioning Unit | 1,500 | 1 | 1,500 |
| R | Copier | 4,800 | 1 | 4,800 |
| A | File Stand | 632 | 1 | 632 |
| A | PC Network System: Hardware | 6,780 | 1 | 6,780 * |
| A | PC System: Advanced | 6,440 | 1 | 6,440 * |
| A | PC System: Basic | 3,000 | 3 | 9,000 * |
| A | PC: Laptop | 4,636 | 1 | 4,636 * |
| A | Printer: PC | 2,550 | 1 | 2,550 * |
| R | Radio | 2,176 | 2 | 4,352 * |
| A | Television | 650 | 1 | 650 |
| A | Terminal Emulation Board | 850 | 2 | 1,700 * |
| R | Typewriter | 790 | 1 | 790 |
| Total | | | | $43,830 |

## 2670 - County Fire

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| A | Battery Charger | 500 | 1 | 500 * |
| A | Battery Tester | 700 | 1 | 700 * |
| A | Floto Pump | 1,400 | 1 | 1,400 |
| A | Fourway Valve | 900 | 1 | 900 |
| A | Hydraulic Lucas Tool Ram | 1,200 | 1 | 1,200 |
| A | Ladder | 730 | 1 | 730 |
| A | PC System: Basic | 3,000 | 2 | 6,000 * |
| A | Proximity Suit | 1,000 | 1 | 1,000 |
| A | Radio | 1,000 | 2 | 2,000 * |
| R | Radio | 1,500 | 5 | 7,500 * |
| R | Siren and Light Bar | 1,100 | 1 | 1,100 |
| A | Smoke Machine | 700 | 1 | 700 |
| A | Vehicle: Patrol Sedan | 15,500 | 1 | 15,500 # |
| R | Vehicle: Squad Truck w/4x4 | 58,330 | 3 | 174,990 # |
| A | Water Vac | 1,000 | 1 | 1,000 |
| Total | | | | $215,220 |

## 2710 - Fish and Game

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| A | Assorted Field Equipment | 1,000 | 1 | 1,000 |
| A | Trailer | 1,500 | 1 | 1,500 |
| Total | | | | $2,500 |

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| **2730 - Agricultural Commissioner** | | | | |
| R | Copier | 6,400 | 1 | 6,400 |
| A | Lift Gate | 1,430 | 1 | 1,430 |
| A | PC: Upgrade | 800 | 1 | 800 ** |
| A | Radio | 600 | 2 | 1,200 ** |
| R | Radio | 600 | 3 | 1,800 ** |
| A | Vehicle: Pickup, Midsized | 11,000 | 1 | 11,000 ## |
| A | Water Meter Test Bench | 2,500 | 1 | 2,500 |
| Total | | | | $25,130 |
| **2750 - Environmental Coordinator** | | | | |
| A | PC System: Basic | 2,100 | 1 | 2,100 ** |
| Total | | | | $2,100 |
| **2790 - Emergency Services** | | | | |
| A | Vehicle: Compact Station Wagon | 9,000 | 1 | 9,000 ## |
| A | Video Projection System | 4,600 | 1 | 4,600 |
| Total | | | | $13,600 |
| **2800 - Planning and Building** | | | | |
| R | Copier | 16,500 | 1 | 16,500 |
| A | PC System: Standard w/o Printer | 3,685 | 6 | 22,110 ** |
| A | Printer: PC w/ Upgrade | 3,800 | 2 | 7,600 ** |
| R | Radio | 600 | 3 | 1,800 ** |
| A | Radio | 600 | 1 | 600 ** |
| A | Terminal: Mainframe | 900 | 6 | 5,400 ** |
| A | Vehicle: Intermediate Sedan (Used) | 10,100 | 1 | 10,100 ## |
| A | Workstation Accessories | 1,180 | 4 | 4,720 |
| Total | | | | $68,830 |
| **2840 - Animal Regulation** | | | | |
| R | Answering Machine | 750 | 1 | 750 |
| R | Copier | 3,900 | 1 | 3,900 |
| A | PC System: Standard w/o Printer | 3,685 | 2 | 7,370 ** |
| A | Printer: PC | 820 | 1 | 820 ** |

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

| Code | Description | Unit Cost | Quantity | Cost | |
|---|---|---|---|---|---|
| **2840 - Animal Regulation (Continued)** | | | | | |
| R | Radio | 850 | 1 | 850 | |
| R | Typewriter | 815 | 2 | 1,630 | |
| Total | | | | $15,320 | |
| **2900 - Engineering** | | | | | |
| A | Atomic Absorbtion Meter | 55,000 | 1 | 55,000 | |
| A | Auto Sampler System | 2,500 | 1 | 2,500 | |
| R | Cabinet | 750 | 4 | 3,000 | |
| R | Digestion & Distillation System | 2,600 | 1 | 2,600 | |
| A | Diluter Dispenser System | 1,600 | 1 | 1,600 | |
| R | Dissolved Oxygen Meter System | 1,300 | 1 | 1,300 | |
| R | Dissolved Oxygen Meter System | 1,700 | 1 | 1,700 | |
| A | Drill | 3,000 | 1 | 3,000 | |
| R | Dumptruck | 40,000 | 2 | 80,000 | |
| A | Electronic Slope Analyzing System | 1,600 | 1 | 1,600 | |
| A | Emulsion Tank | 15,000 | 2 | 30,000 | |
| R | Gas Chromotograph System | 12,500 | 1 | 12,500 | |
| R | Loader | 60,000 | 1 | 60,000 | |
| R | Motor Grader | 115,000 | 1 | 115,000 | |
| A | PC System: Advanced | 13,600 | 1 | 13,600 | * |
| A | PC System: Standard | 5,000 | 2 | 10,000 | * |
| R | PC System: Standard | 5,000 | 2 | 10,000 | * |
| R | Pedestal | 600 | 4 | 2,400 | |
| R | Plan Holder System | 1,600 | 1 | 1,600 | |
| R | Printer: PC w/ Upgrade | 3,600 | 1 | 3,600 | * |
| A | Service Body for Truck | 3,000 | 1 | 3,000 | |
| A | Sterilizer System | 5,500 | 1 | 5,500 | |
| A | Sweeper | 14,500 | 1 | 14,500 | |
| R | Tampers | 1,200 | 2 | 2,400 | |
| R | Tractor/Mower | 20,000 | 1 | 20,000 | |
| A | Vehicle: 10 Wheel Truck | 25,000 | 1 | 25,000 | |
| R | Vehicle: Pickup | 12,000 | 4 | 48,000 | # |
| R | Vehicle: Stationwagon | 18,000 | 1 | 18,000 | # |
| R | Weedsprayer Retrofit | 3,500 | 1 | 3,500 | |
| A | Welder | 700 | 1 | 700 | |
| R | Welder/Generator | 1,700 | 1 | 1,700 | |
| R | Worksurface | 700 | 4 | 2,800 | |
| Total | | | | $556,100 | |

# 1989-90 FINAL BUDGET
# LIST OF APPROVED FIXED ASSETS

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services

## Pound symbols indicate vehicles purchased through the Garage

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| **2941 - Airport** | | | | |
| A | PC: Upgrade | 1,560 | 1 | 1,560 ** |
| A | Public Address System Augmentation | 3,000 | 1 | 3,000 |
| A | Workstation | 750 | 1 | 750 |
| Total | | | | $5,310 |
| **3000 - Health Department** | | | | |
| A | Cabinet | 650 | 3 | 1,950 |
| A | Cash Register | 700 | 1 | 700 |
| R | Examination Table | 890 | 2 | 1,780 |
| R | Examination Table | 810 | 1 | 810 |
| R | Examination Table | 935 | 2 | 1,870 |
| R | Furniture: Waiting Room | 2,000 | 1 | 2,000 |
| R | Furniture: Waiting Room | 7,200 | 1 | 7,200 |
| A | Incubator | 640 | 1 | 640 |
| A | PC: Upgrade | 2,890 | 1 | 2,890 ** |
| R | Printer: PC | 2,500 | 1 | 2,500 ** |
| A | Scinillator | 950 | 1 | 950 |
| A | VCR w/ Television Monitor | 1,200 | 1 | 1,200 |
| R | Vehicle: Pickup, Midsize w/ Camper Shell | 11,100 | 2 | 22,200 ## |
| R | Work Station | 2,000 | 1 | 2,000 |
| R | Work Station | 1,400 | 6 | 8,400 |
| Total | | | | $57,090 |
| **3052 - Public Guardian** | | | | |
| R | Typewriter | 1,160 | 1 | 1,160 |
| Total | | | | $1,160 |
| **3070 - Mental Health** | | | | |
| R | Addressograph Machine | 5,500 | 1 | 5,500 |
| R | Chair | 550 | 2 | 1,100 |
| R | Copier | 6,400 | 1 | 6,400 |
| R | Furniture | 550 | 1 | 550 |
| A | Printer: PC | 830 | 1 | 830 ** |
| R | Refrigerator | 550 | 1 | 550 |
| A | Shelves | 950 | 1 | 950 |

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

### 3070 - Mental Health (Continued)

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| R | Table and Chairs | 1,200 | 1 | 1,200 |
| R | Typewriter | 570 | 1 | 570 |
| A | VCR w/ Television Monitor | 500 | 1 | 500 |
| Total | | | | $18,150 |

### 3075 - Alcohol Services

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| A | Desk | 600 | 1 | 600 |
| A | Furniture | 800 | 1 | 800 |
| A | PC System: Standard w/ Enhancements | 6,680 | 1 | 6,680 |
| A | VCR w/ Television Monitor | 650 | 1 | 650 |
| Total | | | | $8,730 |

### 3090 - Air Pollution Control

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| R | Air Sampler | 3,750 | 1 | 3,750 |
| R | Calibration Orifice and Manometer | 700 | 1 | 700 |
| R | Data Logger | 3,710 | 1 | 3,710 |
| R | DEC Computer Terminal Upgrade | 1,600 | 1 | 1,600 |
| A | Modem | 630 | 3 | 1,890 |
| R | PC System: Standard w/ Enhancements | 6,540 | 1 | 6,540 |
| Total | | | | $18,190 |

### 3200 - Social Services Administration

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| A | Copier | 4,000 | 1 | 4,000 |
| R | Copier | 5,000 | 1 | 5,000 |
| A | PC System: Standard | 5,730 | 1 | 5,730 |
| A | PC System: Standard w/o Printer | 3,700 | 1 | 3,700 |
| A | Printer: Mainframe | 3,800 | 2 | 7,600 |
| A | Telephone: Mobile | 800 | 3 | 2,400 |
| A | Terminal: Mainframe | 900 | 11 | 9,900 |
| R | Terminal: Mainframe | 900 | 4 | 3,600 |
| A | Typewriter | 820 | 1 | 820 |
| R | Typewriter | 820 | 1 | 820 |
| A | Vehicle: Compact Sedan (Used) | 8,500 | 1 | 8,500 |
| A | Video Camera | 1,260 | 1 | 1,260 |
| R | Workstation: Wordprocessing | 2,340 | 2 | 4,670 |
| Total | | | | $58,000 |

# 1989-90 FINAL BUDGET
# LIST OF APPROVED FIXED ASSETS

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| 3330 - Veterans Service | | | | |
| A | PC System: Standard | 4,510 | 1 | 4,510 ** |
| A | Typewriter | 480 | 1 | 480 |
| Total | | | | $4,990 |
| 4000 - Library | | | | |
| A | Answering Machine | 690 | 1 | 690 |
| A | Book Security System | 15,500 | 1 | 15,500 |
| A | Black Gold Letter Transmitter | 3,600 | 1 | 3,600 |
| R | Copier | 4,290 | 1 | 4,290 |
| A | PC: Upgrade | 1,630 | 1 | 1,630 ** |
| A | Shelving System | 3,500 | 1 | 3,500 |
| A | VCR | 610 | 1 | 610 |
| A | Video Cleaner/Evaluator | 7,850 | 1 | 7,850 |
| A | Video Monitor | 900 | 1 | 900 |
| Total | | | | $38,570 |
| 4030 - Farm Advisor | | | | |
| A | PC System: Standard | 5,490 | 1 | 5,490 ** |
| Total | | | | $5,490 |
| 4040 - First Offender Drinking Driver Program | | | | |
| A | Desk | 600 | 1 | 600 |
| A | PC System: Standard w/o Printer | 3,690 | 1 | 3,690 ** |
| Total | | | | $4,290 |
| 4100 - Recreation Facilities | | | | |
| A | PC System: Basic w/ Enhancements | 3,800 | 1 | 3,800 ** |
| A | Pool Controller | 2,600 | 2 | 5,200 |
| A | Pool Cover | 3,200 | 1 | 3,200 |
| Total | | | | $12,200 |

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

### 4150 - Lopez Recreation Area

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| R | Boat: Maintenance | 5,000 | 1 | 5,000 |
| R | Fire Pump w/ Holding Tank | 2,000 | 1 | 2,000 |
| R | Fuel Pump | 2,500 | 1 | 2,500 |
| Total | | | | $9,500 |

### 4160 - Morro Bay Golf Course

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| R | Mower | 10,600 | 1 | 10,600 |
| Total | | | | $10,600 |

### 6000 - General Hospital

| Code | Description | Unit Cost | Quantity | Cost |
|---|---|---|---|---|
| R | Air Conditioning Unit | 750 | 12 | 9,000 |
| R | Aspirator | 800 | 2 | 1,600 |
| R | Bed: Labor & Delivery | 7,700 | 1 | 7,700 |
| R | Bed: Patient | 4,000 | 8 | 32,000 |
| A | Cart | 800 | 2 | 1,600 |
| A | Cart | 700 | 5 | 3,500 |
| A | Cart: External Pacemaker | 750 | 1 | 750 |
| A | Centrafuge | 1,000 | 1 | 1,000 |
| A | Chair | 4,500 | 1 | 4,500 |
| A | Compact Disk-ROM Reader | 1,500 | 1 | 1,500 |
| A | Containter: Liquid Nitrogen | 1,100 | 1 | 1,100 |
| A | Cryogun | 1,800 | 1 | 1,800 |
| A | Dialysis Equipment | 120,000 | 1 | 120,000 |
| A | Dictating Machine | 600 | 1 | 600 |
| A | Dinamap Monitor | 1,000 | 1 | 1,000 |
| A | Dinamap Monitor | 3,500 | 1 | 3,500 |
| R | Dinamap Monitor w/ Printer | 4,300 | 1 | 4,300 |
| A | Disinfector: Endoscopy | 9,600 | 1 | 9,600 |
| A | Display Unit | 1,400 | 1 | 1,400 |
| A | EKG Monitor | 5,500 | 1 | 5,500 |
| A | Exam Table | 4,400 | 1 | 4,400 |
| A | Exam Table | 1,400 | 3 | 4,200 |
| R | Fetal Monitor | 9,200 | 1 | 9,200 |
| R | Floor Buffer | 900 | 1 | 900 |
| A | Forceps | 700 | 1 | 700 |
| R | Infant Care Warmer System | 8,100 | 2 | 16,200 |
| R | Infusion Pump | 2,400 | 4 | 9,600 |
| A | Laparascopic Instruments | 950 | 1 | 950 |
| R | Lighting: Operating Room | 15,000 | 2 | 30,000 |
| A | Microscope | 1,600 | 1 | 1,600 |

# 1989-90 FINAL BUDGET
# LIST OF APPROVED FIXED ASSETS

** Asterisks indicate data processing, word processing and communications equipment purchased through Technical Services
## Pound symbols indicate vehicles purchased through the Garage

| Code | Description | Unit Cost | Quantity | Cost | |
|---|---|---|---|---|---|
| 6000 - General Hospital (Continued) | | | | | |
| A | Printer: Minicomputer | 2,600 | 2 | 5,200 | ** |
| R | Printer: PC | 1,600 | 1 | 1,600 | ** |
| A | Reflector Lights | 4,000 | 1 | 4,000 | |
| A | Scale | 3,400 | 1 | 3,400 | |
| A | Spirometer | 5,000 | 1 | 5,000 | |
| R | Suction System | 1,600 | 2 | 3,200 | |
| A | Surgical Equipment | 20,000 | 1 | 20,000 | |
| R | Television | 700 | 10 | 7,000 | |
| A | Terminal: Minicomputer | 1,700 | 2 | 3,400 | ** |
| R | Transcribing System | 37,500 | 1 | 37,500 | |
| A | Ultrasound Stethoscope | 600 | 1 | 600 | |
| R | Vacuum Cleaner | 500 | 1 | 500 | |
| R | Vacuum Steam Sterilizer | 55,000 | 1 | 55,000 | |
| A | Vacuum: Cast Saw | 1,300 | 1 | 1,300 | |
| A | Vascular Diagnostic System | 6,500 | 1 | 6,500 | |
| R | Volume Ventilator | 18,000 | 1 | 18,000 | |
| A | Work Station | 1,000 | 5 | 5,000 | |
| Total | | | | $466,900 | |
| GRAND TOTALS | | | | $3,183,060 | |

## 1989-90 FINAL BUDGET
## LEASE-PURCHASE EQUIPMENT LIST

| Code | Description | Unit Cost | Quantity | 1989-90 Payment |
|---|---|---|---|---|
| 2250 - Technical Services | | | | |
| E | 3090 Mainframe | 3,590,690 | 1 | 1,196,897 |
| E | Disk Drive | 71,755 | 1 | 6,720 |
| E | Disk Drive | 98,670 | 1 | 23,304 |
| E | Microfiche Autocom | 67,215 | 1 | 14,525 |
| E | Printer: Mainframe | 28,567 | 1 | 6,824 |
| Total | | | | $1,248,270 |
| 2270 - Reprographics | | | | |
| E | Copier | 106,827 | 1 | 25,380 |
| A | Two Color Offset Press | 35,000 | 1 | 3,900 |
| | | | | $29,280 |
| 2510 - Municipal Court | | | | |
| E | Copier | 5,873 | 1 | 2,190 |
| E | Copier | 3,978 | 1 | 1,483 |
| Total | | | | $3,673 |
| 2560 - District Attorney | | | | |
| E | Copier | 8,008 | 1 | $2,985 |
| 2561 - Family Support | | | | |
| E | Copier | 4,476 | 1 | $1,669 |
| 2660 - Probation | | | | |
| E | Copier | 4,582 | 1 | $1,708 |
| 3000 - Health Department | | | | |
| E | Copier | 5,509 | 1 | $1,544 |
| 6000 - General Hospital | | | | |
| E | Clinical Lab Information System | 52,783 | 1 | 12,540 |
| E | Gamma Counter | 9,610 | 1 | 3,730 |
| E | Laser Surgery Equipment | 73,368 | 1 | 17,640 |
| A | Orthopedic Surgery Table | 38,480 | 1 | 9,500 |
| Total | | | | $43,410 |

## County Administrator's Comments and Recommendations

### Summary

As a result of a series of discussions between the Auditor-Controller's Office, the Department of General Services and the Administrative Office, significant changes were made to the way in which capital and maintenance projects were budgeted and accounted for in 1988-89. Subsequent to additional discussions between the same departments, additional changes are being implemented in 1989-90. The changes are intended to stabilize the budgeting process and provide a clearer picture of the amount of financial resources being directed toward the county's capital improvement program. The changes will be addressed in detail below.

Capital projects are recommended at a substantially lower level than in 1988-89. However, last year's expenditure level reflected a significant change in capital projects budgeting, and the need to appropriate several major projects, including the jail expansion and north and south county courts and substation projects. The accounting change and major projects resulted in an unusually high total appropriation for 1988-89. However, most of the increases in appropriations were financed from sources other than the general fund. Comparing the recommended level of new general fund financing for the capital projects budget for 1989-90 with the level of general fund support in 1988-89, the recommended capital projects budget is at approximately the same level as last year.

### Criteria for Funding 1989-90 Capital Projects

Recommended funding for new capital projects is based upon Board adopted policies, departmental priorities, and the following Board adopted priority evaluation criteria: 1) additional funds are required to make committed projects operational; 2) required to meet a legal or policy mandate; 3) improve unacceptable health and safety conditions; 4) at least 80 percent revenue offset or payback in at least three years; 5) required to maintain existing assets or facilities; 6) required to maintain existing service levels; 7) reduces other county costs; and 8) other justification to merit consideration.

A summary of the proposed capital project program for 1989-90 is included in this section. Chart 1 lists all recommended capital projects, including funding required to complete previously approved projects. Chart 2 lists capital projects which were requested by departments but not recommended due to funding constraints and application of the priority evaluation criteria listed above. All maintenance projects are listed in the General County Budgets section of this budget document in Budget Unit 2208 - Maintenance Projects, which is in a separate fund.

On Chart 1, capital projects are divided into the following categories: facilities, Health Agency, parks, projects which are specifically financed through the Airport, Lopez Lake, Morro Bay Golf Course and Off Highway Vehicle Funds. Also included for 1989-90 is a category for major multi-year projects which are recommended to be encumbered. A brief description of what is included in these sections is described below.

## Facilities

A total of just over $5 million is recommended in the facilities category for 1989-90, approximately $4.17 million of which relates to projects approved, funded and not completed in 1988-89. Appropriations for these projects will revert to 1988-89 fund balance and be appropriated again in 1989-90. Included in this amount to be re-budgeted is approximately $3.1 million of Main Jail Expansion project financing which corresponds to anticipated Proposition 52 revenues.

The balance of recommended financing for facilities projects consists of approximately $915,000 of new general fund contribution. Included are three existing projects which were not fully funded or have been revised in scope. The County Operational Center - Fuel Facility began as a project to replace underground fuel tanks. The project now consists of the establishment of a main county fuel facility at the operational center which will alleviate the need for ongoing maintenance of several smaller fuel facilities in and around the City of San Luis Obispo. Also recommended is an additional appropriation to install fuel tank monitors at several fuel tank sites. The project is necessary to comply with both state and federal requirements pertaining to monitoring of underground fuel tanks.

Approximately $200,000 is recommended for Countywide Departmental Relocations projects. This will address the ongoing costs associated with accommodating continuing growth and increased facilities requirements for county departments. Also of note is a recommended $152,000 appropriation for the acquisition of property for a transfer station site in the Los Osos/South Bay area. The recommended Recorder/Assessor's Archive Storage project will provide a facility to store aging map documents in the Government Center and will be funded through the Recorder's Trust Fund.

## Health Agency

Funding for capital projects in the Health Agency category includes General Hospital projects. The majority of the approximately $750,000 recommended for the Health Agency is current year's balance to be appropriated again in 1989-90. This amount includes the unspent balance of the Phase I Fire Safety Improvements Project created late in 1988-89, and the remaining balance of the 1988-89 appropriation for the Intensive Care Unit/Critical Care Unit (ICU/CCU). Additional financing for the ICU/CCU is not recommended at this time, pending resolution of the options for construction of that facility and other long-term facilities planning issues for the Hospital. The recommended level of funding provides for installation of an emergency generator for the Hospital's Dialysis Unit.

## Parks

All parks projects recommended for funding in 1989-90 are grant funded projects. The amount shown as new funding to be appropriated is the local share to match the grant amount. The projects will be brought to your Board once the grant has been awarded with a request for a full appropriation.

## Specially Funded Projects

County Airport, Morro Bay Golf Course, Lopez Recreation Area and Off Highway Vehicle capital project funding is separated from the countywide capital projects program. Because these budgets are self-financing, funding for these capital projects is included in each of the individual budgets.

Of the approximately $440,000 recommended for projects at the County Airport, $220,000 is 1988-89 funding which will be carried forward to be appropriated in 1989-90. The remaining half consists of the local share of two grant funded projects, one to construct taxiway apron improvements and the other to acquire property within runway clearzones.

Recommended funding for capital projects at Lopez Recreation Area totals over $566,000, with approximately $366,000 of that in carryover funding for projects not completed in 1988-89. Approximately $200,000 is recommended for new projects or augmentations to existing projects, including parking and picnic area developments.

The capital projects program at the Morro Bay Golf Course is recommended for over $410,000 of total funding, approximately $55,000 of which is carryover funding for existing projects. Recommended funding for new projects totals approximately $356,000, providing for cart path and retaining wall construction, clubhouse parking lot expansion and construction of a new practice area. One project for improvements at the Oceano Campground is recommended, funded entirely by the Off Highway Motor Vehicle Fund.

## Proposed Changes to Capital Projects Budgeting

As mentioned in the summary, two significant changes were implemented for the structure of capital projects budgeting last year. The two changes dealt with the practice for encumbering capital projects at the end of the year and the separation of maintenance projects from capital projects.

Prior to 1988-89, funding for unfinished capital projects was encumbered at the end of the year if any work at all was accomplished on that project during the year. Therefore, funding for almost every capital project was encumbered at the end of a year. The change implemented in 1988-89 required substantial progress be made on a project, such as an awarded contract or other formal Board action, before the project would be encumbered at the end of the fiscal year. Capital projects which were not encumbered would be appropriated again in the following fiscal year. The amount of the appropriation would be fully offset by the fund balance remaining in that project.

The main disadvantage with the change is that it tended to inflate the appropriations for capital projects if a large number of projects were to be carried over from the previous year, particularly if the projects were very large projects requiring several years to complete. For example, a major building construction project requiring a multi-million dollar appropriation in its first year would probably require a large percentage of the appropriation to be carried over, repeatedly, for several years in a row, thus presenting an inflated picture of capital projects appropriations.

In response to this disadvantage, one modification to the current encumbrance policy is recommended. Projects which are in excess of $2 million in value and expected to require several years to complete will be appropriated in the first year they are recommended for funding, but will be encumbered at the end of that first year and each subsequent year until the project is completed. This will avoid the misleading action of large, repeated appropriations for the same project over the length of time required to complete the project. The projects recommended for this practice for 1989-90 are the Main Jail Expansion project, the North and South County Courts and Substations projects and the Social Services Building, all shown on Chart 1 as Encumbered Major Multi-Year Projects.

The one recommended exception to this practice pertains to projects which are expected to receive revenues. In the event that budgeted revenues are not realized in any given fiscal year, the revenues will be cancelled and both the revenues and the portion of expenditures expected to be offset by the revenues will be budgeted again in the following fiscal year. This is the case in 1989-90 for $3,107,230 of Proposition 52 funds budgeted in the Main Jail Expansion project. The Proposition 52 revenues were budgeted in the 1988-89 project budget, but are not expected to be realized in 1988-89. Therefore, the revenues have been cancelled for 1988-89, and both the revenues and that portion of the expenditures to be offset by those revenues are recommended to be appropriated again in 1989-90. The balance of the 1988-89 appropriation is recommended to be encumbered.

The Auditor/Controller's Office and the Department of General Services have been involved and concur with this additional recommended change to the capital projects budgeting process.

## BOARD ADOPTED CHANGES

Appropriations were increased $840,520 and revenues were increased $443,220 to provide additional projects in the Government Center, Veteran's Hall and General Hospital.

# LIST OF APPROVED CAPITAL PROJECTS

| REF NO. | PROJECT NUMBER | PROJECT DESCRIPTION | PROJECT BUDGET | NEW FUNDING TO BE APPROPRIATED | PREVIOUS YEAR BALANCE TO BE APPROPRIATED |
|---|---|---|---|---|---|
| | | **FACILITIES - FUND 003 (B.U. 2207)** | | | |
| 1 | 5346 | Atascadero - Construct New Library | 18,286 | | 18,286 |
| 2 | 5301 | County Operational Center - Expand Engr Environmental Lab | 81,000 | | 81,000 |
| 3 | 5614 | County Operational Center - Fuel Facility | 357,259 | 256,200 | 101,059 |
| 4 | 5354 | County Operational Center - Jail Rehabilitation | 48,520 | | 48,520 |
| 5 | 5355 | County Operational Center - Main Jail Expansion | 3,107,230 | | 3,107,230 |
| 6 | 5618 | County Operational Center - Repair Juvn Servs Water Lines | 22,030 | | 22,030 |
| 7 | 5302 | County Operational Center - Secure Juvenile Servs Patio | 23,099 | | 23,099 |
| 8 | 5755 | Countywide Architectural Barrier Removal - Phase VI | 77,915 | | 77,915 |
| 9 | 5352 | Countywide Departmental Relocations (5351) | 385,220 | 203,750 | 181,470 |
| 10 | 5443 | Countywide Installation of Fuel Tank Monitors | 171,303 | 143,000 | 28,303 |
| 11 | 5303 | Cuesta Peak - Replace Radio Tower | 29,380 | | 29,380 |
| 12 | 5359 | Government Center - Computer Room Fire Supression System | 80,000 | | 80,000 |
| 13 | 5361 | Government Center - Recorder/Assessor's Archive Storage | 35,600 | 35,600 | |
| 14 | 5360 | Government Center - Treasurer's Office Fire Safety | 28,800 | 28,800 | |
| 15 | 5362 | Government Center - Upgrade Chiller & Cooling Tower | 37,900 | 37,900 | |
| 15A | 5677 | Government Center - Municipal Court Reception Remodel | 140,000 | | 140,000 |
| 16 | 5364 | Los Osos - Acquire Transfer Station Property | 152,000 | 152,000 | |
| 17 | 5304 | Los Osos - Landfill Closure | 460,437 | | 460,437 |
| 18 | 5657 | Municipal Court - Grover City /Paso Robles Courts Modulars | 10,459 | | 10,459 |
| 19 | 5612 | Paso Robles - Remodel Ag Commissioner Trailer | 5,350 | | 5,350 |
| 20 | 5256 | San Luis Obispo - Improve Mental Health Restraint Rooms | 11,380 | | 11,380 |
| 21 | 5257 | San Luis Obispo - Provide Mental Health Isolation Room | 5,560 | | 5,560 |
| 21A | 5678 | San Luis Obispo - Superior Court Remodel | 101,560 | | 101,560 |
| 22 | 5363 | South County - Construct Parks Storage Facility | 58,400 | 58,400 | |
| | | Total Facilities | 5,448,688 | 915,650 | 4,533,038 |
| | | **HEALTH AGENCY - FUND 003 (B.U.2207)** | | | |
| 23 | 5308 | General Hospital - Construct ICU/CCU And Structural Analysis | 113,897 | | 113,897 |
| 23A | 5630 | General Hospital - ETO Stertilizer | 50,706 | | 50,706 |
| 24 | 5675 | General Hospital - Fire Safety Phase I | 337,320 | | 337,320 |
| 25 | 5366 | General Hospital - Fire Safety Phase II | | | |
| 26 | 5365 | General Hospital - Install Dialysis Emergency Generator | 46,800 | 46,800 | |
| 27 | 5307 | General Hospital - Interiors Phase III | 28,160 | | 28,160 |
| 28 | 5314 * | General Hospital - Medical Surgical Nurses Station | 103,216 | | 103,216 |
| 29 | 5315 | General Hospital - Replace Hot Water Boilers | | | |
| 29A | 5676 | General Hospital - Recovery Care Facility Development | 10,529 | | 10,529 |
| 29B | 5375 | General Hospital - Mechanical Systems Improvements | 276,000 | 276,000 | |
| 29C | 5376 | General Hospital - Mobile Imaging Site Improvements | 38,400 | 38,400 | |
| 30 | 5249 | Health Agency - Atascadero Facility Renovation | 11,362 | | 11,362 |
| 31 | 5250 | Health Agency - Rehabilitate Health Electrical | 7,141 | | 7,141 |
| | | Total Health Agency | 1,023,531 | 361,200 | 662,331 |

* Indicates Grant Related Project

# LIST OF APPROVED CAPITAL PROJECTS

| REF NO. | PROJECT NUMBER | PROJECT DESCRIPTION | PROJECT BUDGET | NEW FUNDING TO BE APPROPRIATED | PREVIOUS YEAR BALANCE TO BE APPROPRIATED |
|---|---|---|---|---|---|
| | | PARKS - FUND 003 (B.U. 2207) | | | |
| 32 | 5656 | Atascadero - Chalk Mt Parking Lot Expansion | 9,947 | | 9,947 |
| 33 | 5310 | Cayucos Beach - Replace Restroom | 85,750 | | 85,750 |
| 34 | 5205 | Cayucos - Enclose Hardie Pool Equipment | 15,660 | | 15,660 |
| 35 | 5311 | Chalk Mt Golf Course - Construct Restroom | 39,007 | | 39,007 |
| 36 | 5312 | Chalk Mt Golf Course - Landscaping, Lighting, & Irrigation | 32,209 | | 32,209 |
| 37 | 5374 * | Cuesta Park - Improve Low Water Crossing | 8,100 | 8,100 | |
| 38 | 5371 * | El Chorro Park - Construct Check Dams | 13,000 | 13,000 | |
| 39 | 5425 * | El Chorro Park - Construct Restroom | 35,675 | | 35,675 |
| 40 | 5423 * | El Chorro Park - Develop Campground | 74,255 | | 74,255 |
| 41 | 5643 * | Heilmann Park - Expand Park | 20,890 | | 20,890 |
| 42 | 5644 * | Lampton Park - Construct New Facility (Coastal Conservancy) | | | |
| 43 | 5368 * | Lampton Park - Construct New Facility (Prop 70) | 9,300 | 9,300 | |
| 44 | 5367 * | Nipomo Park - Construct Turf & Irrigation, Phase III | 8,550 | 8,550 | |
| 45 | 5372 * | Nipomo Park - Install Boundry Fencing | 3,300 | 3,300 | |
| 46 | 5370 * | Nipomo Park - Install Traffic Barriers | 7,500 | 7,500 | |
| 47 | 5648 * | Oceano Park - Install Irrigation System | 2,936 | | 2,936 |
| 48 | 5650 * | Oceano Park - Renovate Restroom | 739 | | 739 |
| 49 | 5649 | Oceano Park - Replace Water Lines | 9,628 | | 9,628 |
| 50 | 5261 * | Oceano Park - Restore Lagoon | 8,260 | 800 | 7,460 |
| 51 | 5316 * | Oceano - Renovate Campground | 35,118 | | 35,118 |
| 52 | 5652 | Santa Margarita Lake - Renovate Chlorination System | 8,449 | | 8,449 |
| 53 | 5270 * | Shamel Park - Construct Sea Barrier | 30,928 | | 30,928 |
| 54 | 5653 * | Shamel Park - Renovate Restroom | 4,288 | | 4,288 |
| 55 | 5373 * | Templeton Park - Automate Irrigation System | 7,500 | 7,500 | |
| 56 | 5655 | Templeton Park - Renovate Pool | 119,310 | | 119,310 |
| | | Total Parks | 590,299 | 58,050 | 532,249 |
| | | Grand Totals Fund 003 | 7,062,518 | 1,334,900 | 5,727,618 |
| | | SAN LUIS OBISPO AIRPORT - FUND 009 (B.U. 2941) | | | |
| 57 | 5234 * | San Luis Obispo Airport - 7-25 Clearzones | 40,200 | | 40,200 |
| 58 | 5451 * | San Luis Obispo Airport - Acquire Land Airport Approach | 24,860 | | 24,860 |
| 59 | 5142 * | San Luis Obispo Airport - Acquire Land and Easements | 24,000 | | 24,000 |
| 60 | 5146 | San Luis Obispo Airport - FAR 139 Airfield Improvements | 65,759 | | 65,759 |
| 61 | 5148 * | San Luis Obispo Airport - General Aviation Apron Improvements | 16,250 | 16,250 | |
| 62 | 5149 * | San Luis Obispo Airport - Land and Easement Acquisition | 203,500 | 203,500 | |
| 62A | 5143 | San Luis Obispo Airport - Lease Site Development | 6,860 | | 6,860 |
| 63 | 5147 * | San Luis Obispo Airport - Midfield Drainage | 1,579 | | 1,579 |
| 64 | 5145 | San Luis Obispo Airport - Pavement Repair | 1,360 | | 1,360 |
| 65 | 5144 * | San Luis Obispo Airport - Taxiway F and Runway Drainage | 14,890 | | 14,890 |
| 65A | 5151 * | San Luis Obispo Airport - Woods Land Acquisition | 89 | | 89 |
| | | Total Fund 009 | 399,347 | 219,750 | 179,597 |

# LIST OF APPROVED CAPITAL PROJECTS

| REF NO. | PROJECT NUMBER | PROJECT DESCRIPTION | PROJECT BUDGET | NEW FUNDING TO BE APPROPRIATED | PREVIOUS YEAR BALANCE TO BE APPROPRIATED |
|---|---|---|---|---|---|
| | | LOPEZ LAKE - FUND 0655 (B.U. 4150) | | | |
| 66 | 5162 * | Lopez Lake - Construct Wittenberg Bridge | 20,000 | 20,000 | |
| 67 | 5170 | Lopez Lake - Maintenance Shop Shower/Restroom | 1,765 | | 1,765 |
| 68 | 5179 * | Lopez Lake - Pave Campsites | 72,000 | | 72,000 |
| 69 | 5160 | Lopez Lake - Pave Vista Lago Parking Area | 113,650 | 113,650 | |
| 70 | 5161 * | Lopez Lake - Picnic Area Development | 11,500 | 11,500 | |
| 71 | 5165 | Lopez Lake - Renovate Restrooms | 227,405 | 68,730 | 158,675 |
| 72 | 5178 * | Lopez Lake - Vista Lago/Pave Campsites | 114,000 | | 114,000 |
| | | Total Fund 0655 | 560,320 | 213,880 | 346,440 |
| | | MORRO BAY GOLF COURSE - FUND 008 (B.U. 4160) | | | |
| 73 | 5184 | Morro Bay Golf Course - Construct Cart Paths/Fog Seal | 166,100 | 114,200 | 51,900 |
| 74 | 5189 | Morro Bay Golf Course - Construct New Practice Area | 66,700 | 66,700 | |
| 75 | 5192 | Morro Bay Golf Course - Construct Retaining Wall/Cart Paving | 33,500 | 33,500 | |
| 76 | 5185 | Morro Bay Golf Course - Equipment Washing Area | 1,920 | | 1,920 |
| 77 | 5188 | Morro Bay Golf Course - Expand Clubhouse Parking Area | 79,500 | 79,500 | |
| 77A | 5186 | Morro Bay Golf Course - Install Domestic Water | 5,000 | | 5,000 |
| 77B | 5193 | Morro Bay Golf Course - Paint Clubhouse and Cart Barn | 9,150 | | 9,150 |
| 77C | 5183 | Morro Bay Golf Course - Reroof Water Tank | 7,544 | | 7,544 |
| 78 | 5191 | Morro Bay Golf Course - Replace Maintenance Shop Doors | 20,200 | 20,200 | |
| 79 | 5190 | Morro Bay Golf Course - Reroof Clubhouse and Repair Ceiling | 42,100 | 42,100 | |
| | | Total Fund 008 | 431,714 | 356,200 | 75,514 |
| | | OFF HIGHWAY VEHICLE - FUND 011 (B.U. 2911) | | | |
| 80 | 5140 | Oceano Campground Improvements | 23,100 | 23,100 | |
| | | AIR POLLUTION CONTROL DISTRICT - FUND 0007 (B.U. 3090) | | | |
| 80A | 5187 | San Luis Obispo - APCD Office Remodel | 1,663 | | 1,663 |

* Indicates Grant Related Project

| | | ENCUMBERED MAJOR MULTI-YEAR PROJECTS | ENCUMBERED AMOUNT |
|---|---|---|---|
| 81 | 5355 * | County Operational Center - Jail Expansion | 7,400,130 |
| 82 | 5305 | North County - Construct Courts/Sheriff Complex | 2,633,204 |
| 83 | 5347 | San Luis Obispo - Construct Social Services Building | 8,936,970 |
| 84 | 5306 | South County - Construct Courts/Sheriff Complex | 2,164,558 |

* Indicates Grant Related Project

# INTERNAL SERVICE FUND
# AND
# ENTERPRISE FUND BUDGETS

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 10

B.U. 2150, 2157, 2159, 2161

OPERATION OF INTERNAL SERVICE FUND

OPERATIONAL STATEMENT FOR FISCAL YEAR 1989-90

Fund Title: Self Insurance
Service Act: Other General

| OPERATING DETAIL 1 | Actual 1987-88 2 | Actual 1988-89 3 | Proposed Estimates 1989-90 4 | Approved Estimates 1989-90 5 |
|---|---|---|---|---|
| REVENUES: | | | | |
| OPERATING REVENUES | | | | |
| Charges for Current Services | | | | |
| Billings to Departments | 5,446,063 | 6,523,354 | 6,187,300 | 6,187,300 |
| Total Charges for Current Services | 5,446,063 | 6,523,354 | 6,187,300 | 6,187,300 |
| Other Operating Revenues | | | | |
| Other | 2,607 | 0 | 0 | 0 |
| Total Other Operating Revenues | 2,607 | 0 | 0 | 0 |
| TOTAL OPERATING REVENUES | 5,448,670 | 6,523,354 | 6,187,300 | 6,187,300 |
| NONOPERATING REVENUES | | | | |
| Interest | 828,616 | 1,090,002 | 331,190 | 331,190 |
| TOTAL NONOPERATING REVENUES | 828,616 | 1,090,002 | 331,190 | 331,190 |
| TOTAL REVENUES | 6,277,286 | 7,613,356 | 6,518,490 | 6,518,490 |
| EXPENSES: | | | | |
| OPERATING EXPENSES | | | | |
| Salaries and Benefits | | | | |
| Services and Supplies | 283,272 | 313,122 | 351,400 | 351,400 |
| Countywide Overhead Allocation | 87,238 | 34,033 | 68,520 | 68,520 |
| Other Charges: | | | | |
| Insurance | 548,502 | 743,859 | 861,110 | 861,110 |
| Claims | 1,836,176 | 2,610,277 | 1,997,100 | 1,997,100 |
| Outside Legal Counsel | 485,319 | 685,738 | 510,000 | 510,000 |
| TOTAL OPERATING EXPENSES | 3,240,507 | 4,387,029 | 3,788,130 | 3,788,130 |
| NONOPERATING EXPENSES | | | | |
| Loss on Sale of Assets | | | | |
| Other | | | | |
| TOTAL NONOPERATING EXPENSES | 0 | 0 | 0 | 0 |
| TOTAL EXPENSES | 3,240,507 | 4,387,029 | 3,788,130 | 3,788,130 |
| NET INCOME (LOSS) | 3,036,779 | 3,226,327 | 2,730,360 | 2,730,360 |
| OTHER FINANCING SOURCES | | | | |
| Contributions In - General Fund | 515,000 | 515,000 | 0 | 0 |
| FIXED ASSET EXPENDITURES | | | | |
| Equipment | | | | |
| Other | | | | |
| Total Fixed Asset Expenditures | 0 | 0 | 0 | 0 |

SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Workers' Compensation | $ 1,743,065 | $ 2,121,670 | $ 2,121,670 | $ 2,121,670 |
| 2. Liability Self-Insurance | 1,381,315 | 1,440,070 | 1,440,070 | 1,440,070 |
| 3. Unemployment Insurance | 76,400 | 80,900 | 80,900 | 80,900 |
| 4. County Dental Plan | 120,750 | 145,490 | 145,490 | 145,490 |
| Gross Totals | $ 3,321,530 | $ 3,788,130 | $ 3,788,130 | $ 3,788,130 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 3,321,530 | $ 3,788,130 | $ 3,788,130 | $ 3,788,130 |

## PURPOSE

To provide a consolidated presentation of the four county self-insurance internal service funds.

## SERVICE DELIVERY PROGRAMS

1. Workers' Compensation: Includes all income, claim costs, expenses and reserves related to the Self-Insured Workers' Compensation and Safety Programs for county employees.

2. Liability Self-Insurance: Includes all income, claim costs, expenses and reserves related to the Self-Insured Liability Program for county operations.

3. Unemployment Insurance: Includes all income, benefit costs, expenses and reserves related to the Self-Insured Unemployment Insurance Program for county employees.

4. County Dental Plan: Includes all income, benefit costs, expenses and reserves related to the County Self-Funded Dental Plan for county employees.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Self-Insurance Internal Service Fund represents a summary budget comprised of budgets for four internal service funds: Workers' Compensation, Liability Self-Insurance, Unemployment Insurance and the County Dental Plan.

The recommended budget for 1989-90 shows a slightly lower amount of excess income over expenses when compared to the 1988-89 budget. Excess income is added to fund reserves. Projected income from charges to county departments is higher than

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

budgeted amounts for 1988-89. Charges are based upon recommendations included in actuarial reports for 1989-90 for the Workers' Compensation and Liability Self-Insurance funds. Charges to departments for both insurance funds have been set to achieve an 80 percent confidence level for 1989-90. Confidence levels represent a measure of credibility that can be attributable to an audit or actuarial report's conclusions. The higher the confidence level, the lower the chances of errors and variations of cost projections.

The 1988-89 Risk Management budget includes $515,000 for the purpose of increasing the current reserve levels of both the Liability Self-Insurance and Workers' Compensation funds. The contribution to the internal service fund in 1988-89 represented the fourth year of a ten year plan for reducing fund deficits. The budget includes $140,000 for the Liability Self-Insurance fund and $375,000 for the Workers' Compensation fund. However, based upon the results of an actuarial study of fund reserves conducted in November of 1988, it is not necessary to continue making contributions. The goal for reaching satisfactory funding and confidence levels of both insurance funds has been achieved. Actuarial studies are conducted each year for both insurance funds, so funding levels will be closely monitored to assure compliance with overall funding goals.

Also included in the 1989-90 Proposed Budget is a recommendation to place $59,000 into the Contingent Liability Designation. The purpose of this recommendation is to maintain contingent liability reserves at acceptable levels. The contingent liability reserve allows for the payment of unbudgeted costs during the year for such things as judgments against the county, settlements, judicial and administrative assessments, attorneys' fees, and expert witness fees. The contingent liability reserve is also intended to supplement the county's Self-Insurance fund against changing circumstances in the insurance marketplace.

Total projected expenses are higher than 1988-89 estimated levels. The principal reasons for this are attributable to significant increases in insurance costs, outside legal counsel expenses, claims administration fees and projected claims payments. It is anticipated that premium costs for insurance coverage through the County Supervisors Association of California - Excess Insurance Authority program will increase for both the Workers' Compensation and Liability programs. The increase in cost for the Workers' Compensation program is due to anticipated growth in the county payroll. The increase in expenses for the Liability program are in anticipation of higher premium costs for the county's $10 million level of insurance coverage, and the cost of an excess layer of $5 million, which was added mid-year in 1988-89. Based upon historical usage and an increase in the number of liability claims filed against the county, the cost of outside legal counsel is also expected to increase slightly. Finally, projected claims payments and administrative fees for workers' compensation and liability cases are also anticipated to increase for 1989-90.

As a result of the increase in expenses, and the recommendation to eliminate the general fund contribution to the internal service fund, a slightly smaller amount of money will be placed into reserves in 1989-90 when compared to 1988-89. The contribution to reserves in 1989-90 will assure a maintenance of acceptable confidence levels.

BOARD ADOPTED CHANGES

None.

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

B.U. 2270

COUNTY OF SAN LUIS OBISPO
State of California

OPERATION OF INTERNAL SERVICE FUND

OPERATIONAL STATEMENT FOR FISCAL YEAR 1989-90

COUNTY BUDGET FORM
SCHEDULE 10

Fund Title: Reprographics
Service Act: Other General

| OPERATING DETAIL 1 | Actual 1987-88 2 | Actual 1988-89 3 | Proposed Estimates 1989-90 4 | Approved Estimates 1989-90 5 |
|---|---|---|---|---|
| REVENUES: | | | | |
| OPERATING REVENUES | | | | |
| Charges for Current Services | | | | |
| Copying and Printing | 437,596 | 532,615 | 533,380 | 533,380 |
| Supplies | 180,050 | 154,523 | 133,310 | 133,310 |
| Other | | | | |
| Total Charges for Current Services | 617,646 | 687,138 | 666,690 | 666,690 |
| Other Operating Revenues | | | | |
| Total Other Operating Revenues | 0 | 0 | 0 | 0 |
| TOTAL OPERATING REVENUES | 617,646 | 687,138 | 666,690 | 666,690 |
| NONOPERATING REVENUES | | | | |
| Interest | 12,638 | 11,150 | 11,000 | 11,000 |
| Gain on Sale of Assets | | | | |
| Other | | | | |
| TOTAL NONOPERATING REVENUES | 12,638 | 11,150 | 11,000 | 11,000 |
| TOTAL REVENUES | 630,284 | 698,288 | 677,690 | 677,690 |
| EXPENSES: | | | | |
| OPERATING EXPENSES | | | | |
| Salaries and Benefits | 160,710 | 165,379 | 173,360 | 173,360 |
| Services and Supplies | 396,903 | 441,525 | 432,750 | 432,750 |
| Depreciation | 33,595 | 31,874 | 47,370 | 47,370 |
| Countywide Overhead Allocation | 68,022 | 27,723 | 24,210 | 24,210 |
| Other Charges: | | | | |
| TOTAL OPERATING EXPENSES | 659,230 | 666,501 | 677,690 | 677,690 |
| NONOPERATING EXPENSES | | | | |
| Loss on Sale of Assets | | | | |
| Other | | | | |
| TOTAL NONOPERATING EXPENSES | 0 | 0 | 0 | 0 |
| TOTAL EXPENSES | 659,230 | 666,501 | 677,690 | 677,690 |
| NET INCOME (LOSS) | (28,946) | 31,787 | 0 | 0 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Contributions In (Out) | 0 | 0 | 0 | 0 |
| FIXED ASSET EXPENDITURES | | | | |
| Equipment | 3,190 | 11,398 | 35,000 | 35,000 |
| Other | | | | |
| Total Fixed Asset Expenditures | 3,190 | 11,398 | 35,000 | 35,000 |

## SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Duplicating Operations | $ 593,910 | $ 677,690 | $ 677,690 | $ 677,690 |
| Gross Totals | $ 593,910 | $ 677,690 | $ 677,690 | $ 677,690 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 593,910 | $ 677,690 | $ 677,690 | $ 677,690 |

## SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0990 | Reprographics Supervisor | 1 | 1 | 1 | 1 |
| 0996 | Reprographics Technician I | | | | |
| 0992 | or Reprographics Technician II | | | | |
| 0994 | or Reprographics Technician III | 3 | 3 | 3 | 3 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 1 | 1 | 1 | 1 |
| Total | | 5 | 5 | 5 | 5 |
| Temporary | | | | | |
| | Reprographics Technician (.75 FTE) | | | | |

## LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | FAX Machine | 4,000 | 1 | 4,000 |
| R | Microfiche Camera | 26,000 | 1 | 26,000 |
| R | Plate Processor | 5,000 | 1 | 5,000 |
| Total | | | | $35,000 |

## LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

| Code | Description | Unit Cost | Quantity | 1989-90 Payment |
|---|---|---|---|---|
| E | Copier | 106,827 | 1 | $25,380 |
| A | Two Color Offset Press | 35,000 | 1 | 3,900 |
| | | | | $29,280 |

## PURPOSE

Functionally under the Department of General Services, Reprographics is an internal service fund that operates for the purpose of providing centralized reprographic services to various county departments and other governmental agencies, including offset printing, copying, blueprinting and microfilming.

## SERVICE DELIVERY PROGRAMS

1. Duplicating Operations: To provide centralized document duplication services to county departments.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Department of General Services administers the Reprographics budget. Activity in this fund is based upon user demand. Funds required to operate reprographics services are appropriated during consideration of user departments' budgets. No appropriation is required for this internal service fund.

The Reprographics budget is recommended at a significantly higher level than 1988-89. No new positions were requested. Salaries and benefits are recommended with a cost-of-living adjustment included as this fund is self-supporting and will incur these costs for personnel during the year.

Recommended increases in services and supplies accounts provide for increased equipment maintenance costs, increased purchase and sales of computer related supplies to user departments, and outside services for occasional printing projects requiring quicker turn-around or higher volume than the existing facility can produce.

Several pieces of equipment are recommended for replacement, either through purchase or lease/purchase. A microfilm machine is recommended to allow the Reprographics Department to continue to provide necessary microfilm services to the Personnel and other departments. A two-color offset press is recommended to allow the production of two-color printing in an efficient and cost effective manner. A plate processor will automate a print process that is currently performed through a less efficient manual process.

At the recommended level of expenses and revenues, Reprographics will maintain current service levels in 1989-90.

## BOARD ADOPTED CHANGES

None.

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

B.U. 2300

COUNTY OF SAN LUIS OBISPO
State of California

OPERATION OF INTERNAL SERVICE FUND

OPERATIONAL STATEMENT FOR FISCAL YEAR 1989-90

COUNTY BUDGET FORM
SCHEDULE 10

Fund Title: Garage
Service Act: Other General

| OPERATING DETAIL 1 | Actual 1987-88 2 | Actual 1988-89 3 | Proposed Estimates 1989-90 4 | Approved Estimates 1989-90 5 |
|---|---|---|---|---|
| REVENUES: | | | | |
| OPERATING REVENUES | | | | |
| Charges for Current Services | | | | |
| Departmental Billings | 1,194,324 | 1,495,977 | 1,596,770 | 1,596,770 |
| Gasoline Revenue (Engineering) | 146,694 | 166,613 | 150,000 | 150,000 |
| Pool Car Charges | 0 | 79,813 | 113,270 | 113,270 |
| Inflationary Factor | 57,689 | 86,377 | 225,990 | 225,990 |
| Other | | | | |
| Total Charges for Current Services | 1,398,707 | 1,828,780 | 2,086,030 | 2,086,030 |
| Other Operating Revenues | | | | |
| Other Sales and Revenues | 1,950 | 0 | 1,500 | 1,500 |
| Total Other Operating Revenues | 1,950 | 0 | 1,500 | 1,500 |
| TOTAL OPERATING REVENUES | 1,400,657 | 1,828,780 | 2,087,530 | 2,087,530 |
| NONOPERATING REVENUES | | | | |
| Interest | 0 | 0 | 0 | 0 |
| Gain on Sale of Assets | 0 | (21,086) | 10,000 | 10,000 |
| Other | 0 | 11,417 | 0 | 0 |
| TOTAL NONOPERATING REVENUES | 0 | (9,669) | 10,000 | 10,000 |
| TOTAL REVENUES | 1,400,657 | 1,819,111 | 2,097,530 | 2,097,530 |
| EXPENSES: | | | | |
| OPERATING EXPENSES | | | | |
| Salaries and Benefits | 252,548 | 272,865 | 322,250 | 322,250 |
| Services and Supplies | 701,249 | 723,645 | 701,230 | 701,230 |
| Depreciation | 663,092 | 773,045 | 727,960 | 727,960 |
| Countywide Overhead Allocation | 38,580 | 140,637 | 121,830 | 121,830 |
| Other Charges: | | | | |
| TOTAL OPERATING EXPENSES | 1,655,469 | 1,910,192 | 1,873,270 | 1,873,270 |
| NONOPERATING EXPENSES | | | | |
| Loss on Sale of Assets | 0 | 0 | 0 | 0 |
| Other | | | | |
| TOTAL NONOPERATING EXPENSES | 0 | 0 | 0 | 0 |
| TOTAL EXPENSES | 1,655,469 | 1,910,192 | 1,873,270 | 1,873,270 |
| NET INCOME (LOSS) | (254,812) | (91,081) | 224,260 | 224,260 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Residual Equity Transfer | 0 | 0 | 0 | 0 |

| FIXED ASSET EXPENDITURES | | | | |
|---|---|---|---|---|
| Equipment | 716,112 | 871,717 | 697,060 | 697,060 |
| Other | | | | |
| Total Fixed Asset Expenditures | 716,112 | 871,717 | 697,060 | 697,060 |

## SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Garage Operations | $ 1,909,820 | $ 1,873,270 | $ 1,873,270 | $ 1,873,270 |
| Gross Totals | $ 1,909,820 | $ 1,873,270 | $ 1,873,270 | $ 1,873,270 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $ 1,909,820 | $ 1,873,270 | $ 1,873,270 | $ 1,873,270 |

## SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 1326 | Automotive Garage Manager | 1 | 1 | 1 | 1 |
| 9653 | Automotive Mechanic I | | | | |
| 9654 | or Automotive Mechanic II | 3 | 3 | 3 | 3 |
| 1328 | Automotive Service Worker | 2 | 2 | 2 | 2 |
| 9669 | Maintenance & Service Trainee | 1 | 1 | 1 | 1 |
| 1338 | Stock Clerk | 1 | 1 | 1 | 1 |
| 1325 | Supervising Automotive Mechanic | 1 | 1 | 1 | 1 |
| Total | | 9 | 9 | 9 | 9 |

## LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Air Compressor | 3,400 | 1 | 3,400 |
| A | Car Caddy for Towing | 2,000 | 1 | 2,000 |
| A | Electric Crane for Shop Truck | 2,000 | 1 | 2,000 |
| R | Riding Mower | 13,920 | 1 | 13,920 |
| R | Turf Vacuum/Sweeper | 20,300 | 1 | 20,300 |
| R | Vehicle: Pickup, Midsized | 10,400 | 5 | 52,000 |
| R | Vehicle: B & W Sedan (Capitalization only) | 1,500 | 13 | 19,500 |
| R | Vehicle: Intermediate Sedan, Used | 10,100 | 3 | 30,300 |
| R | Vehicle: Compact Sedan, Used | 9,200 | 11 | 101,200 |
| R | Vehicle: Intermediate Specialty Sedan, Used | 13,500 | 7 | 94,500 |
| R | Vehicle: Passenger Van | 20,000 | 2 | 40,000 |
| R | Vehicle: Pickup w/ Ladder Rack | 12,800 | 1 | 12,800 |
| R | Vehicle: Pickup w/ Ladder Rack & Tool Box | 10,900 | 2 | 21,800 |
| R | Vehicle: Pickup w/ Oversized Tires | 17,300 | 1 | 17,300 |

LIST OF APPROVED FIXED ASSETS (Continued)

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Vehicle: Pickup w/ Toolbox | 10,600 | 8 | 84,800 |
| R | Vehicle: Pickup w/ Utility Bed | 16,000 | 1 | 16,000 |
| R | Vehicle: Utility | 9,240 | 1 | 9,240 |
| R | Vehicle: Cargo Van | 16,600 | 4 | 66,400 |
| R | Vehicle: C&C Animal Box | 18,500 | 3 | 55,500 |
| R | Vehicle: Pickup, 4 x 4 | 16,900 | 1 | 16,900 |
| R | Vehicle: Pickup, 4 x 4 w/ Toolbox | 17,200 | 1 | 17,200 |
| Total | | | | $697,060 |
| | Expense Distribution: | | | |
| | - Replacement Reserve | | | 649,809 |
| | - Morro Bay Golf Course | | | 27,957 |
| | - Garage Equipment | | | 7,400 |
| | - Social Services | | | 5,120 |
| | - APCD | | | 6,774 |
| | | | | $697,060 |

## PURPOSE

The County Garage is an internal service fund which provides a fleet of cars, trucks, and police vehicles for use by various county departments at the lowest possible maintenance and operating costs.

## SERVICE DELIVERY PROGRAMS

1. Garage Operations: Includes all costs associated with the operation of the County Garage motor pool.

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The Department of General Services administers the Garage budget. Activity in this fund is based upon user department demand. Funds required to operate the Garage are appropriated during consideration of user departments' budgets. No appropriation is required for this internal service fund.

Garage expenses recommended in the 1989-90 budget are reflective of a slight reduction from the 1988-89 level. The reduction is primarily due to a decreased contribution to the depreciation reserve and a decreased countywide overhead charge. Recommended salaries and benefits accounts are significantly higher than 1988-89, and include anticipated cost-of-living increases for existing staff. No new positions are recommended. Services and supplies accounts are also recommended at a significantly higher level than 1988-89.

Recommended revenues include charges to departments, gasoline revenue through charges to the Engineering Department, pool car charges to user departments, and a supplemental charge to departments to account for inflation in replacement vehicle purchases. The inflationary supplement is substantially higher for 1989-90,

## COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

providing for the balance between the amount accumulated through depreciation charges and the projected replacement cost of a vehicle at the expected replacement date.

Replacement of sixty-three vehicles for various county departments at a cost of approximately $646,000 is recommended. Of the sixty-three vehicles, thirteen are patrol sedans, twenty-nine are trucks or vans, and twenty-one are compact or intermediate sedans. Of the intermediate sedans, seven are specialty sedans replacing existing criminal justice department vehicles, and three are replacement vehicles for other departments and the garage pool fleet.

Other recommended replacement vehicles include a riding mower, a turf vacuum/sweeper, and a utility vehicle for the Morro Bay Golf Course. Recommended fixed asset items for the Garage include a towing device, an air compressor and an electric crane for the existing shop truck.

At the recommended level, income and expenses included in this fund will allow the Garage to maintain existing service levels.

## BOARD ADOPTED CHANGES

None.

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

B.U. 2900

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 10

OPERATION OF INTERNAL SERVICE FUND

Fund Title: Engineering
Service Act: Engineering Svcs

OPERATIONAL STATEMENT FOR FISCAL YEAR 1989-90

| OPERATING DETAIL 1 | Actual 1987-88 2 | Actual 1988-89 3 | Proposed Estimates 1989-90 4 | Approved Estimates 1989-90 5 |
|---|---|---|---|---|
| REVENUES: | | | | |
| OPERATING REVENUES | | | | |
| Charges for Current Services | | | | |
| Special Districts | 8,010,343 | 8,845,388 | 11,679,086 | 11,679,086 |
| Roads | 11,158,417 | 10,510,557 | 11,841,892 | 12,001,502 |
| Inflationary Factor | 274,965 | 288,552 | 325,962 | 325,962 |
| Other | 1,393,593 | 335,950 | 1,162,636 | 1,304,265 |
| Total Charges for Current Services | 20,837,318 | 19,980,447 | 25,009,576 | 25,310,815 |
| Other Operating Revenues | | | | |
| Total Other Operating Revenues | 0 | 0 | 0 | 0 |
| TOTAL OPERATING REVENUES | 20,837,318 | 19,980,447 | 25,009,576 | 25,310,815 |
| NONOPERATING REVENUES | | | | |
| Interest | 148,763 | 258,952 | 191,439 | 191,439 |
| Gain on Sale of Assets | 0 | 22,532 | 27,300 | 27,300 |
| Other | 2,312 | 0 | 0 | 0 |
| TOTAL NONOPERATING REVENUES | 151,075 | 281,484 | 218,739 | 218,739 |
| TOTAL REVENUES | 20,988,393 | 20,261,931 | 25,228,315 | 25,529,554 |
| EXPENSES: | | | | |
| OPERATING EXPENSES | | | | |
| Salaries and Benefits | 6,780,980 | 7,365,326 | 7,893,201 | 7,770,201 |
| Services and Supplies | 10,424,646 | 9,390,273 | 11,826,473 | 12,250,712 |
| Depreciation | 421,844 | 478,294 | 503,868 | 503,868 |
| Countywide Overhead Allocation | 596,890 | 849,588 | 579,279 | 579,279 |
| Fixed Assets of Special Districts | 2,138,517 | 1,734,181 | 3,955,793 | 3,955,793 |
| TOTAL OPERATING EXPENSES | 20,362,877 | 19,817,662 | 24,758,614 | 25,059,853 |
| NONOPERATING EXPENSES | | | | |
| Loss on Sale of Assets | | | | |
| Other | | | | |
| TOTAL NONOPERATING EXPENSES | 0 | 0 | 0 | 0 |
| TOTAL EXPENSES | 20,362,877 | 19,817,662 | 24,758,614 | 25,059,853 |
| NET INCOME (LOSS) | 625,516 | 444,269 | 469,701 | 469,701 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Contributions In (Out) | 1,122,111 | 222,407 | 352,639 | 161,920 |
| FIXED ASSET EXPENDITURES | | | | |
| Equipment | 1,276,672 | 290,953 | 626,100 | 556,100 |
| Other | | | | |
| Total Fixed Asset Expenditures | 1,276,672 | 290,953 | 626,100 | 556,100 |

SERVICE PROGRAM BUDGET SUMMARY

| | Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|---|
| 1. | Special Districts | $ 9,836,787 | $11,795,275 | $11,795,275 | $ 11,795,275 |
| 2. | Monumentation | 58,040 | 72,700 | 72,700 | 72,700 |
| 3. | Surveyor | 473,565 | 512,970 | 512,970 | 512,970 |
| 4. | Services to Special Districts | 785,264 | 960,120 | 890,120 | 1,037,900 |
| 5. | Roads | 11,795,838 | 11,876,910 | 12,401,520 | 12,036,520 |
| 6. | Operations Center - Water and Sewer | 52,535 | 198,840 | 71,970 | 71,970 |
| 7. | Work for Outside Departments | 27,607 | 20,400 | 20,400 | 20,400 |
| | Gross Totals | $23,029,636 | $25,437,215 | $25,764,955 | $ 25,547,735 |
| | Less Unallocable Reserve/Income | 583,078 | 678,601 | 608,601 | 487,882 |
| | Net Totals | $22,446,558 | $24,758,614 | $25,156,354 | $ 25,059,853 |

SUMMARY OF POSITIONS

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0243 | County Engineer | 1 | 1 | 1 | 1 |
| 0911 | Account Clerk | 3 | 3 | 3 | 3 |
| 0914 | Accounting Technician | 5 | 5 | 5 | 5 |
| 8891 | Administrative Services Officer I | | | | |
| 8892 | or Administrative Services Officer II | | | | |
| 8893 | or Administrative Services Officer III | 3 | 3 | 3 | 3 |
| 0362 | Assistant Fire Chief | 1 | 1 | 1 | 1 |
| 9624 | Assistant Water Systems Superintendent | 2 | 2 | 2 | 2 |
| 1328 | Automotive Service Worker | 1 | 1 | 1 | 1 |
| 1327 | Bus Driver | 1 | 0 | 0 | 0 |
| 1327 | Bus Driver 1/2 Time | 6 | 6 | 6 | 6 |
| 0648 | Civil Engineer Technician I | | | | |
| 0650 | or Civil Engineer Technician II | | | | |
| 0652 | or Civil Engineer Technician III | 11 | 11 | 11 | 11 |
| 0985 | Data Entry Operator I | | | | |
| 0984 | or Data Entry Operator II | | | | |
| 0983 | or Data Entry Operator III | 1 | 1 | 1 | 1 |
| 0630 | Deputy County Engineer (Office) | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0641 | Engineer I | | | | |
| 0640 | or Engineer II | | | | |
| 0634 | or Engineer III | 15 | 15 | 15 | 15 |
| 0633 | or Engineer IV | 5 | 5 | 5 | 5 |
| 0632 | Engineer V | 6 | 6 | 6 | 6 |
| 0646 | Engineering Aide | | | | |
| 0644 | or Senior Engineering Aide | 8 | 8 | 8 | 8 |
| 8409 | Environmental Chemist I | | | | |
| 8410 | or Environmental Chemist II | 1 | 3 | 3 | 3 |
| 8411 | Environmental Laboratory Technician I | | | | |
| 8412 | or Environmental Laboratory Technician II | 4 | 4 | 4 | 4 |
| 1121 | Equipment Mechanic I | | | | |
| 1120 | or Equipment Mechanic II | 6 | 6 | 6 | 6 |
| 1122 | Equipment Mechanic Supervisor | 1 | 1 | 1 | 1 |
| 0364 | Fire Captain | 3 | 3 | 3 | 3 |
| 0360 | Fire Chief | 1 | 1 | 1 | 1 |
| 0368 | Firefighter | | | | |
| 0366 | or Fire Engineer | 3 | 3 | 3 | 3 |
| 0606 | Planning Technician | | | | |
| 0605 | or Assistant Planner | | | | |
| 0604 | or Associate Planner | 0 | 1 | 1 | 1 |
| 1115 | Public Works Leadworker | 8 | 8 | 8 | 8 |
| 1112 | Public Works Section Supervisor | 8 | 8 | 8 | 8 |
| 1105 | Public Works Worker I | | | | |
| 1117 | or Public Works Worker II | | | | |
| 1119 | or Public Works Worker III | 40 | 45 | 42 | 42 |
| 1103 | Public Works Worker IV | 15 | 15 | 15 | 15 |
| 9670 | Ridesharing Coordinator | 1 | 1 | 1 | 1 |
| 0642 | Right-of-Way Agent | 1 | 1 | 1 | 1 |
| 0636 | Road Maintenance Superintendent | 1 | 1 | 1 | 1 |
| 0909 | Senior Account Clerk | 3 | 3 | 3 | 3 |
| 1321 | Senior Storekeeper | 1 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk/Senior Clerk | 1 | 1 | 1 | 1 |
| 0627 | Special Districts Administrator | 1 | 1 | 1 | 1 |
| 1336 | Storekeeper I | 1 | 1 | 1 | 1 |
| 0927 | Supervising Administrative Clerk I | 1 | 1 | 1 | 1 |
| 0938 | Supervising Administrative Clerk II - Conf. | 1 | 1 | 1 | 1 |
| 8408 | Supervising Environmental Chemist | 1 | 1 | 1 | 1 |
| | Transit Systems Dispatcher | 0 | 1 | 1 | 1 |
| 9676 | Transit Systems Coordinator/Supervisor | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 3 | 3 | 3 | 3 |
| 9623 | Water Systems Superintendent | 2 | 2 | 2 | 2 |
| 9629 | Water Systems Worker Trainee | | | | |
| 9628 | or Water Systems Worker I | | | | |
| 9627 | or Water Systems Worker II | | | | |
| 9626 | or Water Systems Worker III | 4 | 14 | 14 | 14 |
| 9625 | Water Systems Worker IV | 1 | 1 | 1 | 1 |
| Total | | 202 | 102 | 199 | 199 |

SUMMARY OF POSITIONS (Continued)

| Job Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Contract | | | | | |
| | Environmental Laboratory Technician | 2 | 0 | 0 | 0 |
| | Student Firefighter | 4 | 4 | 4 | 4 |
| Grand Total | | 200 | 206 | 203 | 203 |

Temporary Help

Bus Driver (1 FTE)
Crossing Guard (3 FTE)
Lab Assistant I (3 FTE)
Public Works Worker I (5 FTE)
Water Systems Worker I (.50 FTE)

LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Atomic Absorption Meter | 55,000 | 1 | 55,000 |
| A | Auto Sampler System | 2,500 | 1 | 2,500 |
| R | Cabinet | 750 | 4 | 3,000 |
| R | Digestion & Distillation System | 2,600 | 1 | 2,600 |
| A | Diluter Dispenser System | 1,600 | 1 | 1,600 |
| R | Dissolved Oxygen Meter System | 1,300 | 1 | 1,300 |
| R | Dissolved Oxygen Meter System | 1,700 | 1 | 1,700 |
| A | Drill | 3,000 | 1 | 3,000 |
| R | Dumptruck | 40,000 | 2 | 80,000 |
| A | Electronic Slope Analyzing System | 1,600 | 1 | 1,600 |
| A | Emulsion Tank | 15,000 | 2 | 30,000 |
| R | Gas Chromotograph System | 12,500 | 1 | 12,500 |
| R | Loader | 60,000 | 1 | 60,000 |
| R | Motor Grader | 115,000 | 1 | 115,000 |
| A | PC System: Advanced | 13,600 | 1 | 13,600 ** |
| A | PC System: Standard | 5,000 | 2 | 10,000 ** |
| R | PC System: Standard | 5,000 | 2 | 10,000 ** |
| R | Pedestal | 600 | 4 | 2,400 |
| R | Plan Holder System | 1,600 | 1 | 1,600 |
| R | Printer: PC w/ Upgrade | 3,600 | 1 | 3,600 ** |
| A | Service Body for Truck | 3,000 | 1 | 3,000 |
| A | Sterilizer System | 5,500 | 1 | 5,500 |
| A | Sweeper | 14,500 | 1 | 14,500 |
| R | Tampers | 1,200 | 2 | 2,400 |
| R | Tractor/Mower | 20,000 | 1 | 20,000 |
| A | Vehicle: 10 Wheel Truck | 25,000 | 1 | 25,000 |

LIST OF APPROVED FIXED ASSETS (Continued)

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Vehicle: Pickup | 12,000 | 4 | 48,000 ## |
| R | Vehicle: Stationwagon | 18,000 | 1 | 18,000 ## |
| R | Weedsprayer Retrofit | 3,500 | 1 | 3,500 |
| A | Welder | 700 | 1 | 700 |
| R | Welder/Generator | 1,700 | 1 | 1,700 |
| R | Worksurface | 700 | 4 | 2,800 |
| Total | | | | $556,100 |

## PURPOSE

To provide comprehensive engineering services, in the form of manpower, equipment and contractual services and supplies, to all budgets, departments, agencies, and private citizens, as requested or required by state law or local ordinance.

## SERVICE DELIVERY PROGRAMS:

1. Special Districts: Operations and maintenance of all Board-governed special districts in the county.

2. Monumentation: Complying with state and county requirements regarding the documentation of section and subdivision corners.

3. Surveyor: To provide surveyor services to the public and to other county offices as mandated by state law, and as required for the orderly development of capital improvements within the county.

4. Services to Special Districts: To provide general fund support in fiscal, legal and engineering areas to districts in the formation process, to perform general utility district planning, assessment apportionments, special studies and projects as directed by the Board of Supervisors; acquire supplemental road-purpose equipment which is not fundable through internal service fund financing methods; and provide funding for a cooperative road improvement program.

5. Roads: To administer the Streets and Highways Code, and to keep in good and safe repair the county's 1,262 miles of road, culverts, bridges and traffic signs. Also, to increase traffic safety, provide crossing guard protection and control right-of-way encroachments.

6. Operations Center - Water and Sewer: To provide water and sewer service to various county departments and other governmental agencies.

7. Work for Outside Departments: To provide water and sewer system maintenance at the San Luis Obispo County Airport for the Department of General Services; and provide various other engineering services to other county departments and governmental agencies.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

As an internal service fund, this budget reflects the amounts included in other budget units for Engineering services. Therefore, no appropriation is required. The Engineer's Internal Service Fund includes budgets for all Board-governed special districts, roads, and other general fund budgets under the control of the County Engineer. Charges for services, as well as general fund contributions, represent the sources of income for the internal service fund.

The Engineer's charges to those budgets which purchase services from the internal service fund are indicated in the service program budget summary. With the exception of the Special Districts and Work for Outside Departments service programs, summaries of the Engineer's other programs are included in the General County Budgets section of this document.

Overall, recommended funding for special districts budgets is approximately $1.9 million higher for 1989-90. Approximately $1.1 million of the increase can be attributed to proposed capital projects for various special districts. In addition, County Service Area 9, Zone I was created during 1988-89 to provide an enhanced level of fire protection service to residents east of Los Osos. Finally, a change in accounting procedures for cooperative road improvement projects has added $475,000 in additional expenses. Expenditures for these projects have been estimated and included in recommended funding levels for the 1989-90 budget. In the past, cooperative road improvement projects have been appropriated outside of the budget process.

Work for Outside Departments has decreased for 1989-90. These flucuations merely reflect a redistribution of expenses and will not affect service levels. Net income, as shown on the Schedule 10, represents the financing necessary to fund the total 1989-90 contribution to the Engineer's equipment replacement reserve. Net income is higher for 1989-90 reflecting an increased inflationary increment contribution for the equipment replacement program. This is discussed in greater detail in Budget Unit 2290 - Services to Special Districts.

A total of three additional positions has been recommended for funding in the 1989-90 budget. Two Public Works Workers have been added to support the county's Roads Program. The additional positions will be used for road maintenance activities and are necessary to keep pace with the county's growing needs. In addition, a Planner position has been recommended to implement the Recycling Plan approved by the Board of Supervisors during 1988-89. Funding has also been included to convert two contract Environmental Technicians to permanent Environmental Chemist positions. These positions are needed to address workload increases and will be funded through charges to special districts and other non-county agencies. Finally, a reclassification of a Bus Driver to a Traffic Dispatcher has been recommended to more accurately reflect the duties and responsibilities of the position.

The recommendation for equipment is slightly higher for 1989-90 and is consistent with prior years. Recommended funding will allow the Engineer to continue the equipment replacement program and purchase approximately $97,000 in new equipment to enhance the county's road program.

The recommendation for the Engineer's Internal Service Fund includes a net general fund contribution of approximately $7,050,000 to programs serviced by the Internal Service Fund.

## BOARD ADOPTED CHANGES

Estimates for the Internal Service Fund were adjusted downward by a net total of $96,501. This represents the net effect of reducing the Roads Budget by $365,000, increasing the Services to Special Districts Budget by $147,780, and reducing the Unallocable Reserve by $120,719. Explanations for adjustments to the Roads Budget and Services to Special Districts Budget can be found in the General County Budgets section of this document. The Unallocable Reserve reduction is the result of adjustments made to the Equipment Replacement Program.

STATE CONTROLLER
COUNTY BUDGET ACT
(1985)

B.U. 6000

COUNTY OF SAN LUIS OBISPO
State of California

COUNTY BUDGET FORM
SCHEDULE 11

OPERATION OF ENTERPRISE FUND

Fund Title: Hospital
Service Act: Health & Sanitat

OPERATIONAL STATEMENT FOR FISCAL YEAR 1989-90

| OPERATING DETAIL 1 | Actual 1987-88 2 | Actual 1988-89 3 | Proposed Estimates 1989-90 4 | Approved Estimates 1989-90 5 |
|---|---|---|---|---|
| REVENUES: | | | | |
| OPERATING REVENUES | | | | |
| Charges for Current Services | | | | |
| Patient Charges | 10,831,149 | 12,496,188 | 13,616,480 | 13,676,480 |
| Other | 1,019,149 | 1,094,317 | 1,185,000 | 1,185,000 |
| Total Charges for Current Services | 11,850,298 | 13,590,505 | 14,801,480 | 14,861,480 |
| Other Operating Revenues | | | | |
| Miscellaneous | 64,410 | 5,525 | 72,000 | 12,000 |
| Total Other Operating Revenues | 64,410 | 5,525 | 72,000 | 12,000 |
| TOTAL OPERATING REVENUES | 11,914,708 | 13,596,030 | 14,873,480 | 14,873,480 |
| NONOPERATING REVENUES | | | | |
| Interest | 5,903 | 28,010 | 6,000 | 6,000 |
| Gain on Sale of Assets | 6,848 | 1,038 | 1,000 | 1,000 |
| Contributions In | 3,452,952 | 4,745,328 | 5,036,090 | 4,700,390 |
| Donations | 2,510 | 6,765 | 1,000 | 1,000 |
| CHIP / Proposition 99 | 0 | 0 | 1,241,000 | 1,241,000 |
| TOTAL NONOPERATING REVENUES | 3,468,213 | 4,781,141 | 6,285,090 | 5,949,390 |
| TOTAL REVENUES | 15,382,921 | 18,377,171 | 21,158,570 | 20,822,870 |
| EXPENSES: | | | | |
| OPERATING EXPENSES | | | | |
| Salaries and Benefits | 7,550,324 | 8,621,394 | 9,731,690 | 9,731,690 |
| Services and Supplies | 7,093,460 | 8,331,971 | 9,448,810 | 9,448,810 |
| Depreciation | 353,649 | 388,896 | 388,510 | 388,510 |
| Countywide Overhead Allocation | 220,951 | 639,671 | 647,560 | 647,560 |
| Other Charges | 66,009 | 91,084 | 85,760 | 85,760 |
| TOTAL OPERATING EXPENSES | 15,284,393 | 18,073,016 | 20,302,330 | 20,302,330 |
| NONOPERATING EXPENSES | | | | |
| Interest Expense | 43,930 | 40,206 | 53,640 | 53,640 |
| TOTAL NONOPERATING EXPENSES | 43,930 | 40,206 | 53,640 | 53,640 |
| TOTAL EXPENSES | 15,328,323 | 18,113,222 | 20,355,970 | 20,355,970 |
| NET INCOME (LOSS) | 54,598 | 263,949 | 802,600 | 466,900 |
| OTHER FINANCING SOURCES (USES) | | | | |
| Contributions In (Out) | 0 | 0 | 0 | 0 |
| FIXED ASSET EXPENDITURES | | | | |
| Equipment | 333,044 | 0 | 802,600 | 466,900 |
| Other | | | | |
| Total Fixed Asset Expenditures | 333,044 | 0 | 802,600 | 466,900 |

## SERVICE PROGRAM BUDGET SUMMARY

| Service Program | Allowed 1988-89 | Requested 1989-90 | Recommended 1989-90 | Board Adopted 1989-90 |
|---|---|---|---|---|
| 1. Inpatient Units | $ 4,094,758 | $ 5,036,200 | $ 5,036,200 | $ 5,036,200 |
| 2. Outpatient Units & Emergency | 1,673,734 | 2,510,270 | 2,510,270 | 2,510,270 |
| 3. Dialysis Unit | 1,073,168 | 1,006,280 | 1,006,280 | 1,006,280 |
| 4. Ancillary Services | 4,096,448 | 4,811,720 | 4,811,720 | 4,811,720 |
| 5. Patient Support Services | 738,080 | 841,110 | 841,110 | 841,110 |
| 6. Plant & Operations | 1,907,850 | 2,492,870 | 2,492,870 | 2,492,870 |
| 7. Management & Financial Operations | 2,033,056 | 2,265,710 | 2,265,710 | 2,265,710 |
| 8. Capital Costs | 390,078 | 442,150 | 442,150 | 442,150 |
| 9. Risk Management | 820,714 | 949,660 | 949,660 | 949,660 |
| Gross Totals | $16,827,886 | $20,355,970 | $20,355,970 | $ 20,355,970 |
| Less Intrafund Transfers | 0 | 0 | 0 | 0 |
| Net Totals | $16,827,886 | $20,355,970 | $20,355,970 | $ 20,355,970 |

## SUMMARY OF POSITIONS

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0911 | Account Clerk | 10 | 10 | 10 | 10 |
| 0909 | or Senior Account Clerk | 4 | 5 | 5 | 5 |
| 0911 | Account Clerk 1/2 Time | | | | |
| 0909 | or Senior Account Clerk 1/2 Time | 4 | 4 | 4 | 4 |
| 0905 | Accountant I | | | | |
| 0906 | or Accountant II | | | | |
| 0907 | or Accountant III | 2 | 2 | 2 | 2 |
| 0914 | Accounting Technician | 1 | 1 | 1 | 1 |
| 0913 | Accounting Technician - Confidential | 1 | 1 | 1 | 1 |
| 1329 | Central Supply Supervisor | 1 | 1 | 1 | 1 |
| 0565 | Chief Pharmacist | 1 | 1 | 1 | 1 |
| 0531 | Chief Supervising Nurse | 1 | 1 | 1 | 1 |
| 0960 | Chief Switchboard Operator | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0550 | Clinical Laboratory Manager | 1 | 1 | 1 | 1 |
| 0552 | Clinical Laboratory Technician 1/2 Time | 1 | 1 | 1 | 1 |
| 0551 | or Senior Clinical Laboratory Tech 1/2 Time | 7 | 7 | 7 | 7 |
| 0533 | Clinical Nurse Specialist | 1 | 1 | 1 | 1 |
| 1341 | Cook I | | | | |
| 1340 | or Cook II | 4 | 4 | 4 | 4 |
| 0512 | County Physician | 1 | 1 | 1 | 1 |
| 1335 | Custodian | 11 | 11 | 11 | 11 |
| 0986 | Data Entry Operator Trainee | | | | |
| 0985 | or Data Entry Operator I | | | | |
| 0984 | or Data Entry Operator II | | | | |
| 0983 | or Data Entry Operator III | 2 | 2 | 2 | 2 |
| 0985 | Data Entry Operator I 3/4 Time | | | | |
| 0984 | or Data Entry Operator II 3/4 Time | | | | |
| 0983 | or Data Entry Operator III 3/4 Time | 1 | 1 | 1 | 1 |
| 0554 | Diagnostic Medical Sonographer | 1 | 1 | 1 | 1 |
| 0549 | Dialysis Care Technician | 2 | 2 | 2 | 2 |
| 1343 | Diet Assistant | 3 | 3 | 3 | 3 |
| 0570 | Director of Medical Social Services | 1 | 1 | 1 | 1 |
| 0530 | Director of Nursing Services | 1 | 1 | 1 | 1 |
| 1332 | Executive Housekeeper | 1 | 1 | 1 | 1 |
| 1314 | Facilities Maintenance Mechanic I | | | | |
| 1316 | or Facilities Maintenance Mechanic II | | | | |
| 1315 | or Facilities Maintenance Mechanic III | 3 | 4 | 4 | 4 |
| 1344 | Food Service Worker | 5 | 5 | 5 | 5 |
| 0536 | Head Nurse | 4 | 4 | 4 | 4 |
| 0226 | Health Agency Administrator I | | | | |
| 0227 | or Health Agency Administrator II | 3 | 3 | 3 | 3 |
| 0228 | or Health Agency Administrator III | | | | |
| 0229 | or Health Agency Administrator IV | 1 | 1 | 1 | 1 |
| 0872 | Health Care Analyst | 1 | 1 | 1 | 1 |
| 0542 | Hospital Attendant | 8 | 9 | 8 | 8 |
| 1320 | Hospital Plant Engineer | 1 | 1 | 1 | 1 |
| 8537 | Hospital Systems Coordinator | 1 | 1 | 1 | 1 |
| 0447 | Laboratory Assistant I | | | | |
| 0446 | or Laboratory Assistant II | 3 | 3 | 3 | 3 |
| 0447 | Laboratory Assistant I 1/2 Time | | | | |
| 0446 | or Laboratory Assistant II 1/2 Time | 1 | 1 | 1 | 1 |
| 0447 | Laboratory Assistant I 1/4 Time | | | | |
| 0446 | or Laboratory Assistant II 1/4 Time | 4 | 4 | 4 | 4 |
| 1334 | Leadworker Custodian | 2 | 2 | 2 | 2 |
| 0543 | Licensed Vocational Nurse | 11 | 12 | 12 | 12 |
| 1307 | Maintenance Painter I | | | | |
| 1308 | or Maintenance Painter II | 1 | 1 | 1 | 1 |
| 0580 | Medical Records Administrator | 1 | 1 | 1 | 1 |

SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Permanent | | | | | |
| 0582 | Medical Records Technician | 1 | 2 | 2 | 2 |
| 0582 | Medical Records Technician 3/4 Time | 1 | 1 | 1 | 1 |
| 0584 | Medical Staff Secretary | 1 | 1 | 1 | 1 |
| 0949 | Medical Transcriber | | | | |
| 0945 | or Senior Medical Transcriber | 3 | 3 | 2 | 2 |
| 0949 | Medical Transcriber 1/2 Time | | | | |
| 0945 | or Senior Medical Transcriber 1/2 Time | 1 | 2 | 2 | 2 |
| 8528 | Mental Health Therapist II | | | | |
| 8527 | or Mental Health Therapist III | 1 | 1 | 1 | 1 |
| 0532 | Nurse Practitioner | 2 | 3 | 3 | 3 |
| 8538 | Patient Services Representative | 5 | 7 | 7 | 7 |
| 0567 | Pharmacist | 4 | 4 | 4 | 4 |
| 0569 | Pharmacy Technician Trainee | | | | |
| 0568 | or Pharmacy Technician | 3 | 4 | 4 | 4 |
| 0541 | Pre-Licensed Nurse | | | | |
| 0540 | or Registered Nurse I | | | | |
| 0537 | or Registered Nurse II | 51 | 54 | 54 | 54 |
| 0441 | Public Health Microbiologist II | 1 | 1 | 1 | 1 |
| 0559 | Radiological Technologist I | | | | |
| 0558 | Radiological Technologist II | | | | |
| 0557 | or Radiological Technologist III | 2 | 2 | 2 | 2 |
| 0545 | Respiratory Care Practitioner | 4 | 5 | 5 | 5 |
| 0545 | Respiratory Care Practitioner 1/2 Time | 1 | 2 | 0 | 0 |
| 0545 | Respiratory Care Practitioner 1/4 Time | 1 | 1 | 0 | 0 |
| 0883 | Secretary I | 1 | 1 | 1 | 1 |
| 0925 | Secretary - Confidential | 0 | 1 | 1 | 1 |
| 0555 | Senior Pharmacist | 1 | 1 | 1 | 1 |
| 0951 | Senior Typist Clerk/Senior Clerk | 1 | 2 | 2 | 2 |
| 0951 | Senior Typist Clerk/Senior Clerk 1/2 Time | 2 | 1 | 1 | 1 |
| 1336 | Storekeeper I | 1 | 1 | 1 | 1 |
| 1331 | or Storekeeper II | 1 | 1 | 1 | 1 |
| 0927 | Supervising Administrative Clerk I | 1 | 1 | 1 | 1 |
| 0534 | Supervising Nurse | 6 | 6 | 6 | 6 |
| 8539 | Supervising Patient Services Rep. | 1 | 1 | 1 | 1 |
| 0556 | Supervising Radiological Technologist | 1 | 1 | 1 | 1 |
| 0548 | Surgery Technician | 2 | 2 | 2 | 2 |
| 0962 | Switchboard Operator | 4 | 4 | 4 | 4 |
| 0544 | Technical Director Respiratory Care | 1 | 1 | 1 | 1 |
| 0953 | Typist Clerk | | | | |
| 0952 | or Intermediate Typist Clerk | 15 | 17 | 15 | 15 |
| 0952 | Intermediate Typist Clerk 1/2 Time | 1 | 1 | 1 | 1 |
| Total | | 235 | 253 | 246 | 246 |

## SUMMARY OF POSITIONS (Continued)

| Class | Position Title | Current | Request | Recommended | Adopted |
|---|---|---|---|---|---|
| Contract | | | | | |
| | Hospital Administrator | 1 | 1 | 1 | 1 |
| Grand Total | | 236 | 254 | 247 | 247 |

## LIST OF APPROVED FIXED ASSETS

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| R | Air Conditioning Unit | 750 | 12 | 9,000 |
| R | Aspirator | 800 | 2 | 1,600 |
| R | Bed: Labor & Delivery | 7,700 | 1 | 7,700 |
| R | Bed: Patient | 4,000 | 8 | 32,000 |
| A | Cart | 800 | 2 | 1,600 |
| A | Cart | 700 | 5 | 3,500 |
| A | Cart: External Pacemaker | 750 | 1 | 750 |
| A | Centrafuge | 1,000 | 1 | 1,000 |
| A | Chair | 4,500 | 1 | 4,500 |
| A | Compact Disk-ROM Reader | 1,500 | 1 | 1,500 |
| A | Containter: Liquid Nitrogen | 1,100 | 1 | 1,100 |
| A | Cryogun | 1,800 | 1 | 1,800 |
| A | Dialysis Equipment | 120,000 | 1 | 120,000 |
| A | Dictating Machine | 600 | 1 | 600 |
| A | Dinamap Monitor | 1,000 | 1 | 1,000 |
| A | Dinamap Monitor | 3,500 | 1 | 3,500 |
| R | Dinamap Monitor w/ Printer | 4,300 | 1 | 4,300 |
| A | Disinfector: Endoscopy | 9,600 | 1 | 9,600 |
| A | Display Unit | 1,400 | 1 | 1,400 |
| A | EKG Monitor | 5,500 | 1 | 5,500 |
| A | Exam Table | 4,400 | 1 | 4,400 |
| A | Exam Table | 1,400 | 3 | 4,200 |
| R | Fetal Monitor | 9,200 | 1 | 9,200 |
| R | Floor Buffer | 900 | 1 | 900 |
| A | Forceps | 700 | 1 | 700 |
| R | Infant Care Warmer System | 8,100 | 2 | 16,200 |
| R | Infusion Pump | 2,400 | 4 | 9,600 |
| A | Laparascopic Instruments | 950 | 1 | 950 |
| R | Lighting: Operating Room | 15,000 | 2 | 30,000 |
| A | Microscope | 1,600 | 1 | 1,600 |

LIST OF APPROVED FIXED ASSETS (Continued)

| Code | Description | Unit Cost | Quantity | Total |
|---|---|---|---|---|
| A | Printer: Minicomputer | 2,600 | 2 | 5,200 ** |
| R | Printer: PC | 1,600 | 1 | 1,600 ** |
| A | Reflector Lights | 4,000 | 1 | 4,000 |
| A | Scale | 3,400 | 1 | 3,400 |
| A | Spirometer | 5,000 | 1 | 5,000 |
| R | Suction System | 1,600 | 2 | 3,200 |
| A | Surgical Equipment | 20,000 | 1 | 20,000 |
| R | Television | 700 | 10 | 7,000 |
| A | Terminal: Minicomputer | 1,700 | 2 | 3,400 ** |
| R | Transcribing System | 37,500 | 1 | 37,500 |
| A | Ultrasound Stethoscope | 600 | 1 | 600 |
| R | Vacuum Cleaner | 500 | 1 | 500 |
| R | Vacuum Steam Sterilizer | 55,000 | 1 | 55,000 |
| A | Vacuum: Cast Saw | 1,300 | 1 | 1,300 |
| A | Vascular Diagnostic System | 6,500 | 1 | 6,500 |
| R | Volume Ventilator | 18,000 | 1 | 18,000 |
| A | Work Station | 1,000 | 5 | 5,000 |
| Total | | | | $466,900 |

LIST OF APPROVED LEASE/PURCHASE EQUIPMENT

| Code | Description | Unit Cost | Quantity | 1989-90 Payment |
|---|---|---|---|---|
| E | Clinical Lab Information System | 52,783 | 1 | 12,540 |
| E | Gamma Counter | 9,610 | 1 | 3,730 |
| E | Laser Surgery Equipment | 73,368 | 1 | 17,640 |
| A | Orthopedic Surgery Table | 38,480 | 1 | 9,500 |
| Total | | | | $43,410 |

## PURPOSE

General Hospital serves as the nucleus of the county health system providing medical care to all San Luis Obispo County residents at the lowest cost to the consumer consistent with budget policies established by the Board of Supervisors It fulfills county responsibility to provide medical care to indigents under Section 17000 of the Welfare and Institutions Code. General Hospital provides facilities and services which attract patients with insurance and ability to pay for their care so as to minimize local taxpayer subsidies necessary to care for those who lack adequate insurance or financial resources.

SERVICE DELIVERY PROGRAMS:

1. Inpatient Units: A 30-bed Medical/Surgical Unit provides acute 24-hour care supported by operating rooms and a 5-bed ICU/CCU intensive care capability. A 14-bed Obstetrical Unit with Nursery is staffed and equipped to care for expectant and new mothers and newborn infants on a 24-hour basis.

2. Outpatient Units and Emergency: Physicians and staff are available on a 24-hour basis in the Emergency Room. An Urgent Care Clinic is open Monday through Saturday during the day for patients in need of non-emergency care with no appointment required. The Family Care Center offers continuing physician services in Family Practice, Internal Medicine, Gynecology, and other specialties by appointment only. The Atascadero Clinic provides urgent care and continuing care to patients in North County. The Suspected Abuse Response Team provides medical/legal examination and medical support services to suspected victims of sexual or physical abuse. An outpatient surgery center provides complete Day Surgery services. A Pediatrics Clinic offers pediatric services in support of the Obstetrical Unit/Nursery and for continuing child care.

3. Dialysis Unit: A 12-station unit provides acute and chronic hemodialysis treatments on an outpatient basis. Home training and monitoring is also available to patients desiring home dialysis treatment. Dialysis services are also available to inpatients at all hospitals.

4. Ancillary Services: Pharmacy, Laboratory, Respiratory Therapy, Physical Therapy, Radiology, and Central Supply services are provided as required for both inpatients and outpatients.

5. Patient Support Services: Services provided include Admitting, Social Services (Discharge Planning), Quality Assurance and Utilization Review, Medical Records, and Volunteer Support.

6. Plant and Operations: Services provided include Dietary, Housekeeping, Laundry and Linen, Communications, Warehouse, Parking, Plant and Grounds Maintenance, and Utilities.

7. Management and Financial Operations: Services provided include Billing and Collecting patient accounts, Personnel, Data Processing, General Accounting, General Administration, Countywide Overhead, and various costs not otherwise classified such as shared services provided to other county departments.

8. Capital Costs: Capital outlay for new equipment and building improvements, depreciation expense on existing fixed assets, and interest expense.

9. Risk Management: Costs for professional liability insurance, other liability coverage, fire insurance, and deductible portions of paid claims.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS

The recommended budget for General Hospital is substantially higher than that for 1988-89. The budget recommendations will provide for a continuation of current service levels with continued modest workload increases projected in obstetrics,

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

dialysis, and ancillary services. The combined inpatient/outpatient workload indicator - adjusted patient days - which grew by two percent during 1988-89, is estimated to grow an additional two percent in 1989-90, largely due to growth in outpatient related services.

Operating revenues for the Hospital are significantly higher than in 1988-89, reflecting minor increases in charges for current services, increases in Medi-Cal reimbursement rates, and expansion of services. The largest expansion occurs in the new pediatrics service. Non-operating revenues are also projected to be higher for 1989-90, primarily due to expected benefits from the Proposition 99 cigarette tax allocations. This has resulted in only a slight increase in the general fund contribution to the Hospital.

Operating expenses are also significantly higher for 1989-90, reflecting inflationary increases for services and supplies, substantial increases for merit and cost-of-living adjustments for staff, and costs for expanded services, such as pediatrics and outpatient clinics. Included in the general fund contribution is approximately $467,000 for the purchase of high priority equipment needs, which is listed on the Schedule 11 as a contribution to the depreciation account.

A net increase of eleven positions is recommended. Of these, five are necessary to provide support staff for the pediatrics clinic and expanded outpatient clinics. These five consist of a Registered Nurse, a Licensed Vocational Nurse, a Nurse Practitioner, a Patient Services Representative, and an Intermediate Typist Clerk. The other six represent the conversion of existing temporary help or overtime hours to regular staff hours. Included in this group are two Registered Nurses, a Patient Services Representative, a Pharmacy Technician, a Senior Typist Clerk and a Senior Account Clerk. Continuing overall operational increases require the support staff necessary to maintain growth-related revenues.

A number of capital projects have been completed at General Hospital. Substantial delays had postponed the potential improvements in utilization which were the desired result of the modified status quo approach adopted by your Board in 1986-87. The positive impact of these projects has been evident during the second half of 1988-89, and on-going marketing efforts are anticipated to produce further benefits during 1989-90.

It is important to note that considerable uncertainty exists regarding the state budget and, consequently, the projections for non-operating revenues included in the recommended 1989-90 Hospital budget. The Governor's proposed state budget includes a 73 percent reduction in the County Medical Services Program allocation for medical care to indigent adults. For San Luis Obispo County's CMSP Program, the reduction amounts to approximately $2.2 million. The Governor has proposed to replace the reduced CMSP funding with a new County Healthcare for Indigents Program (CHIP) allocation, funded with proceeds from the Proposition 99 cigarette tax. However, Proposition 99 specifically requires that its proceeds be used to supplement healthcare programs, not replace or supplant existing funding. Reimbursement available from the Legalization Impact Assistance Grant (LIMA) program may also generate significant additional revenues.

COUNTY ADMINISTRATOR'S COMMENTS AND RECOMMENDATIONS (Continued)

If the recommended budget for the Hospital were to be based strictly on the proposed state budget, it would be possible to develop a budget requiring a substantially reduced general fund contribution. However, it is believed that there is a high probability that modifications affecting health and hospital funding will be made to the state budget prior to its adoption. In fact, the potential exists for changes which would place the Hospital in a much more difficult financial position than currently exists. Depending on resolution of pending state budget related issues, the general fund contribution to General Hospital could be as low as $2 million or as high as $6.5 million. The current recommended budget represents the outcome considered most probable at this time.

BOARD ADOPTED CHANGES

None.

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